



**MINUTES**  
**PUBLIC WORKS COMMITTEE**  
**Tuesday, May 9, 2023 at 5:30PM**  
**Live stream Link - [https://www.youtube.com/watch?v=pNSeH6t-\\_o0](https://www.youtube.com/watch?v=pNSeH6t-_o0)**

**CALL TO ORDER:** By Hon. James Basile at **5:30 PM**

**MEMBERS:** Legislators Jim Basile, Christina Calarco, Michael Didio (Vice Chair), Tricia Kerr, Brian Muldrow and Hans Pecher

**EXCUSED:** Andy Dennison

**OTHERS:** Chair of the Legislature David Gould, Legislators Mark Strong, Elane Daly, Heidi Nightengale, Chris Petrus, Bob Shea, and Aileen McNabb-Coleman, Weights and Measures Director Kyle Laukaitis, Buildings and Grounds Superintendent Gary Duckett, Parks & Trails Director Doug Dello-Stritto, Highway Supervisor Brian Soper, Sheriff Brian Schenck, Assistant District Attorney Chris Valdina, Budget Director Lynn Marinelli, Indigent Defendants Supervising Attorney John Price, Assigned Counsel Director Lloyd Hoskins, Probation Supervisor John Murley, EMO Director Riley Shurtleff, County Attorney Chris Palermo, Assistant County Attorney Brittany Massi, Assistant County Attorney Rich Graham, and Secretary to the Chairperson Sarah Blowers

**MINUTES TO APPROVE:** April 11, 2023

**Motion by Calarco, 2<sup>nd</sup> by Muldrow, all in favor.**

**APPOINTMENTS:** None

**DEPARTMENT UPDATES FOR COMMITTEE:**

**Karl Rindfleisch (CCWSA) – No updates**

**Kyle Laukaitis (Weights and Measures) –**

**Petroleum Quality Sampling**

Completed annual reports for State reimbursement for time, mileage, and gas purchases for the previous 15 months of testing.

**Gas**

New pumps have been installed at Fairpoint Marina in Fair Haven. Reopening for gas sales this summer.

**Milk Tanks**

New dairy farm, Hillside Grazing, in operation on Aldrich Road in Port Byron. Calibrated 1000 gal. tank.

**Training**

Attended NYS Weights & Measures Spring training and meeting.

**Gary Duckett (Buildings and Grounds) –**

**BUILDINGS AND GROUNDS ADMINISTRATION: Crew Gary Duckett and Donna Blumrick:**

1. Update County Office Building Project: The County Attorney's Office completed the agreement with Bergmann. I shared the drawings we provided to B&L with Bergmann. Shereen and I met with Bergmann and the affected Department Heads to review their needs on Friday 4/21/23. Ed Eberhardt and I toured the COB with Bergmann on 4/26/23. We are continuing to provide information as requested.
2. I have attached an updated Building and Grounds project list dated 4-28-23.
3. Mental Health Parking Update: As you know I asked Bergmann for an estimate to develop a plan for removal of the pergola and maximizing parking for the building. Mental Health currently has 50 spots for 50 County Employees. Need additional parking for Contracted employees, Unity House and Clients. With the removal of the pergola, we think we may be able to get an additional 13 spots. Unfortunately, the problem is even worse now because the Hospital has temporarily blocked access to the rear parking area which consists of 4 parking spots, and I will be moving my office into that building requiring an additional 2 parking spots.
4. Hardenberg Roof and PSB partial Roof Project Update: The agreement was signed, and the vendor is providing submittals for approval. They want to complete these roofs ASAP but definitely before the end of June.

**DOWNTOWN: Crew Ed Eberhardt, Al Raymond, Paul France, and Brian Henyan:**

1. In addition to routine building maintenance, preventive maintenance, the day-to-day efforts for ground maintenance and prepping for the changing seasons Ed and his team responded to over 218 maintenance requests as in April.
2. The downtown crew is currently fully staffed. We are looking at ways we can assist the PSB Crew.

