

# Cayuga County Community Services Board

Theresa Humennyj, Chair

146 North Street, Auburn, NY 13021-1831  
Phone: (315) 253-0341/Fax: (315) 253-1687

## PEOPLE WITH DEVELOPMENTAL DISABILITIES SUBCOMMITTEE

May 12, 2022

**Members Present:** Stephen Smith (Chair), Shannon Abate, Kimberly Granato, Andrea Hansen, Lorie Fischer, Elizabeth Signorelli (joined at 12:04pm)  
**Members Excused:** Timothy Donovan, Katherine Dunchak, Joan Meyers  
**Members Absent:** None  
**Staff/Guests Present:** Becky Waldron, Cayuga Counseling; Elizabeth Burke, Deputy Director, CCCMHC; Josh Overstreet, Prime Care Coordination; Beth Astramskas, DDRO; Daniel Lesinski, Cayuga Centers; Michele VanGiesen, Mozaic; Joyce McGlynn, Lifeplan; Daniel Kelley, Exceptional Family Resources

- I. **ROLL CALL/CALL TO ORDER** – Called to order by Steve at 12:03pm.
- II. **PUBLIC TO BE HEARD** – None at this meeting.
- III. **REVIEW OF MINUTES** – Members were emailed a draft of the April 14, 2022 minutes. On a motion by Andrea, seconded by Kimberly, the minutes were approved as submitted. All in favor, motion carried.
- IV. **LOCAL SERVICES PLAN** – Not discussed.
- V. **AGENCY REPORTS** – Agency reports were requested and sent prior to the meeting. Updated copies of the Agency Service Openings Chart were sent prior to the meeting.
  - **ARISE** – No representation.
  - **Cayuga Centers** – Continuing to move forward with staff hiring. Have six openings which is impacting ability to start services for new people. Existing people are able to maintain services. Increased starting rates and time off benefits (four weeks paid vacation) to incentivize new staff. Had a meeting with OPWDD regional office regarding expanding weekend respite services; mood was supportive. A few different proposals were put forth. Continue to accept referrals. Have openings in CommHab, DayHab, and weekday respite. Discussion of delays in receiving services from the state; Beth will be looking into this and following up.
  - **Cayuga Counseling** – Social skills group started yesterday and went really well. Training coming up from Brenda Myles in June; 55 people signed up already. Becky will send link to training to Kelsey.
  - **DDRO** – New Administrative Memorandums (ADM): ADM 2022-03: Housing Subsidy Program issued on March 10; ADM 2022-02: Family Support Services Reimbursement Guidelines; ADM for the level of supervision which establishes consistent terminology, definitions, and factors with planning, documenting, and delivering necessary levels of supervision to people who receive services. Andrea asked Beth about longer wait times due to new housing subsidy guidelines; Beth will follow up directly with Andrea on this.
  - **Exceptional Family Resources (Previously Onondaga Community Living)** – More in operational budget to put into direct service due to merging. Leadership team has decided to work on new merged workplace culture over the summer and reconvene in fall in terms of what long-term goals are. Some open positions (broker and supervisor). Agency brokers are preferred.
  - **Gavras Center** – No representation.
  - **Mozaic** – Had some issues with emails; Michele wanted to apologize if you haven't heard back. Please feel free to call if you are needing a response; the issue should be fixed now.

Starting seniors group on May 16; six people in the group to start. Funded through site-based DayHab. Still experiencing staffing issues; raised starting pay and offering four weeks paid vacation. Mentioned that telehealth guidelines could be changing to require providers to be in a certified setting.

- **Unity House** – No representation.

**VI. DIRECTOR'S REPORT** – LSP process will start around September. Liz asked about information Michele shared about telehealth guidelines; Michele will get information in writing from her clinic director and share with Liz. Discussion regarding benefits and drawbacks of telehealth. Overall consensus was that it should be a person-centered decision.


**VII. OLD BUSINESS** – None discussed,

**VIII. NEW BUSINESS** – None discussed.

**IX. ANNOUNCEMENTS** – Steve discussed importance of timely responses to RSVPing to the subcommittee meetings. Becky announced the Mental Health Appreciation event at the Auburn YMCA from 6pm-8pm. There will also be a float in the Memorial Day parade; if anyone wants to join the float, please reach out to Becky.

**X. ADJOURNMENT** – The meeting adjourned at 12:55 on a motion by Shannon and seconded by Kimberly. All in favor, motion carried.

Respectfully submitted,

  
Kelsey R. Marquart, Senior Typist