



MINUTES
JUDICIAL & PUBLIC SAFETY COMMITTEE
Wednesday, July 8, 2020
Live Stream Link: <https://youtu.be/6tkwq0a8CR8>

CALL TO ORDER: By Hon. Hans Pecher, Chair opened the live streamed meeting at 6:50 p.m.

MEMBERS: Legislators Tucker Whitman, Keith Batman, Charlie Ripley, Heidi Nightengale, Elane Daly, Michael Didio

OTHERS: Legislators Ben Vitale, Paul Pinckney, Aileen McNabb-Coleman, Trish Kerr, Timothy Lattimore, Ryan Foley, County Attorney Christopher Palermo, Assistant County Attorney Brittany Massi, 9-1-1 Director, Denise Spingler, District Attorney Jon Budelmann, Emergency Management Director Amy Russett, Sheriff Brian Schenck, Probation Director Jay DeWispelaere, Suzanne Gauthier, Administrative Assistant

MINUTES TO APPROVE: June 10, 2020

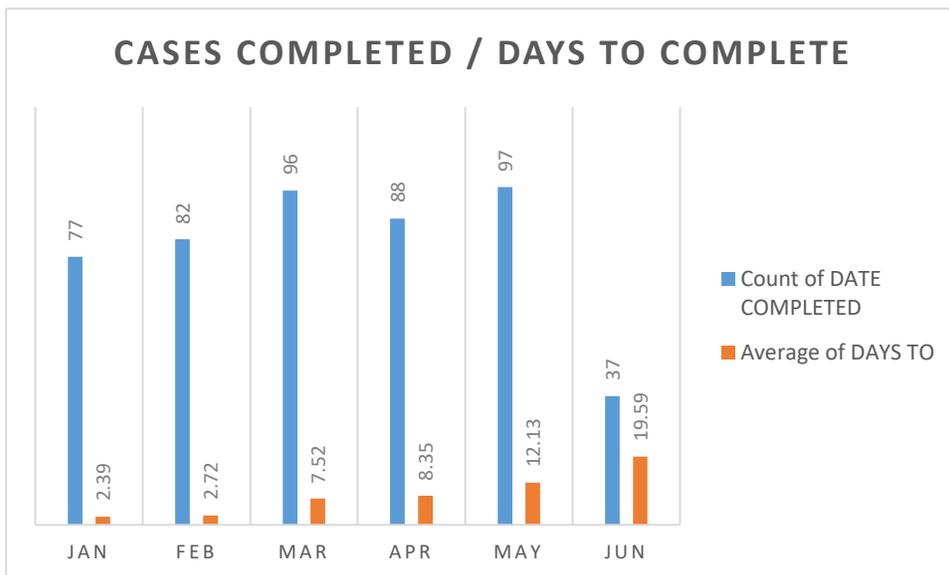
Tucker Whitman motioned to approve the minutes of June 10, 2020, 2nd by Keith Batman. All members present voted in favor, passed. July 8, 2020.

APPOINTMENTS: None

DEPARTMENT UPDATES FOR COMMITTEE:

- **Denise Spingler (911) –**

- COVID-19 Update – continuing to screen all callers
- Grant Reporting – 2nd Quarter reporting due June 30
- Discovery Requests:
 - 78 – January
 - 84 – February
 - 105 – March
 - 90 – April
 - 102 – May
 - 115 – June
 - Graph data as of July 1st
 - Backlogged 78 complaints
 - June 8 requests (23 days behind)



- **Request / Approval to allow Deputy Administrator overtime to manage the requests (FLSA approved / HR approved)**
 - First 5 hours are compensatory

- Vacancies
 - Face-to-face interviews conducted June 25th
 - New list received
 - Additional interviews – July 9 / July 14
 - Temperature checks, masks, etc. used for the process.
 - Anticipate training to begin end of August
- Additional Updates
 - Director Spingler stated the 9-1-1 office is continuing to screen calls for COVID symptoms and takes temperature checks in the field.
 - The Discovery requests are continuing to climb every month, staff is getting behind as do not have the staff to complete the requests during the state mandated time frame. The discovery needs to be presented to the DA's office within 15 days, as the DA needs to turn over within 20 days from arraignment if someone is in custody. Currently staff is about 80 requests behind, and about 24 days behind schedule. Director Spingler has had conversations with HR to determine whether the department can allow the Deputy Administrator to use overtime to complete the requests. Legislator Daly asked for clarification on the timeframe to turn over documents: those in custody and those out of custody. Spingler stated the requirements for the DA to turn over records is 20 days for in custody cases and 35 days for non-custody cases. 9-1-1 attempts to turn over their records to the Da in 15 days in order for the DA to process in a timely manner. The Deputy Administrator currently is using two full days a weeks to complete the requests; yet is still running behind. Daly asked whether the new dispatcher hires would be able to assist and Spingler replied the new dispatchers will free up some of the overtime currently used by the existing dispatchers.

