



**MINUTES**  
**WAYS & MEANS COMMITTEE**  
**Tuesday, July 21 2020, 5:30PM**  
**Live Link: <https://youtu.be/A2NzCDRZHYY>**

**CALL TO ORDER:** By Hon. Christopher Petrus, Chair called the meeting to order at 5:31

**MEMBERS:** Legislators Keith Batman, Elane Daly, Ryan Foley, Hans Pecher, Ben Vitale, and Tucker Whitman

**EXCUSED:** Elane Daly

**OTHERS:** Orman, Marinelli

**OTHERS:** Chair Aileen McNabb-Coleman, Legislators Tricia Kerr, Tim Lattimore, Hans Pecher, Charlie Ripley, County Attorney Chris Palermo, Assistant County Attorney Brittany Massi, HR Administrator Lisa Lippoldt, Sheriff Brian Schenck, Treasurer Jim Orman, Budget Director Lynn Marinelli, and Deputy Clerk of the Legislature Amanda Morgan

**MINUTES TO APPROVE:** June 16, 2020, **Motion by Foley, 2<sup>nd</sup> by Pecher, all in favor.**

**APPOINTMENTS:** None

**DEPARTMENT UPDATES FOR COMMITTEE:**

- **Kelly Anderson (Real Property) –**
  - Final assessment rolls completed, printed and distributed to towns
  - School taxable values provided to all districts
  - Ongoing inquiries and payments on tax foreclosure parcels – Foreclosures and auctions remain stayed per the Governor’s executive order. Expect an update in August.
  - Town of Springport: data mailers (approx.. 650) returned, reviewed and updated in RPS
  - Town of Springport: Commercial valuation underway for 2021 assessment update
  - Updating 911 address assignment process
  - Completing migration of GIS webserver and update of Tax Map Online

**Discussion:**

Lattimore new board of agency---CCIDA, he questions Vitale about the IDA and taxes. Kerr says these types of projects Tracy Verrier comes well versed in, so she may be able to shed more light.

- **Jim Orman (Treasurer) –**
  - A. Pam Landon and Cortney Haberlau (Payroll) have been working with NYS Department of Labor concerning a scam involving unemployment. Our employees were notified early on to beware. Pam and Cortney have made great progress in mitigating this.
  - B. Jennie and her team are to be commended trying to keep the tax collection process current. This is difficult with the building closed to the public but they are persevering. This will be an excellent to evaluate and re-evaluate our efforts going forward.
  - C. The auditing firm of Insero Inc. has been moving forward with the County audit. Mary Beth and her staff are to be commended for preparing information for Insero. In fact, Insero was very impressed of how well their requests were processed for them.

- **Lisa Lippoldt (Human Resources/Civil Service) –**

YEAR-TO-DATE COMBINED TRANSACTIONS: **2,770**

- County departments: **1,568** total transactions
- Specific personnel action that was taken (year to date):

Transaction Type	No.
Permanent Appointments	213
Provisional Appointments	19
Contingent-Permanent Appointments	2
End of Probationary Period	317

Layoffs Due to Abolishment of Positions	0
Layoffs Due to Lack of Funds or Work	16
Promotions	6
Reinstatements	5
Removals	207
Resignations	58
Retirements	33
Seasonal Appointments	3
Temporary Appointments	20

Total Applications Towns/Villages: 34

Males: 23.5%

Females: 29.4%

No Answer: 47.1%

White: 47.06%

No answer to Race: 52.94%

Cayuga County Applications: 11

Males: 72.72%

Females: 27.27%

White: 100%

- Working with the Chairperson and Public Health Director to finalize the Safety Plans for the County.
- Hiring Committee continues to meet to review requests for emergency hires
- Will be contacting by phone and letter the employees who were on furlough starting July 13<sup>th</sup> regarding their return to work and the new safety guidelines to expect upon returning to work and to review the quarantine travel restrictions.
- Preparing for the start of the Annual Mandatory training for all members of Cayuga County.
- Staff continue to work primarily from home but are processing payroll certification, eligibility lists, etc. and all HR & Civil Service questions.

#### RESOLUTIONS:

##### WAYS & MEANS:

7-20-WM-1 Appointing Kelly King as the Director of the Cayuga County Employment and Training Department. **Motion by Foley, 2<sup>nd</sup> by Ripley, all in favor.**

7-20-WM-2 To adopt a Local Law authorizing purchase and service contracts to be awarded on the basis of best value Pursuant to New York's General Municipal Law and Finance Law. **Motion by Batman, 2<sup>nd</sup> by Ripley.**

##### Discussion:

Lattimore asks how this changes procedure form before and Palermo responds that will continue, but the bid will be evaluated on. Lattimore asks if we can have buy local in there. Palermo says that NYS says to buy local. Lattimore says can we say buy Cayuga County. Lattimore asks if there are cuts offs for emergency. Carr clarifies point on emergency bids which is anything that could affect the safety and well-being of people. He says that can be done right away and the cost itself is not taken in consideration. Whitman asks Palermo if the legislature can reject any bid for any reason. Palermo responds that you can but not just for any reason.

