



**MINUTES**  
**JUDICIAL & PUBLIC SAFETY COMMITTEE**  
**Wednesday, September 11, 2019, Chambers – to follow Planning**

**CALL TO ORDER:** By Hon. Timothy Lattimore, Vice Chair

**MEMBERS:** Legislators Keith Batman, Timothy Latimore (Vice Chair), Paul Pinckney, Joseph Bennett and Ben Vitale

**EXCUSED:** Legislator Chris Petrus, Michael Didio

**OTHERS:** Legislators Aileen McNabb-Coleman, Joseph DeForest, Charlie Ripley, Elane Daly, Ryan Foley, County Attorney Christopher Palermo, Lloyd Hoskins, Director Youth Bureau and Assigned Counsel, Cayuga County 9-1-1 Administrator Denise Spingler, Sheriff Brian Schenck, Detective Lt. Frederick Cornelius, Probation Director, Jay DeWispelaere, District Attorney Jon Budelmann, Cayuga Economic Development Director, Tracy Verrier, Planning and Economic Development Stephen Lynch, Director, Suzanne Gauthier, Administrative Assistant, Trish Kerr, Auburn City Manager Jeffrey Dygert, Ryan Franklin, The Citizen

**MINUTES TO APPROVE: August 14, 2019**

Joseph Bennett motioned to approve the minutes of August 14, 2019, 2<sup>nd</sup> by Paul Pinckney. All members present voted in favor, passed.

**APPOINTMENTS:**

**Policy Review & Oversight Committee (PROC)**

Roger Anthony, 28 S Hurd Circle, Auburn, NY 13021, Term – 1/1/15 to 12/31/19 (resubmitted- did not sign oath book)

Patrick Burns, 10 Ketchell St., Auburn, NY 13021, Term – 1/1/16 to 12/31/20 (resubmitted- did not sign oath book)

Michael Deyneka, 6468 East Lake Rd., Auburn, NY 13021, Term – 1/1/15 to 12/31/19 (resubmitted- did not sign oath book)

Jason Green, 204 Ridgecrest Rd., Dewitt, NY 13214, Term – 1/1/16 to 12/31/20 (resubmitted- did not sign oath book)

Motioned by Joseph Bennett to approve the appointments and present to the Legislature for approval, 2<sup>nd</sup> by Ben Vitale. All in favor, passed.

**DISCUSSION:** Public Safety Building, Jeffrey Dygert, Auburn City Manager

Vice Chair Lattimore introduced Jeffery Dygert, Auburn City Manager, and thanked the City for hosting the 9-1-1 Ceremony this morning.

Shared Services – Memorandum of Understanding- City Manager Dygert discussed with the committee the proposed opportunity for the County to develop a Memorandum of Understanding to further explore what form the county's involvement may take in the development of a public safety complex. Auburn proposes to work with the County on a collaboration of sharing some of the space, perhaps with the County's Emergency Operation Center (EOC). State and Federal requirements for EOCs have increased over the years. Dygert encourages the County to continue discussions on details of the project; however a mutually signed agreement with the Legislature to collaborate on an EOC would likely be sufficient to qualify for State reimbursements. Discussion continued on the process and elements with the State's Shared Services initiative. The committee agreed to have the County Attorney, County Chair and Interim County Administrator Hoskins work on agreement for the EOC, at the same time review with the Department Heads on what additional elements could possibly be included in the project.

**DEPARTMENT UPDATES FOR COMMITTEE:**

❖ **Denise Spingler (911) –**

- Bill S1716 Discovery Law – 911 recordings for DA's Office –
  - Continuing to work through the
- Working on SICG FY19 application – due 9/9/19
- Staff doing annual ride-along with LE responders
- The County Planning Director continues to work closely with the E-911 Administrator, the temporary administrative assistant and the dedicated ES Coordinators to oversee the day-to-day operations at EMO.
- County HR commenced with the review and short-listing of the twenty-one eligible candidates for the EMO Director position the week of August 26. Working with the Search Committee approved by the Chair of the Legislature and Chair of the J&PS Committee, a short list of candidates for personal interviews will be identified.

Final candidates will be interviewed September and a recommended candidate will be brought forth to the Legislature in October.

- The Civil Service Application Deadline for the entry-level EMO Administrative Officer-EMS position was Wed. August 21<sup>st</sup> and the test date is scheduled for September 28<sup>th</sup>. A small pool of six (6) potential applicants have applied with some willing to be considered for provisional placement and others requesting consideration after the Civil Service test results are known. County HR is currently scheduling interviews with eligible candidates.
- An ES Coordinator Meeting was held on Wednesday, August 14 (following J&PS Committee) and a second monthly meeting is scheduled for Wednesday, August 28. Twice-monthly meetings will continue in September (dates pending).
- Work continues on an update to the County's Comprehensive Emergency Management Plan (CEMP) with a working group including the departments of Planning, Health, Sheriff, OFA, E-911 and State DHSES. The update will align the County's Plan with recent changes to state emergency response protocols and policy updates.
- Thank you to the legislators, department heads and Town/Village elected officials who participated in the August 21<sup>st</sup> Tier III Training Session at BOCES. Legislators and department heads will receive reminders of the upcoming EMO Emergency Operations Center (EOC) Tabletop Exercise being organized by the E-911 Administrator, NYS DHSES/OEM staff and EMO administration. The EOC Tabletop sessions will be repeated on September 16 (9AM to 11AM) and September 18 (1PM to 3PM) to provide maximum flexibility for attending one of the exercises. Notices with details and registration instruction will be circulated shortly.

