
CCPUSA MEETING MINUTES

A meeting of the Board of Directors of the Cayuga County Public Utility Services Agency (“CCPUSA”) was held on Tuesday June 11, 2019; in the Caucus Room #1, Sixth Floor Conference Room, Cayuga County Office Building, 160 Genesee Street, Auburn, NY, 13021, at 9:00 a.m. The following individuals were in attendance:

BOARD MEMBERS: Paul Pinckney, John Montone, Bud Shattuck, Denny Zach, Mike Long, Cal Sheckler

EXCUSED: Tim Lattimore

STAFF: Stephen Lynch, Director, CC Planning and ED
Suzanne Gauthier, Administrative Assistant, CC Planning and ED

INVITED GUESTS: Christopher Palermo, County Attorney
Maureen Riester, Cayuga Economic Development Agency
Jeanine Wilson, Cayuga County Water and Sewer Authority
Robert Foxen, Global Common, LLC
Jim Fitzgerald, Global Common, LLC
Doug Young, Spruce Haven Farms
Dan Young, Empire Advocates/Barclay Damon
Eugene Waldbauer, J W Danforth Energy Solutions

John Montone opened the meeting at at 9:00 a.m.

NEW BUSINESS

Eugene Waldbauer presented an overview of the services which can be provided by J W Danforth, an Energy Services Company. JW Danforth is the only ESCO in Upstate NY that self performs the majority of the implementation of their projects. The board briefly discussed the prior energy performance study and whether projects will be moving forward.

MINUTES

CCPUSA May 14, 2019 meeting minutes were distributed for review.

NEW BUSINESS

- PON 4074 – Electric Power Transmission and Distribution (EPTD) High Performing Grid Program
PON 4074 Summary and Concept Paper Template were distributed to the board. When a concept paper is approved by NYSERDA, a full application can be submitted. The board reviewed the different categories within the PON. Board member Bud Shattuck reminded the board that concept papers will need to be forwarded to the board prior to submittal to NYSERDA. A bried discussion was held on the timeframe for submittals for PON 4074: Oct 7, 2020 for concept papers and full application will be due by Novemer 18, 2020.

- CCPUSA’s financial update was distributed to the board. The board will review and make recommendations at the July’s monthly meeting for future allocations.

UNFINISHED BUSINESS

- Global Common – Renewable Natural Gas Project
Robert Foxen and Jim Fitzgerald presented a summary of the project. Letters of Intent have been signed with six dairies: five in Cayuga County and one in Ontario County. The project has been designed to be rolled out in two

phases. Mr. Foxen reported on elements within the project: the project team members, pipeline specifics, sizes/materials of pipes, proposed map routes, permitting approvals and timelines. Discussion continued on the Letter of Intent (LOI) with CCPUSA. Global Common, as the project developer, will put together the applications needed for the various permitting applications; along with a more detailed engineering specification report as the project moves forward. A definitive Memorandum of Agreement (MOA) will further describe the necessary elements/responsibilities for both parties to complete the project. Ownership structures, potential uses within the right of ways, financing options and marketing aspects were further discussed. Global Common is looking for a signed CCPUSA LOI to move forward with the project.

The board decided to have an additional meeting on Tuesday June 18th at 3:30 pm to finalize discussion on the proposed LOI.

- Clean Energy Community Grant Update

CCPUSA Strategic Plan/Rate Making – Steve Lynch stated the fee proposals responses from consultants are due on June 12th. Committee will review the fee proposals and forward to NYSERDA for approval. Upon NYSERDA's approval, a County resolution will be drafted in support of the proposed firm.

- The board is requesting a copy of a County Chairman letter to Colleen Deacon for support for a URI award application for a Controlled Environmental Agricultural (CEA) project in the County.

- CSX Railroad project

John Montone stated CSX representatives are very interested in a Select Site designation in Cayuga County. The board discussed the ownership elements of the suggested sites. Dialog continued on proposed funding opportunities and letters of support for the project. Steve Lynch described the funding opportunities available through the Cayuga County Industrial Development Agency and letters of support from other economic development entities within the County.

Mike Long motioned to request letters of support from the Cayuga County Industrial Development Agency and Cayuga County Development Corporation for the designation of a CSX select site in Cayuga County, 2nd by Denny Zach. All members present voted in favor, passed.

ADJOURNMENT:

Mike Long motioned to adjourn the meeting at 10:45 a.m., 2nd by Denny Zach. All members present voted in favor, passed.

- **An additional CCPUSA meeting has been scheduled CCPUSA on June 18, 2019, at the Cayuga County Office Building, 5th Floor Conference Room, at 3:30 p.m.**
- **The next regularly scheduled CCPUSA meeting will be held on July 9, 2019, at the Cayuga County Office Building, 6th Floor Caucus Room #1, at 9 a.m.**

Respectfully submitted,
Suzanne Gauthier, Administrative Assistant
Cayuga County Department of Planning and Economic Development

Bud Shattuck motioned to approve the meeting minutes of June 11, 2019, 2nd by Tim Lattimore, All members present voted in favor, passed. July 9, 2019.

