

CCPUSA MEETING MINUTES

A meeting of the Board of Directors of the Cayuga County Public Utility Services Agency (“CCPUSA”) was held on Tuesday June 12, 2018; in the Caucus Room #1, Sixth Floor Conference Room, Cayuga County Office Building, 160 Genesee Street, Auburn, NY, 13021, at 9:00 a.m. The following individuals were in attendance:

BOARD MEMBERS: Paul Pinckney, John Montone, Cal Sheckler, Denny Zach, Tim Lattimore, Mike Long, Bud Shattuck

STAFF: Stephen Lynch, Executive Director, CC Planning and ED
Suzanne Gauthier, Administrative Assistant, CC Planning and ED

OTHERS J. Justin Woods, County Administrator
Charlie Ripley, County Legislature District #9
Maureen Riester, Cayuga Economic Development Agency

CCPUSA Chair Paul Pinckney opened the meeting at 9:06 a.m.

MINUTES:

Mr. Montone motioned to approve the minutes of March 27th, April 10th and April 30th, 2nd by Mr. Shattuck. All members present voted in favor, passed.

OLD BUSINESS:

Board discussed the previously committed/allocated CCPUSA funds for specific projects. Mr. Lynch reviewed a Memorandum to Chairman Pinckney that outlined the allocated funds and which funds have been spent, adding that the CCPUSA board can release and/or reallocate the unspent funds to other projects at its discretion. The board discussed a process for the end of each fiscal year, while preparing the County’s next year budget, to determine what funds have not been spent and what funds are needed to further move projects forward.

NEW BUSINESS:

- Resolution:

Cayuga County Public Utility Services Agency – Authorization for certain Project Sponsors to File Concept Paper Application for funding on behalf of CCPUSA for NYSERDA PON 3770 Electric Power Transmission and Distribution High Performing Grid Program. A written resolution was circulated.

Generally, the written resolution will authorize the Project Sponsors to submit a concept paper for PON 3770 on or before the July 18, 2018 deadline. The Project Sponsors will also circulate to the board the final copy of the proposed concept paper at least 10 days prior to submission, and submit an invoice not to exceed \$2,400 upon submission. Should the concept paper not be submitted on or before the deadline, the CCPUSA Board will retain the \$2,400 in reserve funding for other uses.

Motioned by Mr. Shattuck to approve the resolution, 2nd by Mr. Lattimore.

All members present voted in favor, passed.

OLD BUSINESS:

- Smart Electric Power Alliance (SEPA) membership

Mr. Montone discussed the benefits of joining SEPA.

Mr. Zach motioned for the CCPUSA board to join SEPA for a cost not to exceed \$1,500 for the annual membership with Mr. Montone as the contact for the membership, 2nd by Mr. Long.

All members present voted in favor passed.

- Union Springs Municipal Solar Project

Mr. Zach inquired whether the Union Springs Solar Project will still fall under the net metering rules. The board discussed elements of the original net metering rules opposed to the newer value-rated system. Mr. Shattuck (also Mayor of the Village of Union Springs) reported on the update from CNYRPDB representative Chris Carrick on the rules and regulations for solar/wind projects. Abundant Solar Power Inc., the preferred developer, is currently negotiating with the power companies on the interconnection process and costs. Mr. Montone restated how CCPUSA could provide the necessary assistance to move the project forward. The Village will need to determine whether the project will build a 500 kW system for just the Village's use; or build the complete Community Distributed Generation (and Energy Aggregation) system to be able to sell the excess power to anyone within the NYSEG tariff area.

- PONs update

The board reviewed the current PON deadlines and the CCPUSA funds previously allocated. A subsequent workshop will be held to discuss the projects to further pursue along with a coordinating PON applications.

- NYSERDA Clean Energy Communities Grant Update

Reported waiting on the executed contract from NYSERDA.

- Proposed Organizational Committee Structure of Board of Director Guidance and Oversight

The board discussed the proposed de facto Executive Director designation. Discussion on the type of official authority which would be assigned to a de facto director. The board will continue discussion at a later workshop. Discussion continued on the staff needed to record and transcribe the minutes with the proposed additional committee meetings.

Mr. Pinckney motioned to accept the proposed committee structure Resolution with amendments made at the meeting to Schedule A, to remove the de facto Executive Director title from the board and to include the language "as set by CCPUSA Chair and as needed" in regard to the scheduling of regular and committee meetings, 2nd by Mr. Zach. All members present voted in favor, passed.

- Workshop Location

The board requested to have the next CCPUSA workshop at the CEDA offices at 2 State Street in downtown Auburn on June 26th at 10 a.m.

- ADM Project

The board reviewed updates on a proposed project. Mr. Montone shared that he had a discussion with the electrical division at ADM to request the energy needs of prospective offers for the site. Mr. Monone suggested

that the 115Kv line on the ADM site could be re-energized along with upgrades to the substation for use by a new company. Discussion followed on the water supply issues to the site and the potential for securing a second source of public water to the County. The Water and Sewer Authority with a state grant that received matching funds from the County, has hired Barton & Loguidice PC Engineers to study, among other things, a viable option for securing a secondary supply of water in the County. The study is primarily conducting a high-level (general) assessment of municipal water and sewer infrastructure in the County to determine future capital needs and the need for any additional service infrastructure within the County.

- **County House Road Municipal Solar Project**

Mr. Lynch stated the County is currently working on an RFP to perform a survey for a subdivision on the site.

OTHER

Mr. Sheckler inquired about the State's planned project of placing communication lines underground. Mr. Shattuck stated Union Springs is currently doing the required engineering, to be completed in 2018, for the burying of high voltage lines, fiber optics and redoing water and sewer lines in the Village. Upon completion of the engineering report, Union Springs will submit a TAP grant in the Spring of 2019 for construction of the project. Discussion continued on proposed financing options for underground projects.

ADJOURNMENT:

Mr. Long motioned to adjourn the meeting at 10:37 p.m., 2nd by Mr. Sheckler. All members present voted in favor, passed.

- **The next scheduled CCPUSA workshop is June 26th at 10 a.m., CEDA office, 2 State Street, Auburn**
- **The next regularly scheduled CCPUSA meeting will be held on July 10th at the Cayuga County Office Building, 6th Floor Caucus Room #1, at 9 a.m.**

Respectfully submitted,

Suzanne Gauthier, Administrative Assistant

Cayuga County Department of Planning and Economic Development

Cal Sheckler motioned to approve the meeting minutes of June 12, 2018, 2nd by Bud Shattuck, All members present voted in favor, passed. August 14, 2018.