



**MINUTES**  
**GOVERNMENT OPERATIONS COMMITTEE**  
**Tuesday, November 12, 2019, Chambers – 5:30PM**

**CALL TO ORDER:** By Hon. Joseph DeForest, Chairman called the meeting to order at 5:30PM

**MEMBERS:** Legislators Elane Daly, Andy Dennison, Michael Didio, Ryan Foley, Patrick Mahunik, and Aileen McNabb-Coleman (Vice Chair)

**EXCUSED:**

**OTHERS:** Legislators Timothy Lattimore, Joseph Bennett, Chris Petrus, County Attorney Chris Palermo, County Clerk Sue Dwyer, IT Interim Director Paul Bornemann, IT Senior Technician Bryan Lamb, Veterans Director Jessica Strassle, Youth Bureau Director Lloyd Hoskins, Buildings and Grounds Supervisor Gary Duckett, Chief Assistant County Attorney Richard Graham, HR Administrator Lisa Lippoldt, Deputy Director Veterans Service Agency Lindsey Wilkinson, Board of Election Commissioners Katie Lacey and Cheryl Heary, Deputy Public Works Director Carl Martel, CCC President Dr. Durant, Deputy Public Works Director Carl Martel, Tricia Ottley Kerr, Heidi Nightengale, Terry Baxter, and Deputy Clerk of the Legislature Amanda Morgan

**MINUTES TO APPROVE:** October 8, 2019, Motion by Mahunik, 2<sup>nd</sup> by Foley, all in favor.

**APPOINTMENTS: none**

**DEPARTMENT UPDATES FOR COMMITTEE**

**Jessica Strassle (Veterans) –**

- Interviewing candidates for the VSO and Assistant Positions
- Veterans Advisory Board met on November 7<sup>th</sup>
- Scheduled outreach events for calendar year 2020
  - Town of Troop January 13<sup>th</sup> from 9:00 a.m.-11:00 a.m.
  - Town of Summerhill February 11<sup>th</sup> from 2:00 p.m.-4:00 p.m.
  - Town of Victory March 11 from 3:00 p.m.-4:00 p.m.
  - Town of Venice April 7<sup>th</sup> from 2:00 p.m.-4:00 p.m.
  - Village of Weedsport May 6 from 9:00 a.m.-11:00 a.m.
  - Village of Aurora June 16<sup>th</sup> from 10:00 a.m.-12:00 p.m.
  - Village of Union Springs July 7<sup>th</sup> from 9:00 a.m.-11:00 a.m.
  - Village of Cayuga August 19<sup>th</sup> from 10:00 a.m.-12:00 p.m.
  - Village of Cato September 22 from 2:00 p.m.-4:00 p.m.
  - Village of Fair Haven October 6 from 2:00 p.m.-4:00 p.m.
  - Town of Montezuma November 17<sup>th</sup> from 9:00 a.m.-11:00 a.m.
- Sent letters to all nursing homes in Cayuga County providing education on pensions and survivors pension
  - Met with social workers at The Commons on St. Anthony
  - Veterans are being charged \$800 to apply for pensions
- Provided training to Auburn VA Clinic staff on November 6
  - Partnered with providers from Syracuse VA Compensation and Pension

**Sheila Smith (Clerk of the Legislature) –**

- Student Government was very well attended, we had 126 students take part, some went to different departments to see how they are run and others were able to be a part of the Legislature meeting by representing a Legislator.
- NYMIR has sent over the renewals for the county's vehicles, Department Heads have updated those and they are ready to be picked up.
- NYMIR has just sent the Health Insurance renewals and they have been forwarded to those specific departments for updates and will be forwarded back when complete.
- Auditing of the county bills is going well, I have followed up with departments that needed correct documentation and getting their batches in on time. Working on getting employees some needed MUNIS training.
- I am getting the orientation information ready for newly elected Legislators.
- The Send Off/Welcome Party is scheduled for Friday, December 13 at 6:00PM, Amanda has sent the invitations out.

