

Basic Instructions for Calendar Year Report 2018

The spreadsheet is preprogrammed and locked to prevent changes to the format, calculation formulas, column headings and row names. You may make entries in only the cells set up to receive your data. Some cells are programmed to do the calculations for you such as totals at the bottom of columns of data, %time in Table 1, %correct in Table 6, and all the summary values in Table 7.

Please be sure to put your jurisdiction number in cell G3 on page three of the spreadsheet. This populates your jurisdiction number in a large number of places in the spreadsheet so we can retrieve your information electronically.

Do not put \$ in front of money entries in Table 9 (Fees) or Table 10 (Penalties). The spreadsheet will do that automatically.

To move to the appropriate page of the report, click on one of the tabs at the bottom left of the screen labeled Instructions, Page 1, Page 2, etc. The page numbers follow the hard copy form (WM-14).

When entering long text entries, place the cursor in the leftmost cell and type the whole entry in that cell. The system will automatically display the text across the other cells.

You may send the narrative information I requested on the Director Notes page of the worksheet, as a Text document or on a separate paper document

You may also send the penalty information in Table 10 as a separate text file, Word file, or printed document.

If you have questions, please call Steve Timar at (845-437-5150) or Mike Smith at (315-487-2250).

2018

ANNUAL REPORT OF DIRECTOR OF WEIGHTS AND MEASURES
(In compliance with Section 181.3 of the Agriculture and Markets Law)

County/City Date

I,
Director of Weights and Measures for the County/City of
do hereby respectfully submit the following report as required by Section 181.3 of the Agriculture and
Markets Law for the Calendar year 2018.

Program Name	<input type="text" value="Department Of Weights And Measures"/>	Telephone	<input type="text" value="315-253-1652"/>
Street Address	<input type="text" value="91 York Street"/>	Fax	<input type="text" value="315-253-1015"/>
City, State Zip	<input type="text" value="Auburn, NY 13021"/>	Cell	<input type="text" value="315-246-9133"/>
Email Address	<input type="text" value="lrosier@cayugacounty.us"/>		
Web Address	<input type="text" value="None"/>		

Director's Original Date of Appointment Salary per year

Appointment Status: Director Fraction FTE in W&M
(Non-Competitive, Permanent Competitive, or Provisional Competitive)

Total W&M Program Budget Total Budget

No. of W&M Inspection Staff No. of W&M Clerical Staff
(Do not include Director)

No. of Other Staff (Consumer Affairs, etc) Classification Devices
Civil Service Class
"A" or "B"

Program responsibilities under Local Law (other than W&M Article 16):

Mark with "X" in box where appropriate

<input type="checkbox"/>	A. General Consumer Affairs	Other (list) F.	<input type="text"/>
<input type="checkbox"/>	B. Item Pricing		<input type="text"/>
<input type="checkbox"/>	C. Pricing Accuracy (Scanner Accuracy)		<input type="text"/>
<input type="checkbox"/>	D. Device Repairman Registration		<input type="text"/>
<input type="checkbox"/>	E. Home Repairman Licensing		<input type="text"/>

Cayuga County

Jurisdiction# 5

Section 1. Workload (estimated)

Work Category	Hours Worked	Percentage of Total
Weighing Devices Inspected and Tested	378.9	20.0
Gasoline Pumps Inspected and Tested	195.5	10.3
All Other Commercial Device Inspections	240.8	12.7
Non-Mandated Tests and Requests	22.3	1.2
Petroleum Quality Program	95.3	5.0
Package Control	44.4	2.3
Complaints	1.5	0.1
Civil Penalty and Court Hearings	7.1	0.4
Administration (records, reports, scheduling)	909.9	48.0
Public Relations	0	0.0
Other	0	0.0
Pricing Accuracy	0	0.0
Totals	1895.7	100%

