



Cayuga County Shared Services Plan

PANEL MEETING 5 – JULY 13, 2018

Cayuga-Onondaga BOCES | Aurelius

RECAP:

Where we are now

Four Panel Meetings to Date:

- Panel Meeting 1: May 18th Project Introduction
 - Panel Meeting 2: June 1st Highway & Public Works
 - Panel Meeting 3: June 8th Health Care, HR, Assessment and Energy Procurement
 - Panel Meeting 4: June 15th Purchasing, Public Safety and the Courts
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- **Shared Services Areas have been identified**
 - **Panel Members have indicated local participation and provided data**
 - **Draft Plan has been prepared for Panel review**

RECAP: Next Steps

Panel Work Session today to finalize Shared Services Plan

Presentation of Final Draft Plan to Cayuga County Legislature – July 24 @ 6 pm

Three (3) Required Public Hearings:

North Location: Jul 31 @ 4 pm @ Ira Town Hall

Central Location: Aug 1 @ 4 pm @ Cayuga County Legislative Chambers

South Location: Aug 2 @ 4 pm @ Moravia Town Hall

Final Panel Meeting & Vote on Shared Services Plan – Aug 17 @ 3:30 @ BOCES

Submission of Plan to NY State Division of Budget – Sep 12

Public Presentation of Plan by County Administrator – No Later than Oct 15

CAYUGA COUNTY SHARED SERVICES PLAN PROJECT SUMMARY

Eight (8) Proposed Shared Services Projects:

1. Joint Purchase & Procurement of Materials, Parts & Services
2. Coordinated Equipment Database & Replacement Schedules – PW & Highway
3. Expanding Participation in the Cayuga County Health Care Consortium
4. Participating in the Municipal Electric & Gas Alliance (“MEGA”) Energy Program
5. Shared Tax Assessment Services under Cayuga County Real Property Services
6. Exploring Shared Court Facilities and Services
7. City of Auburn, Cayuga County & Cayuga Community College Shared Sports Facility
8. City of Auburn and Cayuga County Shared Public Safety Facilities

The Projects

Project #1: Joint Purchase & Procurement of Materials, Parts & Services

Anticipated Start Date: 2019

16 Municipal Partners:

Cayuga County	City of Auburn	V. Aurora	V. Cayuga	V. Fair Haven
V. Moravia	V. Port Byron	V. Union Springs	T. Fleming	T. Ira
T. Montezuma	T. Niles	T. Springport & Sterling	T. Venice	T. Victory

County can obtain discounted prices due to volume and competition

Identifying and aggregating demand with partner municipalities will increase savings

Local savings on back-office and procurement costs

Coordinating delivery at county locations must be considered and addressed

The Projects

Project #2: Coordinated Equipment Database & Replacement Schedule

Anticipated Start Date: 2019

16 Municipal Partners:

Cayuga County	City of Auburn	V. Aurora	V. Cayuga	V. Moravia
V. Port Byron	V. Union Springs	T. Fleming	T. Genoa	T. Ira
T. Montezuma	T. Niles	T. Springport & Sterling	T. Brutus	T. Weedsport

Coordinated and accessible master list of equipment to facilitate shared usage

Accessible master replacement schedules to coordinate equipment purchases

Local savings on equipment rentals and purchases

Ability to expand beyond Public Works & Highway to other specialized sectors

The Projects

Project #3: Expanding Cayuga County Health Care Consortium to Towns & Villages

Anticipated Start Date: 2019

11 Municipal Partners:

Cayuga County	City of Auburn	V. Aurora	V. Fair Haven	V. Weedsport
T. Brutus	T. Genoa	T. Ira	T. Montezuma	T. Sterling
T. Venice				

Auburn & Cayuga County are already a Member of the Consortium

Currently 1,664 Members; Need 2,000 to open it up; Need 336 additional members

Potential Annual Savings in Premiums and Possible Enhanced Benefits

Getting close to the 2000-member mark will help lobby state for a waiver

The Projects

Project #4: Participating in the Municipal Electric & Gas Alliance (“MEGA”)

