



MINUTES
WAYS & MEANS COMMITTEE
Tuesday, May 19, 2020, 5:30PM

CALL TO ORDER: By Hon. Christopher Petrus, Chair called the meeting to order at 5:32PM

MEMBERS: Legislators Keith Batman, Elane Daly, Andy Dennison (Vice Chair), Ryan Foley, Ben Vitale, and Tucker Whitman

EXCUSED: Tucker Whitman

OTHERS: Chair Aileen McNabb-Coleman, Legislators Paul Pinckney, Tricia Kerr, Michael Didio, Tim Lattimore, Hans Pecher, Charlie Ripley, and Heidi Nightengale, County Attorney Chris Palermo, Assistant County Attorney Brittany Massi, HR Administrator Lisa Lippoldt, Sheriff Brian Schenck, District Attorney Jon Budelmann, Treasurer Jim Orman, Deputy Real Property Director Kelly Anderson, Planning Director Steve Lynch, EMO Director Amy Russett, Parks and Trails Director Doug DelloStritto, Buildings and Grounds Supervisor Gary Duckett, County Clerk Sue Dwyer, and Deputy Clerk of the Legislature Amanda Morgan

MINUTES TO APPROVE: April 21, 2020, **Motion by Dennison, 2nd by Foley, all in favor of minutes**

Motion by Dennison to approve appointments, 2nd by Foley, all in favor.

APPOINTMENTS:

Civil Service Commission

Bruce Sherman, 64 Pulaski St, Auburn, NY 13021, Term – 6/1/20 to 6/1/26

DEPARTMENT UPDATES FOR COMMITTEE:

- **Kelly Anderson (Real Property) –**
 - Current year foreclosure process has been stayed and tax auction postponed. However, we have received many inquires about the status of these parcels and 3 payments for requests to repurchase. Tentatively we have a judgement date of 6/9/2020.
 - Data mailers and change of assessment notices have gone out which has generated a higher than normal call, mail and email volume.
 - Tax preparation for Village Tax Rolls and Bills are wrapping up and will be mailed shortly.
 - Tentative Assessment rolls have been completed and the annual grievance process is underway in 23 towns.
 - Board of Assessment Review training for all towns and City of Auburn will be held 5/21 as a webinar using 8x8.

- **Jim Orman (Treasurer) –**
 - A. The Annual Update Document has been completed and filed with the State Comptroller's Office. This is a very complex financial report that gives a very detailed summary of the county's financial condition to OSC. This is a huge accomplishment given the current situation. So much credit goes to Mary Beth Leeson (and Crystal Gibson) for leading this effort. Thank you.
 - B. Jennie and her team are to be commended trying to keep the tax collection process current. This is difficult with the building closed to the public but they are persevering. We can expect about 55% of our annual tax collections during the May – July time period. This will be an unprecedented challenge to our remaining staff and we will keep you advised.
 - C. Payroll and health insurance duties are also keeping up with their demands so far. This includes communication with all current and retired employees.

- **Lisa Lippoldt (Human Resources/Civil Service) –**

During the course of the past few weeks we have been working with employees answering questions about the CARES and FFCRA on a daily basis and any other COVI19 related questions.

Recently, we had to contact all staff who were furloughed personally by phone to alert them that they were either put on a furlough or voluntarily put on a furlough based on the Memo of Agreement with the union. We then followed up with letters to all affected employees with not only a letter outlining the furlough parameters but also a packet with information on how to apply for unemployment and waiver for CSEA dues. We are now taking calls about any questions staff have about either the furlough or how to navigate the systems.

We have completed a grievance settlement without arbitration with a Highway worker that has been approved by both the union and the chairperson of the legislative body.

Applications have still been coming into the County. Towns and Villages:

Application Total County: 45

Applications Total Towns and Villages: 33

Female: 40 %

Females: 54.6%

Male: 60%

Males: 45.4%

White: 71.1%

White: 60.6%

Minorities: 8.9%

Minorities: 3.0%

No Answer: 20%

No Answer: 36.4

We continue to process applications, eligibility lists, payroll certifications, MSDs, and all other tasks through teleworking and rotating basis into the office on a schedule maintaining social distancing and less than 50% in the building.

RESOLUTIONS:

WAYS AND MEANS:

5-20-WM-2 Authorize the County Treasurer to Pay Mortgage Tax. **Motion by Daly, 2nd by Foley, all in favor.**

5-20-WM-3 Authorize the Purchase of Tax Delinquent Property. **Motion by Dennison, 2nd by Batman, all in favor.**

5-20-WM-1 Authorizing Cayuga County to Subdivide Various Parcels Located on County House Road, Town of Sennett. **Motion by Batman, 2nd by Dennison, all in favor.**

Palermo says there was a resolution prepared, but it is inadvertently not on the agenda and is closely related to WM-1. He says that it authorizes the sale of the nursing home. He asks the committee to consider it.

Motion by Dennison on the proposed sale of the nursing home resolution, 2nd by Vitale.

Batman says he is uncomfortable when we get resolutions at committee and he personally wants time to look at the resolution and be able to ask questions on it. He suggests circulating it to the legislature, someone can bring it up on the floor next week, and then we can consider it and vote on it.

Petrus believes it is advantageous for us to pass this in a timely fashion.

Pinckney asks what the urgency is at this point and time. Palermo says that it is really the companion resolution to the subdivision and they hoped to have them presented at the same time. He says to do one without the other slows everything down.

Motion by Foley to table, 2nd by Batman, all in favor except Dennison and Petrus.

Marinelli give budget update report. – Attached

Motion by Dennison to bundle HH 1-6, all in favor.

