

Basic Instructions for Calendar Year Report 2014

The spreadsheet is preprogrammed and locked to prevent changes to the format, calculation formulas, column headings and row names. You may make entries in only the cells set up to receive your data. Some cells are programmed to do the calculations for you such as totals at the bottom of columns of data, %time in Table 1, %correct in Table 6, and all the summary values in Table 7.

Please be sure to put your jurisdiction number in cell G3 on page three of the spreadsheet. This populates your jurisdiction number in a large number of places in the spreadsheet so we can retrieve your information electronically.

Do not put \$ in front of money entries in Table 9 (Fees) or Table 10 (Penalties). The spreadsheet will do that automatically.

To move to the appropriate page of the report, click on one of the tabs at the bottom left of the screen labeled Instructions, Page 1, Page 2, etc. The page numbers follow the hard copy form (WM-14).

When entering long text entries, place the cursor in the leftmost cell and type the whole entry in that cell. The system will automatically display the text across the other cells.

You may send the narrative information I requested on the Director Notes page of the worksheet, as a Text document or on a separate paper document

You may also send the penalty information in Table 10 as a separate text file, Word file, or printed document.

If you have questions, please call Steve Timar at (845-437-5150) or Mike Smith at (315-487-2250).

STATE OF NEW YORK
DEPARTMENT OF AGRICULTURE AND MARKETS
BUREAU OF WEIGHTS AND MEASURES
10B AIRLINE DRIVE
ALBANY, NEW YORK 12235

2014

ANNUAL REPORT OF DIRECTOR OF WEIGHTS AND MEASURES
(In compliance with Section 181.3 of the Agriculture and Markets Law)

County/City Date

I,
Director of Weights and Measures for the County/City of
do hereby respectfully submit the following report as required by Section 181.3 of the Agriculture and
Markets Law for the Calendar year 2014.

Program Name	<input type="text" value="Department Of Weights & Measures"/>	Telephone	<input type="text" value="315-253-1652"/>
Street Address	<input type="text" value="91 York Street"/>	Fax	<input type="text" value="315-253-1015"/>
City, State Zip	<input type="text" value="Auburn, NY 13021"/>	Cell	<input type="text" value="315-246-9133"/>
Email Address	<input type="text" value="lrosier@cayugacounty.us"/>		
Web Address	<input type="text" value="None"/>		

Director's Original Date of Appointment Salary per year

Appointment Status: Director Fraction FTE in W&M
(Non-Competitive, Permanent Competitive, or Provisional Competitive)

Total W&M Program Budget Total Budget

No. of W&M Inspection Staff No. of W&M Clerical Staff
(Do not include Director)

No. of Other Staff (Consumer Affairs, etc) Classification Devices
Civil Service Class
"A" or "B"

Program responsibilities under Local Law (other than W&M Article 16):

Mark with "X" in box where appropriate

<input type="checkbox"/>	A. General Consumer Affairs	Other (list) F.	<input type="text"/>
<input type="checkbox"/>	B. Item Pricing		<input type="text"/>
<input type="checkbox"/>	C. Pricing Accuracy (Scanner Accuracy)		<input type="text"/>
<input type="checkbox"/>	D. Device Repairman Registration		<input type="text"/>
<input type="checkbox"/>	E. Home Repairman Licensing		<input type="text"/>

Cayuga County

Jurisdiction# 5

Section 1. Workload

Work Category	Hours Worked	Percentage of Total
Weighing Devices Inspected and Tested	364.2	21.7
Gasoline Pumps Inspected and Tested	183.7	10.9
All Other Commercial Device Inspections	243.5	14.5
Non-Mandated Tests and Requests	50.4	3.0
Petroleum Quality Program	82.2	4.9
Package Control	49.8	3.0
Complaints	4	0.2
Civil Penalty and Court Hearings	4.1	0.2
Administration (records, reports, scheduling)	667.6	39.7
Public Relations	8.8	0.5
Other	3	0.2
Pricing Accuracy	20.7	1.2
Totals	1682	100%

