

CCWSA BOARD MEETING
MINUTES – July 20, 2022 at 1:00 pm
7413 County House Road, Auburn, NY

Board of Directors

David Schenck, Vice-Chair Christie Waters, Treas. John Miller Francis Mitchell
Herbert Marshall Andrew Rindfleisch Robert Shea Brian Dahl

Administration & Advisors & Misc.

J. Wilson, Dir.; S. Phillips Admin. Assistant; P. Schoonmaker, Sr. Clerk; R. Galbato, Attorney; D. Selby, Advisor; K. Rindfleisch, CCWSA -WSMM; M. Colopy, Financial Advisor –Remote; T. Carpenter, MRB Engineering

Approval of Agenda- A motion was made by Herbert Marshall to approve the agenda, Andrew Rindfleisch 2nd the motion. The motion was unanimously approved and carried.

Approval of Minutes June 15th, 2022- A motion was made by Fran Mitchell to approve the minutes from June 15th, 2022. Andrew Rindfleisch 2nd the motion. The motion was unanimously approved and carried.

A motion by John Miller to move to Executive Session to discuss possible litigation. Seconded by Herb Marshall. Unanimously approved. Carried.

A motion by Herb Marshall to move to Regular Session. Seconded by Brian Dahl. Unanimously approved. Carried.

Financial- Christie Waters (Treasurer) & Francis Mitchell (Audit Cmte. Chair)

Christie Waters- Additional bills that need to be approved for payment- AT&T-\$109.00, Department of Labor-\$173.70, Slack Chemical- \$434.81, Spectrum-\$254.79, Wayne County- \$7422.75, Doug Selby-\$220, Mark Colopy-\$9252, MRB-\$7756. These bills were received after the report was sent to the board for review.

A motion was made by Andrew Rindfleisch to pay the bills including the additional bills not included in the July board meeting packet. Francis Mitchell 2nd the motion. The Motion was unanimously approved and carried.

Francis Mitchell- Approval of the checking accounts reconciliations for May 31, 2022, and June 30th, 2022

A motion was made by Francis Mitchell to approve the reconciliations of checking accounts for May 31, 2022, and June 30th, 2022. Andrew Rindfleisch 2nd the motion. The motion was unanimously approved and carried.

Francis Mitchell- The 6-month report has been presented for FY22, January – June Actual vs. Budget for months ending June 30th, 2022, for water and sewer. The Capital Account reports are not available yet. Fran requested that the members take time to review the report for next month and ask questions and provide comments.

Reports—Current Activities/Project Updates

Water Operations & County Sewer District 2, Operations (Jeanine Wilson; Karl Rindfleisch; Jay Sawyer)

Karl Rindfleisch- Things have been moving along pretty good. We have been working on some hydrant valve work. Some larger maintenance issues in Springport. A lot of time is being spent in Fair Haven this year. Seems to be 2 guys 2 days a week minimum, and it seems to be it will be more time going forward. There have been high pressure and grinder pump problems. We are concerned that we have a line blockage. We talked with Tim and have come up with a few processes to try and locate the issue. There was talk in the past that we will have to add some sewer line up there to kind of break it up some and relieve some of the pressure on those pumps. The community has changed and there is getting to be more year-round homes, so it adds to the usage. One thing that has been brought to my attention is that a couple of years ago we were borrowing Wayne Counties camera. Jay will sometimes run a camera through the sewer lines. The camera is useful for when we open a sewer main, we can look and see if there is any build up. Wayne Counties camera is now built into a truck, and they don't rent it out anymore. We have gotten three quotes for a camera for us, one is for \$14,000, the second is \$8,500 and the third camera option is the one we are requesting at a cost of \$8,200. We are looking for approval to buy this camera.

John Miller- How does the billing work with Jay?

Karl Rindfleisch- Jay Sawyer is our contractor, Fair Haven is our system. When Jay does work, he bills us for it. Jeanine Wilson- We bill that district for any time for that contractor, any others and for our direct labor and materials.

A motion was made by Herbert Marshall to approve the purchase of the less expensive, but considered sufficient, of the three cameras. Andrew Rindfleisch 2nd the motion. The motion was unanimously approved and carried.

