



Cayuga County DRAFT – 2019 Shared Services Plan



Chair of the Legislature &
Office of the County Administrator

9/24/2019

PROPERTY TAX SAVINGS PLAN SUMMARY

County-Wide Shared Services Property Tax Savings Plan Summary			
County of Cayuga			
County Contact: Lynn Marinelli, Budget Director			
Contact Telephone: 315-253-1469			
Contact Email: lmarinelli@cayugacounty.us			
Partners			
Row 1 – 1 City in Cayuga County			
	Participating Cities	Panel Representative	Vote Cast (Yes or No)*
1.	City of Auburn	Michael Quill, Mayor	
Row 2 – 23 Towns in Cayuga County			
	Participating Towns	Panel Representative	Vote Cast (Yes or No)*
1.	Aurelius	Edward Ide, Supervisor	
2.	Brutus	James Hotaling, Supervisor	
3.	Cato	Charles Ray, Supervisor	
4.	Conquest	Charles Knapp, Supervisor	
5.	Fleming	Donald Oltz, Supervisor	
6.	Genoa	Lorie Sellen-Gross, Supervisor	
7.	Ira	James Lunkenheimer, Supervisor	
8.	Ledyard	Mark Jordan, Supervisor	
9.	Locke	Craig Todd, Supervisor	
10.	Mentz	Richard Nielens, Jr., Supervisor	
11.	Montezuma	John Malenick, Supervisor	
12.	Moravia	Terrance Baxter, Supervisor	
13.	Niles	Joan Jayne, Supervisor	
14.	Owasco	Edward Wagner, Supervisor	
15.	Scipio	Gary Mutchler, Supervisor	
16.	Sempronius	Kevin Court, Supervisor	
17.	Sennett	Peter Adams, Supervisor	
18.	Springport	David Schenck, Supervisor	

19.	Sterling	June Smith, Supervisor	
20.	Summerhill	Susan Stout, Supervisor	
21.	Throop	William Tarby, Supervisor	
22.	Venice	John Grover, Supervisor	
23.	Victory	Michael Wiggins, Supervisor	

Row 3 – 9 Villages in Cayuga County

Participating Villages		Panel Representative	Vote Cast (Yes or No)*
1.	Aurora	Bonnie Apgar-Bennett, Mayor	
2.	Cato	Carl Lincoln, Mayor	
3.	Cayuga	William Sherman, Mayor	
4.	Fair Haven	James Basile, Mayor	
5.	Meridian	Donald Bratt, Sr., Mayor	
6.	Moravia	Gary Mulvaney, Mayor	
7.	Port Byron	Ron Wilson, Mayor	
8.	Union Springs	Bud Shattuck, Mayor	
9.	Weedsport	Jean Saroodis, Mayor	

Row 4 – 3 School Districts, BOCES, and Special Improvement Districts in Cayuga County

Participating School Districts, BOCES, and Special Improvement Districts		Panel Representative	Vote Cast (Yes or No)*
1.	Auburn Enlarged City School District		
2.	Southern Cayuga School District		
3.	County Water & Sewer Authority		

*The written justification provided by each Panel Representative in support of his or her vote on the Plan is attached hereto, as Exhibit 1.

Row 5

2019 Local Government Property Taxes	The sum total of property taxes levied in the year 2019 by the county, cities, towns, villages, school districts, BOCES, and special improvement districts within such county.
	\$151,698,470

Row 6	
2019 Participating Entities Property Taxes	The sum total of property taxes levied in the year 2019 by the county, any cities, towns, villages, school districts, BOCES, and special improvements districts identified as participating in the panel in the rows above.
	\$111,484,841
Row 7	
Total Anticipated Savings	The sum total of net savings in such plan certified as being anticipated in calendar year 2020, calendar year 2021, and annually thereafter.
	2020: \$226,800 2021: \$226,000 Annually: \$226,000
Row 8	
Anticipated Savings as a Percentage of Participating Entities property taxes	The sum total of net savings in such plan certified as being anticipated in calendar year 2020 as a percentage of the sum total in Row 6, calendar year 2021 as a percentage of the sum total in Row 6, and annually thereafter as a percentage of the sum total in Row 6.
	2020: 0.2% 2021: 0.2% Annually: 0.2%
Row 9	
Anticipated Savings to the Average Taxpayer	The amount of the savings that the average taxpayer in the county will realize in calendar year 2020, calendar year 2021, and annually thereafter if the net savings certified in the plan are realized.
	2020: \$5.72 2021: \$5.70 Annually: \$5.70
Row 10	
Anticipated Costs/Savings to the Average Homeowner	The percentage amount a homeowner can expect his or her property taxes to increase or decrease in calendar year 2020, calendar year 2021, and annually thereafter if the net savings certified in the plan are realized.
	By not implementing the plan, we expect taxes to go up 2.0% in 2020 and another 2.0% in 2021. By implementing the plan, we expect to keep the increase to 0.2% in 2020 and no increase in 2021. Annual increase thereafter of 1.5%.
Row 11	
Anticipated Costs/Savings to the Average Business	The percentage amount a business can expect its property taxes to increase or decrease in calendar year 2019, calendar year 2020, and annually thereafter if the net savings certified in the plan are realized.
	By not implementing the plan, we expect taxes to go up 2.0% in 2020 and another 2.0% in 2021. By implementing the plan, we expect to keep the increase to 0.2% in 2020 and no increase in 2021. Annual increase thereafter of 1.5%.

