



**MINUTES**  
**PUBLIC WORKS COMMITTEE**  
**Tuesday, July 11, 2023 at 5:30PM**  
**Live stream Link - [https://www.youtube.com/watch?v=neHI\\_vAKBvY](https://www.youtube.com/watch?v=neHI_vAKBvY)**

**CALL TO ORDER:** By Hon. Andy Dennison at **6:13 PM**

**MEMBERS:** Legislators Jim Basile, Christina Calarco, Michael Didio (Vice Chair), Tricia Kerr, Brian Muldrow and Hans Pecher

**OTHERS:** Legislators Mark Strong, Heidi Nightengale, Chris Petrus, and Elane Daly, Weights and Measures Director Kyle Laukaitis, Buildings and Grounds Superintendent Gary Duckett, Parks & Trails Director Doug Dello-Stritto, Highway Supervisor Brian Soper, Sheriff Brian Schenck, District Attorney Brittany Antonacci, Indigent Defendants Supervising Attorney John Price, County Attorney Brittany Massi, Operations Officer Shereen Androsko, Stop DWI Coordinator Charles Ladouce, and Secretary to the Chairperson Sarah Blowers

**MINUTES TO APPROVE:** June 13, 2023  
**Motion by Basile, 2<sup>nd</sup> by Pecher, all in favor.**

**APPOINTMENTS:** None

**DEPARTMENT UPDATES FOR COMMITTEE:**

**Karl Rindfleisch (CCWSA) – No updates**

**Kyle Laukaitis (Weights and Measures) –**

Attended weeklong NYS Weights & Measurement Association annual training school in Syracuse.

**Petroleum Quality Samples** – 12 Samples purchased from 4 different stations. All 12 passed. Purchased from: King Ferry Corner Store, Fine Food & Gas-Auburn, Kwik Fill-Moravia, Lakeside Trading-Union Springs.

Fine Food and Gas resumed selling gas this year.

**Truck Scales** – DeGroff Grains, Auburn 140,000 new scale installed and tested.

Vans Ridge Dairy, Scipio Center 140,000 lbs scale, retested, adjusted and it passed.

Dummond Grain, Auburn- Tested 3 Truck scales to over 100,000 lbs. All scales passed.

**Gas Stations** – Tested 82 petroleum pumps at 5 stations. Circle K-Montezuma, Pit Stop-Genoa, D&L Truckstop-Auburn, Speedway-Auburn, Kwik Fill-Auburn. No failures against customer. 1 pump ordered out of service due to leaking pump handle.

**Supermarkets** – Wegman's upgraded several scales throughout store. Tested 52 scales total. All passed.

**Computing Scale** – Auburn Bagel Company opening soon. Will sell some products by weight.

**Gary Duckett (Buildings and Grounds) –**

**Committee Report**

**Buildings and Grounds Administration: Crew Gary Duckett and Donna Blumrick:**

1. Shereen Androsko and I assisted the City of Auburn in selecting an architect for the Design, Construction Administration and Construction Inspection for the expansion of City Courts. The City is planning to cover the cost for the architect, but the County Legislature will need to approve a Capital H and fund the construction phase of the project. The County Attorney's Office is working on an agreement with the City Attorneys.
2. Update County Office Building Project: Bergmann provided Block Diagrams and with proposed space allocations for the project. Chairman Gould called a meeting with the Building Committee for input. As you may imagine the meeting resulted in more questions for Bergmann. Shereen and I are continuing to work on this seeking answers to our questions and providing information as requested.
3. I have not had a chance to update the Building and Grounds project list since 6-2-23. I will try to have it updated before the meeting.
4. Mental Health Parking Update: As you know I asked Bergmann for an estimate to develop a plan for removal of the pergola and maximizing parking for the building. Mental Health currently has 50 spots for 50 County Employees. Need additional parking for Contracted employees, Unity House and Clients. With the removal of the pergola, we think we may be able to get an additional 13 spots. Unfortunately, the problem is even

worse now because the Hospital has temporarily blocked access to the rear parking area which consists of 4 parking spots, and I will be moving my office into that building requiring an additional 2 parking spots once the Hospital has reopened the rear parking lot. Bergmann has quoted \$55,000 for this work but their quote included some work I don't think is necessary, I asked the County Attorney for an opinion. Steve Lynch said some work could be done by County Planning.

5. Hardenberg Roof and PSB partial Roof Project Update: The PSB roof is nearly complete. Still need to do a final inspection with the vender and get warranty paperwork. The Hardenberg roof is nearly complete. Employees were allowed to move back into the final parking area on 6/26. Still need to do the sheet metal work and install the new ladder to the second roof.

