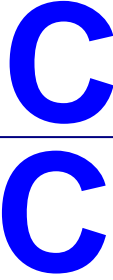




**CAYUGA
COUNTY**

Z:\Civil\JobSpecs\Asst
Watershed Inspector



An Equal Opportunity - Affirmative Action Employer

CIVIL SERVICE COMMISSION

TITLE:	ASSISTANT WATERSHED INSPECTOR
JURISDICTIONAL CLASS:	COMPETITIVE
CIVIL DIVISION:	SOIL & WATER CONSERVATION DISTRICT
ADOPTION: CSM	5/14/08
REVISED: CSM	

DISTINGUISHING FEATURES OF THE CLASS:

The incumbent is responsible for performing a variety of sub-professional tasks associated with the inspection work to prevent contamination of protected public watersheds. Under the supervision of the Executive Director or Watershed Inspector, performs tasks involving the protection of watersheds. A Watershed Inspector and an Assistant Watershed Inspector perform many of the same duties, but the Assistant is learning many of the tasks while the tasks are being performed with the Watershed Inspector overseeing the Assistant.

TYPICAL WORK ACTIVITIES: (Illustrative only)

- Provides educational information to watershed residents about water quality related issues;
- Works with a variety of entities within the watershed (residential, commercial, agricultural, and municipal) by helping them understand their role in preserving the quality of water streams;
- Identifies and inspects areas of water quality concern which possibly violate existing codes, rules, and regulations;
- Reports potential violations to supervising staff;
- Collects a variety of water and/or soil samples for analysis relating to watershed conditions;
- Performs field testing using a variety of equipment such as a Hydrolab;
- Assists Soil and Water Conservation District staff with water quality related projects with the watershed;
- Uses a Hydrolab and GIS computer programs to complete inspection reports;
- Does related tasks as required to assist in protecting the watershed.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, & PERSONAL CHARACTERISTICS:

- Good verbal and written interpersonal communication skills;
- Ability to effectively communicate and work efficiently with municipal agencies;
- Ability to work together well as a contributing district team member;
- Ability to learn computer software systems;
- Good knowledge of computer applications;
- Physical condition commensurate with the demands of the position which may involve lifting heavy objects and performing tasks such as removing dead animals from the watershed;
- Ability to work under inclement weather conditions.

MINIMUM QUALIFICATIONS:

Satisfactory completion of 60 semester credit hours of academic education at a regionally accredited or NYS registered college or university including a minimum of 12 semester credit hours in the natural sciences.

SPECIAL REQUIREMENT:

Possession of a current valid New York State Driver's License at time of appointment.

From date of employment must possess and maintain NYS Driver's License.