

## CCPUSA MEETING MINUTES

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A meeting of the Board of Directors of the Cayuga County Public Utility Services Agency (“CCPUSA”) was held on Tuesday July 9, 2019; in the Caucus Room #1, Sixth Floor Conference Room, Cayuga County Office Building, 160 Genesee Street, Auburn, NY, 13021, at 9:00 a.m. The following individuals were in attendance:

**BOARD MEMBERS:** Paul Pinckney, Bud Shattuck, Tim Lattimore, Mike Long, Cal Sheckler  
**EXCUSED:** John Montone, Denny Zach  
**STAFF:** Suzanne Gauthier, Administrative Assistant, CC Planning and ED  
**INVITED GUESTS:** Maureen Riester, Cayuga Economic Development Agency  
Legislator Charlie Ripley

Paul Pinckney opened the meeting at 9:05 a.m.

### MINUTES

Bud Shattuck motioned to approve the minutes of May 14, June 11 and June 18, 2019, 2<sup>nd</sup> by Tim Lattimore. All members present voted in favor, passed.

### UNFINISHED BUSINESS

- Global Common – Renewable Natural Gas Project

The CCPUSA signed Letter of Intent had been forwarded to Global Common and are waiting for the countersigned copies to be returned.

- Clean Energy Communities Grant (CEC) Update

A County resolution will be presented through the July Legislative meetings to authorize the award of a professional services contract to Hometown Connections and Utility Financial Solutions for the development of a Strategic Plan and Organizational Operational Plan for CCPUSA. The contract will be funded by the CEC grant. A draft contract has been submitted and is being reviewed by the County Attorney. The board briefly discussed that Attorney Genzer, as an energy attorney, has been included in the Hometown Team for this contract.

- CSX Select Site Initiative

Legislators Lattimore and Ripley met with Kurt Miles, CSX Industrial Development Manager to discuss from possible rail advancement within the County. Letters of support from CCPUSA and Cayuga County Economic Development have been forward to CSX announcing their support for having a CSX rail select site location in Cayuga County. Maureen Riester, CEDA also had discussions with CSX on the operation of the Select Site marketing program. The board further discussed the proposed development and potential sale of the land for an economic development/energy project.

- The board continued review of the various projects which have been presented for future development and how to proceed to move the projects forward.

- Union Springs Solar project

Bud Shattuck updated the board on their solar project. The survey has been completed and the electric charging station will be installed in the next weeks. The remediation has been completed and the new street lights project is scheduled to begin construction in the coming weeks. Bud Shattuck gave an overview of all Village projects.

**ADJOURNMENT:**

Mike Long motioned to adjourn the meeting at 10:15 a.m., 2<sup>nd</sup> by Tim Lattimore. All members present voted in favor, passed.

- **The next regularly scheduled CCPUSA meeting will be held on August 13, 2019, at the Cayuga County Office Building, 6<sup>th</sup> Floor Caucus Room #1, at 9 a.m.**

Respectfully submitted,  
Suzanne Gauthier, Administrative Assistant  
Cayuga County Department of Planning and Economic Development

**Tim Lattimore motioned to approve the meeting minutes of July 9, 2019, 2<sup>nd</sup> by Bud Shauttek, All members present voted in favor, passed. August 13, 2019.**