



MINUTES
CAYUGA COUNTY LEGISLATURE
Tuesday, June 27, 2023, 5:30PM

Live Link: <https://www.youtube.com/watch?v=HOK3Niq3FZk>

CALL TO ORDER: Hon. David Gould, Chair called the meeting to order at 5:33PM

ROLL CALL: Sheila Smith, Clerk of the Legislature, all legislator present except Aileen McNabb-Coleman, Christina Calarco, and Brian Muldrow. Lydia Patti Ruffini attending remotely.

PLEDGE OF ALLEGIANCE:

MOMENT OF PRAYER:

DEATHS: Our sincere condolences to the families and friends of:

PUBLIC HEARING: Opened at 5:35PM – Call 315-294-8051, if you wish to speak on the public hearing.

- Authorizing the addition of Real Property to the Cayuga County Agricultural District

PROCLAMATIONS: Attached

- Juneteenth Day, June 19, 2023
- Senior Nutrition Program Volunteers Day

PRESENTATION:

- Dave Bottar and Steve Lynch, re: update on Broadband – Attached

PRIVILEGE OF THE FLOOR:

MINUTES TO APPROVE: May 23, 2023, Motion by Dennison, 2nd by Basile, all in favor.

COMMUNICATIONS AND ANNOUNCEMENTS: None

CCC REPORT: Dr. Durant

COMMITTEE REPORTS & INDIVIDUAL LEGISLATORS' REPORTS:

CHAIRMAN'S REPORT: David Gould

**CAYUGA COUNTY LEGISLATURE
RESOLUTIONS 6-27-23**

**RESOLUTION NO. 263-23 6/27/23 COA LL FIX HRG. Opt Out RPTL §487 rev
Fixing Day and Notice of Public Hearing on a Local Law to opt out of the exemption from taxation for certain renewable energy systems under Real Property Tax Law Section 487 for the County of Cayuga**

By: Hans Pecher, Chair, Ways & Means Committee

WHEREAS, Real Property Tax Law (RPTL) § 487(2) provides that a solar or wind energy system or farm waste energy system (i.e., anaerobic digester) that began construction on or after January 1, 2018 and before December 31, 2030 shall be exempt from real property taxation to the extent of any increase in the value thereof by reason of the inclusion of such solar or wind energy system, or farm waste energy system, and

WHEREAS, RPTL § 487(8) further provides that a county may, by local law, provide that no exemption under § 487 shall be applicable within its jurisdiction with respect to any solar or wind energy system or farm waste energy system which began construction subsequent to January 1, 1991 or the effective date of such local law, whichever is later, and

WHEREAS, the Cayuga County Legislature finds that it is in the public interest to adopt a local law that would formally “opt out” of the real property tax exemption so that the aforesaid exemption for solar or wind energy systems or farm waste energy systems would no longer apply to County real property taxes; and

WHEREAS, there has been duly presented and introduced at a special meeting of this County Legislature held on June 27, 2023, a proposed local law entitled:

A LOCAL LAW TO OPT OUT OF THE EXEMPTION FROM TAXATION FOR CERTAIN RENEWABLE ENERGY SYSTEMS UNDER REAL PROPERTY TAX LAW SECTION 487 FOR THE COUNTY OF CAYUGA

; now, therefore be it

RESOLVED, that a public hearing shall be held concerning the proposed local law before the Cayuga County Legislature at a special Legislative meeting to be held on Tuesday, July 25, 2023, at 5:30 P.M., or immediately following the Judicial & Public Safety Meeting, whichever occurs later, at the Chambers of the Cayuga County Legislature, County Office Building, 160 Genesee Street, Auburn, New York and be it further,

RESOLVED, that the Clerk of the Cayuga County Legislature is hereby directed to give due legal notice of said public hearing as provided by statute.

Motion by Pecher, 2nd by Dennison, all in favor.

Authorizing the Settlement of the Matter of Rite Aid Corporation, Walgreen Co., and Walgreen Co., Walgreen Eastern Co., Inc. vs. the Assessor for the City of Auburn and the Board of Assessment Review of the City of Auburn and the City of Auburn, Cayuga County, New York, (Index Nos. E2014-0620, E2016-0498, E2017-0508, E2018-0649, E2019-0727, E2020-0419, E2021-0644, E2022-0437, E2023-, E2019-0734, E2020-0421) and the Execution of a Stipulation and Consent Order

By: Hans-Peter Pecher, Chair, Ways & Means Committee

WHEREAS, Petitioners Rite Aid Corporation, Walgreen Co. and Walgreen Co., Walgreen Co., Walgreen Eastern Co., Inc. commenced tax certiorari proceedings under New York State Real Property Tax Law, Article 7, for the assessment years 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021 and 2022, challenging the assessments on property it owns in the City of Auburn within Cayuga County, located at 47 East Genesee St, 314 Genesee St, and 153 Grant Ave, Auburn, known respectively as Tax Map Nos. 116.46-1-22.1, 115.81-1-8.1, and 109.79-1-17.1; *and*,

WHEREAS, the City and School District duly and timely appeared in this proceeding; *and*,

WHEREAS, the parties have since engaged in settlement discussions and have fully agreed to resolve their differences without further litigation as proposed and outlined in the Stipulation and Consent Order (*see attached*), which the County’s Special Counsel, the County Attorney and attorneys for the City and School District believe is preferable to the risk and expense of a trial in this instance; *and*

WHEREAS, the parties have agreed to the following assessments and refunds totaling \$92,978.23 for the parcels listed below:

Tax Year	Tax Parcel	Assessment	Revised AV	Reduction	County Refund
2015	116.46-1-22.1	2,414,100	2,414,100	-	-
2016	116.46-1-22.1	2,414,100	2,100,000	314,100	2,686.39
2017	116.46-1-22.1	2,414,100	2,000,000	414,100	3,514.42
2018	116.46-1-22.1	2,414,100	1,900,000	514,100	4,422.66
2019	116.46-1-22.1	2,844,000	1,800,000	1,044,000	8,876.49
2015	115.81-1-8.1	3,715,200	3,715,200	-	-
2016	115.81-1-8.1	3,715,200	3,715,200	-	-
2017	115.81-1-8.1	3,715,200	3,715,200	-	-
2018	115.81-1-8.1	3,715,200	3,715,200	-	-
2019	115.81-1-8.1	4,451,600	3,600,000	851,600	7,240.63
2020	115.81-1-8.1	4,451,600	3,400,000	1,051,600	8,941.04
2021	115.81-1-8.1	4,451,600	3,400,000	1,051,600	8,804.66
2015	109.79-1-17.1	3,877,700	3,877,700	-	-
2016	109.79-1-17.1	3,877,700	3,877,700	-	-
2017	109.79-1-17.1	3,877,700	3,877,700	-	-
2018	109.79-1-17.1	3,877,700	3,877,700	-	-
2019	109.79-1-17.1	4,646,000	3,600,000	1,046,000	8,893.50
2020	109.79-1-17.1	4,646,000	3,600,000	1,046,000	8,893.43
2021	109.79-1-17.1	4,646,000	3,400,000	1,246,000	10,432.30
2022	109.79-1-17.1	4,646,000	3,230,000	1,416,000	11,953.64
2023	109.79-1-17.1	4,233,700	3,100,000	1,133,700	8,319.07
2024	109.79-1-17.1	4,233,700	2,976,000	1,257,700	-

WHEREAS, Real Property Tax Law Section 727 shall apply to this settlement agreement for tax map no. 109.79-1-17.1 (157 Grant Ave) only, as well as the exceptions contained in RPTL Section 727(2) (c), (d), (e), (f), (g), (h) and (i); *and*

WHEREAS, with respect to the exception in RPTL Section 727(2)(g), there is a change in occupancy rate of 25% or more in the building located on the property, or the property is no longer used as a retail drugstore, *and*

NOW, THEREFORE, BE IT RESOLVED by the Legislature as follows:

Section 1. The Cayuga County Legislature authorizes its Special Counsel to settle these tax assessment review proceedings *as herein above set forth*.

Section 2. The Cayuga County Treasurer and Director of Real Property Tax Services shall cause the necessary entries to be made to tax and assessment records required to implement the intent of the Stipulation and Consent Order once fully executed.

Section 3. This Resolution shall take effect immediately.

Motion by Pecher, 2nd by Dennison, all in favor.

**RESOLUTION NO. 265-23 6/27/23 FIN Junior Accountant rev
Authorizing the Director of Finance to fill Junior Accountant Position**

BY: Hon. Hans Pecher, Chair, Ways and Means Committee.

WHEREAS, Resolution No. 447-22 authorized the Director of Finance to fill the Junior Accountant position; and,
WHEREAS, the authorization to fill contained in Resolution No. 447-22 expired on 5/31/2023, and the position remains unfilled;
and,
WHEREAS, the Junior Accountant position remains critical for smooth and efficient operations of the Finance Department's Office;
and,
WHEREAS, the Junior Accountant position is fully budgeted; NOW THEREFORE BE IT,
RESOLVED, that the Finance Director is hereby authorized to fill the Junior Accountant position (grade 19 of the CSEA Bargaining Unit) in the Finance Department at a probationary rate of \$48,329 in accordance with the Cayuga County Civil Service Rules and Regulations and the policies of the County of Cayuga;; and be it further;
RESOLVED, that the Authorization to Fill is valid through December 31,2023, per Resolution No. 307-20; and be it further
RESOLVED that the Finance Department is authorized to make any necessary journal entries to execute the intent of this resolution.
Motion by Pecher, 2nd by Dennison, all in favor.

**RESOLUTION NO. 266-23 6/27/23 RPS EVConnect Contract rev3
Authorizing the Chair of the Cayuga County Legislature to renew a network cloud subscription with EV Connect for the hybrid vehicle charging station at the County Office Building**

By: Hans Pecher, Chair, Ways & Means Committee

WHEREAS, the County has a charging station installed behind the County Office Building for two hybrid vehicles utilized by the Office of Real Property Tax Services and the Office for the Aging; and,
WHEREAS, the annual network cloud subscription allows for operation of the charging station and maintenance support and repairs of the charging station; and,
WHEREAS, the term of the agreement will run through June 30, 2024; and,
WHEREAS, the total cost for the annual subscription is \$500.00, which will be split between Real Property Services and Office for the Aging as follows:

A13554-54008 (Real Property - Auto Expense/Motor Pool)	\$250.00
A67724-54006 (Office for Aging – Auto Expense)	\$250.00

; now therefore, be it
RESOLVED, that the Chair of the Cayuga County Legislature is authorized to sign a contract to renew a network cloud subscription with EV Connect.
Motion by Pecher, 2nd by Dennison, all in favor.

