CAYUGA COUNTY SHERIFF'S OFFICE

Civil Division

157 Genesee Street 3rd Floor
PO Box 518
Auburn, New York 13021
Phone: 315-253-1087
Fax: 315-253-1088

Brian P. Schenck
Sheriff

WM Steven Smith
Undersheriff

FEE SCHEDULE
UPDATED
January 2020

All fees are payable in advance and are per person to be served
Include a self addressed stamped envelope for the return.

INCOME EXECUTIONS
(Mileage/Postage Included in Fee)

First Stage & Second Stage in Cayuga County:	$73.80 – Original Income Execution 5 copies
First Stage only in Cayuga County:	$36.90 – Original Income Execution 5 copies
Second Stage only in Cayuga County:	$51.90 - Original Income Execution 5 copies

PROPERTY EXECUTIONS

Execution	$45.00 + Mileage - Original Property Execution & 4 copies
Execution with Notice to Garnishee	$90.00 + Mileage - Original Property Execution & 4 copies

(Include 1 Exemption Notice and 2 Exemption Claim Form)

Include detailed property description(s) and proof of ownership

Advance fees will be necessary for expenses such as: towing, storage, labor, inventory, etc. Call this office for estimates.

CAYUGA COUNTY EVICTION RELATED SERVICE FEES

ALL FEES ARE PAYABLE IN ADVANCE AND ARE PER PERSON TO BE SERVED.
PLEASE INCLUDE A SELF ADDRESSED STAMPED ENVELOPE FOR THE RETURN.

3 Day Notice to Tenant	$21.90 Plus Mileage (4 copies per person) $21.90 Each additional person (4 copies per person)
30 Day Notice to Tenant	$21.90 Plus Mileage (4 copies per person) $ 21.90 Each additional person (4 copies per person)
Notice of Petition & Petition	$51.90 Plus mileage (4 copies per person) $36.90 Each additional person (4 copies per person)
Eviction Warrant	$111.90 Plus 2 Mileages (Original & 3 copies) $21.90 Each additional person (3 Copies per person)

**PLAINTIFF/ATTORNEY ARE RESPONSIBLE
FOR MOVING, STORAGE AND ANY ADDITIONAL EVICTION RELATED EXPENSES.**

CAYUGA COUNTY SERVICE FEES

All fees are payable in advance and are per person to be served.
Include a self- addressed stamped envelope for the return.

Summons	$15.00 & Mileage	(3 copies)
Subpoena	$15.00 & Mileage	(3 copies)
Summons & Complaint	$15.00 & Mileage	(3 copies)
Summons with Notice	$15.00 & Mileage	(3 copies)
Summons & V. Complaint	$15.00 & Mileage	(3 copies)
Summons & Petition	$15.00 & Mileage	(3 copies)
Information Subpoena (Original & 3 copies w/SASE)	$15.00 & Mileage	(3 copies)
Information Subpoena with Restraining Notice	$60.00 & Mileage	(3 copies)
Postings	$15.00 & Mileage	(4 copies each area)
Civil Arrest Warrants	$45.00 & Mileage	(Original & 3 copies)
If Defendant is committed	$20.00 additional	
Mandates	$45.00 & Mileage	(3 copies)
Orders	$45.00 & Mileage	(3 copies)
Order to Show Cause	$45.00 & Mileage	(3 copies)
Notice of Motion	$45.00 & Mileage	(3 copies)
Surrogate Citation & Will	$45.00 & Mileage	(3 copies)
Restraining Notice	$45.00 & Mileage	(3 copies)

Contact the Civil Division at (315) 253-1087 for any fees not listed.

CAYUGA COUNTY MILEAGE CHART

Auburn	$4.25
Auburn (Outside City Limits	**$6.30**
Aurora (Town of Ledyard)	$19.55
Cato	**$19.80**
Cayuga (Town of Aurelius)	$10.70
Conquest	**$16.45**
Cortland (Cayuga Co. Addresses)	$41.85
Fair Haven	**$36.45**
Fleming	$6.30
Genoa	**$27.60**
Ira	$26.80
King Ferry	**$25.65**
Locke	$28.05
Martville	**$31.05**
Montezuma	$13.00
Moravia	**$21.25**
Niles	$13.90
Owasco	**$10.00**
Poplar Ridge	$17.15
Port Byron (Town of Mentz)	**$9.65**
Red Creek	$30.50
Scipio	**$13.10**
Sempronius	$26.45
Sennett	**$6.65**
Sterling	$37.60
Summerhill	**$30.60**
Throop	$6.65
Union Springs (Town of Springport)	**$11.40**
Venice	$16.10
Victory	**$22.55**
Weedsport	$11.40