

Town of Conquest

1289 Fuller Road
Port Byron, NY 13140

Phone 315-374-3631
Fax 315-776-5703

SPECIAL USE PERMIT APPLICATION

SECTION 1

Applicant's Name: _____
Circle one: Owner Tenant Contractor or Other (specify) _____

Applicant Address: _____

Phone Number: _____ E-mail Address: _____

Proposed Special Use Location Address: _____ Tax Map # _____

Describe in detail the proposed uses for the property, if application is approved:

SECTION 2

The applicant alleges that the approval of said Special Use Permit would be in harmony with the intent and purpose of the Town of Conquest Code and that the proposed use conforms to the standards prescribed therefore in said Building Code and would not be detrimental to property or persons in the neighborhood for the following reasons:

SECTION 3

ATTACH THE FOLLOWING: A statement with supporting evidence describing how the Special Use Request meets the standards of review described below:

- The Subject Request is in the best interest of the Town, the convenience of the community, the public welfare and that it results in a substantial improvement to the property in the immediate vicinity of the proposed use.
- The Subject Request is suitable for the property in question, and will be designed, constructed, operated and maintained so as to be in harmony with and appropriate in appearance with the existing or intended character of the general vicinity.
- The Subject Request is in conformance with all applicable requirements of the Town's Building Law.
- The Subject Request is suitable in terms of effects on street or highway traffic and safety with adequate access arrangements to protect major streets from undue congestion and hazard.

SECTION 4

List the owners of record of all properties adjacent to, and across the road from, the property for which the application is being filed. These parties will be notified by the Town of Conquest prior to the public hearing.

OWNER'S NAME	MAILING ADDRESS

SECTION 5

THE APPLICANT'S SIGNATURE BELOW INDICATES THE INFORMATION CONTAINED IN THIS APPLICATION AND ON ANY ACCOMPANYING DOCUMENTS IS TRUE AND ACCURATE, AND THAT ANY ATTORNEY'S FEES OR ENGINEER'S FEES INCURRED BY THE TOWN RELATIVE TO THE REVIEW OF THIS PROJECT SHALL BE PAID BY THE APPLICANT.

Dated: _____

Dated: _____

FOR OFFICIAL USE ONLY:

Special Use Permit Application fee \$50.00

Received: _____
Check _____ No.

Meeting Date: _____

Board Decision: _____

TOWN OF CONQUEST
1289 Fuller Road
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315-374-3631

INSTRUCTIONS/CHECKLIST TO APPLY FOR A SPECIAL USE PERMIT

The Town Board of Conquest, in accordance with Local Law No. 2 – 2018 shall hear and decide upon applications for uses requiring a Special Use Permit.

Please complete the application and pay special attention to Section 2 as the information you provide will be used by the Town Board in consideration of your application. You may attach additional information on a separate page should you need more space.

Section 3 requires a statement with supporting evidence of how your request will meet the standards of review listed in this section.

Please complete Section 4 which identifies all the adjacent properties by owner and mailing address, including across the road from the subject property.

Please date and sign the application in Section 5 and include the application fee of \$50.00. Also, be advised that your signature indicates that the information contained in the application and on any accompanying documents is true and accurate, and that any attorney's fees or engineer's fees incurred by the Town relative to the review of this project shall be paid by the applicant.

ARTICLE VIII
Regulations Applicable to Special Use permits

8-1. Special Use Permits

A. Procedure.

- (1) The Town Board of Conquest shall hear and decide upon applications for special use permits for any of the uses for which this law requires the obtaining of a special use permit from the Board.
- (2) An Applicant shall have the burden of proof in establishing a right to a special use permit.
- (3) General requirements and Standards Applicable to all special use permits. The Town Board shall grant a special use permit when it finds adequate evidence that any proposed use submitted for a special use permit will meet all of the following general requirements as well as any specific requirements and standards listed for the proposed use under this Article. The Board shall among other things require that any proposed use and location be:
 - a. In the best interests of the Town, the convenience of the community, the public welfare, and that it be a substantial improvement to property in the immediate vicinity.
 - b. Suitable for the property in question, and designed, constructed, operated and maintained so as to be in harmony with and appropriate in appearance with the existing or intended character of the general vicinity.
 - c. In conformance with all applicable requirements of this Law.
 - d. Suitable in terms of effects on street or highway traffic and safety with adequate access arrangements to protect major streets from undue congestion and hazard.
- (4) In granting a special use permit, the Town Board may impose conditions regarding layout, circulation and performance as it deems necessary to ensure that any proposed development will secure substantially the objectives of this Law. These conditions may include but are not limited to the following:
 - a. Increasing the required lot size or yard dimension.
 - b. Limiting the height, size or location of buildings.
 - c. Controlling the location and number of vehicle access points.
 - d. Increasing the number of required off-street parking spaces.
 - e. Limiting the number, size, location and lighting of signs.
 - f. Requiring fencing, screening, landscaping or other facilities to protect adjacent or nearby property.
 - g. Designating sites for open space.

B. Annual Review of Special Use Permits