

August 3, 2022
Special Meeting - Minutes
Cayuga County Water and Sewer Authority
7413 County House Road, Auburn, NY 13021

Attendees:

David Schenck, Chair Fran Mitchell Herb Marshall Brian Dahl Christie Waters
Bob Shea John Miller (excused) Andy Rindfleisch

Jeanine Wilson, Director; Rick Galbato, Attorney

Welcome – 12:05pm

A motion at 12:06pm by Herb Marshall to move to Executive Session to discuss Personnel. Second by Fran Mitchell. Unanimously approved. Carried.

A motion by Herb Marshall to move to General/Open Session at 12:45. Second by Brian Dahl. Unanimously approved. Carried. No decision made during Executive Session.

A motion by Herb Marshall to pursue and negotiate the appointment of the recommended candidate for the position of the next CCWSA Director of Operations. Second by Herb Marshall. Unanimously approved. Carried. Andy Rindfleisch recused from vote.

A motion by Brian Dahl to explore to create an office position to satisfy and fill financial reporting requirements as an additional office position, including compensation thereof. Second by Herb Marshall. Unanimously approved. Carried.

A motion by Herb Marshall to authorize Chairman Schenck to approve Doug Selby to review and advise policy and strategies to strengthen CCWSA procurement and provide an overview of current and future reporting tactics to and for the Board of Directors. Second by Brian Dahl. Unanimously approved. Carried.

Fran Mitchell requested advisement from Attorney Galbato. He questioned if he should “renounce weekly reconciliations and correlating entries”? Rick asked if our auditors have taken issue with current strategies? Fran Mitchell stated that the auditors have not taken issue with current strategies. Jeanine stated that the auditors are aware that as a small office with so few employees that this is being done and that each year we attempt to firm up strategies to the betterment of the office and reporting to the board. Rick stated that the status quo shouldn’t be an issue.

A motion by Herb Marshall to adjourn. Second by Andy Rindfleisch. Unanimously approved. Carried.

Prepared and submitted by
J. Wilson, Director