Anticipated Start Date: 2019

17 Municipal Partners:

Cayuga County	City of Auburn	V. Aurora	V. Cato	V. Cayuga
V. Fair Haven	V. Moravia	V. Union Springs	V. Weedsport	T. Brutus & Scipio
T. Genoa & Ira	T. Montezuma	T. Niles	T. Springport	T. Sterling

Villages of Aurora, Cato, Moravia, Union Springs and Weedsport are all current Member of the MEGA – this shared service may expand municipal membership

Buying power of aggregated electric and gas demand via MEGA can reduce costs

MEGA complies with all public bidding requirements in NY State

Joining is easy and straightforward; no ongoing commitment involved

The Projects

Project #5: Shared Property Tax Assessment Services under Cayuga County Real Property

Anticipated Start Date: 2019

5 Municipal Partners:

City of Auburn	T. Springport	T. Sterling	T. Niles	T. Moravia
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Towns of Niles and Moravia are current contracting for certain Shared Assessment Services through Cayuga County Real Property Services Department

Services can include Appraisal Services, Exemption Administration or All Services

City of Auburn, Town of Sterling and Village of Weedsport have expressed interest in exploring one or more assessment services through Cayuga County Real Property

Potential Savings need to be determined on a case-by-case basis

The Projects

Project #6: Shared Justices and/or Court Facilities

Anticipated Start Date: 2019

10 Municipal Partners:

V. Moravia	T. Moravia	V. Weedsport	T. Brutus	T. Sterling
V. Port Byron	T. Mentz	T. Scipio	T. Venice	T. Brutus

Sharing Court Facilities and Services between Villages and Towns is a separate and simpler state process than consolidating Town Courts. Villages of Moravia and Weedsport have expressed interest in continuing or starting shared facilities with their respective Towns of Moravia and Brutus. The Village of Port Byron and Town of Mentz will explore sharing court space.

The adjacent Towns of Scipio and Venice will explore opportunities to share space and the Town of Sterling has good court facilities and expressed a willingness to share court space.

Formalizing shared services agreements may result in one-year state reimbursements in addition to delivering cost savings.

Potential Savings will need to be determined on a case-by-case basis

The Projects

Project #7: City of Auburn, Cayuga County & Cayuga Community College Shared Sports Complex

Anticipated Start Date: 2019

3 Municipal Partners:

City of Auburn

Cayuga County

Cayuga Community College

County Tax Savings associated with Capital Improvements Costs result from improving and sharing an existing sports facility at Falcon Park in lieu of the County increasing its annual budget to pay debt service for a new College Athletic Complex.

City and College operational savings on a recurring basis result from sharing maintenance costs for a single facility as opposed to each maintaining separate facilities.

The City, County and College continue to explore shared facility options and the potential savings are currently estimates.

The Projects

Project #8: City of Auburn & Cayuga County Shared Public Safety Facility

Anticipated Start Date: 2019

2 Municipal Partners:

City of Auburn Cayuga County

Explore co-locating City's Fire Department and County's Emergency Management Services and 911 Center from current flood-prone location into one combined Regional Public Safety Complex.

Legal and leasing framework between City, County, Local Development Corporation and developer will have to be worked out.

**SHARED SERVICES PLAN
PRESENTATION TO COUNTY
LEGISLATURE:**

**TUESDAY, JULY 24 @ 6PM
CAYUGA COUNTY CHAMBERS**

PUBLIC HEARINGS:

TUESDAY, JULY 31 @ 4:00 PM – IRA TOWN HALL

WEDNESDAY, AUG. 1 @ 4:00 PM – CAYUGA COUNTY LEGISLATIVE
CHAMBERS

THURSDAY, AUG 2 @ 4:00 PM – MORAVIA TOWN HALL



NEXT PANEL MEETING

FRIDAY, AUGUST 17 @ 3:30 PM – BOCES
FINAL VOTE ON SHARED SERVICES
PLAN