



**Cayuga County Department of Human Resources
and Civil Service Commission**

JOB SPECIFICATION

Civil Service Title: **DENTIST***
Jurisdictional Class: Non-Competitive (Part-Time)
Civil Division: Public Health Department
Department of Social Services

Adoption: CSM
Revised: CSM 1/8/03; 1/8/21

DISTINGUISHING FEATURES OF THE CLASS:

This position exists in the County Health Department and involves responsibility to provide expertise to Director of Public Health who is the department administrator. The Director relies on the Dentist for advice and guidance in connection with a variety of medical matters, such as immunizations, disease outbreaks, and other related details. The work is performed under general direction of the Director of Health & Human Services with leeway allowed for exercise of independent professional judgment in carrying out details of the work. Some Supervision over the work of others may be a responsibility of employees in this class. The incumbent does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Advises and is responsible to the Director of Public Health or his/her deputies and other staff in a variety of health areas such as conducting immunization clinics;
May Interpret health problems and issues to public officials, heads of other governmental agencies and elected and appointed officers of various levels of government in the county;
Prepares a variety of records and reports related to the work;
May participate in disaster activities as trained and assigned;
Performs other related duties as assigned.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, PERSONAL CHARACTERISTICS:

Comprehensive knowledge of the sciences underlying, and of the principles and practices of medicine as applied to public health practices;
Ability to deal with the public on projects related to public health;
Ability to speak before groups on public health matters;
Ability to prepare and analyze technical and statistical reports;
Interest in maintaining a high standard of professional ethics;
Physical condition commensurate with demands of the position.

MINIMUM QUALIFICATIONS:

Possession of a current valid license to practice dentistry in New York State.