**Downtown: Crew Ed Eberhardt, Paul France, Brian Henyan, Al Raymond and Thomas Walker:**

1. In addition to routine building maintenance, preventive maintenance, the day-to-day efforts for ground maintenance and prepping for the changing seasons Ed and his team responded to over 150 maintenance requests as in June.
2. We are working to get ready for TK Elevator to install the new elevator mechanism in the Historic Post Office. In addition to the new Fire Alarm System upgrade we are having a new disconnect installed for this project.
3. Ed had to move a gas line on the Hardenberg roof to allow the new code compliant insulation to be installed.
4. Maintenance continues to support a variety of office moves requested by various departments and in support of new hires.
5. Ed's crew rented a lift so they could repair and replace failed lighting on some of the downtown buildings.
6. Due to time constraints, I did not able to get input from Ed for this report.

**County House Road, Firing Range, Tower Sites: Crew Mitch Brown, Ben McIntyre, Bruce Simmons, Greg Purcell:**

1. In addition to routine building maintenance, preventive maintenance, the day-to-day efforts for ground maintenance and prepping for the changing seasons Mitch and his team responded to over 204 maintenance requests as in June.
2. Mitch's Crew is fully staffed but continues to struggle with staffing issues caused by paid, excused absences. Thank you for approving Resolution 245-23 to allow us to fill a FT Building Maintenance Mechanic Position, so far, we have three applicants.
3. Working on ongoing problems with inmates' criminal mischief including damaging cells and other features at the jail as well as clogging drains creating more than normal work for Buildings and Grounds.
4. Due to time constraints, I did not able to get input from Mitch for this report.

**New Business?**

**Any Questions?**

**Doug Dello Stritto (Parks) –**

- Parks & Trails Department:
- Emerson Park:
  - Projects:
    1. Whitebridge road property: NYS DOT has requested further engineering documents for the new park access rd. July Resolution included to fulfill this request.
    2. Replacement of the Deauville Island Shelter: awaiting grant application result
    3. Boat Slip move to the North side of the outlet is complete. Lighting and power install complete.
    4. All Emerson Park and Owasco Flats stone roadways will be filled, improved and oil and stone treated by July.
    5. Deauville Island Architecture Design RFQ was distributed for all structures planned for the redevelopment. Scope and cost outline has been received and is being reviewed.
    6. Branding –is requesting proposals for property entrance signs for the 38A/Whitebridge intersection, the main park entrance, and the entrance to the Fleming section of the park.
    7. TWM Landscape architects, a Fisher Associates has submitted draft rehab/redesign documents for the entrance plaza at the Merry-Go-Round theater. Phase 1 will be the replacement and realignment of the sidewalk and lighting surrounding the entrance to the theater.
  - Friends of Emerson Park:
    1. The EPIC summer concert series kicks off July 6th.
    2. Hockey Themed Outdoor Movie Night- July 28th
    3. Date Night Outdoor Movie Night- August 11th
  - Second Car Show of the season scheduled with Fast Eddie's Hot Rods for July 9<sup>th</sup>.
  - Renewal of the Rev Theatre contract: review of terms has been completed with the Rev Theatre leadership team. Final draft is in process with the count attorney's office.
  - Ward W. O'Hara Ag Museum/Dr. Joseph F. Karpinski Sr. Educational Center Update (Tim Quill Director PT):
    - A. Harvesting History Series Thursday June 8, 2023 Local Historian and Museum Aid Robert Norton presented a program on Old Fashion Medicines and their Remedies
    - B. The Harvesting History Series resume in September