3. Ed's crew is finishing the odds and ends remaining to complete the 2022-2023 tenant work.
4. Surplus furniture update: People picked up their items, remaining items will be scrapped.
5. As I have stated earlier, we received the budgeted tractor with snowblower, plow blade, loader, pallet forks and ballast box. We will be purchasing a small lawn mower and a landscape trailer so we can move this and other equipment to various buildings.
6. Maintenance continues to support a variety of office moves requested by various departments.

**COUNTY HOUSE ROAD, FIRING RANGE, TOWERS and TOWER SITES: Crew Mitch Brown, Ben McIntyre, Bruce Simmons, Greg Purcell:**

1. In addition to routine building maintenance, preventive maintenance, the day-to-day efforts for ground maintenance and prepping for the changing seasons Mitch and his team responded to over 237 maintenance requests as in April.
2. Mitch's Crew is fully staffed but continues to struggle with staffing issues caused by paid, excused absences. I have reached out to Diann Ferris and she arranged for a call to our labor lawyer. We discussed how to best deal with the situation starting with one employee being provided FMLA paperwork as appropriate and required. The maintenance needs of this 24/7/365 facility don't go away because maintenance employees have excused absences. As you know we have been looking for a PT Building Maintenance Mechanic for the PSB for nearly a year. We were unable to find PT people, so I have processed a resolution for May to allow hiring a FT Building Maintenance Mechanic. The extra cost for the Full Time Position including salary and benefits is as follows:
  - A. For the 2023 Budget Year \$15,158.
  - B. For the 2024 Budget Year \$34,138.

Please note in the unlikely event the current issues resolve themselves there are three employees in the department who plan to retire in the next year or so.

**New Business?**

**Any Questions?**

**Doug Dello Stritto (Parks) –**

- Emerson Park:
  - Projects:
    1. The Amphitheater project funding is being reviewed internally with the Planning Department.
    2. Whitebridge road property development Phase 2 DOT permit plans are being reviewed.
    3. Replacement of the Deauville Island Shelter: proposed Sourcewell design/build solution and pricing has been submitted to the ARPA committee.
    4. Temporary road establishment is complete and site rehab is complete at Whitebridge Rd.
    5. Boat Slip move to the North side of the outlet is 90% complete. We will communicate with renters upon completion.
    6. All Emerson Park and Owasco Flats stone roadways will be filled, improved and oil and stone treated by June in an effort to improve service and public access, decrease long term stone/repair costs and improve water quality by decreasing sediment introduction from run off from park access roads.
    7. Deauville Island Architecture Design RFQ was distributed for all structures planned for the redevelopment. Scope and cost outline are being prepared.
    8. Branding – utilizing the new logos designed in 2022 the department has completed vehicle markings and is requesting proposals for property entrance signs for the 38A/Whitebridge intersection, the main park entrance and the entrance to the Fleming section of the park.
    9. TWM Landscape architects, a Fisher Associates has submitted draft rehab/redesign documents for the entrance plaza at the Merry-Go-Round theater. Phase 1 will be the replacement and realignment of the sidewalk and lighting surrounding the entrance to the theater.
  - Friends of Emerson Park:
    1. On March 25 the FOES hosted a guest bartender fundraiser at Tinkers in Auburn. The event was very well managed and attended. Many thanks to the FOES and all the organizations that donated auction items.
  - Renewal of the Rev Theatre contract: review of terms has been completed with the Rev Theatre leadership team. Final draft is in process with the count attorney's office.
  - Staffing: Most of our seasonal positions have been filled. The department is still actively looking for candidates for seasonal cleaners and lifeguards. The department will be reimbursing lifeguards for training costs incurred in 2023 for hired guards after completing 250 hours of lifeguarding.
- Ward W. O'Hara Ag Museum/Dr. Joseph F. Karpinski Sr. Educational Center Update (Tim Quill Director PT)
- Programing
  - Martha Shaw Harvesting History Series April Presentation 62 in attendance to listen to John Lamphere on National Medal of Honor
  - Martha Shaw Harvesting History Series next presentation Thursday May 11, 2023 6 P.M. Reverend Brinkerhoff speaking on History of Brinkerhoff Family in Auburn
  - Easter Egg hunt very successful with 804 sign in visitors from March 1 thru April 8
  - Old Ways Day scheduled for Saturday June 3, 2023 10-4 P.M.
  - Museum Patron/Volunteer/Staff Recognition dinner Wednesday May 17, 2023
  - Museum Staff gearing up for 2023 Summer Season at museum

