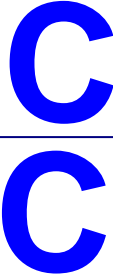




**CAYUGA  
COUNTY**

F:\Civil\JobSpecs\  
Audio-Visual Repair Person



*An Equal Opportunity - Affirmative Action Employer*

# **CIVIL SERVICE COMMISSION**

<b>TITLE:</b>	<b>AUDIO-VISUAL REPAIR PERSON</b>
<b>JURISDICTIONAL CLASS:</b>	<b>COMPETITIVE</b>
<b>CIVIL DIVISION:</b>	<b>CAYUGA-ONONDAGA BOCES</b>
<b>ADOPTION: CSM</b>	<b>2/26/83</b>
<b>REVISED: CSM</b>	<b>11/5/83, 1/8/03</b>

### **DISTINGUISHING FEATURES OF THE CLASS:**

Repairs and maintains television and audio-visual equipment; does related work as required. These duties include the repair and maintenance of closed circuit television and audio-visual projection and sound producing equipment. The work is performed under general supervision in accordance with a planned repair and maintenance program allowing some leeway for the exercise of independent judgment. Another part of this position is the operation of a video duplication center and distribution of videocassettes.

### **TYPICAL WORK ACTIVITIES: (Illustrative only)**

Maintains videotape recorders, closed circuit television receivers, and video cameras;  
Tests sound, projection, and electronic equipment with standard testing instruments;  
May inspect and repair film and filmstrip projection equipment as well as slide projection;  
Repairs tape recorders, phonographs, amplifiers, and other sound equipment;  
Answers service and repair calls to schools under supervision;  
May assist in demonstrating and instructing teachers in the uses of closed circuit television and other audiovisual equipment;  
Maintains inventories and keeps service and repair records;  
Maintains inventories and distributes videotapes and operates video duplication equipment.

### **FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, & PERSONAL CHARACTERISTICS:**

Good knowledge of the repair and maintenance of closed circuit television and other audiovisual equipment;  
Good knowledge of the tools, terminology, and safety precautions involved in television and audiovisual equipment repair and maintenance;  
Ability to install, repair, alter, and maintain a variety of electronic and audiovisual equipment;  
Good motor, hand, and eye coordination;  
Manual dexterity;  
Dependability;  
Good physical condition.

### **MINIMUM QUALIFICATIONS:**

Graduation from high school and 1 year of experience in the repair and maintenance of television, electronic, or audiovisual equipment.