



MINUTES
GOVERNMENT OPERATIONS COMMITTEE
Tuesday, October 8, 2019, Chambers – 5:30PM

CALL TO ORDER: By Hon. Joseph DeForest, Chairman at 5:30 PM.

MEMBERS: Legislators Elane Daly, Andy Dennison, Michael Didio, Ryan Foley, Patrick Mahunik, and Aileen McNabb-Coleman (Vice Chair)

EXCUSED:

OTHERS:

MINUTES TO APPROVE: September 10, 2019, Motion by Dennison, 2nd by Mahunik, all in favor.

PUBLIC HEARING: - Shared Services opened by DeForest at 5:30 PM.

DISCUSSION:

- Monika Salvage – follow-up on Website Training

Discussion:

DeForest says last month Monika was here to speak about training needs for county website users. He says we all got the information and we were to look it over and come to some kind of consensus on what direction we should go in. Dennison says I would just like to repeat what I said last month, we need more training with the towns so that they can train in a public session. DeForest says my thinking coincides with Andy is saying but I feel we should wait until after elections because there will be new town clerks that could use the training. He says I also feel there should be periodic trainings to new users in the county and the more people that will know how to do this the more successful this will be. Daly asks do we know how many towns and villages have this concern about this and have they been surveyed in any way to get a flavor of what their needs may be. DeForest says training was initially training was implemented here onsite but I am unsure on how many participants there were, I do know on two separate occasions I have had two different towns in my district that say they have been struggling with this and they could use some additional training. Mahunik says I would prefer that we just offer a couple of dates where people can come here. He says we are offering the service for free and for us to take on the expense they should be able to come here. Didio says has this been discussed at the monthly department head meetings. Hoskins says this first came up at the shared services meeting and we met with all the town officials and it came out loud and clear that this training is well needed. Ripley says all the clerks in my district need the training and none of them like it but I feel it is because they don't really know how to use the website. McNabb-Coleman says Monika wasn't opposed on doing a quick clip video on U-Tube for the general public on how to access the site. DeForest says lets have Monika go ahead and set up two to three trainings and hope they all can attend.

DEPARTMENT UPDATES FOR COMMITTEE:

Paul Bornemann (Information Technology)

- 2020 Budget – included changes to accommodate ever changing Cybersecurity threats, NYS mandates and changes impacting IT. Meetings with Lynn to finalize budget request
- Working with departments impacted by Bail Reform & CPL 245
 - Sheriff, 911, DA, Probation
 - Anticipate increased need for document scanners, Applications Interfaces, Cloud Storage, Network Bandwidth, Tablet/Notebook Computers
- Deployment of Surface Go for business notebooks has been well received by county departments, staff and legislators (replacing iPads, heavy laptops, and desktops). Using a very portable notebook PC provides full functionality and enables staff to have it available during meetings and take them home. This supports a “best practice” for Emergencies

and Business Continuity so key staff always have their PC and can access to County applications and data 24x7 the event of a disaster.

- Health Department will implement strategy to move to 100% notebook/laptop systems to enable their ability to be responsive to county needs 24x7.
- Windows 10 OS deployments, Server OS Upgrades (all need to be completed by end of December)
 - 200 County Systems need to be updated – 115 completed to date
 - 70 NYS Systems need to be moved to county systems running Windows 10 – planning in process to have these completed by year end
 - 34 – Windows 2008 Servers - 12 updated or retired
 - 8 SQL Servers - consolidated 6 systems to 3 current SQL servers, two systems remain to be converted
- Replacing 8 aging battery backup and surge protection systems (UPS) in use in the County office Building, 50% completed. These aging systems were causing random outages impacting entire departments in the county office building.
- Working with BOE – coordinating Electronic polling and voting and relevant Cyber Security work. Implemented NYS provided monitoring and planning NYS provided SIEM implementation in October.
- DSS – NorthWoods Application Implementation, in coordination with NYS, implementation work in process.
- Mental Health - TelePsych solution on hold until 2020 due to budget.
- Veterans – completed implementation of notebook computers to support improving the ability to assist Veterans – positive feedback
- Phone Bank for Health Dept/EMO/911 – finalizing instructions based on successful completion of first pilot.
- BOE – coordinating Electronic Polling and Voting Cyber Security Measures, received initial estimate from NYS sponsored SIEM solution of \$50k per year – looking at ways to reduce this cost.
- DSS – Northwoods Application Implementation underway in coordination with NYS
- Mental Health
 - TelePsych solution demo was very positive – system costs being evaluated
- Veterans – implemented new SurfaceGo with T-Mobile cellular are providing staff with portable systems to better serve veterans. So far, very positive feedback.
- IT Department Leadership next steps...discussion of options.
- Discussion of IT report that was distributed at September Gov't Ops meeting, discussion of need for director of IT, and recommendation discussed on how to proceed with possible contract extension with Entre until we have the pieces in place to go through proper vetting process for a multiyear contract with Entre or a competitor. **Motion by Mahunik to work with Entre to see if we could expand for six more months, 2nd by Dennison, all in favor.**

