

# Cayuga County Community Services Board

Laurie Piccolo, Chair

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## Community Services Board

### Minutes

July 22, 2021

**Members Present:** Laurie Piccolo, Chair; Elane Daly; Camille Johnson; Keith Batman; Jean Petrosino Winne; Theresa Humennyj; Abbas Ispahani, MD; Monika Salvage; Timothy Donovan; Shari Weiss.  
**Members Present via phone:** Sheriff Brian Schenck.  
**Members Excused:** David Sealy; Stephen Smith; Rhoda Overstreet-Wilson.  
**Members Absent:**  
**Staff/Guests Present:** Ray Bizzari, DCS; Richard Graham, CC Attorney; Liz Piwinski.

#### I. ROLL CALL/CALL TO ORDER

Chair Laurie Piccolo called the meeting to order at 12:04pm. Roll called; quorum is present. Introductions were made. Laurie explained CAP's COVID instructions on exiting the building. On a motion by Shari Weiss, seconded by Jean Petrosino Winne agenda was modified to discuss Announcements prior to New Business. Motion carried.

#### II. PUBLIC TO BE HEARD – None today.

#### III. REVIEW OF MINUTES

Draft June minutes were emailed to Board members. On a motion by Abbas Ispahani, MD, seconded by Timothy Donovan, minutes of the June 24, 2021 meeting were approved as submitted. Motion carried.

#### IV. COMMUNICATIONS – None.

#### V. FINANCIAL REPORTS – None.

#### VI. REPORT FROM OFFICERS AND SUBCOMMITTEES

- A. **Mental Health Subcommittee** – Board members were emailed July draft minutes, there were no questions.
- B. **PWDD Subcommittee** – Board members were emailed July draft minutes, there were no questions.
- C. **Alcohol and Substance Abuse Subcommittee** – Board members were emailed draft July minutes, there were no questions.

#### VII. DIRECTOR'S REPORT – Board members were emailed Ray's report, there were no questions.

Theresa Humennyj joined meeting at 12:14

#### VIII. UNFINISHED BUSINESS

- A. **Nominating Committee Update** – Chair Theresa Humennyj reported that the Nominating Committee has interviewed 3 candidates. The committee has the goal of reviewing candidates in August to make final recommendation.  
Two openings are also available on the Mental Health Subcommittee. A reminder was given that 2 seats are approaching term-limits; Laurie Piccolo and David Sealy. It was suggested to continue diversifying the board members, looking for members of the Faith Community and peers with lived-experiences. Discussion took place regarding seats that will be vacant as of January 1, 2022; members can be appointed by the Legislature prior to a seat being vacated;

however, the newly appointed member's term will not begin until January 1, 2022. It was also brought up that members who are completing their first term can be nominated for a second term.

Camille Johnson suggested a formal 'on-boarding' for new members to help establish expectations and guidelines. Concerns were also expressed regarding Board members and conflicts of interest. If a conflict exists, the Board member must either recuse or abstain from the discussion regarding said conflict. The Board also has the ability to use their discretion when appointing members. Some discussion took place regarding who would be responsible for providing training for the CSB; Richard Graham offered to talk with the Board regarding this. Discussion resumed about conflicts of interest.

- B. In-Person Meetings** – Meetings will continue to meet in-person.
- C. DCS Evaluation Update** – Tabled until September meeting.

At this time, Chair Piccolo asked if there were any Announcements. None today due to time constraints.

#### **IX. New Business**

- A. DCS's Retirement** – Richard Graham, from the County Attorney's office, distributed to Board members a draft of a Local Law. The law would create a new position; Commissioner of DSS which would be separate from the Director of Community Services.

Abbas Ispahani left meeting at 1:05pm

DCS is a full-time position appointed by the CSB; some counties share a DCS. The responsibility of the DCS and the CSB is to develop a plan to have services available to the community (mental health, alcohol and substance abuse, and people with developmental disabilities services). With this plan comes State Aid money to provide these services. Discussion took place regarding the unique relationship the DCS has with the CSB (which appoints the DCS) and the County Legislature (which the DCS is responsible to as a department head of the County). The draft Local Law addresses this relationship.

A suggestion was made to have a Joint Committee to hire a DCS made up of equal CSB members and Legislators. Further discussion took place regarding the draft Local Law and the procedure for a Local Law to be passed.

#### **Executive Session regarding a Personnel Matter**

Executive session began at 1:40pm on a motion by Timothy Donovan, seconded by Monika Salvage. The meeting resumed at 2:10pm on a motion by Keith Batman, seconded by Shari Weiss. The Board did not take any action.

- X. ANNOUNCEMENTS** – Addressed above.

#### **XI. ADJOURNMENT**

On a motion by Keith Batman and seconded by Jean Petrosino Winne, the meeting adjourned at 2:10pm. **The date of the next scheduled meeting of the CSB at 89 York St, Auburn has yet to be determined.**

Respectfully submitted,



Danielle Blumrick  
CSB Secretary