



MINUTES
WAYS & MEANS COMMITTEE
Thursday, April 21, 2022, 5:30PM
Live Link: <https://youtu.be/YYpks9FfPk4>

CALL TO ORDER: By Hon. Hans Pecher, Chair at **5:31 PM**

MEMBERS: Legislators James Basile, Elane Daly, Andy Dennison (Vice Chair), Aileen McNabb-Coleman, Chris Petrus, and Mark Strong

ABSENT: None

OTHERS: Chair of the Legislature David Gould and Legislators Lydia Patti-Ruffini, Heidi Nightengale and Tricia Kerr; Fred Westphal, Brittany Massi, Mary Beth Leeson, Jennifer Indelicato, Benjamin Vitale, Lynn Marinelli, Doug Dello Stritto, Brian Schenck, Eileen O'Connor, Kelly King, Diann Ferris, Gary Duckett, Herb Marshall, Jeanine Wilson, Francis Mitchell and Max Pinchak

MINUTES TO APPROVE: March 17, 2022 Motion by Dennison, 2nd by Strong. All in favor.

APPOINTMENTS:

(PULLED by Chair of Ways- Hans Pecher)

Civil Service Commission

Melody Johnson, 2701 Van Buren Street, Weedsport, NY 13166, Term – 6/1/22 to 5/31/28

PRESENTATION: Aurelius Industrial Park Sewer Upgrade – Herb Marshall, Jeanine Wilson and Francis Mitchell

At length discussion regarding Aurelius Industrial Park Sewer Upgrade project. In sum, Herb Marshall requested \$400,000 from the committee towards the project. The \$400,000 will either not be used or reimbursed to the county if the Cayuga County Industrial Development Agency receives pending grant funding.

Verbal resolution to support the project was discussed, presented and approved upon conclusion of presentation and discussion. See 4-22-WM-6 under RESOLUTIONS.

DEPARTMENT UPDATES FOR COMMITTEE:

- **Jennifer Indelicato (Real Property) –**
 - The GIS Supervisor has updated the Tax Map Online application.
 - Hosted County Assessors Meeting.
 - Administrative work related to the preparation of Tentative Assessment rolls has been ongoing – input of Gas Well production values, Special Franchise values, Telecommunication values, Railroad Ceiling values, and Omitted Tax charges. Collected annual levels of Assessments for all towns from the assessors and applied them to the real property database.
 - Data collection for the 2022 assessment roll completed for Moravia, Niles, and Springport.
 - Completed review and entry of real property exemptions for 3 Towns that the County assesses.
 - Board of Assessment Review (BAR) training notices sent to all BAR members. This year the County is utilizing an online training video prepared by New York State ORPTS, so BAR members can complete training at their convenience.

- **David Dempsey (Treasurer) - No updates**

- **Mary Beth Leeson (Finance) –**
 - The audit of the County is in process. We will be presenting a 2021 performance report at Ways & Means
 - We continue to work with Purchasing, to review issues identified during the claims audit, and provide training to departments as necessary.
 - We continue to work through support issues with MUNIS, in preparation for our upcoming upgrade
 - Thank you to Cortney Haberlau and Pam Landon who have been working to gather data for the actuaries and New York State, as we deal with additional reporting requirements

• **Diann Ferris (Human Resources/Civil Service) –**

YEAR-TO-DATE COMBINED TRANSACTIONS:

County Departments: 1,103
 Total Transactions: 1,674

COUNTY APPLICATIONS:

	<u>2022</u>	<u>2021</u>
Male	54	63
Female	76	45
Non-Binary	1	0
No Response	14	15
White	112	97
Minorities	7	2
Hispanic	1	3
No Response	25	21

TOWN/VLG./SCHOOL DIST. APPLICATIONS:

	<u>2022</u>	<u>2021</u>
Male	8	9
Female	27	25
Non-Binary	0	0
No Response	14	20
White	31	32
Minorities	0	1
Hispanic	0	0
No Response	18	21

EXAM INFORMATION: March 5, 2022

Coding and Billing Specialist and Senior Clerk

Male	0
Female	14
No Response	0
White	13
Minorities	1
No Response	0

- We are currently working with our EAP provider – Corporate Care to offer optional learning sessions for employees;
- We are working with various departments on their recruitment and hiring needs;
- Currently working on several employee and Union issues with Counsel;
- Recruitment for an Operations Officer is continuing;
- We participated in the Sheriff’s Department inhouse recruitment event on April 20th for the upcoming Sheriff Custody Officer exam that is scheduled for June 25th.
- We are participating in a virtual career fair with Jamestown Community College on April 26th.

