



Cayuga County Department of Human Resources and Civil Service Commission

JOB SPECIFICATION

Civil Service Title: **MOTOR EQUIPMENT OPERATOR**
Jurisdictional Class: Non-Competitive
Civil Division: All Jurisdictions with the exception of County Highway Department
Adoption: CSM
Revised: CSM 11/17/79, 11/08/95, 9/12/01; 2/14/07; 5/13/09; 4/21/20

DISTINGUISHING FEATURES OF THE CLASS:

Operates one or more types of automotive equipment in a municipal jurisdiction and performs a variety of manual tasks in connection with such operation; does related work as required. Work involves responsibility for the safe and efficient operation and care of moderately complex motor equipment in the performance of assigned tasks. An employee in this class is also required to perform recurring manual duties related to the operation of the equipment. Work is usually performed under general supervision.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Operates a truck in connection with the hauling of material for road construction and repair;
Operates a truck to transport employees, tools, and other equipment;
Operates a snow plow or related snow removal equipment;
Performs minor mechanical repairs on automotive equipment;
On assignment, operates bulldozer, grader, power shovel or other heavy automotive equipment;
Services assigned vehicle and maintains it in clean condition;
Loads and unloads trucks;
Performs a variety of simple manual tasks, such as cleaning culverts, shoveling snow, painting and road maintenance work;
May be required to perform minor maintenance duties around buildings and grounds;
Does related tasks as assigned.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, PERSONAL CHARACTERISTICS:

Good knowledge of the operation of trucks, tractors and other types of automotive equipment;
Ability to understand and carry out simple oral and written instructions;
Mechanical aptitude;
Industry and dependability;
Good physical condition.

MINIMUM QUALIFICATIONS:

One year of experience in the operation of some type of automotive equipment.

SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATIONS:

Eligibility for an appropriate level New York State Driver's License at the time of application.

Possession of license at time of appointment.
