

COUNTY CLERK



County Clerk's Office

Susan M. Dwyer

County Clerk

DEPARTMENT OF MOTOR VEHICLES

January 2020 (Includes 2019 End of Year Data)

Total retention to Clerks Office in Dec. (in-office transactions):
\$60,818.12 – YTD 2019 Total: \$692,671.06

- i Total transactions completed in DMV office in Dec: 7,280 – YTD 2019 Total 78,926
- i Total online transactions conducted by Cayuga County residents in Dec.: 1,519 – Total 2019 YTD 19,070

(USE YOUR LOCAL DMV OFFICE: See those numbers above? That means if those people used our DMV instead of going online, our county would have, at the VERY least, \$75,000 more dollars than we do now and if everyone used our DMV, it could help with our tax rate!)

- i Total online County Sharing retention: \$3,363.13 - YTD 2019 Total: \$22,145.36
- i Total Sales Tax collected and paid to the NYS Dept. of Taxation and Finance: \$100,728.74
- i Total YTD DMV Retention (in-office transactions + County online sharing): \$714,816.42

Budgeted: \$620,000 Exceeded budget by \$94,812.42

As we get closer to October 2020 when the new travel requirements begin, we are finding that more and more people are opting to upgrade their license to an Enhanced Driver's License (EDL). These transactions

are complex, require a two-staff person process, and are very time consuming. As a result, our DMV staff will be challenged to keep up with the demand as the State DMV will be heavily marketing the EDL. Another option for customers is to obtain a U S Passport which is also a REAL ID document and is the ONLY document that will allow a person to travel by air outside of the US.

In addition to that challenge, we started processing driver's licenses for people who are in our country illegally. Those transactions have also proven to be very time consuming and often take several visits to our DMV office. Challenges have been language barriers, and customers having difficulty passing the permit test even though the test is offered in many languages. We are doing the best we can to assist these customers.

COUNTY CLERK'S RECORDING OFFICE

i JANUARY 2020 Report: Includes 2019 Year End Data

i Total amount remitted to County Treasurer in December: \$133,649.49; **YTD: \$648,899.00** (2019 Budgeted \$640,000.00)

i Below is a list of the transactions processed in which fees are collected:

Land documents: Deeds, easements, mortgages, mortgage discharges & assignments, etc. (this includes electronically-submitted recordings);
Dec.2019: 739 **YTD 2019 Total: 8,135**

i Business Certificates: DBA/Partnership/Corporation – new, amendments, discontinuances; Dec. 2019: 43; **YTD 2019 Total: 615**

i Passport applications submitted to the US Department of State;
Dec. 2019: 55; **YTD 2019 Total: 615**

i Passport Photos for new and renewals: 94; **YTD 2019 Total:1276**

Fees collected for Passport Photos and Processing:

Dec. 2019: \$3,400 **YTD 2019 Total: \$47,747.70**

i Judgments filed and docketed: Supreme Court, lower courts, & NYS:
Dec. 2019: 451 **YTD 2019 Total: 6,410**

i Notary Public transactions: New and renewals (this does not include the number of documents that were notarized by staff as a free service mandated by the State of New York)

Dec. 2019; 12 **YTD 2019 Total: 267**

i Supreme Court Index Numbers issued: Supreme Court cases started this month: Dec. 2019: 119 **YTD 2019 Total: 1,543**

- i Uniform Commercial Code (UCC) transactions: New, continuation, termination, search: Dec. 2019: 30 **YTD 2019 Total: 225**
 - i Military Discharges filed (Veterans are not charged a fee to file or obtain copies of their DD214): Dec. 2019: 1 **YTD 2019 Total: 33**
 - i Survey Maps filed: Dec. 2019: 18 **YTD 2019 Total: 241**
- Online Land Records Revenue: **YTD \$21,834 YTD**