Jeanine Wilson- I met with Gary Duckett from CC Buildings and Grounds about the sewer line owned by the County on County House Road, Sennett – to the City of Auburn. Gary is doing some homework on his end. Our crew is meeting with the Public Safety Building maintenance crew at the current sewer pit to get their eyes on exactly what is going on. We have a couple of options in the future. We could either do the operations and maintenance of the main line that goes to the city, or there is a large grinder pump that has been handled and maintained by the jail. We will keep everyone posted on it. This sewer line, to our knowledge, has never been maintained or checked.

County Infrastructure Report/ Master Plan- (Doug Selby, Advisor; Tim Carpenter, MRB; Mark Colopy, FA)

Doug Selby- I am waiting on an update from the City of Auburn about us joining the Sewer Agreement with the towns around Auburn to accommodate the IDA sewer flow. Jeanine stated that she has also been in communication with the Municipal Utilities Director, Seth Jensen regarding this agreement and let him know we are in negotiations for the County House Road sewer transmission line, too. So, this request to be part of the joint agreement with the towns for sewer to the city is two-fold.

Tim Carpenter- For the larger project the SEQRA is done. Moving forward the steps needed would be to take it to a vote to form the district. The question on the table had been is that appropriate for this board or should it be the County Legislature. I think that for it to be successful for a vote we would need some county outreach and help from the Legislature. Maybe a meeting with the planning group would be a good step.

Aurora wastewater treatment plant-

Herbert Marshall- We (Herb, David, Doug, Karl) met with the Mayor of Aurora, and he is very interested in having us and our engineer and their board get together and come up with a plan for the sewer and the wastewater treatment. I talked with Mark Colopy and there is a new financing program that he is going to get the information on. Mark said he is reasonably sure that we could get 60% of the cost of the sewer line and 60% of the cost on the repair of the plant. We would ask for those funds for part of the

sewer line and part for Village of Aurora for the plant. It looks to me that maybe we are at the point while this money is available, we need to separate the water line from the sewer line and look to get permission to do the sewer line. The mayor stated there is a \$3 million grant for a pumping station and he would like to see how that could work into our plans for water- If we could get water pumped back to Aurora with those funds. We left it with Tim and the Mayor to go forward.

John Miller (also Village of Aurora, Trustee)- I think that the villagers and the board of Aurora are looking forward to progressing.

W. Genesee St. waterline-

Tim Carpenter- We are waiting on the Department of Health to see when that may be approved and when we can talk about getting it constructed.

SEQRA for W. Genesee-

Riccardo Galbato- To do the West Genesee water project one of the requirements is to complete the SEQRA. We must start by declaring ourselves as the proposed lead agency and identify and other agencies that we think are involved or should be interested. In the draft resolution prepared I identified NYS DOT because it's along a state highway, Cayuga County Health Department because it is a public water line, Town of Aurelius because it is in their town, City of Auburn because we are getting the water from the city, Town of Springport, and Town of Fleming. I will work with our engineer and Jeanine, and we will send out notices to these Governmental bodies to see if they have any comments or questions to us acting as lead agency for the environmental review.

A motion was made by Andrew Rindfleisch to approve the prepared SEQRA resolution, to declare CCWSA as Lead Agency. Herbert Marshall 2nd the motion.

Jeanine Wilson- For the SEQRA, do we need to add in the Native American Tribal area? The New York State Historical Preservation Department (SHPO)?

Andrew Rindfleisch made a motion to amend the SEQRA resolution to add New York State Historical Preservation Department (SHPO). Herbert Marshall 2nd the motion. The motion was unanimously approved and carried.

A motion was made by Andrew Rindfleisch to approve the amended resolution. Herbert Marshall 2nd the motion. The motion was unanimously approved and carried.

Riccardo Galbato- Also on the Genesee St. project- this is a draft advertisement for bid for supplies. It lists out the 4 big categories that Tim presented with the timeline of March 31, 2023. The advertisement is asking for additional linear feet of 8" pipe to go up toward the milk plant BOCES area.

North Street/Potter Rd-

Tim Carpenter- We have the potential Congressional Community Projects (Katko) Grant, no action needed on this. We are holding it off until we know about the grant.

Finance/Project Mgmt. Committee Report (Herbert Marshall, Chair)

Weedsport Speedway-

Tim Carpenter- We have come down to what is required. It needs to have a real design which must be approved by the DOH. I have submitted a proposal to do that design work. The information provided by the owner was a conceptual plan and isn't the format needed to be approved by the DOH.