### **(Spingler Update on EMO)**

- New Grant awards
  - FY19 State Homeland Security Program (SHSP) \$154,955
  - FY19 Emergency Mgmt. Performance Grant (EMPG) \$34,223
- EOC Tabletop 9/16 & 9/18
- Reviewed EM Director applications
- Finalizing FY16 Grants

### **\*Additional Updates**

- Staff has recently submitted the Statewide Inoperability grant which the County generally receives between \$7-800,000 annually to support maintenance items for the Emergency Communications Systems
- Met with Motorola management regarding transition to Field Service Organization (FSO) from Finger Lakes Communications. The window of response is 2 hrs. per contract
- Staff is continuing to work on getting quotes for maintenance contracts for January. Three quotes to be requested from Motorola, Finger Lakes Communications and United Radio.
- A cell tower site issue has been resolved. Antenna may have shifted and has been repaired and will continue to test for coverage.
- Table top drills to be held next week. The drills are designed to work through the format as to what would happen in a disaster, set up procedures, and what the roles the participating agencies would perform.
- Announcement of individual from Planning will be retiring whom completes all the necessary GIS work necessary to maintain the 9-1-1 computer aided dispatch system. Will need to examine how to proceed in the future as to replacing, training or contracting for someone to perform those functions.

### **❖ Lloyd Hoskins (Assigned Counsel/Stop DWI) – No updates**

#### **\*Additional Updates**

- Lloyd had met with representative from the JF Finn Institute for Public Safety. JF Finn will be reviewing data collected for the new Bail Reform implementation. One of six counties selected to review the pre and post data for the new program.
- Looking at the Assigned Council Programs. The department has begun discussions with Wayne and Seneca Counties. NYS Indigent Services has requested to examine a possible regional approach to these programs.

### **❖ Jay DeWispelaere (Probation) – No updates**

#### **\*Additional Updates**

- Will be hosting the second session of discussions on Bail Reform along with the District Attorney and Cayuga Counseling. The group will be looking to formulate project costs associated with the housing of pretrial services either in the Probation office or at Cayuga Counseling Services.

### **❖ Dr. Adam Duckett (Coroner) – No updates**

### **❖ Jon Budelmann (District Attorney) – No updates**

## **RESOLUTIONS:**

### **DA:**

9-19-JP-1 Authorizing District Attorney to fill full-time Grand Jury Reporter vacancy in District Attorney's Office

9-19-JP-2 Authorization to create a second Court Reporter position in the District Attorney's Office and setting the salary

9-19-JP-3 Authorization to create a full-time Assistant District Attorney position in the District Attorney's Office and setting the salary

9-19-JP-4 Authorization to create a Support Staff position in the District Attorney's Office together with setting the salary

9-19-JP-5 Resolution to amend the 2019 Budget to include revenue and appropriations related to the Adverts Traffic Educational Program

9-19-JP-6 Authorizing District Attorney to accept a grant from New York State Office of Victim Services in order to continue the full-time position of "Victim/Witness Program Coordinator" in the District Attorney's Office in order to comply with legal requirements pursuant to the terms of the Grant Program

Ben Vitale motioned to bundle JP 1 through JP 6, 2<sup>nd</sup> Joseph Bennett. No discussion. All opposed. DELETED

### **EMO RESOLUTION:**

9-19-JP-7 Authorizing the Chairman of the Cayuga County Legislature and the Director of Emergency Services to accept a New York State Division of Homeland Security and Emergency Services (DHSES) federal Emergency Management Agency (FEMA) Hazard Mitigation Grant to update the Cayuga County Multi-Jurisdictional All-Hazard Mitigation Plan

Ben Vitale motioned to approve and move resolution 9-19-JP-7, 2<sup>nd</sup> by Joseph Bennett. All members present voted in favor, passed.

