



## **JOB TITLE: TECHNICAL ASSISTANCE COORDINATOR**

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### **About the HEALing Communities Study (HCS)**

The HEALing Communities Study will generate evidence about how tools for preventing and treating opioid addiction are most effective at the local level. This NIDA-funded multisite implementation research study will test the impact of an integrated set of evidence-based interventions across healthcare, behavioral health, justice, and other community-based settings in 16 New York State highly affected counties. The goal is to prevent and treat opioid misuse and Opioid Use Disorder (OUD) and reduce opioid-related deaths by 40 percent over three years.

### **Technical Assistance Coordinator**

Cayuga County is seeking a public health professional with the ability to organize and engage county organizations to provide training based on Evidence-Based Practices (EBPs) that are focused on reducing opioid-related deaths in this community. The Technical Assistance Coordinator will work directly with the HCS Project Manager to guide organizations and encourage implementation of training to support evidence-based practice efforts within the HCS. The role will provide direct support when developing organizational champions and troubleshoot implementation of EBP at the county level.

### **Responsibilities**

- Support the HCS Steering Committee and Project Manager in 1) assessing community priorities, strengths, and needs related to opioid overdose; and 2) facilitating the creation of a community action plan that reflects stakeholder priorities and expertise.
- In collaboration with the HCS Project Manager, work with local organizations and stakeholders to facilitate necessary training and technical assistance for selected EBP.
- Maintain information on local training resources, including state-level programs, and funding resources.
- Develop relationships with local, state and national training resource facilitators.
- Handle requests from HCS organizations and leadership for training and coordinate training logistics.
- Provide ongoing support and technical assistance to communities to ensure fidelity to chosen interventions.
- Reinforce messaging around using EBP for OUD and supports tailoring the EBP to the population.
- Ability to explain quality improvement methodology and the importance of data collection for the success of EBP implementation.
- Assist clinical partners and other relevant organizations in implementing the Opioid-Overdose Reduction Continuum of Care Approach (ORCCA) plan.

- Develop organizational champions and troubleshoot implementation of HCS at the county level.
- Document all training and Technical Assistance (TA) activities conducted in a format developed by the study team and provide reports as requested.
- Perform other duties as assigned or as necessary.

## **Skills**

- Interpersonal skills with the ability to interact professionally and effectively with multiple stakeholders; responsiveness to the stakeholder's needs, in a timely fashion, is paramount.
- Organizational skills with the ability to handle multiple tasks and/or projects concurrently.
- Professional verbal and written communication skills, with the ability to clearly articulate thoughts and ideas.
- Time management skills with the ability to prioritize and schedule daily activities efficiently.
- Ability to work effectively in a fast-paced and results-driven environment.
- Problem-solving skills with the ability to look for root causes and implementable, workable solutions.
- Interpersonal skills with the ability to work in a fast-paced environment and participate as an independent contributor with little supervision or as an active team member depending on the situation and needs.

## **Experience and Educational Background**

- Bachelors in social science, social work, public health or other human services or equivalent experience; Masters Degree preferred.
- 2-3 years of related experience.
- Prior experience in the field of addiction and substance use disorders encouraged.
- Experience with evaluation and qualitative data collection a plus.

## **Email Resume To:**

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