Section 2. Establishments

Establishment Type	Number in Jurisdiction	Number of Inspections	w/Diesel In Juris.
Supermarket	14	27	
Food Store/Deli	15	16	
Farm/Produce	27	27	
Fish/Butcher	14	14	
Candy/Nut	5	5	
Bakery	1	1	
Drug	16	16	
Hardware	15	16	
Gas Station	18	20	15
Gas Station Store	29	44	9
Marina	9	9	3
Airport	1	1	
Variety/Multiple	1	2	
Fuel Oil Dealer	3	4	
LPG Dealer	17	17	
Proc/Ware/Manuf	23	30	
Asphalt/Salvage	6	6	
Fabric/Sewing	0	0	
Feed & Fertilizer	34	35	
Other	14	15	
Non-Commercial Estab.	35	35	
Total	297	340	

Section 3. Farm Milk Tanks

Category	#
Total in Jurisdiction	127
New Calibrations	12
Recalibrations	2
Rechecks	12
No. Against Producer	1
No. Against Receiver	1

Section 4. Petroleum Quality

Product	#	
Gasoline - Laboratory	97	Samples
Gasoline - Screened	0	Samples
Diesel Fuel	16	Samples
Investigations	1	Cases

Section 5. Complaints

Type	# Received	# Resolved or Referred
Devices	0	0
Shortweight	0	0
Gasoline	2	2
LPG	0	0
Fuel Oil	0	0
Firewood	0	0
Other	0	0
Pricing Accuracy	0	0
Total	2	2

Section 6. Devices

Device Type	Total # in Juris	Results of Prescribed Tests						Prescribed Devices not Tested	Other Tests Rechecks Complaints
		Test Correct		Test Incorrect			Incorrect Visual		
		#	%	(+)	(-)	Other			
Computing Scale	229	217	94.8	2	10	0	0	0	0
Pre-Pack Scale	61	52	85.2	1	8	0	0	0	0
Customer Scale	23	22	95.7	0	1	0	0	0	0
Vehicle Scale	37	22	59.5	8	6	1	0	0	0
Monorail Scale	0	0	0.0	0	0	0	0	0	0
Prescription Scale	28	28	100.0	0	0	0	0	0	0
Hopper/Batch/Tank Scale	6	3	50.0	1	2	0	0	0	0
Platform Scale	64	59	92.2	2	3	0	0	0	0
Livestock Scale	1	1	100.0	0	0	0	0	0	0
Miscellaneous Scale	22	21	95.5	0	1	0	0	0	0
Petroleum Pump	595	567	95.3	26	2	0	0	0	0
Petroleum Meter VTM	25	24	96.0	1	0	0	0	0	0
Other Meter	11	7	63.6	4	0	0	0	0	0
Rack Meter	0	0	0.0	0	0	0	0	0	0
Liquid Measure	0	0	0.0	0	0	0	0	0	0
Volumetric Measure	0	0	0.0	0	0	0	0	0	0
Weights Pharmacy	250	250	100.0	0	0	0	0	0	0
Weights Other	113	113	100.0	0	0	0	0	0	0
Linear Measure	0	0	0.0	0	0	0	0	0	0
Linear Measuring Device	12	12	100.0	0	0	0	0	0	0
Timing Device	31	31	100.0	0	0	0	0	0	0
Taximeter	0	0	0.0	0	0	0	0	0	0
Miscellaneous Device	1	0	0.0	0	1	0	0	0	0
LPG Meters	0	0	0.0	0	0	0	0	0	0
Non-Commercial Devices									0
Milk Tanks 20% (from Sect 3)	25	14	87.5	1	1	0	0	0	12

Section 7. Device Test Summary

Automatically summed from data above

Total Scales	471	425	90.2	14	31	1	0	0	0
Total Liquid Meas. Devices	656	612	94.6	32	3	0	0	0	0
Total Weights	363	363	100.0	0	0	0	0	0	0
Total Linear Measures	12	12	100.0	0	0	0	0	0	0
Total Miscellaneous Devices	32	31	96.9	0	1	0	0	0	0
Total All Devices	1534	1443	94.6	46	35	1	0	0	0

Classification Devices	1140
Civil Service Class	A

* Rows 24, 25, 28, 31 and 32 are not counted in Civil Service classification

