

CCWSA BOARD MEETING
MINUTES
June 16, 2021 at 1:00 pm
7413 County House Road, Auburn, NY

Board of Directors

Paul Dudley, Chair Mike Quill, Vice-Chair Christie Waters, Treas. John Miller
Francis Mitchell Herbert Marshall David Schenck Andrew Rindfleisch Ben Vitale

Administration & Advisors, Misc.

Jeanine Wilson, Dir.; Patty Schoonmaker, Sr. Clerk; Karl Rindfleisch, Wtr/Swr Ops; Joe Carson, Wtr. Maint. Person; Rick Galbato, Attorney; Jay Sawyer, CSD2 Contractor-Virtual; Mark Colopy, Financial Advisor-Virtual; Tim Carpenter, MRB Engineering; Jim Jeffers, Town of Sennett-Virtual; Aileen McNabb-Coleman, Chair of Legislature (2:15pm)

Approval of Agenda

Fran Mitchell made the motion to accept the agenda as amended to include update on the Throop water project.

Herb Marshall 2nd the motion. The motion was unanimously approved and carried.

Approval of Minutes, May 19, 2021

Herb Marshall made the motion to accept the minutes for May 19, 2021, as presented. Andy Rindfleisch 2nd the motion. The motion was unanimously approved and carried.

Welcome

Paul Dudley introduced and welcomed our new Board Member, David Schenck, Springport Supervisor and thanked him for taking on the position.

Reports

Water Operations (Rindfleisch/Carson)

Karl Rindfleisch reported that there was a water main break on State Street Road on June 7, 2021. Pipe was in good shape but after 21 years a piece of our 12" pipe cracked. We had a clamp and with help from Springport we were able to repair it.

County Sewer District 2 (Sawyer)

Jay Sawyer reported that overall operations have been running smoothly. Lake levels are holding low. The storm sewer construction that started March 1st has completed. Overall project went well. He reported that Karl and Joe helped him install a clean out at the very end of West Bay Road sewer low pressure line. Joe and Jay plumbed up fittings on Fancher Avenue at clean outs but a few days later tried to flush out the low pressure line with no success. The clean out valves were not working properly. Jay noted that we will need to revisit clean out stations and loosen up the valve so they will work.

County Infrastructure Report/Master Plan (Selby & Carpenter, MRB)

IDA, Aurelius low pressure sewer project-

- Doug Selby was not able to login for the meeting but submitted a report which is attached.

Karl reported on the IDA proposal in Aurelius that CCWSA will take over O&M of new IDA line for the milk plant. Karl noted that 800,000 gallons a minute is a hard line to repair especially sewer and they should research installing two lines or an alternate plan for emergencies. It would add to the construction and be more expensive but ultimately be better for the system.

- County Water District Project-

Tim Carpenter reported on the Honoco Road/Wells College water/ sewer district project. Mr. Marshall requested that he research the cost of a small treatment plant (between 4 to 7.5 million dollars). A Wells College connection for water is not possible at this time because Eileen O'Connor, Director of Cayuga County Environmental Health said that she will not endorse it because of the continued issues of turbidity. It was suggested that extending the pipe further out might help with the turbidity issue. Tim reported that the issue with Honoco Road is not the water but the sewer. Historically the local Health Dept will approve water projects, but that it's the DEC regulatory agency that oversees public sewer systems due to possible environmental impacts. Rick noted that at our last meeting a motion was made and approved to authorize our director to contract with MRB Group engineers to proceed with the SEQR proposed 11/16/20 for Map Planning Report for full district to include both water and sewer at the same time with the Honoco Road sanitary sewer project. The board voted to link the price from the 11/16/20 proposal letter from MRB to Honoco Road. The County Water District SEQR must be completed to pursue funding. A lengthy discussion was held concerning the feasibility of

the water and sewer lines for Honoco Road/Wells College sewer and water project.

Current Activities/Project Updates (Wilson, Director)

Jeanine reported updates on water and sewer, County Sewer District 2, Master Regional Plan and Report and several miscellaneous items. See report. She noted that reports are a little bit different because she has been trying to do bookkeepers job and that is her take on accounts payable report and what has already been paid. She continues to fill in for the bookkeeping duties while working on other projects for the Authority. She noted that she has been keeping a watchful eye out with IDA and stated that there was a construction conference call for scheduling and getting started so we will be looking at that. She also noted that our field crew did great work last week repairing a major water leak. The homeowner and neighbor called right away. There may have been a small leak for a while because the ground saturated in a large portion of the front lawn. There was a little increase in water usage, but we had a hot spell and people are filling their pools and using more water, which is normal this time of the year. There was not a major water loss, and we were fortunate that our customers call us right away. We did not need to go under a boil water order, and we were able to get it repaired with help from Springport in a timely manner. The homeowner expressed his gratitude about the field work and the workers that were professional, upbeat and noticeably hard working throughout the process.

Financial – Christie Waters (Treasurer); Fran Mitchell (Audit Cmte. Chair)

Christie questioned the invoices from Mark Colopy and Doug Selby regarding the IDA Agreement to reimburse CCWSA. Rick noted that the agreement was discussed and drafted but not formalized by boards and suggested pulling the invoices, but Christie just requested a motion that the invoices be paid with the understanding that the MOU Agreement is formalized for reimbursement by the project.

Andy Rindfleisch made a motion to pay invoices from Mark Colopy and Doug Selby's invoices with the understanding that the MOU Agreement with the IDA be formalized by both boards. Christie Waters 2nd the motion and it was unanimously approved and carried.

Christie Waters presented the June 16, 2021 Accounts Payable reports and pre-approved report for approval.

Herb Marshall made a motion to approve all water and sewer invoices for payment. Andy Rindfleisch 2nd the motion. The motion was unanimously approved and carried.

Fran Mitchell presented the Reconciliation reports with no reservations.

Fran Mitchell made a motion to approve the Reconciliation reports for May 31, 2021 bank accounts and Ben Vitale 2nd the motion. The motion was unanimously approved and carried.

Fran Mitchell asked Aileen McNabb-Coleman, Chairperson of the Cayuga County Legislature if there was any chance of the County giving us \$500,000 in working capital for us to use on projects we are now working on and will be working on in the future. Aileen stated that she will educate the Legislature on our needs.

Legal– Attorney Riccardo Galbato, Galbato Law Firm – Updates

Rick Galbato reported that he sent Tim an email with some of the issues. Jeanine and Rick are scheduling a conference call with the state comptroller June 30th regarding the audit of the CSD#2 where they recommended some changes in regard to the billing of vacant parcels. He said that CCWSA followed NYS Comptroller's report and made the changes and started sending out bills for vacant parcels. He noted that we received complaints and a petition from customers which Jeanine explained that it was a result of the state audit. As a result, Jeanine contacted auditors and told them about the customer's complaints and asked that they confirm that it was their intention to bill all parcels. We didn't hear back from them until this past week suggesting we change from EDUs for sewer to a water usage basis for sewer billing. He noted that this would be difficult to do because the Village does the water billing. Rick stated that is the reason for the conference call on June 30th and hopefully we can resolve this issue. Fran discussed other issues with the State Comptroller's Auditors in his past associating with a town. Fran agreed that we need to get some answers from the conference call on June 30th. It was suggested that Fran be in on that call which will be with the state legal team, not the auditors.

Next Meeting

July 21, 2021 at 1:00 pm, 7413 County House Road

Respectfully Submitted:

Elaine Bona, Typist