RESOLUTION NO. 267-23 6/27/23 HR Amend Comp Plan – Legal Group rev 3

Amending the Cayuga County Compensation Plan for Non-Bargaining - Legal Group

BY: Mr. Hans Pecher, Chairman Ways and Means

WHEREAS, the Cayuga County Legislature has heretofore adopted a Compensation Plan for all its employees, consisting of Part I for employees who are members of a collective bargaining unit, Part II for part-time employees, Part III for elected and term appointees, and Part IV for managerial employees, both full-time and part-time; and,

WHEREAS, after conducting an extensive study of Part IV of the Compensation Plan, the Cayuga County Legislature adopted an Amended Compensation Plan pursuant to Resolution 241-21, to establish grade levels for non-bargaining positions and setting certain hiring pay bands for new employees, and thereafter adopted Resolution No 376-21 which among other matters, amended the Cayuga County Compensation Plan for Non-Bargaining employees and adopted a Policy For Setting and Updating Hiring Ranges (Bands) For FT Part IV Non-Bargaining Employees; and,

WHEREAS, the Legislature finds that it is in the County’s interest to further amend Part IV of the Compensation Plan to maintain the hiring pay bands in a manner that will ensure the Compensation Plan remains reasonably competitive; and,

WHEREAS, District Attorney Office and Department of Social Services continue to experience difficulty in recruiting and retaining qualified employees due to the competitiveness of the job market; and,

WHEREAS, the Human Resources Administrator was directed to conduct a market review of comparable counties hiring bands for the Legal Group, prior to the market review for non-bargaining managerial positions in 2024, and to recommend to the Legislature such amendments to the Compensation Plan as may be appropriate at the time; and,

WHEREAS, the Legislature has reviewed such recommendations and amendments to the Compensation Plan, including the recommendation to adjust the Legal Group by separating the Legal Group legal staff by Department due to the work expectations, duties, roles, and responsibilities of each attorney title within the specific Department, and due to the results of the survey analysis; and,

WHEREAS, in addition, the Legislature finds and determines that it is in the interests of the County to adjust the Compensation Plan for the Legal Group to address the difficulty in recruiting and retaining qualified candidates; now therefore it is hereby

RESOLVED, a hiring band will be established for the County Attorney Office, District Attorney Office, Department of Social Services, and Assigned Counsel/Indigent Defendants

Department; and be it further

RESOLVED, that the Cayuga County Legislature amends the Cayuga County Compensation hiring bands for Part IV Legal Group by adopting the attached hiring band scales; and be it further

RESOLVED, that the Human Resources Administrator is hereby authorized and directed to utilize the new hiring bands together with the previously adopted Compensation Guidelines, and Resolutions 241-21, 376-21 in consultation with department heads, for determining the appropriate salaries for all attorneys hired on or after the date of adoption of this Resolution; and be it further

RESOLVED, that except as specifically amended by the document attached hereto, the Compensation Plan for Cayuga County, and the Policy For Setting And Updating Hiring Ranges (Bands) For FT Part IV Non-Bargaining Employees” remains in all other respects in full force and effect; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Legal Group Hiring Band Amended 6-21-23

County Attorney Salary Scale

Assistant County Attorney	Grade 1	\$74,864 - \$95,000
Assistant County Attorney 2	Grade 2	\$80,000 - \$101,000
Sr. Assistant County Attorney	Grade 3	\$88,000 - \$109,000
Chief Assistant County Attorney	Grade 4	\$96,000 - \$121,000

District Attorney Salary Scale

Assistant District Attorney	Grade 1	\$78,846 - \$98,000
Assistant District Attorney 2	Grade 2	\$85,740 - \$105,500
Sr. Assistant District Attorney	Grade 3	\$94,250 - \$113,750
Deputy Chief Assistant District Attorney	Grade 4	\$98,700 - \$119,550
Chief Assistant District Attorney	Grade 5	\$112,505 - \$133,000

Indigent Defendants

Supervising Attorney	Grade 3	\$94,250 - \$113,750
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Department of Social Services

Social Services Attorney	Grade 1	\$74,864 - \$95,000
Social Services Attorney 2	Grade 2	\$80,000 - \$101,000
Supervising Social Services Attorney	Grade 3	\$88,000 - \$109,000

Motion by Dennison, 2nd by Strong, Motion by Nightengale to amend the increase of \$5,000 to \$2,500 from the high end of the salary range and eliminate the Sr. Assistant County Attorney, 2nd by Daly. Petrus calls question, 2nd by Strong, all in favor except Dennison, Kerr, Nightengale, and Daly. Motion on amendment defeated by majority vote; Noes – Basile, Dennison, Patti Ruffini, Petrus, Shea, Pecher, Strong, Didio and Gould; Ayes – Nightengale, Daly and Kerr; Excused – McNabb-Coleman, Calarco, and Muldrow; 550/148/185.

Motion on original resolution, all in favor except Daly, Kerr and Nightengale.

RESOLUTION NO. 268-23 6/27/23

HR Adopt Comp Plan Adjustments rev 2

Adopting Compensation Plan Adjustments for Certain County Attorney, District Attorney and Assigned Council Department Positions (2/3)

BY: Mr. Hans Pecher, Chairman Ways and Means

WHEREAS, the Cayuga County Legislature has heretofore adopted pursuant to Resolutions 241-21 and 376-21 a Compensation Plan for all its employees, consisting of Part I for employees who are members of a collective bargaining unit, Part II for part-time employees, Part III for elected and term appointees, and Part IV for managerial employees, both full and part-time; and,

WHEREAS, Part IV of the Compensation Plan, for the County Attorney's Office, the District Attorney's Office, the Department of Social Services, and the Assigned Counsel's Department, was recently adjusted for new hires by the adoption of Resolution No. ___ on June 27, 2023 which Resolution establishes new minimum and maximum Hiring Pay Bands for each of the identified positions within the respective offices and departments; and,

WHEREAS, the Legislature has determined that it is in the interests of the County to adjust the compensation for those current employees in affected positions of the impacted offices and departments, whose current salaries were set before the adoption of new minimum and maximum hiring pay bands; and,

WHEREAS, the Human Resources Director will determine where current employees should have their salary placed on the new minimum and maximum hiring pay bands, based on prior experience, in consultation with the respective department heads, and in compliance with Resolution No. 376-21; now therefore be it

RESOLVED, that in accordance with the above criteria, the Cayuga County Legislature hereby adopts the Compensation Plan adjustments that amended the hiring bands for the County Attorney's Office, the District Attorney's Office, the Department of Social Services, and the Assigned Counsel Department, and further directs the Director of Human Resources to review the salaries of current employees within those departments and to adjust the salaries of the current employees in consultation with the respective department heads in accordance with the "Policy For Setting and Updating Hiring Ranges (Bands) For FT Part IV Non-Bargaining Employees" Resolution No. 376-21; and be it further

RESOLVED, that said salary adjustments shall be effective upon the adoption of this Resolution and that the Finance Department, in consultation with the Human Resources Department, is hereby directed to make the above referenced adjustments in compensation in the earliest possible payroll cycle, and to take such other and further steps as may be necessary to carry out the intent of this Resolution; and be it further

RESOLVED, that nothing herein is intended to create a contract of employment of any nature whatsoever, nor is this Resolution intended to create any expectation of future employment, or to create an expectation of future adjustments to salaries based on time in service or any other criteria, the Legislature fully reserving its rights to establish compensation for its employees pursuant to County Law § 205; and it is further

RESOLVED, that the Finance Director is authorized to transfer funds from account A61004 54000 (Medicaid) ~~General Fund Balance~~, at an estimated total cost of \$ 119,602, to amend each of the respective Department's 2023 Salary Budgets, in order to cover the increased salary cost due to these adjustments, and to make such journal and accounting entries required to implement the intent of this Resolution; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Motion by Pecher to amend the fourth resolved to remove the transfer of funds from the General Fund balance and to take funds from account A61004 54000 (Medicaid), 2nd by Nightengale. Discussion. Dennison calls the question, 2nd by Nightengale, all in favor. All in favor of amendment. All in favor as amended, except Daly.

RESOLUTION NO. 269-23 6/27/23 HD Fill PT Lactation Peer Counselor
Authorizing the Public Health Director to fill a PT Lactation Peer Counselor Position in the Health Department's WIC Program

BY: Elane Daly, Chairman of the Health & Human Services Committee
 Hans Pecher, Chairman of the Ways & Means Committee

WHEREAS, one of the mandated services of the NYS WIC Program is to further promote breast feeding among WIC participants by utilizing the services of a Part-Time Lactation Peer Counselor position to, among other duties, assist in teaching breastfeeding classes within the WIC program, provide information on additional sources of help for the breastfeeding mother, and participate in peer support groups; and

WHEREAS, the State requires all WIC Programs to have at least two Part-Time Lactation Peer Counselors on staff to allow the agencies to extend their hours and allow for more flexibility in coverage of the aforementioned duties; and

WHEREAS, the Public Health Director wishes to fill a part-time Lactation Peer Counselor positions in the WIC Program due to a recent resignation; and

WHEREAS, these positions are 100% funded through the WIC Program Grant; NOW, THEREFORE, BE IT

RESOLVED, that the Public Health Director be authorized and directed to fill the PT Lactation Peer Counselor position in accordance with Civil Services Rules and Regulations and the policies of the County of Cayuga; and be it also

RESOLVED, that as this position is 100% funded through the WIC Program Grant, if funding ceases, the positions will be abolished; and be it also

RESOLVED, this authorization is valid through December 31, 2023 in accordance with policy resolution 307-20.

Motion by Dennison, 2nd by Nightengale, all in favor.

RESOLUTION NO. 270-23 6/27/23 HD request to fill E-I Service Coordinator Position
Authorizing the Cayuga County Legislature and the Public Health Director to fill an F/T E-I Service Coordinator Position

BY: Elane Daly, Chairman of the Health & Human Service Committee
 Hans Pecher, Chairman of the Ways & Means Committee

WHEREAS, the Early Intervention Service Coordinator position control #961855 (Grade 18 in the CSEA bargaining unit) was vacated on 05/26/2023 due to a resignation and it is necessary to have someone who can fill the role of a EI Service Coordinator; and

WHEREAS, the Early Intervention Service Coordinator provides case management for children and their families eligible for Early Intervention services as per NYS regulation; and

WHEREAS, the Early Intervention Service Coordinator position is funded in the Health Department's 2023 budget A40451 51001; and

WHEREAS, the Public Health Director wishes to fill an Early Intervention Service Coordinator position within the Programs for Children with Special Healthcare Needs division of the Health Department to provide service coordination for families of children with developmental delays and assist with an increase in volume; NOW, THEREFORE, BE IT

RESOLVED, that the Public Health Director be authorized to fill an Early Intervention Service Coordinator position; and be it further

RESOLVED, that the position be filled in accordance with Civil Service Rules and Regulations and the policies of the County of Cayuga along with any fill behind that may occur; and be it further

RESOLVED, this authorization is valid through December 31, 2023 in accordance with policy resolution 307-20.

Motion by Dennison, 2nd by Nightengale, all in favor.

RESOLUTION NO. 271-23 6/27/23 HS Fill 2 Caseworker Positions in Adult Protective Services
Authorizing the Commissioner of Social Services to Fill two Caseworker Vacancies in the Adult Protective Services Unit

BY: Elane Daly, Chairman of the Health & Human Service Committee
 Hans Pecher, Chairman of the Ways & Means Committee

WHEREAS, there are two Caseworker vacancies in the Adult Protective Services Unit of Social Services (position #2256 and position #2228) due to resignations; and

WHEREAS, the Department is required to be the safety net and provide adult protective services to those individuals unable to protect themselves; and

WHEREAS, these positions are critical to having adequate staff in the unit to manage the open adult protective cases and handle incoming referrals; and

WHEREAS, sufficient funding exists in the Social Services Department's 2023 budget to support these positions, and these positions are reimbursed at 62% Federal and State; NOW, THEREFORE BE IT

RESOLVED, that the Authorization to Fill is valid through December 31, 2023, per resolution No. 307-20; and be it further

RESOLVED, that the Commissioner of Social Services be authorized and directed to fill the vacated Caseworker positions in the Adult Protective Services Unit, and any fill behind that may occur, in accordance with Civil Services Rules and Regulations and the policies of the County of Cayuga.

Motion by Dennison, 2nd by Nightengale, all in favor.

RESOLUTION NO. 272-23 6/27/23 MH Employee Leave Bank Request
Authorizing the creation of a temporary leave bank for a Cayuga County Mental Health employee.

By: Elane Daly, Chair, Health and Human Services Committee; and
 Hans Pecher, Chair, Ways and Means Committee

WHEREAS, an employee of the Cayuga County Mental Health Center is needing a leave due to multiple medical conditions; and

WHEREAS, this employee has worked for the Cayuga County Mental Health Center for 14 years and accruals will be exhausted by the end of June 2023; and

WHEREAS, a sick bank is requested to create a temporary leave bank at the request of the employee to address the immediate loss of income for the employee; and

WHEREAS, discussion has occurred regarding this issue with representatives of the County and all have agreed to allow for the creation of a temporary leave bank at the request of the Cayuga County Mental Health Center to address the immediate loss of income for the employee; now therefore be it

RESOLVED, that the Cayuga County Legislature hereby approves and authorizes this temporary leave bank to take effect after the exhaustion of all benefit time attributed to the employee; and be it further

RESOLVED, that the Cayuga County Legislature authorizes and directs all those steps that may be required to undertake this temporary leave bank in accordance with the following conditions:

- All other leave shall have been exhausted by the employee
- All County employees may be permitted to donate personal, compensatory, or vacation time in no less than full day increments
- All leave donations shall be in writing on a standardized leave bank form
- Leave time shall be used by the employee using one full day from each donation before additional days are utilized from donors making multiple day donations
- The maximum time allowed for the individual employee's leave bank shall not exceed a total of ninety-five (95) work days
- Upon return to full-time employment the Leave Bank will be terminated

And be it further

RESOLVED, that the Cayuga County Finance Department make all necessary adjustments to execute the intent of this resolution.

Motion by Dennison, 2nd by Nightengale, all in favor.

