

## Basic Instructions for Calendar Year Report 2016

The spreadsheet is preprogrammed and locked to prevent changes to the format, calculation formulas, column headings and row names. You may make entries in only the cells set up to receive your data. Some cells are programmed to do the calculations for you such as totals at the bottom of columns of data, %time in Table 1, %correct in Table 6, and all the summary values in Table 7.

Please be sure to put your jurisdiction number in cell G3 on page three of the spreadsheet. This populates your jurisdiction number in a large number of places in the spreadsheet so we can retrieve your information electronically.

Do not put \$ in front of money entries in Table 9 (Fees) or Table 10 (Penalties). The spreadsheet will do that automatically.

To move to the appropriate page of the report, click on one of the tabs at the bottom left of the screen labeled Instructions, Page 1, Page 2, etc. The page numbers follow the hard copy form (WM-14).

When entering long text entries, place the cursor in the leftmost cell and type the whole entry in that cell. The system will automatically display the text across the other cells.

You may send the narrative information I requested on the Director Notes page of the worksheet, as a Text document or on a separate paper document

You may also send the penalty information in Table 10 as a separate text file, Word file, or printed document.

If you have questions, please call Steve Timar at (845-437-5150) or Mike Smith at (315-487-2250).

STATE OF NEW YORK  
DEPARTMENT OF AGRICULTURE AND MARKETS  
BUREAU OF WEIGHTS AND MEASURES  
10B AIRLINE DRIVE  
ALBANY, NEW YORK 12235

# 2016

ANNUAL REPORT OF DIRECTOR OF WEIGHTS AND MEASURES  
(In compliance with Section 181.3 of the Agriculture and Markets Law)

County/City  Date

I,   
Director of Weights and Measures for the County/City of   
do hereby respectfully submit the following report as required by Section 181.3 of the Agriculture and  
Markets Law for the Calendar year 2016.

Program Name	<input type="text" value="Department Of Weights And Measures"/>	Telephone	<input type="text" value="315-253-1652"/>
Street Address	<input type="text" value="91 York Street"/>	Fax	<input type="text" value="315-253-1015"/>
City, State Zip	<input type="text" value="Auburn, NY 13021"/>	Cell	<input type="text" value="315-246-9133"/>
Email Address	<input type="text" value="lrosier@cayugacounty.us"/>		
Web Address	<input type="text" value="None"/>		

Director's Original Date of Appointment  Salary per year

Appointment Status:  Director Fraction FTE in W&M   
*(Non-Competitive, Permanent Competitive, or Provisional Competitive)*

Total W&M Program Budget  Total Budget

No. of W&M Inspection Staff  No. of W&M Clerical Staff   
*(Do not include Director)*

No. of Other Staff (Consumer Affairs, etc)  Classification Devices   
Civil Service Class   
"A" or "B"

Program responsibilities under Local Law (other than W&M Article 16):

Mark with "X" in box where appropriate

<input type="checkbox"/>	A. General Consumer Affairs	Other (list) F.	<input type="text"/>
<input type="checkbox"/>	B. Item Pricing		<input type="text"/>
<input type="checkbox"/>	C. Pricing Accuracy (Scanner Accuracy)		<input type="text"/>
<input type="checkbox"/>	D. Device Repairman Registration		<input type="text"/>
<input type="checkbox"/>	E. Home Repairman Licensing		<input type="text"/>



Cayuga County

Jurisdiction# 5

**Section 1. Workload**

Work Category	Hours Worked	Percentage of Total
Weighing Devices Inspected and Tested	384.1	20.8
Gasoline Pumps Inspected and Tested	198.1	10.7
All Other Commercial Device Inspections	323.7	17.5
Non-Mandated Tests and Requests	35.6	1.9
Petroleum Quality Program	99.8	5.4
Package Control	19.1	1.0
Complaints	0.4	0.0
Civil Penalty and Court Hearings	4	0.2
Administration (records, reports, scheduling)	781.1	42.3
Public Relations	0	0.0
Other	0	0.0
Pricing Accuracy	0	0.0
Totals	1845.9	100%

