



**MINUTES**  
**GOVERNMENT OPERATIONS COMMITTEE**  
**Tuesday, June 11, 2019, Chambers – 5:30PM**

**CALL TO ORDER:** By Hon. Joseph DeForest, Chairman called the meeting to order at 5:30PM

**MEMBERS:** Legislators Elane Daly, Andy Dennison, Michael Didio, Ryan Foley, Patrick Mahunik, and Aileen McNabb-Coleman (Vice Chair)

**EXCUSED:** Pat Mahunik

**OTHERS:** Chairman Tucker Whitman, Legislators Chris Petrus, Charlie Ripley, County Attorney Chris Palermo, County Clerk Sue Dwyer, Sheriff Brian Schenck, HR Director Lisa Lippoldt & Michael Russell, Interim IT Director Paul Bornemann, Veterans Director Jessica Strassle, Youth Bureau Director Lloyd Hoskins, Public Works Director David Gardner, Public Works Deputy Carl Martel, Citizen Reporter Ryan Franklin and Deputy Clerk of the Legislature Amanda Morgan

**MINUTES TO APPROVE:** May 14, 2019, Motion by Foley, 2<sup>nd</sup> by McNabb-Coleman, all in favor.

**Motion by Foley to approve appointments, 2<sup>nd</sup> by McNabb-Coleman, all in favor.**

**APPOINTMENTS:**

**Veterans Advisory Board:**

**Jessica, Strassle, 8350 South St. Rd., Port Byron, NY 13140, term 7-1-19 to 6-30-22 new spt. (Leg. Chair Appt.)**

**Charlie Ripley, 160 Genesee St., 6<sup>th</sup> Fl., Auburn, NY 13021, term 7-1-19 to 6-30-22 new apt. (Leg. Chair Appt)**

David Gould, 2741 Sand Beach Rd., Auburn, NY 13021, term 7-1-19 to 6-30-22 new apt.

Jim Orman, 160 Genesee ST. 5<sup>th</sup> Fl, Auburn, NY 13021, term 7-1-19 to 6-30-22, new apt.

Karen Macier, 2 State Street, Suite 2, Auburn, NY 13021, Term 7-1-19 to 6-30-20 new apt.

Todd Fisher, 4179 State Rte. 90, Union Springs, NY 13160, term 7-1-19 to 6-30-20 new apt.

Tom Minicucci, 413 Burtis Point Rd., Auburn, NY 13021, term 7-1-19 to 6-30-19 new apt.

Laurie Fisher, 4179 State Rte. 90, Union Springs, NY 13160, term 7-1-19 to 6-30-19 new apt.

Mike Quill, 86 Lansing St., Auburn, NY 13021, term 7-1-19 to 6-30-21 new apt.

Terry Baxter, 5547 Skinner Hill Rd., Moravia, NY 13118, term 7-1-19 to 6-30-21 new apt.

Nick Valenti, 14 Grove Ave., Auburn, NY 13021, term 7-1-19 to 6-30-21 new apt.

Tom Crawford, 202 N. Marvin Ave., Auburn, NY 13021, term 7-1-19 to 6-30-21 new apt.

**DEPARTMENT UPDATES FOR COMMITTEE:**

**Cherl Heary and Katie Lacey (Board of Elections) – nothing to report**

**Jessica Strassle (Veterans)**

**Office Operations**

- Supported 553 veterans to include: 67 walk in clients, 32 scheduled appointments, and 314 follow up services provided for existing clients.
- Submitted 17 new claims for disability benefits.
- Connected 3 veterans to Aide and Attendance, which, allows the veteran to live successful in the community and receive assistance with activities of daily living.
- Assisted 1 veterans and their family with completing applications Nursing Home Care
- Submitted 4 applications for VA health care
- Referred 5 veterans to the Auburn Clinic or Syracuse Hospital.
- Transported 129 veterans to and from Syracuse VAMC for scheduled dr. appointments.
- Supported 5 families with burial benefits and receiving burial markers
- Provided 150 families with flags for cemetery.
- Office phone calls averaged 22 per day for various services.

**Community Support**

- Met with 2 veterans in the home.
- Attended Abate Bike Ride for Veterans
- Attended County Veteran Services Officer Agency meeting in Buffalo.

- Attended seminar on the MISSION Act-a new program offered through the Veterans Health Administration that will expand coverage in care for veterans at Non-VA clinics.
- Director of Veterans Services spoke on the Finger Lakes Radio station regarding VA Benefits, the Advisory Board and gaps in care across the community for veterans.
- Currently assisting a family with purchasing a bench for the Veterans Memorial Park.

#### Monthly Expenditures

- 4 claims were awarded with monthly earnings totaling \$10,761.69 and retroactive payments were made to local veterans with service connection totaling \$63,649.95 in VA payments. Monthly payments to veterans will range from \$135.00 – \$4,564.00 for compensation benefits.