- Museum Aids
  - 3 new aids trained and on schedule
  - Long time Aid Carleton Brier passed away this month. He has been with the museum since it began and will be greatly missed. His wife Donna is an aid at the museum.
- Projects
  - Director seeking bids to recoat or replace some aging roofs at museum
  - Director working on securing bids and money to put overhead doors on Wagon Pavilion
  - Canvas walls on wagon pavilion will be moved to Pavilion on end of O'Hara Wing
  - Doug working on Parking lot on North End of Educational center
  - Doug working with IT on networking the museum
  - Museum Aids working on painting floors in log cabin and repainting floors in museum entrance and lobby, on power washing exteriors walls and doors of museum and painting all exterior doors and trim of museum where required
- Other
  - Museum 2023 Patron Campaign totaling \$19, 870.00 –Funds used for new parking lot and doors on Wagon Pavilion
  - Memorial for Carleton Brier totaling \$725.00 Funds used to put doors on Wagon Pavilion
    - Museum Attendance for 2023 so far Sign in 1,524 to date Door Counter 5,342
    - Museum Attendance for 2022 Sign In 6,670 Door Counter 39,170
- Sterling Nature Center (Jim D'Angelo Director PT):
  - REDI:
    - Construction of building is planned to start in May, and completed by November, delivery of roof panels and steel connectors is taking place. Beams should be delivered soon.
    - Pavilion floor and associated sidewalk are completed.
    - Estimated ½ of the parking lot will be available this summer.
      - The Friends received a \$10,000 Memorial donation from Kari Hamrick, in Memory of her parents Ray & Molly Schneider. The only restriction on the donation is that it shouldn't be used for brick and mortar projects but for programing and education. They also wanted Molly added to the Memorial Grove and at some point, this fall they will be spreading some her ashes onsite.
      - Social Media:
        - Followers for Facebook: 8,013 up 290
        - Instagram: 216, up 25
- Naturalist
  - a. Bald eagles rebuilt at old nesting site and are on eggs.
  - b. Great blue herons have 7 occupied nests, there is still space and time for more nests, though the wetland has very limited nesting sites available.
  - c. Early spring wildflowers are blooming and warblers are returning.
  - d. Sandhill cranes have been calling from the back of the Beaver Wetland
  - e. New dragonfly species was observed during Vernal Pool program, the migratory variegated meadowhawk
- We had 26 people turn-out for the beach spring cleaning and gathered over 200lbs of trash from the main shoreline and Dogwood Rd area.
- Upcoming programs
  - Learning to Bird, April 28 & 29, 9 am
  - Poetry Extravaganza, April 30, 2 pm to 4 pm
  - The Search for Warblers!!! May 05, 12, 19, 26, 8 am
  - Wildflowers & Warblers; May 06, May 14, May 20, 1 pm
  - Wandering Naturalist – Birding Sunday, May 07, 10 am
  - World Migratory Bird Day - Drink Your Tea! May 13
  - Ongoing throughout the day: Self-guided Birding Stations, Bird Bingo Scavenger Hunt, Bird Coloring Pages, Tea to Drink;
    - Morning Bird Walk & Tea at 7 am;
    - Armchair birding & Tea from 10 am-2 pm;
    - Evening Bird Walk & Tea at 7 pm.
- Owasco Flats:
  - Regrading and oil & stone sealing are scheduled for June. This is a budgeted project.
  - “Blueway” Mile and half mile markers are being sourced and the Parks & Trails Department is working with the City of Auburn to establish the locations for the new signage as requested by Moravia emergency services.
  - Trail head signage will also be installed.
- Trail Update:
  - The Auburn - Fleming Trail: new signage, mowing, drainage work is being planned for spring.
  - The Cato-Brutus Trail: all bridges are installed in this section. Northern terminus access and right of way relocation is necessary for trail development north of the Bridge A project site. This work is included in the 2023 Trail budget. Options for trail gates for the new trail sections to the new trail bridges have been collected