RESOLUTION NO. 273-23 06/27/23 MH PT TEMP JAIL SOCIAL WORKER v2
Authorize the creation and fill of one Part-Time Temporary Jail Social Worker Position

By: Hon. Elane Daly, Chairman, Health & Human Services Committee
 Hans Pecher, Chairman, Ways & Means Committee

WHEREAS, the Cayuga County Jail is required to provide mental health care for the incarcerated population; and

WHEREAS, mental health services in the Cayuga County Jail are provided by Cayuga County Mental Health; and

WHEREAS, the volume of incarcerated individuals needing mental health care and treatment in the jail has grown considerably in recent years due to the increase of individuals in our community needing mental health treatment and the number of incarcerated individuals within our jail needing such care; and

WHEREAS, an additional part-time Mental Health Social Worker is necessary to meet the immediate critical need for evaluation and assessment of incarcerated individuals; and

WHEREAS, the Director of Mental Health and Cayuga County Sheriff would like to create and fill a temporary part-time Mental Health Social Worker position to work within the jail for six (6) months to address the immediate need for additional mental health care with re-evaluation of the need at the end of the six (6) month period; and

WHEREAS, funding for this temporary position exists in the Sheriff's incarcerated individual telephone revenue account; now therefore be it

RESOLVED, that the Cayuga County Legislature hereby authorizes the creation of a temporary part-time position of Mental Health Social Worker as an employee of the Mental Health Department, subject to approval by the Civil Service Commission, and upon such approval, the Director of Community Services is hereby authorized to fill for a period not to exceed six (6) months from the filling of the position; and be it further

RESOLVED, that the part-time salary for the temporary position of Mental Health Social Worker be set at \$35.51 per hour with said hours not exceeding seventeen and one half (17.5) per week; and be it further

RESOLVED, that the Sheriff's Department is authorized to reimburse the cost of such employee working within the Jail utilizing incarcerated inmates' telephone revenue; and be it further

RESOLVED, that the authorization to fill this position shall be valid through December 27, 2023; and be it further

RESOLVED, that Director of Finance is hereby authorized to make the following budget adjustment:

A43101 51002 Salaries Part Time	\$16,000
A43101 58001 FICA	\$1,224
A43100 41680 Jail Fees	\$17,224; and be it further

RESOLVED, that the position is filled in accordance with Civil Services Rules and Regulations and the Policies of Cayuga County.

Motion by Dennison, 2nd by Nightengale, all in favor.

RESOLUTION NO. 274-23 6/27/23 OFA Elderchoice meals 2023
Authorizing the Chair of the Legislature and the Director of the Office for the Aging to sign agreement with Elderchoice for meal service

BY: Elane Daly, Chair, Health & Human Services Committee, and
Hans Pecher, Chair, Ways and Means Committee.

WHEREAS, the Office for the Aging provides home delivered and congregate meals to the seniors of Cayuga County; and
WHEREAS, Elderchoice, a Social Adult Day service program, would like to obtain meals for their clients at their facility and receive those meals through the Office for the Aging Senior Nutrition program; and
WHEREAS, Elderchoice will pay \$11.78 per meal effective 4/1/23 to the Office for the Aging; now therefore be it
RESOLVED, that the Chairman of the Legislature and the Director of the Office for the Aging are hereby authorized to sign an agreement with Elderchoice to provide meals through the Senior Nutrition Program at a reimbursement rate of \$11.78 per meal for the period April 1, 2023 through December 31, 2023.

Motion by Dennison, 2nd by Nightengale, all in favor.

RESOLUTION NO. 275-23 6/27/23 OFA Elderchoice SADC 23
Authorizing the Chair of the Legislature and the Director of the Office for the Aging to sign a contract with Elderchoice under funding from the Alzheimer's Association of CNY Caregiver Respite Initiative (ALZ-CSI)

BY: Elane Daly, Chair, Health & Human Services Committee, and
Hans Pecher, Chair, Ways and Means Committee

WHEREAS, appropriations were approved in the Cayuga County budget for the year 2023 for various subcontractors (Account A67724 54118) for the Office for the Aging, in return for which these subcontractors agree to perform certain services for the benefit of Senior Citizens of Cayuga County; now therefore be it
RESOLVED, that the Chair of the Cayuga County Legislature and the Director of the Office for the Aging are hereby authorized to sign on behalf of the County a contract with Elderchoice, Inc. to provide Caregiver Respite and Adult Day Services at a sum not to exceed \$47.50/half day (less than 4 hours) or \$95.00/day (4 hours or more) for the period of June 1, 2023 to December 31, 2023.

Motion by Dennison, 2nd by Nightengale, all in favor except Petrus abstains.

RESOLUTION NO. 276-23 6/27/23 OFA Contracts Apr 23
Authorizing the Chair of the Cayuga County Legislature and the Director of the Office for the Aging to sign annual contracts with various subcontractors.

BY: Elane Daly, Chair, Health & Human Services Committee, and
Hans Pecher, Chair, Ways and Means Committee

WHEREAS, appropriations were approved in the County budget for the year 2023 for various subcontractors (A67724 54118) for the Cayuga County Office for the Aging, in return for which these subcontractors agree to perform certain services for the benefit of Senior Citizens of Cayuga County; now, therefore, be it
RESOLVED, that the Chair of the Cayuga County Legislature and the Director of the County Office for the Aging are hereby authorized and directed to enter into contracts with the subcontractors listed below:

April 1, 2023 through March 31, 2024:

EISEP (Expanded In-Home Services for the Elderly)

Home Instead Senior Care - \$32.00/hour

Seniors Helping Seniors - \$30.00/hour

Staffings Healthcare Systems, Inc. -

PCA1&2: \$31.43/hour (within 13021 zip code)

PCA1&2: \$36.43/hour (outside 13021 zip code);

And effective 10/1/23-3/31/24:

PCA1&2: \$33.37/hour (within 13021 zip code)

PCA1&2: \$38.37/hour (outside 13021 zip code)

Self-Direct, Inc. (Response4Help) - \$24.95/mth-Medical Alert; \$34.95/mth-Telguard units

Self-Direct, Inc. (Consumer Directed) - \$30.00/hour

CSE (Community Services for the Elderly) & AAA (Area Agency on Aging Transportation)

Transportation Project, Inc. - Total \$63,000

CSE (Community Services for the Elderly) & CSI (Congregate Services Initiative)

Boyle Senior Center, Inc. - Total \$6,500

Mom's Meals - Total \$14,000

and be it further

RESOLVED, that the Chair of the Legislature and the Director of the Office for the Aging are authorized and directed to enter into contracts with the above referenced subcontractors in an amount not to exceed the above referenced sums and upon such forms as approved by the County Attorney.

Motion by Dennison, 2nd by Nightengale, all in favor except Petrus abstains.

RESOLUTION NO. 277-23 6/27/23 MH CREATE, PRE-FILL, & ABOLISH POSITION.rev

Authorizing The Director Of Community Services To Create and Pre-Fill A Senior Clerk Position At The Community Mental Health Center Of Cayuga County.

By: Elane Daly, Chair, Health and Human Services Committee; and
Hans Pecher, Chair, Ways and Means Committee

WHEREAS, there is an anticipated vacancy for a Typist (PC#2129) position in the Mental Health Center due to a retirement; and

WHEREAS, the support staff position is critical to providing clerical assistance to the functionality of the MHC; and

WHEREAS, the workload of the retiree would need to be transferred to the new hire, as well as to be able to provide sufficient training; and

WHEREAS, to better reflect the duties of the front office support staff at the Mental Health Center, to create a Senior Clerk is recommended; and

WHEREAS, a vacancy was created due to a retirement, there is sufficient funding in the 2023 Department of Mental Health budgeted salaries A43101 51001 to cover the costs associated with the creation of a Senior Clerk position in 2023; now therefore, be it

RESOLVED, that the Cayuga County Legislature hereby authorizes the creation of a Senior Clerk position in the Mental Health Department subject to review and approval of the Civil Service Commission, and to be assigned to Grade 8 in accordance with the CSEA contract, and be it further

RESOLVED, that once the Senior Clerk position is created, the Typist position will be abolished; and be it further

RESOLVED, that the Director of Mental Health is hereby authorized to fill the position before the vacancy, upon approval of this resolution, in accordance with Civil Services Rules and Regulations and the Policies of Cayuga County; and be it further

RESOLVED, that this authorization to fill shall be in effect until December 31, 2023 in accordance with policy resolution 307-20.

Motion by Dennison, 2nd by Strong, all in favor.

RESOLUTION NO. 278-23 6/27/23 COL LEG Amend PIO Policy
AMENDING THE CAYUGA COUNTY PUBLIC INFORMATION OFFICER POLICY

BY: Chris Petrus, Chair, Government Operations Committee

WHEREAS, Cayuga County Legislature adopted the **CAYUGA COUNTY POLICY FOR PUBLIC INFORMATION OFFICER**, by Resolution No. 234-23 on May 23, 2023; and,

WHEREAS, the Policy and the Resolution intended to permit County elected Officials, the Public Health Director, and Clerk of the Legislature to issue press and media releases when they determined same to be necessary; and,

WHEREAS, the during the editing process, the offices of, the *Public Health Director, and Clerk of the Legislature* were inadvertently excluded from the Policy, but were specifically mentioned in the Resolution No. 234-23; and,

WHEREAS, the Cayuga County Legislature wishes to clarify the matter, and to amend the Policy to be in compliance with the Legislative intent; now, therefore, be it

RESOLVED, that the Cayuga County Legislature does hereby amend the **CAYUGA COUNTY POLICY FOR PUBLIC INFORMATION OFFICER** as set forth in the attached Policy; and be it further

RESOLVED, that in support of the policy, the Cayuga County Legislature designates the Cayuga County Public Information Officer to be the Chairperson of the Legislature, or Designee; and be it further

RESOLVED, that this Resolution shall take effect immediately, and Resolution No 234-23 is hereby readopted as amended herein.

DEPARTMENT: **Legislature**

POLICY TITLE: **Cayuga County Public Information Officer**

EFFECTIVE DATE: **June 27, 2023**

RESOLUTION NO: **278-23**

SUPERSEDES POLICY OF: **May 23, 2023, Resolution 243-23**

Introduction:

Cayuga County designates the Chairperson of the Legislature as Public Information Officer (also referred to as the “PIO”).

The Chairperson may designate, in writing, another employee of the County to serve as Public Information Officers (PIO's) in the Chairperson's place.

The PIO promotes cooperation between the news media and the County of Cayuga to ensure the flow of accurate information to the news media in a timely fashion regarding specific County functions, and incidents that are of interest to the public. The PIO is also the liaison between the public and the County.

Policy:

The goal of the County is to ensure that relationships are maintained in the process of effectively disseminating information to the public relative to County business and situations. Therefore, the

PIO shall handle the following responsibilities for the County (*excludes Elected Officials, Public Health Director, and Clerk of the Legislature*):

- The PIO will act as the main source for media contacts. The PIO shall be responsible for the dissemination of information to the community and news media in accordance with all applicable laws.
- Specific responsibilities of the PIO shall include, but not be limited to the following: (a) Preparing and distributing County news releases. (b) Responding to requests for information by the news media. (c) Arranging press conferences. (d) Consulting with and assisting other departments regarding media and public requests for information, reports and statistical data, etc.
- Collaboratively work with relevant staff and be the presence of the County to communicate critical information to the public (e.g. crisis management, emergency situations and/or general communications of County business)
- Adhere to the guidelines set forth in the Cayuga County Emergency Management Plan (CEMP), the Cayuga County Continuity of Operations Plan (COOP), the Cayuga County Pandemic Operations Plan, and the User Handbook for Security Information and the Cayuga County HIPAA Policy.

Motion by Dennison, 2nd by Nightengale, all in favor.

RESOLUTION NO. 279-23 6/27/23 COL LEG Amend Vehicle Policy rev
Amending the Cayuga County Vehicle Policy

BY: Mr. Christopher Petrus, Chairperson, Government Operations Committee

WHEREAS, The County Legislature has adopted numerous policies and procedures for conducting County business and others which are mandated by Federal and State governments; and,

WHEREAS, Resolution 283-22 amended the Vehicle Policy first established by Resolution No. 255-10; and,

WHEREAS, The County wishes to amend and update the Vehicle Policy; now therefore be it

RESOLVED, that the policy be posted to the County Website; and it is further

RESOLVED, That this resolution will take effect immediately upon adoption.

Motion by Dennison, 2nd by Nightengale, all in favor.

