

CCPUSA MEETING MINUTES

A meeting of the Board of Directors of the Cayuga County Public Utility Services Agency (“CCPUSA”) was held on Tuesday September 11, 2018; in the Caucus Room #1, Sixth Floor Conference Room, Cayuga County Office Building, 160 Genesee Street, Auburn, NY, 13021, at 8:30 a.m. The following individuals were in attendance:

BOARD MEMBERS: Paul Pinckney, Tim Lattimore, John Montone, Mike Long, Bud Shattuck, Cal Sheckler

EXCUSED: Denny Zach

STAFF: Suzanne Gauthier, Administrative Assistant, CC Planning and ED

INVITED GUESTS: Maureen Riester, Cayuga Economic Development Agency
Gary Knapp, Fiscal Development, LLC
Ryan Franklin, The Citizen

Paul Pinckney opened the meeting at 8:35 a.m.

MINUTES:

Bud Shattuck motioned to approve the meeting minutes of July 10 and August 14, 2018, 2nd by John Montone, All members present voted in favor, passed. September 11, 2018.

UNFINISHED BUSINESS

- NYSERDA Clean Energy Communities Grant

Steve Lynch reviewed with the board the process to complete the phases within the grant. An RFQ will be completed for the CCPUSA Strategic Plan and Rate and Rule Making components. A workshop has been set up for September 18th at 8:30 a.m in the 5th Floor conference room to review and revise elements with the proposed RFQ before forwardin onto NYSERDA for approval. The proposed timeline for the projects was discussed; along with the tentative length of time for each of the steps/phases. A list of potential contractors will need to be compiled. The board agreed the proposed consultants should have knowledge of NYS Power Authority regulations along with work experience with another municipal utility.

PROPOSED PROJECTS

Gary Knapp presented an overview of proposed projects. Professor Smardon had reached out to SUNY Binghamton as a potential partner for PON 3770 in the development of a Center for Energy-Smart Electronic Systems. A prerequisite to apply for PON 3770 was to have a test bed in place prior to submittal. Further discussions were held on partnering with New Visions with the broadband project; as well as further development of an automonmous smart guided vehicles project.

ADJOURNMENT:

Bud Shattuck motioned to adjourn the meeting at 10:00 a.m., 2nd by Mike Long. All members present voted in favor, passed.

- **The next workshop is scheduled for September 18 at 8:30 a.m. in the 5th Floor Conference Room.**

- **The next regularly scheduled CCPUSA meeting will be the held on October 9th , at the Cayuga County Office Building, 6th Floor Caucus Room #1, at 9 a.m.**

Respectfully submitted,

Suzanne Gauthier, Administrative Assistant

Cayuga County Department of Planning and Economic Development

Bud Shattuck motioned to approve the meeting minutes of September 11, 2018, 2nd by Mike Long, All members present voted in favor, passed. December 11, 2018.