RESOLUTIONS:

WAYS & MEANS:

- 4-22-WM-1 Authorizing the settlement of the Matter of Cypris, Inc. vs. the Assessor of the Town of Sterling and the Town of Sterling (Index Nos. E2020-0533; E2021-0743) and the execution of a Stipulation of Settlement. **Motion by Dennison, 2nd by Strong. All in favor.**
- 4-22-WM-2 To adopt Local Law No. ___ for the year 2022, A Local Law Authorizing the sale of County Property located at Carmer Rd. RR, Tax Map No. 031.-02-01.0 to Central New York Feeds, Inc. **Motion by Petrus, 2nd by Dennison. All in favor.**
- 4-22-WM-3 Fixing day and notice of a Public Hearing on a Local Law repealing Local Law No. 7 for the year 2017,” A Local Law repealing Local Law No. 1 of 2010 and establishing the Office of County Administrator for Cayuga County. **Motion by Petrus, 2nd by Strong. All in favor except Daly and McNabb-Coleman.**
- 4-22-WM-4 Authorizing the Cayuga County Legislature and the HR Administrator to create and fill a Human Resources Associate position. **Motion to bundle WM-4 and WM-5 by Dennison, 2nd by Petrus. All in favor.**
- 4-22-WM-5 Authorizing the Human Resources Administrator to fill Deputy HR Administrator position in the Human Resources/Civil Service Department
- 4-22-WM-6 **(VERBAL RESOLUTION)** Authorizing the use of county funds to support the Aurelius Industrial Park Sewer Upgrade project. Motion by Basile, 2nd by P

This resolution was presented on the floor during the committee meeting verbally among the seven legislators on the Ways & Means committee.

HEALTH & HUMAN SERVICES: Motion to bundle HH-1, 2, 3, 4, 5, 7, 8, 9 and 10 Dennison, 2nd by McNabb-Coleman. All in favor.

- 4-22-HH-1 Authorizing the Public Health Director to carry out a budget modification in the Health Department budget and enter contract with RMS Strategies Inc.
- 4-22-HH-2 Authorize the Cayuga County Legislature and the Director of Public Health to create and fill a 100 % grant funded Public Health Educator position within the Health Department.
- 4-22-HH-3 **(Amended @ HHS)** Authorizing the Cayuga County Legislature and the Public Health Director to create and fill a Women, Infants and Children Competent Professional Authority position.
- 4-22-HH-4 Authorizing the Public Health Director to carry out a budget modification in the WIC program budget.
- 4-22-HH-5 Authorizing a transfer from the general fund to the Mental Health Department to cover psychiatric care
- 4-22-HH-6 **(AMENDED)** Authorize the Cayuga County Legislature and the Director of Community Services to create and fill the Supervising Coding and Billing Specialist at the Cayuga County Mental Health Department. **Motion to amend HH-6 to add clarifying “Whereas” clause by Basile, 2nd by Daly. Motion to pass HH-6 as amended by Dennison, 2nd by Petrus.**
- 4-22-HH-7 Authorizing the Chair of the Legislature and the Director of Office for the Aging to sign an agreement with Elderchoice for meal service.
- 4-22-HH-8 Authorizing the Chair of the Legislature and the Director of Office for the Aging to sign a contract with Elderchoice under funding from the Alzheimer’s Association of CNY Caregiver Respite Initiative (ALZ-CSI)
- 4-22-HH-9 Authorization to fill one (1) Full-Time Aging Services Assistant position in the Office for the Aging due to a resignation
- 4-22-HH-10 Authorizing the Chair of the Legislature and the Director of Office for the Aging to sign an agreement with iCircle Services of the Finger Lakes, Inc. for meal service through the Cayuga County Office for the Aging Senior Nutrition Program

GOVERNMENT OPERATIONS: Motion to bundle GO-1, 2, 3, 4, 5, 6, 7 and 8 by Dennison, 2nd by Strong. All in favor.