CAYUGA COUNTY POLICY

DEPARTMENT: Legislature

POLICY TITLE: Vehicle Policy

EFFECTIVE DATE:

RESOLUTION NO.:

SUPERSEDES POLICY OF: 7-27-22, Resolution 283-22, 8-23-16, Resolution 289-16, 5-25-10; Resolution 255-10 and 4-28-15 Resolution 129-15

Objective:

It is the mission of the Cayuga County Legislature, through its Government Operations committee, to establish a vehicle policy for Cayuga County that will serve as a stringent guideline for the proper administration of the Cayuga County automotive fleet.

This policy shall include procedures relative to the purchase, identification, assignment, proper use, maintenance, record keeping, and disposal of all Cayuga County owned or leased vehicles. The Cayuga County Fixed Asset Policy shall be followed in correlation to this policy upon purchase and disposal of any County vehicles.

County vehicles are generally not to be used for commuting purposes, unless there is a special necessity for this based on job specification. If outside of job specification, permission to use a county owned or leased vehicle for commuting purposes shall be at the request of the Department Head in writing (attached form) and approved by the Chairman of the Legislature. Original request shall remain on file with the Clerk of the Legislature for a maximum period of one year.

All county vehicles should be returned to the County Motor Pool/Highway at the end of the workday, (excludes Sheriff vehicles)

The daily implementation of this policy will be the responsibility of each Department Head with assigned vehicles, with oversight responsibility of this policy being directed to the County Chairman.

Policy:

1. **Purchase of Vehicles:**
 - All purchases or leases of county vehicles shall be made by the Cayuga County Purchasing Department.
 - Vehicle purchases are subject to the approval of the appropriate Oversight Committee, the Ways & Means Committee, the Cayuga County Legislature, and within budget appropriations.
 - Department Heads will discuss their vehicle needs with the Budget Officer at budget time.
 - New vehicles are delivered to and accepted by the Cayuga County Motor Pool, who will bring all original paperwork to the Clerk of the Legislature Office, *(excludes Sheriff vehicles)*
 - Clerk of the Legislature handles all paperwork related to insurance, registration, title (unless for undercover vehicles) and initiates EZ-Pass access with the Finance Department for new vehicles.
2. **Vehicle Identification:**
 - All County vehicles, *(except those used for undercover purposes and any other specifically approved and documented by the Legislature)* shall be permanently and clearly marked and detailed by Motor pool as below:
 - A. Both front doors are to be marked with a Cayuga County decal, depicting the County seal,
 - B. The assigned number of the located on the rear bumper, driver side of the vehicle.
 - C. Leased vehicles shall have markings in the rear window.
 - D. No personal accessories or emblems are to be attached to any County owned or leased vehicles.
3. **Vehicle Maintenance:**
 - **General Maintenance shall be handled as follows:**
 - A. The operator of any vehicle shall keep assigned vehicle(s) in clean condition with only those items required to do assigned duties stored in passenger or trunk area.
 - B. Operators may be subject to discipline, and/or may be held responsible for the cost of road service, towing, or vehicle repair as a result of the willful abuse, misuse, or negligence in the care and operation of a county vehicle.
 - C. The Cayuga County Motor Pool shall bill each department monthly for service and maintenance rendered for the vehicles assigned to each department.
 - D. Motor Pool staff shall log regular interval checks for all vehicles including, but not limited to, normal fluids, mileage and that VIN numbers match on all paperwork (i.e. NYS Title).
 - E. Any vehicle covered by a manufacturer's warranty is to be repaired by a qualified warranty servicer for repairs covered by said warranty and by the Motor Pool personnel.
 - F. Each vehicle will be issued a gasoline key and the employee will receive a code by Motor Pool to use at **County owned facilities.** A WEX gas card is in all county vehicles and is to be used only for official trips outside the county (Department Head will request a PIN number from the Clerk of the Legislature Office).
 - G. Operators will not be reimbursed for gas and oil purchased from private sources unless authorized by the Department Head.
 - H. The Finance Department charges Departments monthly for gas and oil usage.
 - I. Where employees have the overnight use of a county vehicle, the vehicle shall be located in a safe area at the employees' residence.

- **Accident-related incidents shall be handled as follows:**
 - A. While the vehicle is in use, the operator shall follow the guidelines provided in each vehicle, Accident Procedure (attached).
 - B. MV-104 (Attached) and Accident Information Form (Attached) shall be completed and returned to the Clerk of the Legislature within 48 hours of the accident along with the Police Report of the accident.
 - C. For towing, the operator will dial 911 and dispatch will assist with notifying appropriate towing company based on situation and location.
 - D. Clerk of the Legislature handles all accident-related insurance notifications and reporting.
 - E. Department Heads shall ensure all forms are available in the car and those used are replaced.
- **Non-accident-related maintenance shall be handled as follows:**
 - A. For problems occurring while the vehicle is in use, the operator shall notify their immediate Supervisor or Department Head who will then notify the Motor Pool.
 - B. If towing is needed, please dial non-emergency dispatch at 315-253-1222 option 0 who will assist with notifying appropriate towing company based on situation and location.
 - C. At no time will the operator of any vehicle attempt to repair a county vehicle.

4. **Driver's Responsibilities:**

- Operator of the County owned/leased vehicle must always be in possession of a valid New York State driver's license.
- The Clerk of the Legislature Office will keep a copy of all licenses of employees that drive county vehicles from the relevant Department Head and they will be added to the LEN's Program.
- Under no circumstances is a county vehicle to be driven when the operator is legally impaired due to drugs, alcohol, or other medications, legal or illegal.
- Any operator shall report immediately to their Supervisor or Department Head any loss of license, or restrictions placed on individual by the Motor Vehicle Department, Judge, Justice of Peace, or a voluntary surrender of license, to the appropriate department head.
- All operators of county owned or leased vehicles shall at all times operate the vehicle in a safe manner and in accordance with all appropriate motor vehicle laws and regulations.
- County vehicles will be used to transport authorized clients of the County, and county employees on county business only.
- Any/all moving violations and/or parking tickets received using a county vehicle shall be reported to the Supervisor or Department Head immediately and are the responsibility of the driver of the County vehicle.
- Every employee operating a county owned or leased vehicle shall complete a Vehicle Log (Attached) for each trip, (*excludes Sheriff Vehicles*)
- Daily logs shall be maintained in the vehicle and managed monthly by the appropriate department head/designee who shall review, initial and file, (*excludes Sheriff Vehicles*)

5. **Private Vehicle Use:**

- If it is necessary for any employee to use a private vehicle for official use, they may be reimbursed by the County according to the rates set by the
- IRS pursuant to resolution 729-09, and for any business parking and toll costs incurred. This reimbursement must be authorized by the individual's Department Head.
- There will be no reimbursement for commuter miles. Commuter miles are miles driven to and from the employee's residence to the employee's primary workplace for work.
- Each employee who is authorized to commute with a county vehicle will be assessed according to applicable IRS rules and regulations. These rules and regulations shall be monitored by the Finance Department.
- Under no circumstances will a county employee drive his or her own vehicle while on county business when the operator is legally impaired due to drugs, alcohol, or other medications, legal or illegal.

6. **Disciplinary Procedures:**

- Any disciplinary action taken against a person pursuant to these policies shall be in accordance with appropriate disciplinary procedures established by law and/or collective bargaining agreements.
- The Department's Oversight Committee, as to Department Heads; and Department Heads as to other county employees, are authorized to suspend or terminate driving privileges herein, based upon the following:
 - A. Conviction of driving while intoxicated or while one's ability is impaired. Such conviction may be the basis for the initiation of discipline up to, and including, termination of employment.
 - B. Loss of driver's license by a person required to operate a vehicle as a part of his/her normal duties will be the basis for the initiation of discipline up to and including termination of employment.
 - C. Excessive accumulation of points on driver's license, where the County's insurance carrier deems the employee to be an unacceptable risk.
 - D. Two (2) or more accidents will result in a mandatory Driver Safety Training initiated by the Department Head to the Clerk of the Legislature who will handle the process of enrollment for the employee.

7. **Vehicle Disposal:**

- If a vehicle has not been used as a trade-in on another unit, it shall be reported to the Clerk of the Legislature,
- Disposal of vehicles shall be by generally accepted practices as prescribed by law and/or county policy.

- Department Heads shall remove disposed vehicles from their relevant fixed asset list per policy.
- Motor Pool shall handle the removal of license plates and any equipment prior to disposal.

The County of Cayuga hereby reserves unto itself the right to amend, modify, alter or repeal the Vehicle Policy at any time in order to provide for the efficient and effective provision of public services on an economical basis.

Policy Review: Policy shall be reviewed annually by the Clerk of the Legislature. Revisions must be in Resolution form, go through the Government Operations Committee and approved by the Legislature.

RESOLUTION NO. 280-23 6/27/23 CC Senior Clerk rev

Authorization to fill one (1) full time Senior Clerk due to a staff resignation.

BY: Mr. Christopher Petrus, Chairman, Government Operations Committee, and
Mr. Hans Pecher, Chairman, Ways & Means Committee

WHEREAS a Full Time Senior Clerk in the Cayuga County Clerk's Office (Position Control Number 9183) resigned effective May 13, 2023; and,

WHEREAS the complex job functions in the department encompass indexing, reviewing, scanning of hard copies and electronic filing of Supreme Court papers and electronic recording of Land documents, as well as processing additional documents and fulfilling many other duties that are required by law to be done in a timely and accurate manner; and,

WHEREAS the time and effort it takes to train a person to perform complex processes takes at least 4 months to teach just a fraction of the full duties, and training typically takes up to a year to have a full continuity of operations; and,

WHEREAS this position has been funded in the 2023 budget in line (A14101-51001) at an annual salary of Probation \$38,533; Step 4 \$41,898; now therefore be it

RESOLVED, that Cayuga County Clerk be authorized to fill the FT Senior Clerk position, Control Number 9183, CSEA Grade 8; and be it further

RESOLVED, that the authorization to hire a Full Time Senior Clerk is valid thru January 31, 2024; per Resolution No. 278-22; and be it further

RESOLVED, that this appointment be made in accordance with the Cayuga County Civil Service Rules and Regulations and the policies of the County of Cayuga.

Motion by Dennison, 2nd by Nightengale, all in favor.

RESOLUTION NO. 281-23 6-27-23 BOE Absentee Ballot Pre-Paid Postage Grant rev

Authorizing the Chairman of the Legislature and the Commissioners of the Cayuga County Board of Elections to sign contracts for Postage Grant for the Board of Elections

BY: Christopher Petrus, Chair, Government Operations Committee
Hans Pecher, Chair, Ways & Means Committee

WHEREAS, pursuant to the Postage Grant of 20 23, the Cayuga County Board of Elections has been allocated funds through the New York State Board of Elections for the purposes of prepaid postage, temporary staff payroll, and purchasing supplies; and,

WHEREAS, the Cayuga County Board of Elections is continually using postage for absentee voting thereby continuing the need for expenditure of Postage related funds; and,

WHEREAS, this has created the necessity to renew said contract; now therefore be it

RESOLVED, that the Chairman of the Cayuga County Legislature and the Commissioners of the Cayuga County Board of Elections are hereby authorized to sign contract extensions for Postage funds with the New York State Board of Elections.

Motion by Dennison, 2nd by Nightengale, all in favor.

RESOLUTION NO. 282-23 6-27-23 BOE NYS Poll Worker Grant rev

Authorizing the Chairman of the Legislature and the Commissioners of the Cayuga County Board of Elections to sign contracts for Poll Worker Grant for the Board of Elections

BY: Christopher Petrus, Chair, Government Operations Committee
Hans Pecher, Chair, Ways & Means Committee

WHEREAS, pursuant to the Poll Worker Grant of 2003, the Cayuga County Board of Elections has been allocated funds through the New York State Board of Elections for the purposes of training the public and poll workers on their use, and making improvements to polling places; and

WHEREAS, the Chair of the Cayuga County Legislature signed the initial contract numbered T002530 for these categories on February 1, 2008; and

WHEREAS, the Cayuga County Board of Elections is continually using the electronic voting systems thereby continuing the need for expenditure of Poll Worker related funds; and

WHEREAS, this has created the necessity to renew said contract; now therefore be it

RESOLVED, that the Chair of the Cayuga County Legislature and the Commissioners of the Cayuga County Board of Elections are hereby authorized to sign contract extensions for Poll Worker funds with the New York State Board of Elections.

Motion by Dennison, 2nd by Nightengale, all in favor.