**Section 2. Establishments**

Establishment Type	Number in Jurisdiction	Number of Inspections	w/Diesel In Juris.
Supermarket	13	19	
Food Store/Deli	15	15	
Farm/Produce	28	28	
Fish/Butcher	15	15	
Candy/Nut	5	5	
Bakery	1	1	
Drug	16	16	
Hardware	16	17	
Gas Station	17	19	14
Gas Station Store	29	40	18
Marina	9	9	3
Airport	1	1	
Variety/Multiple	1	3	
Fuel Oil Dealer	3	3	
LPG Dealer	18	18	
Proc/Ware/Manuf	24	40	
Asphalt/Salvage	7	13	
Fabric/Sewing	0	0	
Feed & Fertilizer	31	40	
Other	14	16	
Non-Commercial Estab.	39	41	
Total	302	359	

**Section 3. Farm Milk Tanks**

Category	#
Total in Jurisdiction	135
New Calibrations	5
Recalibrations	2
Rechecks	19
No. Against Producer	1
No. Against Receiver	1

**Section 4. Petroleum Quality**

Product	samples
Gasoline - Laboratory	84
Gasoline - Screened	0
Diesel Fuel	15
Investigations	1

**Section 5. Complaints**

Type	# Received	# Resolved or Referred
Devices	0	0
Shortweight	0	0
Gasoline	1	1
LPG	0	0
Fuel Oil	0	0
Firewood	0	0
Other	1	1
Pricing Accuracy	0	0
Total	2	2

**Section 6. Devices**

Device Type	Total # in Juris	Results of Prescribed Tests						Prescribed Devices not Tested	Other Tests Rechecks Complaints
		Test Correct		Test Incorrect			Incorrect Visual		
		#	%	(+)	(-)	Other			
Computing Scale	230	196	88.3	3	23	0	0	0	0
Pre-Pack Scale	60	55	87.3	2	6	0	0	0	0
Customer Scale	18	17	94.4	0	1	0	0	0	0
Vehicle Scale	41	41	66.1	8	9	4	0	1	0
Monorail Scale	0	0	0.0	0	0	0	0	0	0
Prescription Scale	27	27	100.0	0	0	0	0	0	0
Hopper/Batch/Tank Scale	4	4	80.0	1	0	0	0	0	0
Platform Scale	68	67	97.1	0	2	0	0	0	0
Livestock Scale	1	2	66.7	1	0	0	0	0	0
Miscellaneous Scale	24	23	100.0	0	0	0	0	1	0
Petroleum Pump	587	645	96.3	20	3	2	0	0	0
Petroleum Meter VTM	24	24	96.0	1	0	0	0	0	0
Other Meter	10	10	62.5	2	4	0	0	0	0
Rack Meter	0	0	0.0	0	0	0	0	0	0
Liquid Measure	1	1	100.0	0	0	0	0	0	0
Volumetric Measure	0	0	0.0	0	0	0	0	0	0
Weights Pharmacy	222	219	100.0	0	0	0	0	3	0
Weights Other	121	113	100.0	0	0	0	0	8	0
Linear Measure	0	0	0.0	0	0	0	0	0	0
Linear Measuring Device	13	13	100.0	0	0	0	0	0	0
Timing Device	32	34	100.0	0	0	0	0	0	0
Taximeter	0	0	0.0	0	0	0	0	0	0
Miscellaneous Device	1	1	50.0	0	1	0	0	0	0
LPG Meters	0	0	0.0	0	0	0	0	0	0
Non-Commercial Devices	94	87	93.548	1	4	1		2	0
Milk Tanks 20% (from Sect 3)	27	21	91.3	1	1	0	0	0	5

**Section 7. Device Test Summary**

Automatically summed from data above

Total Scales	473	432	87.8	15	41	4	0	2	0
Total Liquid Meas. Devices	649	701	95.4	24	8	2	0	0	0
Total Weights	343	332	100.0	0	0	0	0	11	0
Total Linear Measures	13	13	100.0	0	0	0	0	0	0
Total Miscellaneous Devices	33	35	97.2	0	1	0	0	0	0
Total All Devices	1511	1513	94.1	39	50	6	0	13	0

Classification Devices	1136
Civil Service Class	A

\* Rows 24, 25, 28, 31 and 32 are not counted in Civil Service classification