#### FY18 VA Expenditures

- Total Expenditures-\$37,444,000
- Compensation and Pension-\$15,859,000
- Medical Care-\$19,935,000
- Unique Patients-\$1,953,000

#### Cayuga County Census

- Total Veteran population **5,013: 4,815 Male and 198 Female**
- Estimates per wartime service: 107+ WWII, 381+ Korea, **2402+ Vietnam**, 1179+ Gulf
- 8.1 % population with Veteran Status: double the rate in New York at 4.5%
- Current population at Auburn Community Hospital VA Clinic is 1450 registered Veterans.

#### Susan Dwyer (County Clerk)

- My Deputy Clerk, the Deputy Treasurer, and I participated in a webinar which introduced us to a new system to process credit card transactions in our office. We are gathering information (price, reliability, etc) about several companies. Our current provider is going to be charging us fees to replace their equipment as they update their system, which spurred these inquiries, in order to save the county money.
- Jennifer Indelicato, Deputy Treasurer, has drafted a Resolution to be submitted to Ways & Means in June for approval to sign a new contract with a company that will provide free equipment (card readers) and save customers dollars in fees.
- Note: The Records Advisory Committee has been working on updating the County Records Management Policies and Procedures Manual for the past 6 months. I would like to present the first draft to them that evening.

#### Christopher Palermo (County Attorney) -

#### Paul Bornemann (Information Technology)

- Active Projects
  - IT – Implementing ConnectWise helpdesk, monitoring and management software
  - IT – Consolidation of printers where possible (single-function to multi-function) based on department input/approval
  - IT – Phone System requests for information budgetary estimates
    - Initial discussions with vendors to provide budgetary estimates
    - BOCES RIC
    - Cayuga Community College
  - IT – Budget planning Server Licensing / Office 365 for Government
  - IT – Windows 10 OS deployments, Server OS Upgrades (all need to be completed by December)
  - BOE – coordinating requirements for Electronic Polling and Voting
  - DSS – NorthWoods Application Implementation, in coordination with NYS
  - Probation – Tablets to support Columbia University Study
  - Mental Health – TelePsych solution
  - Veterans – implementing tablet/laptop based benefits enrollment
  - Financial Systems – MUNIS assessment, and recommendations
- Note; IT Assessment Summary (propose scheduling for July meeting, possibly executive session as it contains U//FOUO content)

**INFORMATION TECHNOLOGY:**

6-19-GO-3 Authorizing the Chairman of the Cayuga County Legislature to enter into a contract with Lee Enterprises, Inc. to undertake a digital marketing campaign. **Motion by Dennison, 2<sup>nd</sup> by McNabb-Coleman, all in favor except Didio.**

**Sheila Smith (Clerk of the Legislature)**

- Completed auditing for the effective date of 5/1/19, reminded employees when putting in their batches they must have all the back-up and a rec must be entered and a PO generated for all purchases. I have been working with Mary Beth, Lynn and JoAnn on the approval process through MUNIS.
- Codification update: I have received the Code Project Editorial and Legal Analysis document from E-code and have given that to the County Attorney for processing.
- Financial Disclosures have been mailed, e-mailed or put in inter-office mail. The County Attorney is working on updating the Ethics Code, which will bring in those titles that are required to do a financial disclosure, once this is complete a resolution will be done to amend the Code of Ethics and the list will be attached.
- Amanda and I attended the NYS Clerks of the Legislature Boards conference in Watkins Glen. We attended classes on FOIL and the Media, Open Meetings and FOIL, Holding an effective Elected Official Orientation, Sexual Harassment Policy and Training, Cyber Security and Steve Acquario gave a brief update.

**CLERK OF THE LEGISLATURE:**

6-19-GO-4 Amending Cayuga County Policy, Section 39 "Naming of Co. Property Policy. **Motion by Foley, 2<sup>nd</sup> by Didio, all in favor.**

6-19-GO-5 Designating the Public Safety Training Facility, 7445 County House Road, Auburn, NY as the "Charles 'Chuck' Jayne Training Center." **Motion by Foley, 2<sup>nd</sup> by McNabb-Coleman, all in favor.**

**RESOLUTIONS:**

**COUNTY ATTORNEY:**

6-19-GO-1 Resolution opposing recognition of the Cayuga Nation's Exercise of Police Powers. **Motion by Dennison, 2<sup>nd</sup> by McNabb-Coleman, all in favor.**

6-19-GO-2 Authorizing the County Attorney to temporarily fill the position of Confidential Secretary. **Motion by McNabb-Coleman, 2<sup>nd</sup> by Daly, all in favor.**

**LEGISLATURE:**

6-19-LEG-1 Resolution in opposition to make New York State a Sanctuary State.

**Motion by Foley to adjourn at 6:30PM, 2<sup>nd</sup> by Dennison, all in favor.**