RESOLUTION NO. 283-23 6-27-23 BOE NYS SHOBOX Grant rev 2

Authorizing the Chairman of the Legislature and the Commissioners of the Cayuga County Board of Elections to sign contracts for SHOEBBOX Grant for the Board of Elections

BY: Christopher Petrus, Chair, Government Operations Committee
Hans Pecher, Chair, Ways & Means Committee

WHEREAS, pursuant to the SHOEBBOX Grant of 2023, the Cayuga County Board of Elections has been allocated funds through the New York State Board of Elections for the purposes of purchasing voting machines, training the public and poll workers on their use, and making improvements to polling places; and,

WHEREAS, the Chairman of the Cayuga County Legislature signed contracts numbered C0032 I 1 for these categories on 2/1/08; and,

WHEREAS, the Cayuga County Board of Elections is continually using the electronic voting systems thereby continuing the need for expenditure of Shoebox related funds; and,

WHEREAS, this has created the necessity to renew said contract; now therefore be it

RESOLVED, that the Chairman of the Cayuga County Legislature and the Commissioners of the Cayuga County Board of Elections are hereby authorized to sign contract extensions for Shoebox funds with the New York State Board of Elections.

Motion by Dennison, 2nd by Nightengale, all in favor.

RESOLUTION NO. 284-23 6-27-23 BOE NYS TIER Grant rev2

Authorizing the Chairman of the Legislature and the Commissioners of the Cayuga County Board of Elections to sign contracts for TIER Grant for the Board of Elections

BY: Christopher Petrus, Chair, Government Operations Committee
Hans Pecher, Chair, Ways & Means Committee

WHEREAS, pursuant to the Technology Innovation and Election Resource (TIER) Grant of 2023, the Cayuga County Board of Elections has been allocated funds through the New York State Board of Elections for the purposes of purchasing voting machines, training the public and poll workers on their use, and making improvements to polling places; and,

WHEREAS, the Cayuga County Board of Elections is continually using the electronic voting systems thereby continuing the need for expenditure of TIER related funds; and,

WHEREAS, the TIER grant funds allocated to Cayuga County is \$142,996 and the 2023 Adopted Budget only included \$74,038 in TIER grant funds; and

WHEREAS, in order to access these grant funds, the County needs to renew the TIER grant contract with NYS; now therefore be it

RESOLVED, that the Chairman of the Cayuga County Legislature and the Commissioners of the Cayuga County Board of Elections are hereby authorized to sign contract extensions for TIER funds with the New York State Board of Elections; and be it further

RESOLVED, that the Finance Director is authorized to make the following adjustment to the 2023 Adopted Budget:

	<u>Increase</u>
A14500 43054 TIER Grant	\$68,958
A14504 54593 TIER Grant	\$68,958

Motion by Dennison, 2nd by Nightengale, all in favor.

RESOLUTION NO. 285-23 6/27/23 BOE election worker pay increase rev 2

Increasing pay rates for Election Inspectors and Custodians

BY: Mr. Christopher Petrus, Chair, Government Operations Committee
Mr. Hans-Peter Pecher, Chair, Ways and Means Committee

WHEREAS the Cayuga County Legislature approved increases in pay rates for election inspectors and machine custodians in Cayuga County as part of the 2023 budgets; and

WHEREAS. election workers are essential to the smooth operation of fair, accessible and accurate elections; and,

WHEREAS, it is necessary to pay election workers at a rate which is fair and competitive; and,

WHEREAS, election worker pay has not been increased by resolution since 2017; Now therefore be it:

RESOLVED that the pay rates for election workers be as follows:

Election Inspector/

Poll Worker/Technician \$135 - \$255 per day

Poll Manager: \$185 - \$330 per day

Election Worker \$15-\$20 per hour

RESOLVED, that these pay rates shall remain in effect in Cayuga County until so amended; and be it further

RESOLVED, that the Compensation Plan shall be so amended.

Motion by Dennison, 2nd by Nightengale, all in favor.

RESOLUTION NO. 286-23**6/27/23****PB CLBWT AWARD****Awarding the bid for grant funded improvements to the Cayuga Lake Blueway Trail with installation of an ADA-compliant kayak launch at Frontenac Park in Union Springs**

Hon. Robert Shea, Chair, Planning and Economic Development Committee

Hon. Hans Pecher, Chair, Ways & Means Committee

WHEREAS, Cayuga County submitted a grant application to New York State Department of State Local Waterfront Revitalization Program to make further improvements to the Cayuga Lake Blueway Trail through the installation of an ADA-compliant kayak launch at Frontenac Park in the Village of Union Springs, the premier boat and paddle craft launch site on Cayuga Lake in Cayuga County (the Project); and

WHEREAS, Cayuga County Resolution 238-22 (6/21/22) authorized the submittal of the grant application, acceptance of the award should it be funded, authorization of the Chair to sign all documents related to the grant program, execute an agreement with the Village of Union Springs, and establish revenue and expense accounts for the Project; and

WHEREAS, Cayuga County was awarded the requested funding from New York State for the Project; and

WHEREAS, the Department of Planning & Economic Development solicited bid proposals for the contracted work to install the ADA-compliant kayak launch at Frontenac Park in the Village of Union Springs on April 26, 2023; and

WHEREAS, one proposal was received on May 26, 2023 from Northeast Products and Services dba BoardSafe Docks for a total cost not to exceed \$65,000 to install the ADA-compliant kayak launch at Frontenac Park in the Village of Union Springs; and

WHEREAS, the County reviewed the proposal and found it complete and aligned with the Project budget and scope; and

NOW, THEREFORE BE IT RESOLVED, by the Cayuga County Legislature, as follows:

1. That the Chair of the Legislature is hereby authorized and directed to award the construction services bid to install the ADA-compliant kayak launch at Frontenac Park in the Village of Union Springs to Northeast Products and Services dba BoardSafe Docks; and be it further,
2. That the Chair of the Cayuga County Legislature be authorized and directed to sign any documents appropriate and necessary to implement this resolution, upon approval as to form by the County Attorney's Office; and be it further,
3. That the Finance Director is hereby authorized and directed to make the journal and accounting entries necessary to accomplish the foregoing; and be it further,
4. That this resolution shall take effect immediately.

Motion by Strong, 2nd by Basile, all in favor.

RESOLUTION NO. 287-23**6/27/23****BLD Clean Agree CH and HPO****Authorizing the Chair of the Cayuga County Legislature to sign a second one-year extension to the agreement for the cleaning of two county buildings the Cayuga County Courthouse and the Historic Post Office**

BY: Hon. Andrew Dennison, Chair, Public Works Committee

Hon. Hans-Peter Pecher, Chair, Ways & Means Committee

WHEREAS, Resolution No. 285-20 authorized and directed the Chair of the Legislature to sign a two-year agreement with GDI Services Inc. (GDI) for the cleaning of the Cayuga County Courthouse and the Historic Post Office at a cost of \$145,500/year; and WHEREAS, the current cleaning agreement may be extended by the Cayuga County Legislature for successive one-year periods for a maximum of two years; and

WHEREAS, the current cleaning agreement was extended by the Cayuga County Legislature by resolution 241-22 for the first one-year extension; and

WHEREAS, the current cost of the services is \$150,540 due to an increase in prevailing wage which occurred July 1, 2022; and

WHEREAS, the Quarterly Inspections of Cleaning and Maintenance of Court Facilities by the Unified Court System has found the cleaning to be adequate, (the highest score on the inspection form used by the court) and the Court Clerks for both buildings continue to be satisfied with the services provided; and

WHEREAS, GDI has agreed to continue to provide service for one more year at a cost of \$152,784/year to cover a prevailing wage increase effective July 1, 2023; and

WHEREAS, GDI has agreed to honor all other terms and conditions of the existing agreement; and

WHEREAS, the Superintendent of Buildings and Grounds believes it is in the best interest of the county to sign the one-year extension from September 18, 2023 through September 17, 2024; now therefore be it

RESOLVED, that the Chair of the Cayuga County Legislature is authorized and directed to sign any and all documents to implement the intent of this resolution, upon review and approval as to form by the County Attorney's Office.

Motion by Basile, 2nd by Shea, all in favor.

RESOLUTION NO. 288-23

6/27/23

HWY 23-26 town S&I Agree rev

Authorizing the Chairman of the Legislature and Highway Superintendent to enter into a Three-Year Agreement for Snow and Ice removal with Towns and Villages of Cayuga County

BY: Andy Dennison, Chairman of the Public Works Committee

Hans Pecher, Chairman of the Ways & Means Committee

WHEREAS, the towns and villages within Cayuga County provide snow and ice removal for the county; and

WHEREAS, the current agreement was for one year and will expire on June 30, 2023; and

WHEREAS, the county and towns desire to continue this operating procedure; and

WHEREAS, the towns and county wish to enter in to an agreement for snow removal commencing on July 1, 2023 and terminating on June 30, 2026; and

WHEREAS, the per trip rate will result in the expense amount varying annually based on the winter severity, now therefore be it

RESOLVED, that the Chairman of the Legislature and Highway Superintendent are hereby authorized to enter into a three-year agreement with municipalities, within the county, to provide snow and ice removal for Cayuga County, upon review and approval as to form by the County Attorney's Office.

Motion by Basile, 2nd by Shea, all in favor.

RESOLUTION NO. 289-23

6/27/23

HWY Accept Paving Funds

Authorization to accept additional paving funds

BY: Andy Dennison, Chairman of the Public Works Committee

Hans Pecher, Chairman of the Ways & Means Committee

WHEREAS the County is responsible for the maintenance of 513 miles of road; and

WHEREAS funds were budgeted in the 2023 highway budget in account D51134 54099– Paving for paving and recycling of pavements; and

WHEREAS resolution #41-23 authorized 54.03 miles of roads to be paved; and

WHEREAS, the Highway Department has been appropriated an additional \$644,000 in funding in the NYS 2023 Budget; now therefore be it

RESOLVED, that the Highway Department is authorized to accept the additional NYS DOT funds in the amount of \$644,000; and be it further,

RESOLVED the following transfer of funds be made to support the additional road work:

Increase D50100 43506 State Aid Revenue: \$644,000

Increase D51134 54099 Paving Expense: \$644,000

RESOLVED, that the Cayuga County Finance Department us hereby authorized and directed to make the journal and accounting entries necessary to carry out the intent of this resolution; and be it further,

RESOLVED, the Cayuga County Highway Superintendent is authorized to make adjustments to the list to meet changing conditions and changes in the cost of materials.

Motion by Basile, 2nd by Shea, all in favor.

RESOLUTION NO. 290-23 6/27/23 HWY Town of Owasco Grant Application rev
Authorizing the Cayuga County Legislature to approve, endorse, and partner with the Town of Owasco for the grant application to the New York State Department of Environmental Conservation (NYS DEC) Round 16 Urban and Community Forestry (UCF2) for Tree Maintenance of Removing and Pruning Street Trees in the Town of Owasco.

BY: Andy Dennison, Chairman of the Public Works Committee

Hans Pecher, Chairman of the Ways & Means Committee

WHEREAS, the NYS DEC has announced the NYS Environmental Protection Fund support for a Round 16 Urban and Community Forestry Grant Program; and

WHEREAS, the Town of Owasco is applying for Tree Maintenance application for removing and pruning street trees in the Town of Owasco, in the amount of up to \$75,000 noting that the 25% project match will be provided by the Town of Owasco; and

WHEREAS, a work priorities list and coordination of services during the administration of the grant has been established, which includes removing trees and pruning of up to twelve (12) trees that are located on County’s right of ways on Oakridge Road in the Town of Owasco;

WHEREAS, there are two requirements of the UCF grant program: (1) the applicant (Town of Owasco) must obtain the “approval/endorsement of the governing body of the municipality in which the project will be located” and (2) each project must involve at least one partner in addition to the applicant,” and

WHEREAS, the Cayuga County Highway Superintendent is in agreement with the removal of certain trees and pruning street trees on County’s right by the Town of Owasco; and

RESOLVED, that the Cayuga County Legislature hereby approves and endorses the grant application by the Town of Owasco to the New York State Department of Environmental Conservation (NYS DEC) Round 16 Urban and Community Forestry (UCF2) for a UCF Application for Tree Maintenance of removing and pruning street trees in the Town of Owasco; and be it further,

RESOLVED, that the Cayuga County Legislature hereby agrees to partner with the Town of Owasco for the grant application by the Town of Owasco to the New York State Department of Environmental Conservation (NYS DEC) Round 16 Urban and Community Forestry (UCF2) for a UCF Application for Tree Maintenance of removing and pruning street trees in the Town of Owasco; and be it further,

RESOLVED, that the Chair of the Cayuga County Legislature, or appointed designee, is hereby authorized to sign a commitment letter and Highways Superintendent is hereby authorized to submit the commitment letter to the Town for the Town’s application of the grant; and be it further,

RESOLVED, that the Cayuga County Highway Superintended is hereby authorized to provide any supporting documentation as needed by their department to the Town of Owasco for said grant application.