Herbert Marshall- Karl and Jeanine set up a meeting with all the principals from the Weedsport Speedway and we were authorized to forgive \$5,000 of their back water bill, if we could reach an

agreement that would have them own all the pipe of the property from the valve and from the meter pit. We agreed that there would be no lease or easement on the property. There would be two options that we could have a lease/easement from them to go to the house in question that is served through their system and that would get the service to that house out of their system, so it cleans out the whole thing. Karl thought it would be better if we could put in a new line out from the connection at Towpath Road out to Route 31; with the possibility of adding two or three additional customers.

Rick Galbato- I have a proposed agreement for the boards review. To look over and tweak it and send it out to the representative of Mohawk Northeast.

Herbert Marshall- they have been sent a bill and I feel we should not collect from them until we have our agreement in place. We will be giving them \$5,000 credit towards future water bills. The agreement that Tim Carpenter mentioned, they agreed if we could put the water line around the property and to that house, which would be Towpath Road to Rte. 31, they would pay for all the pipe and the fittings we install the line. The main expense we would have would be CCWSA field crew time, construction equipment needed and engineering costs. Karl seems to think that would be the cleanest way to clean up an issue we had for years.

Karl Rindfleisch-That piece of pipe has always been problematic because it was put in under cloudy circumstances. We have worked hard over the years to get control of it. At one point we had over 30,000 gallons a day going through it that we couldn't account for, we have gotten that resolved, but its problematic because we may not have access to that pipe at certain parts of the year to repair it. We feed a Brutus water district off the other end of it. We don't know much about that current line, and it has always been an issue for us. We can solve a lot of problems and get our system so it's totally under our control and our property and have continue ownership of it.

Rick- Galbato- I am going to send the agreement by email to everyone if you can get back to me with any questions for comments.

Karl Rindfleisch- Everyone should send their questions to Rick within the week.

John Miller- Going forward if we could get printouts and proposals and source of funding explaining everything, so we can understand properly. Then we can vote and know what we are voting on.

Cayuga Milk Plant/IDA at Aurelius Industrial Park- Herb stated that the grant person (IDA) said we might not hear anything about the grant until the end of September. We (IDA) are proceeding on what to do with it. With this grant we can use the money to pay for monthly bills for work that has been completed so we don't have to borrow money.

Christie Waters- Can we request for next month's meeting, I think it may be helpful to see information on the milk plant along the lines of what was requested for the speedway, specific detail regarding the plan.

Legal- Attorney Riccardo Galbato, Galbato Law Firm- Updates

Rick Galbato- I spoke to the attorney for the Town of Throop they did complete a negative declaration on the SEQRA, and he wanted to report that to me. I think we should obtain a copy of those minutes.

Jeanine Wilson- We (Mark and he copied CCWSA) have it, and I will send it over to you.

Rick Galbato- I think we should elect the new chair and vice chair today. I think we are in good shape for the dedication agreement between the IDA and CCWSA. My plan is to get it signed and to meet up with Chairman Lockwood and Fred Westfall to have it signed.

Governance Committee-

Herbert Marshall- The Committee didn't meet because we didn't have a resignation from Ben Vitale. We received a copy of his resignation letter today. We talked and we are going to recommend that David Schenck be the CCWSA Chairman. We are going to recommend that Christie Waters be chairman of Personnel Committee and recommend adding Brian Dahl to the Personnel Committee.

A motion was made by Herbert Marshall to make the three appointments – David Schenck as Chair; Christie Waters as Chair of Personnel Committee; and Brian Dahl as member of Personnel Committee. Andrew Rindfleisch 2nd the motion. The motion was unanimously approved and carried.

Personnel Committee Report (David Schenck, Chair)

David Schenck- We have reviewed the applicants for CCWSA Director of Operations. We are setting up the interviews.

New Business/Old business Updates No further discussion

A motion was made by Herbert Marshall to move into Executive Session to discuss Personnel at 2:10pm. Andrew Rindfleisch 2nd the motion. The motion was unanimously approved and carried.

A motion by Herbert Marshall to move to Regular Session at 2:30pm. Second by Brian Dahl. The motion was unanimously approved and carried.

A motion by Herb Marshall to accept the letter presented regarding the current Director's retirement process and compensation as presented to the Board. The document is to be executed by the principal, Chair of CCWSA and witnessed. Second by Andy Rindfleisch. Unanimously approved. Carried.

A motion by Herb Marshall to adjourn. Second by Brian Dahl. Unanimously approved. Carried

Next Meeting August 17, 2022 at 1:00 pm, 7413 County House Road

Respectfully Submitted:

Susan Phillips, Administrative Assistant