

# COUNTY CLERK

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## County Clerk's Office

Susan M. Dwyer

*County Clerk*

### DEPARTMENT OF MOTOR VEHICLES

December 2019

Total retention to Clerks Office (in-office transactions):

\$58,647 – YTD \$631,852.94

- i Total transactions completed in DMV office: 6,994 – YTD 71,646
- i Total online transactions conducted by Cayuga County residents: 1,572 – YTD 17,551

**(USE YOUR LOCAL DMV OFFICE: See those numbers above? That means if those people used our DMV instead of going online, our county would have, at the very least, \$60,000 more dollars than we do now and if everyone used our DMV, it could help with our tax rate!)**

- i Total online County Sharing retention: \$3,481.28 - YTD \$18,782.22
- i Total Sales Tax collected and paid to the NYS Dept. of Taxation and Finance: \$145,851.24
- i Total YTD DMV Retention (in-office transactions + County online sharing): \$650,635.16
- i Difference between YTD Revenue vs. YTD Budget: + \$82,298.16
- i Our DMV Supervisor, Shereen Androsko, appeared on ARMA (local public television channel) to discuss the issue of aging drivers and what steps family and friends can take if they are concerned about a person's driving ability. We are frequently asked about this matter and ARMA is a great resource to educate the public on all sorts of topics.
- i November and December are very busy months for new car leases and snowmobile and trailer renewals.

November 4: Appeared on the local radio show to discuss the 2020 Budget and the December 16 commencement of the Green Light Law

which will give people who are in our country illegally the privilege to apply for a NYS Driver's License. Unfortunately, absolutely no training and no new equipment has been provided from the state to the staff as of this point.

November: There have been several recent newspaper articles publicizing the October 2020 change that will require people who are traveling by air in the United States (domestic air travel) to obtain a REAL ID document. We continue to see an increase in customers who are choosing to upgrade their licenses to the Enhanced Driver's License (EDL), which is a REAL ID-compliant document. This document also allows a person to travel to Canada and Mexico by land or by sea; it will not allow them to travel by air to any country. A U.S. Passport is also a REAL ID document and is the only document that will allow a person to travel by air outside of the US.

## COUNTY CLERK'S RECORDING OFFICE

- i December 2019 Report:
  - i Total amount remitted to County Treasurer in November: \$ 128,613.63
  - i List of the transactions processed in which fees are collected:
    - 699 Land documents: Deeds, easements, mortgages, mortgage discharges & assignments, etc. (this includes electronically-submitted recordings)
  - i 12 Business Certificates: DBA/Partnership/Corporation – new, amendments, discontinuances
  - i 44 Passport applications submitted to the US Department of State and 76 passport photos for passport renewals \$2,780
  - i 308 judgments filed and docketed: Supreme Court, lower courts, State of NY
  - i 12 Notary Public transactions: New and renewals (this does not include the number of documents that were notarized by staff as a free service mandated by the State of New York)
  - i 113 Supreme Court Index Numbers issued: Supreme Court cases started this month
  - i 19 Uniform Commercial Code (UCC) transactions: New, continuation, termination, search
  - i 6 Military Discharges filed (Veterans are not charged a fee to file or obtain copies of their DD214)
  - i 11 Survey Maps filed
- Online Land Records Revenue: YTD \$21,834 YTD (generated quarterly)

## County Clerk Activities/Meetings

- i November 4: Appeared on the local radio show to discuss the 2020 Budget and the December 16 commencement of the Green Light Law. This law will give people who are in our country illegally the privilege to apply for a NYS Driver's License. Unfortunately, absolutely no training and no new equipment has been provided from the state to the staff as of this point.
- i November 6: Participated in a NYS County Clerk's Legislative Committee meeting via a statewide phone conference to decide our 2020 legislative priorities.
- i November 7: County Legislature Budget Cuts Meeting
- i November 8: Attended the Annual USO Show for Veterans at Weedsport High School.
- i November 11: Veterans Day. Attended the City Veterans Day Ceremony.
- i November 12: Government Operations Committee Meeting
- i November 14: Special Ways & Means committee meeting which discussed proposed cuts and additions to the 2020 County budget.
- i November 19: Ways & Means Budget Meeting
- i Military Discharges: We are continuing a long term project that all of our staff has been working which is scanning the Military Discharge Papers (DD214's) back to 1943.

## RECORDS RETENTION CENTER

- i Health and Human Services Department shredding continues
- i Treasurer Office scanning project in progress
- i Probation scanning project continues
- i Civil Service scanning completed
- i Environmental Health Dept. scanning project in development
- i 13,099 documents scanned
- i 157 Records Requests
- i 270,087 documents scanned in 2019
- i 458 boxes of records destroyed in 2019
- i 9,533,500 documents scanned since 2005
- i 6,173,600 documents shredded since 2005 due to scanning program

In February, 2020, Bill Hulik, the County Records Retention Coordinator, will retire. Bill is an expert in his field and he was known statewide for the

knowledge and talent regarding microfilm management and inspection. I am quite sure that Bill knows where every single document is located in the multi-floor Records Retention Center. Bill spent the last 20 years doing a remarkable job of organizing, preserving, sorting, scanning, shredding, and microfilming records for every department in the county. He was a productive member of the County Records Advisory Board. He and the other 2 staff members at our Records Center on Court Street do a great job together. He has saved the county money by applying for grants and for keeping up with technology.

We will miss Bill's original and over-the-top Halloween costumes and I will especially miss him on Boss's Day when he would bring me a chocolate cream pie (my favorite!) every year.

Bill Hulik, we wish you a long, healthy, and relaxing retirement.

## HISTORIAN'S OFFICE

- i Look for Ruth Bradley's columns in The Auburn Citizen – they are informative and delightful!
- i 12 in-person visitors to the office with queries and research projects
- i 7 Queries through phone, email and letter requests
- i Some highlights:
  - Jessica Armstrong of the Historian's Office toured the historic Seymour House at 113 North Street in Auburn and provided representatives of the City of Auburn and real estate agents with some historical context to aid in the marketing of that historic property.
  - -Dr. Ruth Bradley published a column in The (Auburn) Citizen, "The Rural Radio Network of Upstate New York," Nov. 18, 2019.
  - Met with three Leadership Cayuga participants to assist them with an extensive project researching the history of the West End of Auburn.
  - Continued work on organizing and indexing special collections, and in reducing processing backlog of (relatively) newly acquired materials.

Monthly report respectfully submitted by

Sue Dwyer, Cayuga County Clerk

Many thanks to the following for assisting me in compiling information and data for this monthly report:

Deputy Clerk Dawn Wolff; DMV Supervisor Shereen Androsko; Records Retention Coordinator Bill Hulik;  
and County Historian Dr. Ruth Bradley