

CCWSA BOARD MEETING
MINUTES
August 18, 2021 at 1:00 pm
7413 County House Road, Auburn, NY

Board of Directors

Paul Dudley, Chair Mike Quill, Vice-Chair Christie Waters, Treas. John Miller-Remote
Francis Mitchell Herbert Marshall David Schenck-Excused Andrew Rindfleisch Ben Vitale(1:40 pm)

Administration & Advisors, Misc.

Jeanine Wilson, Dir.; Patty Schoonmaker, Sr. Clerk; Karl Rindfleisch, Wtr/Swr Ops; Joe Carson, Wtr. Maint.; Doug Selby, Advisor-Remote; Jay Sawyer, CSD2 Contractor-Remote; Mark Colopy, Financial Advisor-Remote; Jim Jeffers, Town of Sennett-Remote; Seth Jensen, Dir. of Municipal Utilities(Auburn)-Remote; Eric Ridley, Town of Throop Supervisor-Remote; Roger Sevilla, Town of Throop resident-Remote

Approval of Agenda

Herb Marshall made the motion to accept the agenda as presented. Andy Rindfleisch 2nd the motion. The motion was unanimously approved and carried.

Approval of Minutes, July 21, 2021

Fran Mitchell made the motion to accept the minutes for July 21, 2021 as presented. Andy Rindfleisch 2nd the motion. The motion was unanimously approved and carried.

Approval of Minutes, August 4, 2021

Herb Marshall made the motion to accept the minutes of the Special Meeting held on August 4, 2021 as presented. Mike Quill 2nd the motion. The motion was unanimously approved and carried.

Reports

Water Operations (Rindfleisch/Carson)

Karl Rindfleisch reported that he and Joe continue to work on Centerport Road. Two hydrants have been installed and good progress is being made. He noted that the weather has not been cooperating with them, but out of 2600 feet they have completed 1140 ft. while still working on their other daily jobs. Karl reported that he and Joe doing the project themselves has saved thousands of dollars rather than hiring the work out. Karl also discussed the need for a heavier dump truck to use with excavator. A discussion was held about new or used and cost of adding a truck to our equipment. The board asked Fran Mitchell if funds were available to purchase another vehicle and he noted that there are funds available.

Andy Rindfleisch made a motion to approve the purchase of a larger truck up to \$70,000. Fran Mitchell 2nd the motion. The motion was unanimously approved and carried.

County Sewer District 2 (Sawyer)

There were some technical difficulties in hearing Jay's report, however the written report he submitted noted that overall operations were running smoothly after the first two weekends in July. Lake levels are holding low. He noted that he, Karl, and Joe flushed the West Bay Road sewer low pressure lines the last week of July and second week in August and that the flushing is working out well.

County Infrastructure Report/Master Plan (Selby & Carpenter, MRB)

IDA, Aurelius low pressure sewer project (Doug Selby) –

Due to technical difficulties, we were unable to connect to Doug Selby or Tim Carpenter. Doug did submit a written report noting that we continue to provide support for the IDA Industrial Park Sewer Project that will eventually be transferred to CCWSA for ownership and operation. He reviewed CCIDA revisions to his spreadsheet allocating costs among park parcels. Doug reported that he discussed construction services with Director Verrier and Mark Chambers of C&S and reviewed proposal from C&S for expanded services to include construction admin. He also noted that he is continuing work on formation of the proposed new Regional Water District including participating with Tim C. in the presentation of the Final Draft of the Map, Plan and Report to CCWSA Board in a special meeting held August 4th. He also participated with Tim C. of MRB in presentation of the regional water project and the Honoco sewer project to Ledyard Town Board and Honoco residents. Doug also updated Wells College President Gibraltar on the CCWSA project and discussed recent funding coming to Wells College for water treatment plant improvements to the existing system.

In regard to the Honoco Road project, he noted that he has provided support to Mark Colopy for submittals to the state Intended Use Plan (IUP) project list. He discussed the Honoco Projects with various stakeholders including Steve Green, Ed Ausborn, Bob King and Jim Orman. He also worked with Bob King to add an interactive section to their website to post project documents and allow questions from property owners to be directly answered by CCWSA. A lengthy discussion was held on the feasibility of moving forward on the Honoco Road project.

A motion was made by Herb Marshall that we move forward with the SEQR final draft contingent on approval by the Cayuga County Legislature. Andy Rindfleisch 2nd the motion and it was unanimously approved and carried.