### **SHERIFF:**

#### ❖ **Brian Schenck (Sheriff) -**

- As of September 4th the Sheriff's Office has taken receipt of thirteen patrol and custody vehicles leased through Enterprise. Seven vehicles are still due to be completed in the coming weeks.
- The Federal inmate population boarded to the jail remains steady at 35-40 inmates per day.
- The Custody Division is currently planning and on track to host a Basic Custody Training Academy at the Sheriff's Office beginning September 9th. The Onondaga County Sheriff's Office will be partnering with us and sending new recruits to this academy as well. We anticipate approximately 15 total recruits being trained during this partnership.
- Aggressive recruiting efforts resulted in 217 candidates registering for our entry level Road Patrol exam being administered on September 14th. This number is up significantly from our previous exam. We did partner with the Auburn Police Department in this effort and continue to work with them to identify recruiting strategies for the future.
- We are still waiting for a proposal from the Cayuga County Deputy Sheriff's Police Association (Patrol Union) relative to negotiating the creation of a Special Patrol position that could be utilized as a school security officer.
- We continue to partner with CHAD in the jail and recently released our first inmate to a CHAD peer support advocate with a ride from the facility being provided by Nick's Ride for Friends. By providing this support and transport from the facility, we are ensuring that those struggling with substance abuse are continuing towards a path of recovery.
- We continue to expand our social media presence and recently exceeded 8000 followers on our Cayuga County Sheriff's Office Facebook page. This page has been utilized daily to share information with the public and receive crime tips and information back from followers.

### **SHERIFF RESOLUTION**

**9-19-JP-8** Authorize the Sheriff to create one Lieutenant and eliminate one Sergeant Position at the Cayuga County Jail

Ben Vitale motioned to approve and move resolution 9-19-JP-8, 2<sup>nd</sup> by Joseph Bennett. All members present voted in favor, passed

#### **\* Additional Announcement**

Sheriff Schenck announced on August 29<sup>th</sup> Undersheriff Steve McCloud had passed due to problems associated with his recovery efforts at the 9-11 cleanup.

❖ **Vacant (Fire/EMO) –**

**(Lynch Update on EMO)**

- The County Planning Director continues to work closely with the E-911 Administrator, the temporary administrative assistant and the dedicated ES Coordinators to oversee the day-to-day operations at EMO.
- County HR commenced with the review and short-listing of the twenty-one eligible candidates for the EMO Director position the week of August 26. Working with the Search Committee approved by the Chair of the Legislature and Chair of the J&PS Committee, a short list of candidates for personal interviews will be identified. Final candidates will be interviewed September and a recommended candidate will be brought forth to the Legislature in October.
- The Civil Service Application Deadline for the entry-level EMO Administrative Officer-EMS position was Wed. August 21<sup>st</sup> and the test date is scheduled for September 28<sup>th</sup>. A small pool of six (6) potential applicants have applied with some willing to be considered for provisional placement and others requesting consideration after the Civil Service test results are known. County HR is currently scheduling interviews with eligible candidates.
- An ES Coordinator Meeting was held on Wednesday, August 14 (following J&PS Committee) and a second monthly meeting is scheduled for Wednesday, August 28. Twice-monthly meetings will continue in September (dates pending).
- Work continues on an update to the County's Comprehensive Emergency Management Plan (CEMP) with a working group including the departments of Planning, Health, Sheriff, OFA, E-911 and State DHSES. The update will align the County's Plan with recent changes to state emergency response protocols and policy updates.
- Thank you to the legislators, department heads and Town/Village elected officials who participated in the August 21<sup>st</sup> Tier III Training Session at BOCES. Legislators and department heads will receive reminders of the upcoming EMO Emergency Operations Center (EOC) Tabletop Exercise being organized by the E-911 Administrator, NYS DHSES/OEM staff and EMO administration. The EOC Tabletop sessions will be repeated on September 16 (9AM to 11AM) and September 18 (1PM to 3PM) to provide maximum flexibility for attending one of the exercises. Notices with details and registration instruction will be circulated shortly.

**\*Additional Updates**

- Interim Director and Fire Coordinators have met with NYSEG and Red Cross representatives on emergency preparedness functions within the County.
- Have interviewed a candidate for the Administrative Services position whom is willing to start the job prior to the determination of the results from the upcoming Civil Service exam.
- Planning is working on the RFP for the services to complete the Hazardous Mitigation Plan. This plan is necessary for the County to apply for FEMA funds after an event

**EXECUTIVE SESSION:**

Paul Pinckney motioned to go into executive session to discuss matters relating to the employment a particular person (s) or corporation, 2<sup>nd</sup> by Keith Batman at 7:15 p.m. All members present voted in favor, passed.

Joseph Bennett motioned to come out of executive session, 2<sup>nd</sup> by Paul Pinckney at 7:26 p.m. All members present voted in favor, passed.

**EMO RESOLUTION:**

9-19-JP 9 Adjusting salaries of Steve Lynch and Denise Spingler for operational oversight of the Cayuga County Emergency Management office

Keith Batman motioned to approve and move resolution 9-19-JP-9, 2<sup>nd</sup> by Ben Vitale. All members present voted in favor, passed.

**ADJOURNMENT: Wednesday, October 9, 2019 to follow Planning**

Keith Batman motioned to adjourn the Judicial and Public Safety Committee meeting at 7:28 p.m., 2<sup>nd</sup> by Ben Vitale. All members present voted in favor of the motion, passed.

Next Judicial and Public Safety is scheduled for October 9, 2019 following the Planning and Economic Development Meeting at the Cayuga County Office Building, Sixth Floor County Chambers, 160 Genesee Street, Auburn, New York 13021