Section 2. Establishments

Establishment Type	Number in Jurisdiction	Number of Inspections	w/Diesel In Juris.
Supermarket	13	26	
Food Store/Deli	13	13	
Farm/Produce	28	30	
Fish/Butcher	15	17	
Candy/Nut	7	7	
Bakery	1	1	
Drug	16	16	
Hardware	16	16	
Gas Station	17	17	14
Gas Station Store	26	43	16
Marina	10	11	3
Airport	1	1	
Variety/Multiple	1	7	
Fuel Oil Dealer	3	6	
LPG Dealer	16	16	
Proc/Ware/Manuf	25	33	
Asphalt/Salvage	6	8	
Fabric/Sewing	0	0	
Feed & Fertilizer	31	46	
Other	33	35	
Non-Commercial Estab.	43	46	
Total	321	395	

Section 3. Farm Milk Tanks

Category	#
Total in Jurisdiction	138
New Calibrations	5
Recalibrations	2
Rechecks	12
No. Against Producer	2
No. Against Receiver	0

Section 4. Petroleum Quality

Product	samples
Gasoline - Laboratory	78
Gasoline - Screened	0
Diesel Fuel	13
Investigations	1

Section 5. Complaints

Type	# Received	# Resolved or Referred
Devices	0	0
Shortweight	0	0
Gasoline	3	3
LPG	0	0
Fuel Oil	0	0
Firewood	0	0
Other	0	0
Pricing Accuracy	0	0
Total	3	3

Section 6. Devices

Device Type	Total # in Juris	Results of Prescribed Tests						Prescribed Devices not Tested	Other Tests Rechecks Complaints
		Test Correct		Test Incorrect			Incorrect Visual		
		#	%	(+)	(-)	Other			
Computing Scale	228	244	88.7	3	28	0	0	0	0
Pre-Pack Scale	57	48	84.2	0	9	0	0	0	0
Customer Scale	18	18	94.7	0	1	0	0	0	0
Vehicle Scale	37	41	65.1	11	10	1	0	0	0
Monorail Scale	0	0	0.0	0	0	0	0	0	0
Prescription Scale	28	28	100.0	0	0	0	0	0	0
Hopper/Batch/Tank Scale	3	3	75.0	1	0	0	0	0	0
Platform Scale	66	60	90.9	0	6	0	0	0	0
Livestock Scale	1	2	66.7	1	0	0	0	0	0
Miscellaneous Scale	25	25	100.0	0	0	0	0	0	0
Petroleum Pump	514	560	96.9	9	9	0	2	0	0
Petroleum Meter VTM	25	22	88.0	0	3	0	0	0	0
Other Meter	0	0	0.0	0	0	0	0	0	0
Rack Meter	10	10	83.3	1	1	0	0	0	0
Liquid Measure	0	0	0.0	0	0	0	0	0	0
Volumetric Measure	0	0	0.0	0	0	0	0	0	0
Weights Pharmacy	238	238	100.0	0	0	0	0	0	0
Weights Other	97	87	100.0	0	0	0	0	0	0
Linear Measure	0	0	0.0	0	0	0	0	0	0
Linear Measuring Device	11	11	100.0	0	0	0	0	0	0
Timing Device	29	30	100.0	0	0	0	0	0	0
Taximeter	0	0	0.0	0	0	0	0	0	0
Miscellaneous Device	1	0	0.0	1	0	0	0	0	0
LPG Meters	0	0	0.0	0	0	0	0	0	0
Non-Commercial Devices	95	81	83.505	9	6	1	0	0	0
Milk Tanks 20% (from Sect 3)	28	14	87.5	2	0	0	0	0	5

Section 7. Device Test Summary

Automatically summed from data above

Total Scales	463	469	86.9	16	54	1	0	0	0
Total Liquid Meas. Devices	577	606	96.0	12	13	0	2	0	0
Total Weights	335	325	100.0	0	0	0	0	0	0
Total Linear Measures	11	11	100.0	0	0	0	0	0	0
Total Miscellaneous Devices	30	30	96.8	1	0	0	0	0	0
Total All Devices	1416	1441	93.7	29	67	1	2	0	0

Classification Devices	1052
Civil Service Class	A

* Rows 24, 25, 28, 31 and 32 are not counted in Civil Service classification

