

Basic Instructions for Calendar Year Report 2015

The spreadsheet is preprogrammed and locked to prevent changes to the format, calculation formulas, column headings and row names. You may make entries in only the cells set up to receive your data. Some cells are programmed to do the calculations for you such as totals at the bottom of columns of data, %time in Table 1, %correct in Table 6, and all the summary values in Table 7.

Please be sure to put your jurisdiction number in cell G3 on page three of the spreadsheet. This populates your jurisdiction number in a large number of places in the spreadsheet so we can retrieve your information electronically.

Do not put \$ in front of money entries in Table 9 (Fees) or Table 10 (Penalties). The spreadsheet will do that automatically.

To move to the appropriate page of the report, click on one of the tabs at the bottom left of the screen labeled Instructions, Page 1, Page 2, etc. The page numbers follow the hard copy form (WM-14).

When entering long text entries, place the cursor in the leftmost cell and type the whole entry in that cell. The system will automatically display the text across the other cells.

You may send the narrative information I requested on the Director Notes page of the worksheet, as a Text document or on a separate paper document

You may also send the penalty information in Table 10 as a separate text file, Word file, or printed document.

If you have questions, please call Steve Timar at (845-437-5150) or Mike Smith at (315-487-2250).

STATE OF NEW YORK
DEPARTMENT OF AGRICULTURE AND MARKETS
BUREAU OF WEIGHTS AND MEASURES
10B AIRLINE DRIVE
ALBANY, NEW YORK 12235

2015

ANNUAL REPORT OF DIRECTOR OF WEIGHTS AND MEASURES
(In compliance with Section 181.3 of the Agriculture and Markets Law)

County/City Date

I,
Director of Weights and Measures for the County/City of
do hereby respectfully submit the following report as required by Section 181.3 of the Agriculture and
Markets Law for the Calendar year 2015.

Program Name	<input type="text" value="Department Of Weights & Measures"/>	Telephone	<input type="text" value="315-253-1652"/>
Street Address	<input type="text" value="91 York Street"/>	Fax	<input type="text" value="315-253-1015"/>
City, State Zip	<input type="text" value="Auburn, NY 13021"/>	Cell	<input type="text" value="315-246-9133"/>
Email Address	<input type="text" value="lrosier@cayugacounty.us"/>		
Web Address	<input type="text" value="None"/>		

Director's Original Date of Appointment Salary per year

Appointment Status: Director Fraction FTE in W&M
(Non-Competitive, Permanent Competitive, or Provisional Competitive)

Total W&M Program Budget Total Budget

No. of W&M Inspection Staff No. of W&M Clerical Staff
(Do not include Director)

No. of Other Staff (Consumer Affairs, etc) Classification Devices
Civil Service Class
"A" or "B"

Program responsibilities under Local Law (other than W&M Article 16):

Mark with "X" in box where appropriate

<input type="checkbox"/>	A. General Consumer Affairs	Other (list) F.	<input type="text"/>
<input type="checkbox"/>	B. Item Pricing		<input type="text"/>
<input type="checkbox"/>	C. Pricing Accuracy (Scanner Accuracy)		<input type="text"/>
<input type="checkbox"/>	D. Device Repairman Registration		<input type="text"/>
<input type="checkbox"/>	E. Home Repairman Licensing		<input type="text"/>

Cayuga County

Jurisdiction# 5

Section 1. Workload

Work Category	Hours Worked	Percentage of Total
Weighing Devices Inspected and Tested	327.6	18.6
Gasoline Pumps Inspected and Tested	180.1	10.3
All Other Commercial Device Inspections	208.4	11.9
Non-Mandated Tests and Requests	31.3	1.8
Petroleum Quality Program	88.6	5.0
Package Control	49.3	2.8
Complaints	4.4	0.3
Civil Penalty and Court Hearings	1.1	0.1
Administration (records, reports, scheduling)	865.9	49.3
Public Relations	0	0.0
Other	0	0.0
Pricing Accuracy	0	0.0
Totals	1756.7	100%