##### All in favor.

7-20-WM-3 Fixing Day and Notice of Public Hearing on a Local Law providing for salary increases for certain County Officers elected for a fixed term, during their term. **Motion by Whitman, 2<sup>nd</sup> by Batman, all in favor except Pecher.**

##### HEALTH & HUMAN SERVICES:

**Motion by Foley n HH 1-2 & 4-7, 2<sup>nd</sup> by Vitale, all in favor.**

7-20-HH-1 Authorization to accept additional funding from the NYS Office for Aging (NYSOFA) and the Aging and Disability Resource Center (ADRC) through the Corona Aid, Relief and Economic Security (CARES) Act

7-20-HH-2 Authorizing the Public Health Director to fill a full-time PHN vacancy

7-20-HH-4 Authorizing the Chairman of the Legislature and the Public Health Director to Extend the Public Health Preparedness Contract with HRI (Working in Collaboration with NYSDOH) and Accept Funding for the time period of 7/1/20-6/30/21

- 7-20-HH-5 Authorizing the Chairman of the Legislature and the Director of Community Services to Contract with Community Action Programs Cayuga/Seneca (CAP) for Rapid Re-housing Case Management Services
- 7-20-HH-6 Authorize the Chairman of the Cayuga County Legislature and the Director of Community Services to enter into 5-Year agreements with Colleges or Universities for Social Work Interns and/or Medical Students
- 7-20-HH-7 Amending the Mental Health 2020 Budget to show the purchase of IT equipment for the Mental Health Center
- End of bundle**
- 7-20-HH-3 **(TABLED by hiring committee for further information)** Authorizing the Public Health Director to set an on-call rate for non-bargaining nursing staff within the Health Department

**Discussion:**

**Lattimore says he would like to have us pass what Rhode Island passed in keeping AA and NA meetings as essential. Palermo asks if Lattimore would like him to prepare a resolution and he says he would.**

**GOVERNMENT OPERATIONS:**

**Motion by Ripley to bundle GO 1&2, 2<sup>nd</sup> by Batman, all in favor.**

- 7-20-GO-1 Approving the Collective Bargaining Agreement between the Cayuga Community College Faculty Association and the Cayuga Community College for the period September 1, 2020 through August 31, 2023.
- 7-20-GO-2 Approving 2020-2021 budget for Cayuga Community College

**PLANNING:**

- 7-20-PL-1 **(REVISED)** Authorizing award of bid and execution of contracts for construction of the Owasco Flats Wetland Restoration and Riparian Buffers Initiative Project Phase 2. **Motion by Batman, 2<sup>nd</sup> by Ripley, all in favor.**

**PUBLIC WORKS:**

**Motion by Whitman to bundle PW 1-6, 2<sup>nd</sup> by Batman, all in favor except Pecher.**

- 7-20-PW-1 Waiving fees for Emerson Park
- 7-20-PW-2 Authorizing the Chairman of the Cayuga County Legislature to sign a one year extension to the agreement with GDI for the cleaning of two county buildings the Hardenberg Building and the Old Jail
- 7-20-PW-3 Authorizing the Chairman of the Cayuga County Legislature to sign a one year extension to the agreement with American Commercial Cleaning for the cleaning of two county buildings the Cayuga County Office Building and the Mental Health Building
- 7-20-PW-4 Authorization for the Highway to purchase highway equipment
- 7-20-PW-5 **(REVISED)** Authorization to approve work on County Highways in addition to those approved per Resolution 218-20
- 7-20-PW-6 **(AMENDED)** Authorizing the appropriation of \$82,000 from the Economic Development Reserve to the Cayuga County Water and Sewer Authority for the purposes of creating a central water district **(2/3 Required)**

**JUDICIAL & PUBLIC SAFETY:**

**Motion by Foley on JP 1-4, 2<sup>nd</sup> by Ripley, all in favor.**

- 7-20-JP-1 Authorize the Sheriff of Cayuga County to enter into an agreement with Lexipol Law Enforcement to provide full implementation of law enforcement policies and procedures as well as provide annual updates and training bulletins for the Road Patrol Division of the Sheriff's Office.
- 7-20-JP-2 Authorizing the Sheriff's Office to accept Bureau of Justice Assistance Grant Funding through the 2020 Coronavirus Emergency Supplemental Funding Program and amend the 2020 Sheriff's grants budget to accept the 2020 funding.

7-20-JP-3 Authorizing the Sheriff of Cayuga County to accept grant monies from the New York State Child Passenger Safety (CPS) Grant Program and the Treasurer's Department to amend the 2020 Law Enforcement Budget.

7-20-JP-4 Authorize the Cayuga County Legislature to create and the Sheriff of Cayuga County to fill the position of an Identification Officer and to abolish a position of Deputy Sheriff Corporal.

**End of bundle**

7-20-JP-5 **(PULLED per Hiring Committee)** Authorize the Sheriff of Cayuga County to appoint a new Confidential Secretary to the Sheriff.

7-20-JP-6 **(ADDED 7/16/20)** Authorization to fill vacant Fire Equipment Examiner position in the Department of Emergency Management. **Motion by Pecher, 2<sup>nd</sup> by Ripley.**

**Discussion:**

**Batman asks about the position and what they do. Russett explains that they just inspect the water flow on the trucks and that they have sufficient amount to put out fire.**

**All in favor.**

**Lattimore asks if there is any plan to get the equipment under cover. Russett says that they are looking into some grant funding to be able to lease storage space, but that is a not a permanent fix.**

**Motion by Batman to adjourn at 6:08PM, 2<sup>nd</sup> by Whitman, all in favor.**