Legislator Lattimore inquired whether it is feasible to charge a fee for discovery or other citizen requests for information. Director Spingler stated the discovery requests as required by the State are needed by another County Department and the FOIL citizen requests go through the County Attorney's. Lattimore also inquired on the process for local fire dispatching calls. Spingler confirmed all dispatching is done within house at the 9-1-1 Center.

- **Lloyd Hoskins (Assigned Counsel/Stop DWI) – No updates**
- Additional Updates
 - Director Hoskins explained arraignments have progressed to Phase 4 with all Attorneys and Judges are now present at the Public Safety Buildings for in person arraignments. The number of arraignments has increased at the Central Arraignment Part Court (CAP). As the Judicial District prefers to have the arraignments done in person, the City Court, and Town and Village courts are starting to open up. The in person arraignments however is a more difficult process due to social distancing requirements.
- **Dr. Adam Duckett (Coroner) – No updates**
- **Jon Budelmann (District Attorney) – No updates**
- Additional Updates
 - DA Budelmann stated the Grand Jury is coming back on July 9th. All hearings need to be scheduled within three days and are held at the CAP building.
 - DA briefly discussed the salary requirements for the Confidential Investigator position.
 - Legislator Lattimore has suggested to request to the State that during any additional shutdowns due to COVID, the AA, NA and any other support systems for recovering addicts to be listed as essential to be able to remain open for their clients. The DA did confirm the rate of overdoses has increased during the shutdown as clients as not able to get the services they need.
 - Legislator Daly inquired about the hiring of a new Assistant DA. DA Budelmann stated interviews are taking place remotely. Assistant County Attorney Massi had provided help with some of their cases.
- **Amy Russett (Fire/EMO) –**
 - Hazard Mitigation Plan Update – Steering Committee and Planning Partnership Committee teleconference meeting dates have been set to kick off of the updating procedures.
 - Large county-wide push of state received cloth masks, hand sanitizer and forehead thermometers began 06/25/20 and is ongoing. This push of supplies was sent to media outlets to inform citizens of these three items that are available at the EMO. Distribution quantities listed below are for the dates of 06/25/20 through 06/30/2020:

2 oz. hand sanitizer	2651
8 oz. hand sanitizer	360
cloth masks	8015
donated masks	96
1 gal. hand sanitizer	84
thermometers	140

-The EMO has been continuously distributing supplies since March 2020.

A cumulative COVID-19 supply push from 03/18/2020 through 06/30/2020:

2 oz. hand sanitizer	6740
8 oz. hand sanitizer	855
cloth masks	46650
coolers	10
donated masks	96
Face Shields	2853
food prep gloves lg	3
food prep gloves med	10
gloves large	142
gloves medium	1253
gloves small	316
gloves xl	68
Hand Sanitizer	583
hand sewn masks	151
ice packs	34
isolation gowns	1144
KN95 Masks	4650
Level One Gowns	200
N95 masks	4861
N95 Masks Small	240
Pediatric Surgical Mask	1500
Shelf Stable Food	400
shipping boxes	10
Surgical Gowns Large	475
surgical gowns xl	495
Surgical Gowns XXL	36
surgical masks	61000
test kit	2380
thermometers	179
Tyvek Suits	78
XL Tyvek suits	12

-Retirement of administrative officer - new administrative officer, Tom Hoppel to start July 20, 2020

-Re-design of the Cayuga County Emergency Management App with OCV vendor to include mapping of County technical equipment and various other public outreach features

-Quarterly Grant Reporting

- Additional Updates
 - Director Russett stated staff has started outreach to the communities and departments for the development of the County's Hazard Mitigation Plan.
 - Staff has provided a summary of the PPE and products distributed since the beginning of March.