Section 2. Establishments

Establishment Type	Number in Jurisdiction	Number of Inspections	w/Diesel In Juris.
Supermarket	13	17	
Food Store/Deli	15	15	
Farm/Produce	30	31	
Fish/Butcher	15	15	
Candy/Nut	5	5	
Bakery	1	1	
Drug	15	16	
Hardware	16	18	
Gas Station	17	21	14
Gas Station Store	27	36	17
Marina	9	9	3
Airport	1	1	
Variety/Multiple	1	3	
Fuel Oil Dealer	3	5	
LPG Dealer	18	18	
Proc/Ware/Manuf	24	32	
Asphalt/Salvage	6	7	
Fabric/Sewing	0	0	
Feed & Fertilizer	31	48	
Other	31	32	
Non-Commercial Estab.	40	40	
Total	318	370	

Section 3. Farm Milk Tanks

Category	#
Total in Jurisdiction	140
New Calibrations	8
Recalibrations	4
Rechecks	8
No. Against Producer	2
No. Against Receiver	2

Section 4. Petroleum Quality

Product	samples
Gasoline - Laboratory	98
Gasoline - Screened	81
Diesel Fuel	17
Investigations	0

Section 5. Complaints

Type	# Received	# Resolved or Referred
Devices	1	1
Shortweight	1	1
Gasoline	0	0
LPG	0	0
Fuel Oil	0	0
Firewood	0	0
Other	0	0
Pricing Accuracy	1	1
Total	3	3

Section 6. Devices

Device Type	Total # in Juris	Results of Prescribed Tests						Prescribed Devices not Tested	Other Tests Rechecks Complaints
		Test Correct		Test Incorrect			Incorrect Visual		
		#	%	(+)	(-)	Other			
Computing Scale	227	207	88.8	0	26	0	0	0	0
Pre-Pack Scale	57	54	90.0	0	6	0	0	0	0
Customer Scale	17	16	88.9	0	2	0	0	0	0
Vehicle Scale	37	37	67.3	10	7	1	0	2	0
Monorail Scale	0	0	0.0	0	0	0	0	0	0
Prescription Scale	25	26	100.0	0	0	0	0	0	0
Hopper/Batch/Tank Scale	4	5	100.0	0	0	0	0	0	0
Platform Scale	68	66	95.7	0	3	0	0	0	0
Livestock Scale	1	3	100.0	0	0	0	0	0	0
Miscellaneous Scale	24	24	96.0	0	1	0	0	0	0
Petroleum Pump	547	600	95.5	23	5	0	0	0	0
Petroleum Meter VTM	22	22	100.0	0	0	0	0	0	0
Other Meter	0	0	0.0	0	0	0	0	0	0
Rack Meter	10	10	62.5	5	1	0	0	0	0
Liquid Measure	1	1	100.0	0	0	0	0	0	0
Volumetric Measure	0	0	0.0	0	0	0	0	0	0
Weights Pharmacy	212	212	100.0	0	0	0	0	0	0
Weights Other	104	98	100.0	0	0	0	0	0	0
Linear Measure	0	0	0.0	0	0	0	0	0	0
Linear Measuring Device	11	12	100.0	0	0	0	0	0	0
Timing Device	31	31	93.9	0	2	0	0	0	0
Taximeter	0	0	0.0	0	0	0	0	0	0
Miscellaneous Device	1	0	0.0	0	1	0	0	0	0
LPG Meters	0	0	0.0	0	0	0	0	0	0
Non-Commercial Devices	91	85		2	2			3	0
Milk Tanks 20% (from Sect 3)	28	12	75.0	2	2	0	0	0	8

Section 7. Device Test Summary

Automatically summed from data above

Total Scales	460	438	88.7	10	45	1	0	2	0
Total Liquid Meas. Devices	608	645	94.4	30	8	0	0	0	0
Total Weights	316	310	100.0	0	0	0	0	0	0
Total Linear Measures	11	12	100.0	0	0	0	0	0	0
Total Miscellaneous Devices	32	31	91.2	0	3	0	0	0	0
Total All Devices	1427	1436	93.7	40	56	1	0	2	0

Classification Devices	1080
Civil Service Class	A

* Rows 24, 25, 28, 31 and 32 are not counted in Civil Service classification