Motion by Basile, 2nd by Shea, all in favor.

RESOLUTION NO. 291-23 6/27/23 AC Data Officer.rev2
Authorizing the creation and hiring of a Data Officer within the Assigned Counsel Program.

BY: Hon. Mark Strong, Chairman, Judicial and Public Safety and

Hon. Hans Pecher, Chairman, Ways & Means

WHEREAS, the Assigned Counsel Program is required to hire a part-time Data Officer by the New York State Indigent Legal Services Program to meet the reporting requirements of the Hurrell-Harring settlement; and

WHEREAS, the salary and fringe benefits for the Data Officer position will be 100 % covered by State Aid received under the Statewide Expansion of Hurrell-Harring budget; and

NOW, THEREFORE, BE IT

RESOLVED, that the Cayuga County Legislature be hereby authorized to create and fill the Data Officer position at an hourly rate of \$ 27.00 per hour; and be it further

RESOLVED, that the Assigned Counsel Administrator be authorized to fill the Data Officer position in accordance with the Civil Service Rules and Regulations and the Policies of the County of Cayuga; and be it further

RESOLVED, that the following budget adjustment be made by the Finance Director:

RESOLVED, that the appointment be made in accordance with the Cayuga County Civil Service Rules and Regulations and the policies of the County of Cayuga.

Increase

Increase

A11701 51001 Salary

A11701 58001 Social Security

A11701 58002 Retirement

A11701 58003 Health Insurance

A11701 58004 Dental Insurance

A11700 43070 Indigent Legal Grant

\$46,800.00

Motion by Dennison, 2nd by Nightengale, all in favor.

RESOLUTION NO. 292-23 6/27/23 EMO Create/Fill Assistant Director of Emergency Medical and Training Services Authorizing the Director of Emergency Services to create and fill an Assistant Director of Emergency Medical and Training Services

BY: Mark Strong, Chairman of the Judicial and Public Safety Committee
Hans Pecher, Chairman of the Ways & Means Committee

WHEREAS, the Office of Emergency Services currently offers Emergency Medical courses to Cayuga County Citizens through the use of an EMS Course Sponsor; and

WHEREAS, the Office was reduced in employees through the abolishment of the Deputy Director of Fire and Emergency Medical Services in 2012 and the merging of the EMS Administrative Assistant with the Fire Services Administrative Assistant in 2018; and WHEREAS, the clerical efforts of hosting EMS classes including coordination of instructor schedules, purchase of new training materials and other required duties are currently completed by the Director, Deputy Director or Administrative Officer; and WHEREAS, a new position would be responsible for EMS Course Sponsorship, EMS Training, administrative efforts and the direction of contracted Emergency Medical Instructor Staff; and

WHEREAS, the newly created position is offset through State training funding at Certified Instructor Coordinator pay rates for up to 40% of salary; and

WHEREAS, there is funding available in the EMS 2023 budget to fund this position for the remainder of 2023; NOW, THEREFORE, BE IT

RESOLVED, that the Cayuga County Legislature is authorized to create the Assistant Director of Emergency Medical and Training Services position in the Emergency Management Office at an annual amount of \$12,500.00 within Part II of the Cayuga County compensation plan; and be it further

RESOLVED, that the Director of Emergency Services be authorized and directed to fill the Assistant Director of Emergency Medical and Training Services position in the Emergency Management Office in accordance with Civil Service Rules and Regulations and the policies of the County of Cayuga; and be it further

RESOLVED, that the Part II of the Cayuga County Compensation Plan be amended to include the Assistant Director of Emergency Medical and Training Services as a part time employee; and be it further

RESOLVED, that the Director of Finance is authorized to make the following budget adjustment:

Increase A36401 51002 Salary Part Time \$6,250

Decrease A40724 54155 Refresher EMT \$6,250

; and be it further

RESOLVED, this authorization is valid through December 31, 2023 in accordance with policy resolution 307-20.

Motion by Dennison, 2nd by Nightengale, all in favor.

RESOLUTION NO. 293-23 06/27/23 SHR Fill Custody LPN Vacancy Authorize the Sheriff to fill one (1) vacant Licensed Practical Nurse Position in the Custody Division of the Cayuga County Sheriff's Office

By: Mark Strong, Chair, Judicial & Public Safety Committee
Hans Pecher, Chair, Ways & Means Committee

WHEREAS, a vacancy in the Cayuga County Sheriff's Office Custody Division will occur due to the resignation of a Licensed Practical Nurse (Position Control No. 009234-SYS) on June 11, 2023; and

WHEREAS, the services provided by the position of the Licensed Practical Nurse are critical for maintaining the health and safety of those in the Cayuga County Jail; an

WHEREAS, this position is designated in the 2023 Cayuga County Sheriff's Custody Salaries Operating budget line – Salaries Full Time (A315011 51001); now therefore be it

RESOLVED, that the Sheriff be hereby authorized and directed to fill one Licensed Practical Nurse position; and be it further

RESOLVED, the employee hired will be placed at the appropriate step within the Sheriff's Employee Association of Cayuga County (SEACC) Compensation Plan for 2023 and be it further

RESOLVED, that this position be filled in accordance with the Civil Service Rules and Regulations and the Policies of the County of Cayuga.

RESOLVED, that the Authorization to Fill is valid through December 27,2023; and be it further

RESOLVED, that the Cayuga County Finance Director be authorized to make the journal and accounting entries appropriate and necessary to implement this resolution

Motion by Dennison, 2nd by Nightengale, all in favor.

RESOLUTION NO. 294-23 **06/27/23** **SHR Fill Custody Vacancies**
Authorize the Sheriff to fill eight (8) vacant Sheriff Custody Officer Positions in the Custody Division of the Cayuga County Sheriff's Office

By: Hon. Mark Strong, Chairman, Judicial & Public Safety Committee
Hon. Hans Pecher, Chairman, Ways & Means Committee

WHEREAS, eight vacancies in the Cayuga County Sheriff's Office Custody Division exist due to resignation and promotion (Position Control Numbers 004713-SYS, 004706-SYS, 004725-SYS, 001958-SYS, 001991-SYS, 003887-SYS, 001980-SYS, 003226-SYS); and

WHEREAS, the services provided by these Sheriff Custody Officer positions are critical for smooth and efficient operation of the Sheriff's Office Custody Division and maintaining safety and well-being in Cayuga County Jail.

WHEREAS, these positions are clearly designated and accepted in the 2023 Cayuga County Sheriff's Custody Salaries Operating Budget Line – Salaries Full Time (A31501 51001); now therefore be it

RESOLVED, that the Sheriff be hereby authorized and directed to fill eight (8) Sheriff Custody Officer positions; and be it further RESOLVED, the employees hired will be placed at the appropriate step within the Sheriff's Employee Association of Cayuga County (SEACC) Compensation Plan for 2023; and be it further

RESOLVED, that these positions be filled in accordance with the Civil Service Rules and Regulations and the Policies of the County of Cayuga.

RESOLVED, that the authorization to Fill is valid through December 27, 2023; and be it further

RESOLVED, This resolution shall take effect immediately.

Motion by Dennison, 2nd by Nightengale, all in favor.

RESOLUTION NO. 295-23 **06/27/23** **SHR Fill Jail Admin Position**
Authorize the Sheriff to fill one vacant Cayuga County Corrections Facility Administrator position in the Custody Division of the Cayuga County Sheriff's Office

By: Hon. Mark Strong, Chairman, Judicial & Public Safety Committee
Hon. Hans Pecher, Chairman, Ways & Means Committee

WHEREAS, a vacancy in the Cayuga County Sheriff's Office Custody Division has occurred on May 31, 2023; due to the resignation of the Correction Facility Administrator; and

WHEREAS, the services provided by the position of Correction Facility Administrator are critical for smooth and efficient operations of the Sheriff's Office Custody Division and maintaining safety and well-being in Cayuga County; and

WHEREAS, this position is designated in the 2023 Cayuga County Sheriff's Custody Budget Line – Salaries Full Time (A31501 51001); now therefore be it

RESOLVED, that the Sheriff be hereby authorized and directed to fill one Corrections Facility Administrator position (Position control number 000046-SYS) at a salary within the designated salary band of \$73,168.00 to \$84,67.00; and be it further

RESOLVED, that this position be filled in accordance with the Civil Service Rules and Regulations and the Policies of the County of Cayuga.

RESOLVED, that the authorization to Fill is valid through December 27, 2023

Motion by Dennison, 2nd by Nightengale, all in favor.

RESOLUTION NO. 296-23 **06/27/2023** **SHR SLETPP 2021 Grant**
Authorizing the Sheriff's Office to accept funding through the 2021 SLETPP (State Law Enforcement Terrorism Prevention Program) Grant from the Division of Homeland Security and Emergency Services to support prevention and preparedness efforts and amend the 2023 Sheriff's grants budget to accept the 2021 funding.

By: Hon. Mark Strong, Chair, Judicial & Public Safety Committee
Hon. Hans Pecher, Chair, Ways & Means Committee

WHEREAS, the Sheriff's Office applied for and received funding of \$33,076 for the law enforcement community to support their terrorism and preparedness efforts; and

WHEREAS, all equipment and training through the Grant will require no match of funding by the County and will be 100% funded by the Department of Homeland Security; now therefore be it

RESOLVED, that the Chairman of the Legislature be authorized to sign the necessary documentation to accept the 2021 funding; and be it further.

RESOLVED, that the 2023 Cayuga County Sheriff's Grant Budget be amended to increase A31130 44501 DHSES SLETPP 2021 by \$33,076 and increase A31134 54545 DHSES SLETPP 2021 by \$33,076; and be it further.

RESOLVED, that the Cayuga County Finance Department is authorized to make the journal and accounting entries required to implement the intent of this resolution.

Motion by Dennison, 2nd by Nightengale, all in favor.

RESOLUTION NO. 297-23 06/27/2023 SHR Stonegarden 2021

Authorizing the Sheriff's office to accept funding through the 2021 Operation Stonegarden Grant from the Division of Homeland Security and Emergency Services and amend the 2023 Sheriff's grants budget to accept the 2021 funding.

By: Hon. Mark Strong,, Chair, Judicial & Public Safety Committee

Hon. Hans Pecher, Chair, Ways & Means Committee

WHEREAS, the Sheriff's Office applied for and received funding of \$66,850.00 for a Grant from the Division of Homeland Security and Emergency Services to provide funding for the law enforcement community to support their terrorism and preparedness efforts; and

WHEREAS, all equipment for operations through the Grant will require no match of funding by the County and will be 100% funded by the Department of Homeland Security; now therefore be it

RESOLVED, that the Chairman of the Legislature be authorized to sign the necessary documentation to accept the 2021 funding; and be it further

RESOLVED, that the 2023 Cayuga County Sheriff's Grant Budget be amended to increase A31130 44550 DHSES Stonegarden 2021 by \$66,850 and increase A31134 54564 DHSES Stonegarden 2021 by \$66,850; and be it further

RESOLVED, that the Finance Department is authorized to make the journal and accounting entries required to implement the intent of this resolution.

Motion by Dennison, 2nd by Nightengale, all in favor.