- Quarterly grant reports have been submitted and staff is completing a new COVID State grant application in the event another COVID outbreak/shutdown occurs.
- **Jay DeWispelaere (Probation) – No updates**
 - COVID-19
 - The Probation Dept. continues to function with 50% staff in the office.
 - Two teams rotate on a weekly basis.
 - Staff rotated out of the office have a high level of connectivity and are working very effectively
 - Probation Officers have continued to work in the community throughout the COVID-19 emergency
 - As the Court's begin to re-open and increase their activity, staff will return to the office as necessary.
 - As the volume of work received from the Court's increases returning furloughed clerical staff will become necessary.
 - The structure of the department and space limitations will impact the department's ability to fully reopen in a safe manner.
 - Options will be sought for re-locating reporting and interviewing functions.
 - Attached is a draft plan to re-open the department with 100% staffing and limited access to the public.
 - Non COVID
 - The department is in discussion with Securus, a vendor of electronic monitoring equipment.
 - Permission may be sought to enter into an agreement with Securus to provide EM services as part of the 2021 budget.
 - Electronic Monitoring would enhance the department's graduated sanctions options and allow a greater degree of community safety when used with certain offenders (sex offenders, domestic violence and driving while intoxicated offenders)
- Additional Updates
 - Along with the development of the 2021 Budget, Director DeWispelaere informed the committee staff will be researching new monitoring electronic systems to be used in varying degrees in the sentencing elements of probation.
 - Currently staff is working at 50% staffing level: working with two teams, alternating their time in the office. Plans are being discussed on how to address the office layout as to when and how to bring the public back into the offices.
- **Brian Schenck (Sheriff)**
 - Our Road and Custody Divisions have both completed a firearms transition, replacing and upgrading all handguns. The previously issued firearms were over 12 years old and in need of replacement.
 - The Centralized Arraignment Part (CAP) Court continues to remain busy. 51 Pre-arraignment detainees were held and arraigned from 06/01 to 6/28. Over 220 detainees have been held and arraignments completed since the CAP Court was initiated in February.
 - Overall call volume for our Road Patrol Division continues to increase, up slightly in June from May.
 - At the time of this report we are housing 147 total inmates in our jail with 54 of those inmates being Federal board-ins.
- Additional Updates
 - Continue to see an increase in the number of inmates in the jail due to the backlog in the systems to un-sentenced inmates. Currently at 154 inmates with 54 of those Federal. Staff is down 7 positions and are on a wait and see position if the inmate totals remain steady at this level. Committee continued to discuss the State staffing levels requirements and monitoring of the levels with the inmate populations.
 - New inmates are put in quarantine for the first two weeks of their stay and can be placed with the general populations upon the end of their quarantine probation.
 - Legislator Kerr inquired on the Sheriff's boating/ water operations. Sheriff Schenck stated the County has a boat on Cayuga Lake, Owasco Lake and one docked at Lake Ontario. An additional boat is available when needed at other locations. Limited staffing levels at the lake and tries to coordinate with the other Counties as to when their vehicles are on the lakes as well.

RESOLUTIONS:

SHERIFF:

- 7-20-JP-1 Authorize the Sheriff of Cayuga County to enter into an agreement with Lexipol Law Enforcement to provide full implementation of law enforcement policies and procedures as well as provide annual updates and training bulletins for the Road Patrol Division of the Sheriff's Office.
- 7-20-JP-2 Authorizing the Sheriff's Office to accept Bureau of Justice Assistance Grant Funding through the 2020 Coronavirus Emergency Supplemental Funding Program and amend the 2020 Sheriff's grants budget to accept the 2020 funding.
- 7-20-JP-3 Authorizing the Sheriff of Cayuga County to accept grant monies from the New York State Child Passenger Safety (CPS) Grant Program and the Treasurer's Department to amend the 2020 Law Enforcement Budget.
- 7-20-JP-4 Authorize the Cayuga County Legislature to create and the Sheriff of Cayuga County to fill the position of an Identification Officer and to abolish a position of Deputy Sheriff Corporal.
- 7-20-JP-5 **(PULLED per Hiring Committee)** Authorize the Sheriff of Cayuga County to appoint a new Confidential Secretary to the Sheriff. 7-20-JP-1

Tucker Whitman motioned to bundle, approve and move resolutions 7-20-JP-1, 7-20-JP-2, 7-20-JP-3, 7-20-JP-4, 2nd by Elane Daly. No discussion. All members present voted in favor, passed.

ADJOURNMENT

Charlie Ripley motioned to adjourn the Judicial and Public Safety Meeting at 7:26 p.m., 2nd by Heidi Nightengale. All members present voted in favor of the motion, passed.

Next Judicial and Public Safety Meeting is scheduled for August 12, 2020, at the Cayuga County Office Building, Sixth Floor County Chambers, 160 Genesee Street, Auburn, New York 13021, via remote access following the Planning and Economic Development Meeting

Respectfully submitted, Suzanne Gauthier, Administrative Assistant
Cayuga County Department of Planning and Economic Development