Cherl Heary and Katie Lacey (Board of Elections) – No updates

Sheila Smith (Clerk of the Legislature) –

- I am working with Mari Beth, Lynn and JoAnn to correct the approval process in MUNIS, the process is not user friendly and needs to be updated.
- The Employee Recognition Luncheon on September 18, 2019 was very well attended. Vice Chair Tim Lattimore was our emcee for the day and Legislator's Ryan Foley, Aileen McNabb-Coleman, Charlie Ripley and Joe DeForest welcomed honorees.
- October Legislator meeting will be on October 22, 2019 at 10AM, Student Government Day. Students from around the county will join the Legislator's and participate in the meeting and others will go to different departments to see how they operate. Following the Legislature meeting all students will attend a luncheon at the Springside Inn.

Christopher Palermo (County Attorney) – no updates

Susan Dwyer (County Clerk) – nothing received

Discussion:

Dwyer says I would like to thank Joe for attending the 100 year celebration for the historians on Sunday afternoon. She says nothing like that had ever been done, it was Ruth's idea and it was a great success. We had four former county historians there and it was very interesting. Dwyer says I just got back from a conference in Utica and the DMV commissioner came to speak to us. He said he didn't have any details on the process of licensing to people that are here illegally but it is supposed to happen in December. She says in the DMV we are over the projected amount we would be making now, we have signed up another dealer from Onondaga which is great. Dwyer says I would like to mention that Bill Hulik is getting ready to retire. She says he is our records retention coordinator, he will be leaving in December and it will be a big loss.

10-19-GO-5 Authorization to abolish a full time Senior Clerk Position and create a full time Index & Recording Clerk Position in the County Clerks Recording Office. **Motion by Foley, 2nd by Mahunik, all in favor.**

Jessica Strassle (Veterans) -

- Veterans Advisory Board meeting was held on September 23rd from 5:30 p.m.-6:30 p.m. The next meeting is scheduled for November 4th at 4:00 p.m. at the Union Springs American Legion.
- The Court of Appeals for Veterans Claims (CAVC) issued a groundbreaking decision in the class-action lawsuit of Wolfe v. Wilkie, holding that the VA wrongfully denied reimbursement payments for Veterans receiving emergency room care at non-VA hospitals and overturning the VA regulation that had blocked these payments.
 - Veterans in the class-action suit had private health insurance plans that covered some, but not all, of the emergency room costs. Nevertheless, the VA refused to provide any reimbursement of the emergency room expenses that the private health insurance plans did not cover, arguing that no reimbursement from the VA was available if the Veteran had any form of private insurance -- even if the private insurance plan did not cover all of the emergency room costs.
 - The CAVC's opinion orders the VA to "re-adjudicate these reimbursement claims" and overturn any denials of reimbursement claims based on partial coverage by a private insurer.

Veterans Services is actively reaching out to veterans known to be effected to try and get reimbursement as well as educate the community.

- Veterans are receiving letters to complete Form **10-10164** if they do not want their medical records shared with their providers. This is an initiative with the Mission Act that allows the VA to share electronic health records with community providers.
- Review attached progress report.

Motion by Mahunik to bundle GO-6 & GO-7, 2nd by Daly, all in favor except Didio and Dennison opposed.

10-19-GO-6 Amending Resolution 324-19 to abolish a PT Clerk Position and create a PT Veterans Services Officer Position and set the salary.

10-19-GO-7 Authorizes Cayuga County Veterans Services to abolish one PT Clerk Position and create and fill one PT Veteran Services Assistant Position

End bundle

10-19-GO-1 Designating Cayuga County as a HIPAA Hybrid Entity. **Motion by Dennison to table, 2nd by McNabb-Coleman, all in favor.**

10-19-GO-2 Creating Cayuga County "HIPAA Policy" Section 12, Cayuga county Policy Manual. **Motion by Dennison to table, 2nd by McNabb-Coleman, all in favor.**

10-19-GO-3 Adopting a set of Legislative Guidelines to help Promote consistency in the decision-making process. Motion by Dennison, 2nd by Mahunik. **Motion defeated, all voted no except Foley and DeForest.**

- 10-19-GO-4 Authorizing the County Attorney to fill the position of Confidential Secretary. **Motion by Dennison, 2nd by Daly, all in favor.**
- 10-19-GO-8 Resolution regarding the 2019 Cayuga County shared Services Plan. **Motion by Didio, 2nd by Daly, all in favor.**
- 10-19-GO-9 Resolution amending and re-stating the Non-Discrimination/Prohibited Harassment Policy, Section 46 of the Cayuga County Policy Manual. **Motion by Mahunik, 2nd by Didio, all in favor.**

DeForest closes public hearing at 7:23 PM.

Motion by Dennison to adjourn at 7:23 PM, 2nd by Didio, all in favor.