

Basic Instructions for Calendar Year Report 2017

The spreadsheet is preprogrammed and locked to prevent changes to the format, calculation formulas, column headings and row names. You may make entries in only the cells set up to receive your data. Some cells are programmed to do the calculations for you such as totals at the bottom of columns of data, %time in Table 1, %correct in Table 6, and all the summary values in Table 7.

Please be sure to put your jurisdiction number in cell G3 on page three of the spreadsheet. This populates your jurisdiction number in a large number of places in the spreadsheet so we can retrieve your information electronically.

Do not put \$ in front of money entries in Table 9 (Fees) or Table 10 (Penalties). The spreadsheet will do that automatically.

To move to the appropriate page of the report, click on one of the tabs at the bottom left of the screen labeled Instructions, Page 1, Page 2, etc. The page numbers follow the hard copy form (WM-14).

When entering long text entries, place the cursor in the leftmost cell and type the whole entry in that cell. The system will automatically display the text across the other cells.

You may send the narrative information I requested on the Director Notes page of the worksheet, as a Text document or on a separate paper document

You may also send the penalty information in Table 10 as a separate text file, Word file, or printed document.

If you have questions, please call Steve Timar at (845-437-5150) or Mike Smith at (315-487-2250).

STATE OF NEW YORK
DEPARTMENT OF AGRICULTURE AND MARKETS
BUREAU OF WEIGHTS AND MEASURES
10B AIRLINE DRIVE
ALBANY, NEW YORK 12235

2017

ANNUAL REPORT OF DIRECTOR OF WEIGHTS AND MEASURES
(In compliance with Section 181.3 of the Agriculture and Markets Law)

County/City Date

I,
Director of Weights and Measures for the County/City of
do hereby respectfully submit the following report as required by Section 181.3 of the Agriculture and Markets Law for the Calendar year 2017.

Program Name	<input type="text" value="Department Of Weights And Measures"/>	Telephone	<input type="text" value="315-253-1652"/>
Street Address	<input type="text" value="91 York Street"/>	Fax	<input type="text" value="315-253-1015"/>
City, State Zip	<input type="text" value="Auburn, NY 13021"/>	Cell	<input type="text" value="315-246-9133"/>
Email Address	<input type="text" value="lrosier@cayugacounty.us"/>		
Web Address	<input type="text" value="None"/>		

Director's Original Date of Appointment Salary per year

Appointment Status: Director Fraction FTE in W&M
(Non-Competitive, Permanent Competitive, or Provisional Competitive)

Total W&M Program Budget Total Budget

No. of W&M Inspection Staff No. of W&M Clerical Staff
(Do not include Director)

No. of Other Staff (Consumer Affairs, etc) Classification Devices
Civil Service Class
"A" or "B"

Program responsibilities under Local Law (other than W&M Article 16):

Mark with "X" in box where appropriate

<input type="checkbox"/>	A. General Consumer Affairs	Other (list) F.	<input type="text"/>
<input type="checkbox"/>	B. Item Pricing		<input type="text"/>
<input type="checkbox"/>	C. Pricing Accuracy (Scanner Accuracy)		<input type="text"/>
<input type="checkbox"/>	D. Device Repairman Registration		<input type="text"/>
<input type="checkbox"/>	E. Home Repairman Licensing		<input type="text"/>

Cayuga County

Jurisdiction# 5

Section 1. Workload

Work Category	Hours Worked	Percentage of Total
Weighing Devices Inspected and Tested	384.1	21.0
Gasoline Pumps Inspected and Tested	199.6	10.9
All Other Commercial Device Inspections	289.1	15.8
Non-Mandated Tests and Requests	21.3	1.2
Petroleum Quality Program	101.3	5.5
Package Control	67.9	3.7
Complaints	0	0.0
Civil Penalty and Court Hearings	7.9	0.4
Administration (records, reports, scheduling)	753.9	41.2
Public Relations	0	0.0
Other	5	0.3
Pricing Accuracy	0	0.0
Totals	1830.1	100%