PLAN PROJECTS

Project	Shared Services Project Title	2020 Tax Savings	2021 Tax Savings
1	Fuel Purchase from County Highway Department	\$150,000	\$150,000
2	Shared Equipment & Operators	\$30,000	\$30,000
3	Joint Purchase of Asphalt Roller	\$25,000	\$25,000
4	Shared Town Salt Shed	\$18,000	\$18,000
5	Joint Use of Water Meter Reading Device	\$3,000	\$3,000
6	Joint Purchase of Water Meters	\$800	\$0
7	Shared Appraisal, Exemption, Assessment Services	TBD	TBD
8	County Technical Assistance & Grant Writing	TBD	TBD
9	Snow & Ice Control Services	TBD	TBD
10	Multi-County Bidding & Purchasing	TBD	TBD
11	Combined Emergency Operations Center	TBD	TBD
Total Certified Tax Savings Estimates		\$226,800	\$226,000

PROJECT #1: FUEL PURCHASE FROM COUNTY HIGHWAY DEPARTMENT

Formalize Memorandums of Understanding		
Category: Transportation & Highway Departments	Project Partners: Cayuga County, City, Towns, and Villages, Auburn Enlarged City School District, Water & Sewer Authority	
Description: The Cayuga County Highway Department owns and operates its own gas and diesel fuel pumps for the use of county-owned vehicles. Many municipalities do not own their own fuel pumps or underground storage tanks and can achieve significant savings by purchasing fuel from the County Highway Department. The county plans to sign MOUs with interested entities for 2020. Fuel purchases will be tracked and savings documented by comparing fuel prices charged by the county to average NYS fuel prices or the avoided cost of investing in their own fuel pump.		
	2020	2021
Estimated Savings	\$150,000	\$150,000

PROJECT #2: SHARED EQUIPMENT & OPERATORS

Formalize Memorandums of Understanding		
Category: Shared Equipment, Personnel & Services	Project Partners: Cayuga County, City, Towns, and Villages, Water & Sewer Authority	
Description: Cayuga County and other municipalities own and operate public works and other specialized equipment that few other municipalities purchase and own. By loaning out this equipment and trained operators to municipalities, savings can be realized. It is anticipated that this will result in the reduction of purchasing or renting duplicate equipment. The county and other municipalities plan to sign MOUs with interested entities for 2020. Equipment and operator loans will be tracked and savings documented by calculating labor and equipment hours based on NYS rental rates.		
	2020	2021
Estimated Savings	\$30,000	\$30,000

PROJECT #3: JOINT PURCHASE OF ASPHALT ROLLER

Formalize Joint-Purchase Agreement		
Category: Joint Purchasing	Project Partners: Towns of Sterling, Ira, Cato, Victory; Village of Fair Haven	
Description: The participating municipalities plan to purchase an asphalt roller together and use it jointly. The parties plan to sign a joint purchase agreement in 2020. Savings will be documented by calculating the depreciated avoided cost of investing into individual machines for these municipalities.		
	2020	2021
Estimated Savings	\$25,000	\$25,000

PROJECT #4: SHARED TOWN SALT SHED

Formalize Memorandum of Understanding		
Category: Shared Equipment, Personnel & Services	Project Partners: Town of Venice, Southern Cayuga School District	
Description: The Town of Venice is sharing its salt shed with the Southern Cayuga School District, which saved the district from having to build its own. The two parties plan to sign an MOU for 2020. Savings will be documented by calculating the depreciated avoided cost of investing into a separate salt shed.		
	2020	2021
Estimated Savings	\$18,000	\$18,000