- C. Old Ways Day scheduled for Saturday June 3, 2023 10-4 P.M. Because there were so many events happening on that day in the area attendance was lower than anticipated. Museum board reviewing the event and possibly moving it earlier in the year.
- D. Museum Patron/Volunteer/Staff Recognition dinner Wednesday May 17, 2023. 97 people in attendance.
- E. July and August Museum summer hours Open 7 days a week from 10 A.M. till 5 P.M to accommodate summer tourist infusion into the area
- F. School groups scheduled for June 8 Port Byron Grade 4, June 9 Genesee Elementary Grade 5, and June 15, Herman Avenue Grade 4.
- Projects:
  1. Roof on O'Hara/Riley/Osborne Rooms, 2 connecting wings and pavilion complete.
  2. All 8 over head doors were installed on the Implement Pavilion completely enclosing the structure. Friends paying for 5 other 3 out of museum county budget. This was done Monday June 12 and Tuesday June 13, 2023.
  3. Canvas walls on wagon pavilion will be moved to Pavilion on end of O'Hara Wing with possible overhead doors next year
  4. Parks staff is planning the installation of stabilized grass parking
  5. Parks staff is planning the network connection to the museum
  6. The museum is entering busy tourist season July and August. Expect increased attendance.
- Sterling Nature Center (Jim D'Angelo Director PT): Report attached.
  1. REDI:
    - a. Construction of building continues and is expected to be completed by November
    - b. The Post and Beam structures and roof panels are up. The framing crew is working on the exterior walls. There has also been work on the fencing, lighting bollards, and site work.
  2. The Friends of Sterling Nature Center has received a \$10,000 grant from the Central New York Community Foundation's Dr. Robert J. Vitkus Fund. The grant is to help furnish the new Interpretive Center at the Sterling Nature Center and includes a \$10,000 match by the Friends of Sterling Nature Center
  3. Social Media:
    - a. Followers for Facebook: 8,265; up 136
    - b. Instagram: 245, up 16
  4. Naturalist
    - a. Great blue heron young should be starting to fledge by the end of June
    - b. Barred owls continue to be observed in different areas of the Center.
  5. I visited Volney Elementary for their Earth Day event and conducted presentations on Bats to 160 K-6 students.
  6. Upcoming programs
    - Butterflies June 30 & July 1
    - All About Bats; July 7 & 8
    - The Life of a Summer Vernal Pool July 14 & 15
    - Life Under Rocks & Logs July 21 & 22
    - Entomology - Bugs, Bugs, Bugs July 28 & July 29
  7. IWAP, Integrated Watershed Action Plan is nearing completion.
    - a. Jim D'Angelo participated in the Stakeholder meeting June 9 and Public Meeting June 15
    - b. Jim D'Angelo also submitted projects related to the Nature Center for consideration to be included in to the plan which could help for future funding. These were related to invasive species control, wetland enhancement and restoration, establishing a blueway trail, education on wetlands and lakeshore erosion.
- Owasco Flats:
  - Regrading and oil & stone sealing are scheduled for July. This is a budgeted project.
  - "Blueway" Mile and half mile markers have been sourced and the Parks & Trails Department is working with the City of Auburn to establish the locations for the new signage as requested by Moravia emergency services. Trail head signage for the Blueway Trail will also be installed.
- Trail Update:
  - The Auburn - Fleming Trail: new signage, mowing, drainage work is scheduled.
  - The Cato-Brutus Trail: no update
  - Cato - Fair Haven trail: no update
  - Cayuga County Highway trail maintenance calls:
    1. Culvert Replacement/clearing:

**Brian Soper (Highway) –**

- Road stripping vendor will start mid-July with our stripping.
- Roadside mowing has been going well. The first mowing will be complete by the 10<sup>th</sup> and the second mowing will start then. We are currently running 8 fails and 1 of our boom machines.
- Shoulders have been completed on 50% of our projects to date the balance will be complete in September.

- Paving is 80% complete with the balance to be done in the next few weeks. The Poplar Ridge rd. project may be pushed to next year due to budget limitations.
- Snowplow contracts will be going out to the Towns/Villages this month.
- Dead tree removal will start mid-July as our tree crew vendor has availability.
- Crews have been replacing infrastructure to prep for next year's paving projects as time allows in between larger projects.

#### **RESOLUTIONS:**

#### **HIGHWAY:**

- 7-23-PW-1 Authorization to amend the DM parts budget.  
**Motion by Pecher, 2<sup>nd</sup> by Basile, all in favor.**
- 7-23-PW-2 Authorization to create and fill a Highway Supervisor position in the County Highway Department.  
**Motion by Pecher, 2<sup>nd</sup> by Basile, all in favor.**
- 7-23-PW-3 Authorizing the Highway Department to set a fee schedule for new driveway installation.  
**Motion by Pecher, 2<sup>nd</sup> by Basile, al in favor.**
- 7-23-PW-4 Authorization to fill Motor Equipment Operator Medium position **8000**, in the County Highway Department.  
**Motion by Basile, 2<sup>nd</sup> by Kerr, all in favor.**
- 7-23-PW-5 Authorization to fill Motor Equipment Operator Medium position **8045**, in the County Highway Department.  
**Motion by Basile, 2<sup>nd</sup> by Pecher, all in favor.**

#### **PARKS & TRAILS:**

- 7-23-PW-6 Resolution to accept a grant from the Fred L. Emerson Foundation in support of public programming at Emerson Park for 2023.  
**Motion by Kerr, 2<sup>nd</sup> by Pecher, all in favor.**
- 7-23-PW-7 Authorization to enter into an addendum to the current contract with Civic Rec to provide facility reservation services for the Parks & Trails Department.  
**Motion by Kerr, 2<sup>nd</sup> by Basile, all in favor.**
- 7-23-PW-8 Authorization to enter into a contract with Fisher Associates for design services for the Parks & Trails Department as required by the NYS DOT.  
**Motion by Basile, 2<sup>nd</sup> by Kerr, all in favor.**
- 7-23-PW-9 Authorizing an amendment to the Friend of Emerson Park Agreement with Cayuga County to solicit sponsorships.  
**Motion by Kerr, 2<sup>nd</sup> by Basile, all in favor.**

#### **BUILDINGS:**

- 7-23-PW-10 Authorizing the Cayuga County Buildings and Grounds Department to Upgrade the Fire Alarm System in the Historic Post Office (HPO) and Authorize the Chair of the Legislature to enter into a contract for said upgrade.  
**Motion by Pecher, 2<sup>nd</sup> by Basile, all in favor.**

**Motion by Pecher to adjourn at 6:05 PM, 2<sup>nd</sup> by Basile, all in favor.**