Section 2. Establishments

Establishment Type	Number in Jurisdiction	Number of Inspections	w/Diesel In Juris.
Supermarket	14	26	
Food Store/Deli	15	16	
Farm/Produce	27	28	
Fish/Butcher	15	15	
Candy/Nut	5	5	
Bakery	1	1	
Drug	16	16	
Hardware	16	16	
Gas Station	18	19	15
Gas Station Store	29	37	19
Marina	9	9	3
Airport	1	1	
Variety/Multiple	1	1	
Fuel Oil Dealer	3	5	
LPG Dealer	17	17	
Proc/Ware/Manuf	25	38	
Asphalt/Salvage	7	9	
Fabric/Sewing	0	0	
Feed & Fertilizer	35	50	
Other	13	14	
Non-Commercial Estab.	32	32	
Total	299	355	

Section 3. Farm Milk Tanks

Category	#
Total in Jurisdiction	135
New Calibrations	10
Recalibrations	7
Rechecks	26
No. Against Producer	0
No. Against Receiver	7

Section 4. Petroleum Quality

Product	samples
Gasoline - Laboratory	92
Gasoline - Screened	0
Diesel Fuel	17
Investigations	0

Section 5. Complaints

Type	# Received	# Resolved or Referred
Devices	0	0
Shortweight	0	0
Gasoline	0	0
LPG	0	0
Fuel Oil	0	0
Firewood	0	0
Other	0	0
Pricing Accuracy	0	0
Total	0	0

Section 6. Devices

Device Type	Total # in Juris	Results of Prescribed Tests						Prescribed Devices not Tested	Other Tests Rechecks Complaints
		Test Correct		Test Incorrect			Incorrect Visual		
		#	%	(+)	(-)	Other			
Computing Scale	218	213	91.4	7	12	1	0	0	0
Pre-Pack Scale	64	60	89.6	1	6	0	0	0	0
Customer Scale	18	16	88.9	0	1	1	0	0	0
Vehicle Scale	40	44	68.8	7	12	1	0	0	0
Monorail Scale	0	0	0.0	0	0	0	0	0	0
Prescription Scale	27	27	100.0	0	0	0	0	0	0
Hopper/Batch/Tank Scale	5	5	100.0	0	0	0	0	0	0
Platform Scale	65	64	94.1	0	4	0	0	0	0
Livestock Scale	1	2	66.7	1	0	0	0	0	0
Miscellaneous Scale	23	23	100.0	0	0	0	0	0	0
Petroleum Pump	595	610	94.6	32	3	0	0	0	0
Petroleum Meter VTM	28	27	93.1	1	0	1	0	0	0
Other Meter	11	11	68.8	4	1	0	0	0	0
Rack Meter	0	0	0.0	0	0	0	0	0	0
Liquid Measure	0	0	0.0	0	0	0	0	0	0
Volumetric Measure	0	0	0.0	0	0	0	0	0	0
Weights Pharmacy	233	233	100.0	0	0	0	0	0	0
Weights Other	117	117	100.0	0	0	0	0	0	0
Linear Measure	0	0	0.0	0	0	0	0	0	0
Linear Measuring Device	14	14	100.0	0	0	0	0	0	0
Timing Device	32	32	100.0	0	0	0	0	0	0
Taximeter	0	0	0.0	0	0	0	0	0	0
Miscellaneous Device	1	1	100.0	0	0	0	0	0	0
LPG Meters	0	0	0.0	0	0	0	0	0	0
Non-Commercial Devices	85	81	94.186	2	2	1			0
Milk Tanks 20% (from Sect 3)	27	33	82.5	0	7	0	0	0	10

Section 7. Device Test Summary

Automatically summed from data above

Total Scales	461	454	89.4	16	35	3	0	0	0
Total Liquid Meas. Devices	661	681	93.3	37	11	1	0	0	0
Total Weights	350	350	100.0	0	0	0	0	0	0
Total Linear Measures	14	14	100.0	0	0	0	0	0	0
Total Miscellaneous Devices	33	33	100.0	0	0	0	0	0	0
Total All Devices	1519	1532	93.7	53	46	4	0	0	0

Classification Devices	1137
Civil Service Class	A

* Rows 24, 25, 28, 31 and 32 are not counted in Civil Service classification