PROJECT #5: JOINT USE OF WATER METER READING DEVICE

Formalize Joint-Purchase Agreement		
Category: Shared Equipment, Personnel & Services	Project Partners: Water & Sewer Authority, Town of Springport	
Description: The Cayuga County Water & Sewer Authority plans to share its water meter reading device with the Town of Springport. The two parties plan to sign an MOU for 2020. Savings will be the depreciated avoided cost for Springport of not having to buy its own device.		
	2020	2021
Estimated Savings	\$3,000	\$3,000

PROJECT #6: JOINT PURCHASE OF WATER METERS

Formalize Joint-Purchase Agreement		
Category: Joint Purchasing	Project Partners: Town of Springport, Town of Fleming	
Description: The Towns of Springport and Fleming plan to jointly purchase 200 water meters to achieve savings due to higher purchase volume. The two parties plan to sign an MOU for 2020. Savings will be documented by comparing per unit prices for single bids with those of joint bids.		
	2020	2021
Estimated Savings	\$800	\$800

PROJECT #7: SHARED APPRAISAL, EXEMPTION, ASSESSMENT SERVICES

Formalize Joint-Service Agreement		
Category: Shared Equipment, Personnel & Services	Project Partners: Cayuga County, Town of Owasco	
Description: The Town of Owasco plans to contract with the County Real Property office for appraisal, exemption, and assessment services. This agreement would be a Joint Service under Article 5-G of NYS GML. Savings will be documented by comparing the cost of services provided by the County Real Property office with comparable rates from other service providers.		
	2020	2021
Estimated Savings	TBD	TBD

PROJECT #8: COUNTY TECHNICAL ASSISTANCE & GRANT WRITING

Formalize Memorandums of Understanding		
Category: Shared Equipment, Personnel & Services	Project Partners: Cayuga County, Towns, and Villages, Water & Sewer Authority	
Description: The Cayuga County Planning & Economic Development Department employs staff with specialized technical and grant writing expertise that has produced successful project funding applications as well as valuable guidance documents for zoning, planning, land use, and community revitalization. By sharing this expertise with municipalities, the county can assist them with grant applications, zoning ordinances, comprehensive plans, local waterfront revitalization plans, and other services for a nominal fee. The county plans to sign MOUs with interested entities for 2020. Savings will be documented by comparing fees charged by the county with consultant rates for similar services.		
	2020	2021
Estimated Savings	Unknown	Unknown

PROJECT #9: SNOW & ICE CONTROL SERVICES

Formalize Agreement		
Category: Transportation & Highway Departments	Project Partners: Town of Sterling, Village of Fair Haven	
Description: The Village of Fair Haven plans to contract with the Town of Sterling for snow plowing and ice control services. The parties plan to sign an agreement in 2020. Savings will be documented by calculating the depreciated avoided cost for Fair Haven of investing in the necessary equipment and personnel.		
	2020	2021
Estimated Savings	Unknown	Unknown

PROJECT #10: MULTI-COUNTY BIDDING & PURCHASING

Formalize Memorandum of Understanding		
Category: Joint Purchasing	Project Partners: Cayuga County, Onondaga County	
Description: The Cayuga County and Onondaga County Purchasing Departments are exploring going out to bid together on certain large scale purchases to achieve savings due to higher purchase volume. The counties would sign an MOU for 2020. Savings would be documented by comparing per unit prices for single bids with those of joint bids.		
	2020	2021
Estimated Savings	Unknown	Unknown

PROJECT #11: COMBINED EMERGENCY OPERATIONS CENTER (EOC)

Formalize Agreement		
Category: Emergency Services	Project Partners: Cayuga County, City of Auburn	
Description: The county’s Emergency Management Office has outgrown its current office space and is looking to relocate to a new building the city is constructing for its fire department. Co-location would facilitate closer coordination among first responders in emergency situations and create training and equipment efficiencies. Savings will be documented by comparing county rental cost in the new building with county costs for relocating the department to another space or building a suitable new space for county emergency operations.		
	2020	2021
Estimated Savings	Unknown	Unknown

MEETINGS

Panel:	July 24, 2019 – Project Discussion November XX, 2019 – Vote on 2019 Plan
Legislature:	September 24, 2019 – Draft Plan Presentation October 22, 2019 – Draft Plan Acceptance
Public Hearings:	October 8, 9, 15
Presentation of 2019 Plan:	November XX, 2019

CERTIFICATION

CERTIFICATION

By my signature below, I hereby certify that the savings identified and contained herein are true and accurate to the best of my knowledge and belief.

Tucker M. Whitman _____

Chair of the Legislature _____

(Print Name)



9/24/19

(Signature)

(Date)