RESOLUTION NO. 298-23 6/27/23 PRO Auth Alt. Sentencing

Authorizing the Chair of the Cayuga County Legislature to enter into an agreement with Cayuga Counseling for the Alternative Sentencing Program for the term July 1, 2023 through June 30, 2024

BY: Hon. Mark Strong, Chair, Judicial & Public Safety Committee

Hon. Hans Pecher, Chair, Ways & Means Committee

WHEREAS, the Cayuga Counseling Services' Alternative Sentencing Program is an Alternative to Incarceration Program (ATI) that helps eligible and suitable (18 and up) non-violent defendants who have been convicted or who have pled out criminal cases; they are referred to perform community service in lieu of jail as a condition of a conditional discharge, or in lieu of a fine; this sentencing option allows defendants to remain employed and to preserve community ties; this provides positive community action and is a deterrent as powerful as incarceration; and

WHEREAS, Cayuga Counseling has provided this service to Cayuga County previously and both the County and Cayuga Counseling Services wish to continue to provide this service into the future; and

WHEREAS, Alternative to Incarceration (ATI) Committee met to review these contracts, assign responsibility for contract oversight and make recommendations for continuation of the program; now, therefore be it

RESOLVED, that the Chair is authorized to enter into an agreement with Cayuga Counseling Services for the term July 1, 2023 through June 30, 2024 for the provision of Alternative Sentencing services which will be paid annually in the amount of \$25,000; and be it further

RESOLVED, funding is to be utilized from budget account A31404 54504, Probation – Alternative Sentencing; and be it further

RESOLVED, that the Cayuga County Finance Director is hereby authorized and directed to make such journal entries as may be necessary to carry out the intent of this resolution.

Motion by Dennison, 2nd by Nightengale, all in favor.

RESOLUTION NO. 299-23

6/27/23

PRO Pretrial Release Services

Authorizing the Probation Department to enter into a contract with Cayuga Counseling to provide Pretrial Release Services.

BY: Mark D. Strong, Chairman of the Judicial & Public Safety Committee

Hans Pecher, Chairman of the Ways & Means Committee

WHEREAS, the Bail Elimination Act requires that counties provide enhanced pretrial services; and

WHEREAS, Cayuga County is required to provide pretrial services, as ordered by the Courts, to those defendants for which pretrial services are appropriate; and

WHEREAS, Cayuga Counseling Services is the County's current contract provider of pretrial release services which includes serving the expanded defendant population; and

WHEREAS, expanded pretrial services include Electronic Monitoring for adult offenders (provided by Buddi Tag Monitoring System) at a rate of \$3.80 per day, per defendant, which will be billed to Cayuga County monthly by Cayuga Counseling Services when it is used; now therefore by it

RESOLVED, that the Chairman of the Cayuga County Legislature is authorized and directed to enter into a contract with Cayuga Counseling for \$105,000.00, plus electronic monitoring equipment costs, to provide all pretrial release services for the period of July 1, 2023 thru June 30, 2024; and be it further

RESOLVED, funding is to be utilized from budget account A31404 54595, Probation – Pre-trial Release

RESOLVED, that the Cayuga County Finance Director is hereby authorized and directed to make such journal entries as may be necessary to carry out the intent of this resolution.

Motion by Dennison, 2nd by Nightengale, all in favor.

RESOLUTION NO. 300-23 06/27/23

SHR Fill SPO Vacancy

Authorize the Sheriff to fill one (1) vacant Special Patrol Officer (SPO) position in the Moravia School District and adjust the hourly rate.

By: Mark Strong, Chair, Judicial & Public Safety Committee

Hans Pecher, Chair, Ways & Means Committee

WHEREAS, a vacancy in the Cayuga County Sheriff's Office's Special Patrol Division exists within the Moravia School District due to a resignation; and

WHEREAS, the services provided by the position of the SPO are critical for maintaining the safety of those in the Moravia School District; and

WHEREAS, this position is fully funded by the Moravia School District; and

WHEREAS, this position is currently designated in the 2023 Cayuga County Sheriff's Full Time Salaries Operating budget line – Salaries Full Time (A31101 51001); now therefore be it

RESOLVED, that the Sheriff be hereby authorized and directed to fill one full time SPO position within the Moravia School District; and be it further

RESOLVED, the hourly rate for this position will be raised by \$1.00 / hour with an adjustment to \$30.00 / hour and updated in Part II of the Cayuga County Compensation Plan for 2023 and be it further

RESOLVED, that this position be filled in accordance with the Civil Service Rules and Regulations and the Policies of the County of Cayuga.

RESOLVED, that the Authorization to Fill is valid through December 31, 2023 pursuant to Resolution No. 307-20; and be it further

RESOLVED, that the Cayuga County Finance Director be authorized to make the journal and accounting entries appropriate and necessary to implement this resolution

Motion by Dennison, 2nd by Nightengale, all in favor.

RESOLUTION AUTHORIZING THE SOLICITATION OF PROFESSIONAL SERVICES PROPOSALS FOR CONSTRUCTION MANAGER AS AGENT AND FOR ARCHITECTURE AND ENGINEERING SERVICES FOR THE COUNTY OFFICE BUILDING RENOVATION PROJECT

By: Cayuga County Legislature

WHEREAS, the Cayuga County Office Building, located at 160 Genesee Street, originally constructed in 1966, has become technologically and functionally outdated and has structural limitations and operational constraints that require it to be renovated; and

WHEREAS, in February, 2022, the Cayuga County Legislature approved Resolution 336-21, authorizing funding for a COB Project Planning Study prepared by A&E firm Barton & Loguidice, D.P.C. (B&L), to determine the most cost effective renovation alternative that will result in a modern and efficient County Office Building facility; and

WHEREAS, B&L prepared and presented a Building Assessment, Planning and Space Programming Report to the full Legislature on July 26, 2022 detailing four (4) options for renovation, with a preliminary opinion of probable construction costs for each option; and

WHEREAS, the County Legislature evaluated all four options and selected the option to renovate the existing building, with an addition, resulting in the release of RFP2022-20, followed by the review of proposals received and approval of Resolution 128-23 on February 28, 2023, authorizing a professional services agreement with Bergmann Associates, D.P.C., for a Schematic Design Phase, with project deliverables including:

1. Schematic Designs for full renovation of the Basement and Floors 1-6 of the County Office Building;
2. Schematic Designs for an Addition to the Building of approximately three (3) floors, with the addition of a second elevator and code-compliant stairway structure to access to the full building; and
3. Provide accurate cost estimates based on the schematic designs; and

WHEREAS, the Schematic Design Phase by Bergmann Associates is scheduled to be completed in August of this year and will result in a presentation of the final schematic plans and cost estimates to the full Legislature; and

WHEREAS, pending Legislature review and approvals, the next phase of the Project will be awarding a contract to an Architecture & Engineering Firm to prepare full construction and bid documents for public bidding, and awarding an additional contract to a Construction Management Firm to act as Construction Manager, as Agent to the County, to oversee final development of construction plans, project bidding, award of bids and subsequent construction and commissioning of the renovations and building additions; and

WHEREAS, the Chair of the Legislature established a County Office Building Project Committee, consisting of the Chair, four (4) Legislators and six (6) staff members (Building Committee) to manage project planning and development and make recommendations to the full Legislature; and

WHEREAS, the Building Committee is ready to prepare the required Request for Proposals for the final A&E work and the Construction Manager as Agent to the County, thereby allowing the RFPs to be circulated immediately following the Schematic Design Phase by Bergmann Associates and the soliciting of bid proposals from qualified firms for consideration and approval by the Legislature; and

WHEREAS, the Legislature supports continued development of the COB Project through circulation of these RFPs and soliciting professional services proposals for consideration by the Legislature, eliminating any delays in the progression of the COB Project; Now, Therefore Be It

RESOLVED, that the Cayuga County Legislature as follows:

1. The Building Committee is hereby authorized to prepare and circulate: (1) an RFP for Architectural and Engineering Services for development of full construction and bidding documents for the County Office Building Project; and (2) an RFP seeking professional services proposals from Construction Management Firms for Construction Manager as Agent to the County for the County Office Building Project, in compliance with the County Procurement Policy; and
2. That this resolution shall take effect immediately.

Motion by Pecher, 2nd by Basile, all in favor.

RESOLUTION NO. 302-23

6/27/23

LEG Combine Vital Statistics Districts

APPROVING THE COMBINATION OF THE REGISTRATION DISTRICTS OF VITAL STATISTICS OF THE VILLAGE OF FAIR HAVEN AND THE TOWN OF STERLING INTO ONE REGISTRATION DISTRICT PURSUANT TO N.Y. PUB. HEALTH LAW § 4120

BY: Hon. James Basile, Legislator, District 1

WHEREAS, N.Y. Pub. Health Law § 4120, in part, provides that "Except as otherwise provided in this article, each city, incorporated village and town in the state shall constitute a separate primary registration district, except that the commissioner may designate any county, except those comprising the city of New York, as a primary registration district with the approval of the board of supervisors of such county"; and

WHEREAS, the Town of Sterling has been assigned by New York State as Vital Statistics Registration District 0568, and the Village of Fair Haven has been assigned by New York State as Vital Statistics Registration District 0528, and

WHEREAS, N.Y. Pub. Health Law § 4120(2)(a) also provides that "To facilitate registration, the commissioner may: with the approval of the legislative body of the county in which each affected district is located, combine two or more primary registration districts into a single primary registration district"; and

WHEREAS, both the Town of Sterling and the Village of Fair Haven have respectively passed resolutions requesting the combination of their primary registration districts into a single primary registration district, which are annexed hereto; NOW, THEREFORE, BE IT RESOLVED, that the Cayuga County Legislature approves the combination of the registration districts of vital statistics of the Town of Sterling and the Village of Fair Haven into one single primary registration district pursuant to N.Y. Pub. Health Law § 4120; and be it further

RESOLVED, that the consolidation of the Town and Village Registrar functions under the Town's registration number (Vital Registration District 0568) is approved by the Cayuga County Legislature, and be it further

RESOLVED, that the Cayuga County Legislature authorizes and directs the Clerk of the Cayuga County Legislature to forward a certified copy of this resolution to the New York State Commissioner of Health, the Town of Sterling, and the Village of Fair Haven.

Motion by Pecher, 2nd by Basile, all in favor.

RESOLUTION NO. 303-23

6/27/23

LEG Auth CCPUSA-ACADIA GRANT APPL

Resolution authorizing the Cayuga County Public Utility Services Agency (CCPUSA) and Acadia Energy Corporation to collaborate on preparing and submitting applications for grant funding to fund engineering and pre-development work for renewable energy projects on real property owned by Cayuga County

By: Cayuga County Legislature

WHEREAS, the Cayuga County Public Utilities Services Agency (CCPUSA) and Acadia Energy Corporation, a New York Corporation (ACADIA) executed a Master Development Agreement on December 14, 2022, that established an agreement between CCPUSA and ACADIA to explore opportunities to develop Energy Based Systems that could be located on real property owned by Cayuga County (PROJECTS); and

WHEREAS, CCPUSA and ACADIA wish to work together to identify and secure state, federal, or other grant funding to fund the necessary engineering and pre-development work needed to advance potential PROJECTS on select real property owned by Cayuga County, therefore requiring county authorization for CCPUSA and ACADIA to prepare and submit such applications for grant funding as they may become available, by and on behalf of CCPUSA and/or ACADIA, at no cost to Cayuga County; and

WHEREAS, Cayuga County wishes to support the energy development work of the CCPUSA undertaken in collaboration with ACADIA under the CCPUSA-ACADIA December 14, 2022 Master Agreement; Now, Therefore Be It

RESOLVED, that the Cayuga County Legislature as follows:

1. the Cayuga County Legislature hereby authorizes the Cayuga County Public Utility Services Agency (CCPUSA) to work with ACADIA ENERGY CORPORATION to prepare and submit such grant applications for funding of the engineering and pre-development work necessary to advance Energy Based System Projects, located on real property owned by Cayuga County (PROJECT PRE-DEVELOPMENT WORK), provided that such application and PROJECT PRE-DEVELOPMENT WORK if awarded and funded does not incur any cost to Cayuga County or establish any obligation by Cayuga County for the sale, lease or transfer of any right, title or interest in Cayuga County real property; and
2. that the Cayuga County Legislature hereby authorizes the Chair to execute and deliver a Project Development Agreement to permit ACADIA and CCPUSA to enter upon certain County properties identified therein for the purpose of conducting test, evaluations, and studies to determine the feasibility of using such properties in the development of one or more PROJECTS and upon such forms as approved by the County Attorney; and
3. that the authorizations provided under this resolution sunset and terminate on December 31, 2024; and BE IT FURTHER

RESOLVED, that this resolution shall take effect immediately.

Motion by Petrus, 2nd by Patti Ruffini, all in favor except Kerr.

Public Hearing closed at 7:27PM.