**Christopher Palermo (County Attorney) –**

- Drafting and reviewing resolutions
- Preparing and approving contracts for county departments
- Processing Notice of Claims
- Reviewing material submitted by Departments in response to FOIL requests
- Providing legal opinions on a variety of issues to county departments and individual legislators
- Assisting highway with snow plow contracts

**Susan Dwyer (County Clerk) –**

**COUNTY CLERK:**

11-19-GO-5 Calling for an increase in the share of revenue counties retain for providing State DMV Services. **Motion by Dennison, 2<sup>nd</sup> by McNabb-Coleman, all in favor.**

**Paul Bornemann (Information Technology)**

- o 2020 Budget – included changes to accommodate ever changing Cybersecurity threats, NYS mandates and changes impacting IT. Meetings with Lynn to finalize budget request
- o Working with departments impacted by Bail Reform & CPL 245
  - Sheriff, 911, DA, Probation
  - Purchased Scanners for DA and other offices, evaluating notebook systems for DA staff to support needs. Reviewing WIFI network coverage where DA staff work.
- o Windows 10 OS deployments, Server OS Upgrades (all need to be completed by end of December)
  - 200 County Systems need to be updated 160 completed to date
  - 70 NYS Systems need to be moved to county systems running Windows 10 – planning in process to have these completed by year end
  - 34 – Windows 2008 Servers - 18 updated or retired
- o Worked with BOE to support early voting and implemented NYS BOE funded SIEM/Log Management
- o CPS - Northwoods Application Implementation, in coordination with NYS, implementation work is well underway. Notebook computers to support staff have been ordered. Expect the implementation to start by the end of JANUARY 2020.

**INFORMATION TECHNOLOGY:**

11-19-GO-6 Authorizing the Cayuga County Legislature to amend the Information Technology 2019 budget. **Motion by Dennison, 2<sup>nd</sup> by Daly, all in favor.**

**Cherl Heary and Katie Lacey (Board of Elections) –**

**RESOLUTIONS:**

**BOARD OF ELECTIONS:**

11-19-GO-1 Urging Governor Andrew M. Cuomo and the State Legislature to continue the funding commitment for all costs associated with early voting reforms implemented at the County level. **Motion by Dennison, 2<sup>nd</sup> by McNabb-Coleman, all in favor.**

**CLERK OF LEGISLATURE:**

11-19-GO-2 Designating December 12, 2019 as the date of the final meeting of the Cayuga County Legislature for the fiscal year 2019. **Motion by Foley, 2<sup>nd</sup> by McNabb-Coleman.**

**Motion by Foley to amend the meeting to December 17<sup>th</sup>, no 2<sup>nd</sup>.**

**All in favor of resolution.**

11-19-GO-3 Setting the date for the Public Hearing on the Tentative County Budget. **Motion by Foley, 2<sup>nd</sup> by McNabb-Coleman, all in favor.**

11-19-GO-4 Authorizing the continuation of the night quarantine on dogs in Cayuga County. **Motion by Mahunik, 2<sup>nd</sup> by McNabb-Coleman, all in favor.**

**CAYUGA COMMUNITY COLLEGE:**

**Motion by Mahunik to bundle GO 7 & 8, 2<sup>nd</sup> by McNabb-Coleman, all in favor.**

11-19-GO-7 Acknowledgement of the Cayuga Community College 2020-2021 Capital Project.

11-19-GO-8 Authorizing the acceptance of the donation of premises located at 248 Grant Ave., Auburn, NY from Cornell Cooperative Extension for Cayuga Community Collee and authorizing the Chair of the Cayuga County Legislature to sign documents necessary to effectuate the transfer of the premises from Cornell Cooperative Extension to the County of Cayuga in Trust for Cayuga Community College.

**Motion by Dennison to adjourn at 6:33PM, 2<sup>nd</sup> by Foley, all in favor.**