HEALTH & HUMAN SERVICES:

5-20-HH-1 Authorization to accept additional funding from the NYS Office for Aging (NYSOFA) through the Corona Aid, Relief and Economic Security (CARES) Act

5-20-HH-2 Authorization to accept additional funding from the NYS Office for Aging (NYSOFA) through Families First Coronavirus Response Act (FFCRA)

5-20-HH-3 Amending resolution 416-16 to reflect recently adjusted increases to the NYSDOH Early Intervention Administration Grant for year 4 (10/1/2019-9/30/2020) and year 5 (10/1/2020-9/30/2021)

5-20-HH-4 Authorizing the Chairman of the Legislature and the Director of Community Services to enter into a contract with the Fort Hill Cemetery to provide for indigent burials

5-20-HH-5 Authorizing the Chairman of the Legislature and the Director of Community Services to renew the contract with Rescue Mission for Homeless Family and Transitional Housing

5-20-HH-6 Authorizing the Chairman of the Cayuga County Legislature and the Director of Community Services to contract for psychiatrist duties at the Community Mental Health Center

Motion by Daly to bundle GO 1 & 2, 2nd by Dennison, all in favor.

GOVERNMENT OPERATIONS:

- 5-20-GO-1 Authorizing the Chair of the Cayuga County Legislature to enter an agreement with Indrado for license fees and software maintenance of systems for Cayuga County 911.
- 5-20-GO-2 Authorizing the Chair of the Cayuga County Legislature to enter into a license and maintenance agreement with SHI for Varonis Software for Cayuga County.

Motion by Foley to bundle PL 1-3, 2nd by Daly, all in favor.

PLANNING:

- 5-20-PL-1 Authorizing the County Treasurer to establish a Capital-H account for the Sterling Nature Center Capital Improvement Project funded through NYS Resiliency and Economic Development Initiative and 2019 Consolidated Funding Application Grant Programs.
- 5-20-PL-2 Authorizing the signing of a contract with the United States Geological Survey for operation and maintenance of a satellite linked flow gaging station on the Owasco Inlet.
- 5-20-PL-3 Authorizing and setting the date of a Legislature Public Hearing on additions of Real Property to the Cayuga County Agricultural District.

Motion by Dennison to bundle PW 1-4, 2nd by Daly, all in favor.

PUBLIC WORKS:

- 5-20-PW-1 Authorization to enter into a 24 Hour Temperature Control Service Agreement with Upstate Temperature Control Inc. for the controls of the Johnson Controls pneumatic temperature controls for the HVAC equipment in the Historic Post Office
- 5-20-PW-2 Resolution to modify the current license agreement with A&M Catering for management of the Emerson Park Pavilion due to the public health restrictions on gatherings.
- 5-20-PW-3 Authorizing Cayuga County to refund fees associated with facility rentals at Emerson Park
- 5-20-PW-4 Accept Navistar settlement

Motion by Vitale to bundle JP 1 & 2, 2nd by Daly, all in favor.

JUDICIAL & PUBLIC SAFETY:

- 5-20-JP-1 Authorizing the Chair of the Legislature and the Director of the Emergency Management Office to sign an agreement with Geopliant, LLC, for Crisis Track Damage Assessment Software
- 5-20-JP-2 Authorize the Treasurer of Cayuga County to transfer funding of leased automobiles from the Sheriff and Jail budget to the General Fund Principle and Interest Funding.

Motion by Batman to adjourn at 6:29PM, 2nd by Foley, all in favor.

2020 Budget Projection

Revenue Impacts

Sales Tax

| 2019 Budget | 2019 Actual | Variance |
|----------------|----------------|----------|
| 23,000,000 | 23,850,246 | 850,246 |

| 2020 Budget | | 2020 Estimated Actual | Variance |
|----------------|------|--------------------------|------------|
| 23,600,000 | -15% | 20,272,709 | -3,327,291 |

Based on projections from NYSAC, a mild recession could result in 9% loss in sales tax. A severe recession could result in a 21% loss in sales tax.

Unrealized/Realized Gain

| 2020 Budget | | 2020 Estimated Actual | Variance |
|----------------|--|--------------------------|----------|
| 200,000 | | 0 | -200,000 |

This account is used to record gains and losses from investments.

Oneida Gambling

| 2020 Budget | | 2020 Estimated Actual | Variance |
|----------------|--|--------------------------|----------|
| 615,000 | | 400,000 | -215,000 |

Estimated loss due to Casino closings.

State Aid - Social Services

| 2019 Budget | 2019 Actual | Variance |
|----------------|----------------|----------|
| 7,375,000 | 7,326,795 | -48,205 |

| 2020 Budget | | 2020 Estimated Actual | Variance |
|----------------|------|--------------------------|------------|
| 7,672,000 | -15% | 6,227,776 | -1,444,224 |

NYSAC is projecting a 10 to 20% loss in State Aid.

No specific cuts in State Aid have accrued yet.

Nursing Home - Sale 500,000

Revenue Shortfall -4,686,515

Expenditure Impacts

Medicaid

| 2019 Budget | 2019 Actual | Variance |
|----------------|----------------|----------|
| 14,175,000 | 14,044,470 | -130,530 |

| 2020 Budget | 2020 Estimated Actual | Variance |
|----------------|--------------------------|----------|
| 13,850,000 | 13,150,000 | -700,000 |

Enhanced Federal Participation in Medicaid for 6 months.
Estimated to result in a \$700k savings in 2020.

Furloughed Employees

Estimated savings Thru July 2020 -400,000

Vacancy savings Thru year end -1,100,000

Expenditure Savings -2,200,000

Budget Gap -2,486,515

It is anticipated that there will be program savings in DSS and the Health Dept (Pre-School program). Some services, that have a partial local share, are being provided on a reduced basis. Further analysis will be needed to estimate the savings to the County.