County Clerk Activities/Meetings

- i December 2: Appeared on the local radio show to discuss the 2020 Budget and the December 16 commencement of the Green Light Law. This law will give people who are in our country illegally the privilege to apply for a NYS Driver's License. Unfortunately, absolutely no training and no new equipment has been provided from the state to the staff as of this point.
- i December 3: Participated in a DONATE LIFE Phone Conference with the State Director and 3 other County Clerks who sit on their advisory board. We discussed this year's goals and initiatives.
- i December 4: Convened a meeting of County Clerks and ICE from all over NYS at the Brutus Town Hall to discuss updates in the Green Light Bill and to discuss the concerns about the State not supplying us with proper training and the issue of non-U S citizens having the option of registering to vote through the permit process.
- i December: Attended Government Operations Meeting, Ways & Means and the last Legislative meeting of the year on December 10.
- i December 16: Attended a reception at the Brutus Town Hall to celebrate the retirement of longtime Brutus Town and Weedsport Village Historian Jeanne Baker. Jeanne was their Historian for more than 26 years.
- i December 30: Appeared on the local radio station to discuss goals for the coming year, and announced that our longtime Records Retention Coordinator, Bill Hulik Jr. will retire in early 2020 and that we are looking to hire a replacement. Bill Hulik did a great job and we have big shoes to fill as we look for a new coordinator of our Records Center.

RECORDS RETENTION CENTER

- i Health and Human Services Department shredding continues
- i Treasurer Office scanning project in progress
- i Probation scanning project continues
- i Civil Service scanning completed

- i Environmental Health Dept. scanning project in development
- i 13,099 documents scanned
- i 157 Records Requests
- i 270,087 documents scanned in 2019
- i 458 boxes of records destroyed in 2019
- i 9,533,500 documents scanned since 2005
- i 6,173,600 documents shredded since 2005 due to scanning program

In February, 2020, Bill Hulik, the County Records Retention Coordinator, will retire. Bill is an expert in his field and he was known statewide for the knowledge and talent regarding microfilm management and inspection. I am quite sure that Bill knows where every single document is located in the multi-floor Records Retention Center. Bill spent the last 20 years doing a remarkable job of organizing, preserving, sorting, scanning, shredding, and microfilming records for every department in the county. He was a productive member of the County Records Advisory Board. He and the other 2 staff members at our Records Center on Court Street do a great job together. He has saved the county money by applying for grants and for keeping up with technology.

We will miss Bill's original and over-the-top Halloween costumes and I will especially miss him on Boss's Day when he would bring me a chocolate cream pie (my favorite!) every year.

Bill Hulik, we wish you a long, healthy, and relaxing retirement.

HISTORIAN'S OFFICE

- i Look for Ruth Bradley's columns in The Auburn Citizen – they are informative and delightful!
- i 17 in-person visitors to the office with queries and research projects
- i 14 Queries through phone, email and letter requests
- i Some highlights:
 - Staff answered numerous queries regarding the Seymour House at 113 North Street in Auburn, again, highlighting the absence of a City Historian in Auburn.
 -
 - Dr. Ruth Bradley published a column in the Auburn Citizen, "The Two Census Events Coming Up," December 10, 2019. Starting in 2020, her columns for The Citizen will appear quarterly instead of monthly.
 - Our office assisted the Seymour Library in sponsoring "Creating Connections": The Cayuga County History

Symposium, December 10, 2019. Twenty-five representatives from organizations throughout the County convened at this gathering, with special guest Prescilla Brendler of the Greater Hudson Heritage Network. Dr. Bradley gave a presentation on collaborative efforts of the “H3C” Historians of Cayuga County Coalition.

- Nancy Assmann and Ruth Bradley attended a reception December 16 in honor of retiring Town of Brutus Historian Jeanne Baker, celebrating her more than 25 years of service.
- Continued work on organizing and indexing special collections, and in reducing processing backlog of (relatively) newly acquired materials.

Monthly report respectfully submitted by

Sue Dwyer, Cayuga County Clerk

Many thanks to the following for assisting me in compiling information and data for this monthly report:
Deputy Clerk Dawn Wolff; DMV Supervisor Shereen Androsko; Records Retention Coordinator Bill Hulik;
and County Historian Dr. Ruth Bradley