Current Activities/Project Updates (Wilson, Director)

Jeanine submitted her director's report which included water/sewer updates, County Sewer District 2, Master Regional Plan and Report and various miscellaneous items. She reported that the monthly and quarterly water quality testing and sampling throughout districts continues as mandated by NYS and CCDOH. Emergency Response reporting completed. WMBE quarterly and end of state fiscal year reporting completed, goal plan under review with new analyst. She noted that new lead rules mandates inventory of all systems and private property systems. Five-part series of webinars ongoing instructing the issues and resolutions-workforce, financing, etc. of this new mandate. She reported that she is continuing to watch new federal and state bills-one has complete forgiveness for people behind on water, internet and G&E consumption. Jeanine noted that we are continuing water and sewer supervisory duties in the Town of Springport/Fleming districts. She also reported that installation of the 8" waterline on Centerport Road to upgrade the existing substandard waterline is ongoing. Correct size lines, valves, hydrants and new connections to existing curb stops will complete the upgrade. This enhancement will set the stage for an additional customer base along Centerport/Sine Road if/when a water district is approved. Village of Weedsport and water maintenance personnel are continuing their due diligence regarding the probable connection of water to the village of Weedsport at Hamilton Road. A new meter will be installed, as will the proper pressure reducing apparatus and double check valve for protection of CCWSA water supply. Jeanine reported that the Octave meter at Experimental Road is working properly. The meter records consumption for the CCWSA District 3(1a) and the Town of Springport connection at Pinckney Road. There is a meter at Pinckney Road that records Springport Water District 2. The Town of Aurelius is repairing service connections and water leaks to be able to find their loss of water. This has been an ongoing issue, but they continue to attempt to solve their mysterious unaccounted for consumption. Regarding County Sewer District 2, Jeanine reported that flushing of the sewer system on west side of the bay continues every two weeks. This seems to be working to hold off high pressure calls throughout the western section of the sewer district. Pump pressure issue at Pump Station 1 is resolved. Pressure is back to normal. NYS DigSafely location requests are maintained daily. Bubbler systems are continuing to work properly. Invoices for materials and labor are sent to the town's contractor. These charges were for damage done to the sewer during construction of the groundwater drainage system installed this year. Jeanine reported on the Special Board meeting held August 4th at the City of Auburn Council Chambers concerning the Master Regional Plan and Report for the Cayuga County Regional Water System. Map, Plan and report was presented by Tim Carpenter and Doug Selby. The Final Draft of the Cayuga County Regional Water District Map, Plan and Report was unanimously approved by the CCWSA Board of Directors for movement to the Cayuga County Legislature. It will be presented to the CC Ways and Means Committee on August 17th. Tim Carpenter, Doug Selby and John Miller attended a Ledyard town meeting as representatives of CCWSA for presentation on September 9th. Residents from Honoco Road were present with questions regarding water and sewer to their area. Other miscellaneous items Jeanine discussed was the Personnel Committee meeting to discuss the future staffing at CCWSA. Public notices were given for 1 FT Water Maintenance Person and 1 FT Water/Sewer Maintenance Mechanic. Requests to Civil Service to create 2 labor positions. Civil service sent canvas letters to list for Administrative Assistance vacancy. Also discussed was IDA self-funding the sewer line project to the Aurelius Industrial Park. Discussions continue regarding size of pumps and the agreement for acceptance of turnover to CCWSA. Also discussed was County Soil and Water District decision to unlock the doors for entry to the building but are asking unvaccinated to continue to mask, and others to use their own discretion. Also, small meeting attendance is welcomed.

Financial – Christie Waters (Treasurer); Fran Mitchell (Audit Cmte. Chair)

Christie Waters presented the August 18, 2021 Accounts Payable reports and pre-approved report for approval.

Fran Mitchell made a motion to approve the invoices for payment as presented and Herb Marshall 2nd the motion. The motion was unanimously approved and carried.

Fran Mitchell presented the Reconciliation reports with no reservations.

Fran Mitchell made a motion to approve the Reconciliation reports for July 31, 2021 bank accounts and Ben Vitale 2nd. The motion was unanimously approved and carried.

Fran Mitchell discussed moving funds to a capital account and asked for a motion to do this.

Ben Vitale made a motion to move money from water which is non rate payer funds to capital net of funds disbursed by water or sewer regarding capital projects. Andy Rindfleisch 2nd the motion and it was unanimously approved and carried.

Fran Mitchell also discussed the collateralization of our balances with CLNB and asked for a motion to approve.

Andy Rindfleisch made a motion to approve a Tri-party Agreement of Collateralization of funds with CLNB and authorizing the Director to execute the documents. Christie Waters 2nd the motion and it was unanimously approved and carried.

Legal– Attorney Riccardo Galbato, Galbato Law Firm – Updates
Rick Galbato was not available to report.

Herb Marshall moved to adjourn the Board Meeting at 2:30 pm. Ben Vitale 2nd the motion.

Next Meeting

September 15, 2021 at 1:00 pm, 7413 County House Road

Respectfully Submitted

Elaine Bona, Typist