- Cato - Fair Haven trail: no update
- Cayuga County Highway trail maintenance calls:
  1. Culvert Replacement - 0
  2. Tree overhanging/blocking -0

**Brian Soper (Highway) –**

- Glenn Haven Rd slope failure project is complete with the help from Soil & Water. Guide rail and pavement will be installed in the near future.
- Howland Island Rd culvert has been installed with the help of Soil & Water. This will need pavement at a later date. The city also was a huge help with the level of the water by dropping the flow it saved us a day on dewatering of the site.
- Paving started on the 24<sup>th</sup> of April and to date Spring Lake Rd, Bonta Bridge Rd, Chestnut Ridge Rd, Ferris Rd, and Black Rock Rd are complete. Shoulder back will be installed in early June.
- Chip Sealing will be starting the 8<sup>th</sup> of May. We were pushed out for a week due to the weather.
- The Motor Pool Garage Manager position has been a challenge to fill due to the lack of applicants. I will continue to look for people to apply. Until then we will keep things running as efficiently as possible with the help of my office staff handling issue's while I am on job sites.

**RESOLUTIONS:**

**BUILDINGS:**

- 5-23-PW-1 Authorizing the Legislature to create and the Buildings and Grounds Department to fill a full-time Building Maintenance Mechanic (2/3 Required).  
**Motion by Pecher, 2<sup>nd</sup> by Calarco, all in favor.**
- 5-23-PW-2 Authorizing the agreement with Cayuga Community College Culinary Institute for use of County Owned Parking Spots to be extended for another one-year period.  
**Motion by Calarco, 2<sup>nd</sup> by Pecher, all in favor.**

**HIGHWAY:**

- 5-23-PW-3 **(AMENDED)** Authorizing the Legislature to create and for the Highway Superintendent fill the position of Automotive Mechanic.  
**Motion by Pecher, 2<sup>nd</sup> by Muldrow**  
**Motion by Muldrow to amend PW-3 in the second resolved to add “abolish Automotive Mechanic Helper”, 2<sup>nd</sup> by Kerr, all in favor.**  
**Motion to move resolution as amended by Calarco, 2<sup>nd</sup> by Kerr, all in favor.**  
**All in favor of resolution as amended, except Didio.**
- 5-23-PW-4 Authorization to transfer funds between D Accounts.  
**Motion by Calarco, 2<sup>nd</sup> by Kerr, all in favor.**
- 5-23-PW-5 Accept FEMA Funding and Transfer to Highway Fund.  
**Motion by Calarco, 2<sup>nd</sup> by Pecher, all in favor.**

**PARKS & TRAILS:**

- 5-23-PW-6 Authorizing the Chair of the Cayuga County Legislature to enter into contract to replace a shelter and authorizing the use of ARPA funds to replace a shelter at Deauville Island pending the CREST Grant Program approval.  
**Motion by Didio, 2<sup>nd</sup> by Calarco, all in favor.**
- 5-23-PW-7 Authorizing the application to the Northern Border Regional Commission Catalyst Program for the replacement of a bridge and establishment of accessible parking at the Deauville Island at Emerson Park.  
**Motion by Calarco, 2<sup>nd</sup> by Didio, all in favor.**

**Motion to adjourn by Calarco at 6:00 PM, 2<sup>nd</sup> by Muldrow, all in favor.**