RESOLUTION NO. 304-23 6/27/23 PB Ag-District Annual Additions

AUTHORIZING THE ADDITION OF REAL PROPERTY TO THE CAYUGA COUNTY AGRICULTURAL DISTRICT

By: Hon. Robert Shea, Chair, Planning & Economic Development Committee

Hon. Hans Pecher, Chair, Ways and Means Committee

WHEREAS, Cayuga County participates in the New York State Agricultural District Program through the Cayuga County Agricultural District; and

WHEREAS, Article 25AA of the New York State Agriculture and Markets Law requires counties to provide an annual public notice that the County will receive, review and consider requests by property owners to add viable farmland to County Agricultural Districts; and

WHEREAS, the Cayuga County Planning Department has conducted such public notification and has received one (1) request during the March 1 to March 30, 2023 period, with such request resulting in a property-owner proposal to include one (1) parcel totaling 7.02 acres, further defined as Tax ID#2.00-1-3.163 (Marsh Rd. Town of Sterling), to be added to the Agricultural District; and

WHEREAS, Article 25AA of NYS Agriculture and Markets Law requires a County Legislature to hold a Public Hearing regarding these requests for addition of viable farmland into the County's Agricultural District(s) before taking legislative action on the same; and

WHEREAS, the addition of parcels to a certified County Agricultural District is an Unlisted Action under SEQRA and as provided in 6 NYCRR §617.2(al), which requires the preparation of a Short Environmental Assessment Form ("Short EAF") and a coordinated review among all Involved Agencies; and

WHEREAS, Cayuga County and the New York State Department of Agriculture & Markets (NYSDAM) are the only Involved Agencies under SEQRA for approval of the proposed modifications to the County Agricultural District; and

WHEREAS, the proposed addition of viable active farmland into the County Agricultural District will not have a negative impact on the environment but rather will help further the overall intent and effectiveness of the Agricultural District to extend the State's Right-to-Farm protections to owners of farmland in Cayuga County; and

WHEREAS, the proposed addition has been reviewed by the County Agriculture & Farmland Protection Board and considered by County Legislature, at a Public Hearing held on June 27, 2023; and

WHEREAS, The County Legislature concluded that the parcel is predominately viable agricultural land as defined by Article 25AA §303-b of NYS Agriculture and Markets Law and wishes to approve the addition the parcel; Now, Therefore Be It

RESOLVED, that the Cayuga County Legislature as follows:

1. Cayuga County has determined, based on the information and supporting documentation provided in the SEQR forms, that the proposed addition of 7.02 acres of viable active agricultural land into the Cayuga County Agricultural District will not result in any significant adverse environmental impacts under SEQRA; and
2. That the Chair of the Legislature is authorized and directed to sign the determination of significance on page 2 of the Short EAF Part 3, thereby completing the SEQR form; and
3. That the Cayuga County Planning Department is directed to file the completed SEQR form on the Environmental Notice Bulletin with NYS DEC, deliver a copy of the completed forms to the NYS Department of Agriculture & Markets; and
4. That the Cayuga County Legislature approves the addition of the one (1) requested parcel to the Cayuga County Agricultural District; and
5. That the Cayuga County Planning Department is directed to compile and send a report on this addition to the NYS Department of Agriculture & Markets and notify the property owner and Cayuga County Real Property Office of this addition; and
6. That this resolution shall take effect immediately.

Motion by Pecher, 2nd by Strong, all in favor.

Motion by Dennison to go into executive session at 7:28PM, 2nd by Petrus, all in favor.

EXECUTIVE SESSION: re: Employment history of a particular person

Motion by Kerr to come out of executive session at 8:02PM, 2nd by Shea, all in favor.

PROCLAMATION

JUNETEENTH DAY

Monday, June 19, 2023

WHEREAS, Juneteenth is a worldwide celebration which commemorates the end of slavery in the United States of America, it celebrates African American freedom and achievement, while encouraging continuous self-development and respect for all cultures; and

WHEREAS, on the 22nd day of September, 1862, a proclamation was issued by the President of the United States, containing the following: “That on the 1st day of January, A.D. 1863, all persons held as slaves within any State of designated part of a State the people whereof shall then be in rebellion against the United States shall be then, thenceforward, and forever free; and the executive government of the United States, including the military and navel authority thereof, will recognize and maintain the freedom of such persons and will do no act of acts to repress such persons, or any of them, in any efforts they may make for their actual freedom.”; and

WHEREAS, June 19, 1865 is recognized as the day that Galveston, Texas received that all slaves had been formally emancipated by President Lincoln; and

WHEREAS, Juneteenth grew to become a national event during which African American communities gathered to share in the spirit of the day, featuring outdoor activities, food, and prayer services. It is the oldest nationally celebrated commemoration of the ending of slavery in the United States; and

WHEREAS, Juneteenth celebrations declined in the early 20th century, the result of educational focus which emphasized the Emancipation Proclamation, shifts in the workforce due to the Great Depression, and popularity of the July 4th holiday; and

WHEREAS, we pay tribute to the journey, we acknowledge the many roles and contributions of the African American spirit to our society, from Harriet Tubman’s work as a conductor of the Underground Railroad to the trail blazers of today; and

WHEREAS, no matter our race religion, gender, or sexual orientation, we recommit ourselves to honoring the efforts of those who fought so hard to steer our country toward our highest ideals; now, therefore be it

RESOLVED that I, David S. Gould, Chairman of the Cayuga County Legislature, and fellow Legislators do hereby proclaim our gratitude and urge the residents of our County to observe, **June 19, 2023, Juneteenth Day** with appropriate civic, community and activities embracing the past as well as the future that only unity, respect and appreciation can bring.

**IN WITNESS WHEREOF I HAVE HEREUNTO SET MY
HAND AND CAUSED THE SEAL OF THE COUNTY OF
CAYUGA TO BE AFFIXED ON THIS NINETEENTH DAY
OF JUNE 2023**

**DAVID S. GOULD, CHAIR
CAYUGA COUNTY LEGISLATURE**

CAYUGA COUNTY LEGISLATURE

160 Genesee Street
Auburn, New York 13021

P R O C L A M A T I O N

Senior Nutrition Program Volunteers Day

Tuesday, June 27, 2023

WHEREAS, The Cayuga County Office for the Aging includes a Senior Nutrition Program in which Home Delivered meals are a part: and

WHEREAS, The Senior Nutrition Program includes over 75 volunteers that are the backbone of the program and they not only deliver nutritious meals to homebound seniors and individuals over the age of 60 with disabilities, but also caring concern and attention to their welfare; and

WHEREAS, The Senior Nutrition Program volunteers, drivers, and assistants alike, provide a vital and critical service to the elderly and disabled persons of Cayuga County, who are at significant risk for hunger and isolation; and

WHEREAS, The Senior Nutrition Program provides nutritious meals to seniors throughout the county that help them maintain their health and independence, thereby preventing possible falls, hospitalizations and/or premature institutionalization; and

WHEREAS, The Senior Nutrition Program volunteers provide daily interactions and socialization to residents throughout Cayuga County.

WHEREAS, The Senior Nutrition Program volunteers worked a total of 7,000 hours delivering 74,888 meals to over 510 Cayuga County residents. If placed into monetary terms, the volunteers contributed a value of \$128,778 to the community in 2023.

NOW, THEREFORE, be it proclaimed that, I, David Gould, Chair of the Cayuga County Legislature, and fellow Legislators, do hereby proclaim June 27th, 2023 as Cayuga County Senior Nutrition Program Volunteers Day. I encourage all citizens to take time today and every day to thank the volunteers of our Senior Nutrition Program for their most valuable and selfless contributions to our community.

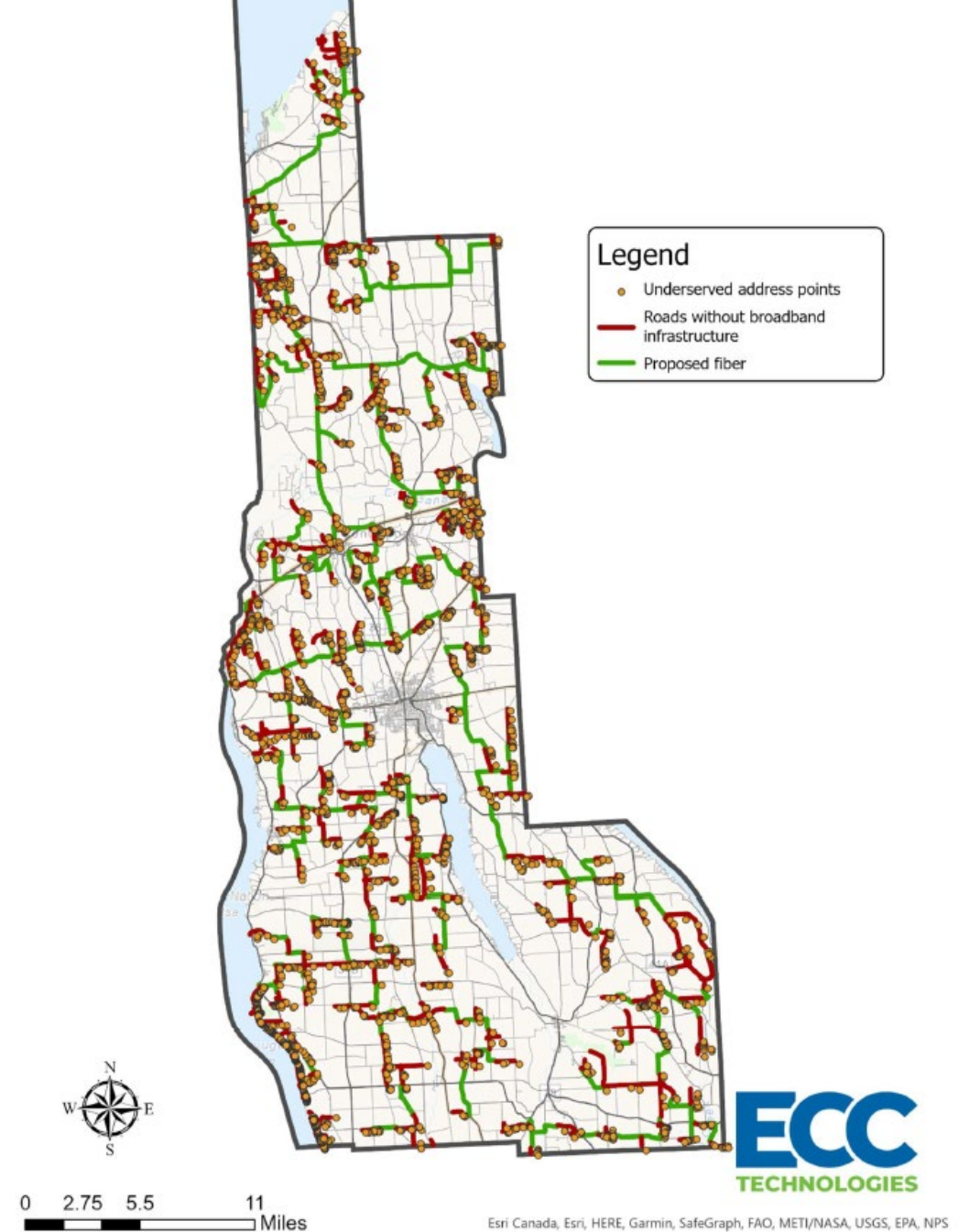
**IN WITNESS WHEREOF I HAVE HEREUNTO SET MY
HAND AND CAUSED THE SEAL OF THE COUNTY OF
CAYUGA TO BE AFFIXED ON THIS TWENTY SEVENTH
DAY OF JUNE 2023**

**DAVID S. GOULD, CHAIR
CAYUGA COUNTY LEGISLATURE**



Cayuga County Gaps

- The inventory had identified 2,596 addresses that do not have access to effective Broadband services
- Cayuga County = 261 miles of roads with no CATV or FTTH Infrastructure





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CNY Broadband Internet Study: Estimated Gaps in Physical Broadband Infrastructure

Cayuga County		
Location	Estimated Total Broadband Service Gaps (miles)	Estimated Number of Unserved Addresses
Cayuga County	261	2,596
City of Auburn	-	-
Aurelius	21.2	207
Brutus	12	159
Cato	9	138
Conquest	8.1	91
Fleming	9.2	98
Genoa	12.9	268
Ira	3.6	52
Ledyard	20.6	344
Locke	6.5	46
Mentz	7.4	75
Montezuma	11.1	88
Moravia	3.3	25
Niles	11.1	52
Owasco	6.7	46
Scipio	18.8	139
Sempronious	19.6	79
Sennett	5.9	86
Springport	6.9	75
Sterling	12.7	70
Summerhill	9.8	68
Throop	6.3	76
Venice	17.2	98
Victory	21.5	213