- 4-22-GO-1 Authorizing the Chairman of the Legislature and the Commissioners of the Cayuga County Board of Elections to sign contracts for Poll Worker Grant for the Board of Elections
- 4-22-GO-2 Authorizing the Chairman of the Legislature and the Commissioners of the Cayuga County Board of Elections to sign contracts for SHOEBOX Grant for Board of Elections
- 4-22-GO-3 Amending the Cayuga County Travel Policy, Number 55
- 4-22-GO-4 Pension Reporting Resolution for Elected and Appointed Officials
- 4-22-GO-5 Authorizing the Chair of the Cayuga County Legislature to enter into an agreement with Comsource for the procurement of Network Infrastructure and Consulting Services for Cayuga County
- 4-22-GO-6 Authorizing the Chair of the Cayuga County Legislature to enter into an agreement with Liftoff for the procurement of Microsoft Office 365 Licensing and Guided Deployment Services for Cayuga County
- 4-22-GO-7 Authorizing the Chair of the Cayuga County Legislature to enter into an agreement with Visual Technologies for the installation of audio enhancements for Cayuga County
- 4-22-GO-8 Authorizes Cayuga County Veterans Service Agency to Fill a Full Time Deputy Director

PLANNING: Motion to bundle PL-1, 2, 3 and 4 by Petrus, 2nd by Daly. All in favor.

- 4-22-PL-1 Authorizing the Director of Employment & Training to fill a Workforce Development Program Assistant position in the Employment & Training Department due to vacancy
- 4-22-PL-2 Authorizing signing of vendor contract for Household Hazardous Waste Events
- 4-22-PL-3 Authorizing the Chair of the Legislature to execute certain permissions for the USDA to place European Cherry Fruit Fly Traps in select locations on Cayuga County-owned lands in 2022
- 4-22-PL-4 Authorizing the Chair of the Legislature to execute an agreement between Environmental Design & Research, D.P.C (EDR) and Cayuga County for Professional Engineering Services associated with the Owasco Flats Alternative Entrance Project

PUBLIC WORKS: Motion to bundle PW 1, 2, 3, 4, 5, 6, 8 and 9 by McNabb Coleman, 2nd by Strong. All in favor.

- 4-22-PW-1 Authorizing an agreement with Bergmann Architects Engineers Planners to create plans, designs and specifications for a variety of county projects.
- 4-22-PW-2 Authorizing the Buildings and Grounds Department to hire a part time Building Maintenance to replace a Part-time Building Maintenance Mechanic who resigned
- 4-22-PW-3 Authorizing the implementation and funding of 100% of the costs of Jericho Road over Putnam Brook Bridge Replacement, and accepting reimbursement of Federal-aid and/or state-aid, or Bridge NY Funds. Authorizing establishment of Capital H, authorizing the Chair of the Legislature to execute any and all agreements.
- 4-22-PW-4 Authorization to fill Senior Engineering Technician position in the County Highway Department
- 4-22-PW-5 Authorizing the Highway Superintendent to enter an agreement with Lakeshore Employee Testing Services.
- 4-22-PW-6 Authorizing the Chair of the Legislature and Highway Superintendent to enter into an agreement with towns mowing on county roads
- 4-22-PW-7 **(AMENDED)** Authorize the second modification of the Cato-Brutus Trail Bridge “A” Project (2/3 vote required). **Motion to amend PW-7 by funding the Cato-Brutus Trail Bridge “A” Project through American Rescue Plan Act funds, nullifying the necessary 2/3 vote, by Basile, 2nd by Strong. Motion to pass PW-7 as amended by Petrus, 2nd by Basile.**
- 4-22-PW-8 Authorize the transfer of funds from department expense to equipment trackable
- 4-22-PW-9 Authorizing the suspension of Emerson Park passenger car parking fees for 2022

JUDICIAL & PUBLIC SAFETY: Motion to bundle JP-1, 2, 3, 4, 5, 6, 7 and 8 by Basile, 2nd by Dennison. All in favor.

- 4-22-JP-1 Authorization the Chairperson of the Legislature to sign a one year contract with Upstate Temperature and Control for the maintenance of the HVAC units at the 911 tower sites.
- 4-22-JP-2 Authorizing the Acting District Attorney to fill full-time victim/witness program coordinator vacancy in the District Attorney’s Office
- 4-22-JP-3 Authorizing the Cayuga County Legislature and the Cayuga County District Attorney to create and fill a full-time Confidential Investigator Position in order to comply with the newly implemented Law Enforcement Body Worn Camera Programs within the Sheriff’s Road Patrol Division, Auburn Police Department and the New York State Police
- 4-22-JP-4 Authorization to enter into a contract between the County and National Test Systems, LLC.
- 4-22-JP-5 Authorizing the Sheriff to fill one vacant Detective Lieutenant Position in the criminal investigation’s division of the Cayuga County Sheriff’s Office and any resulting backfill positions
- 4-22-JP-6 Resolution authorizing the Chair of the Cayuga County Legislature and the Cayuga County Sheriff to enter a Memorandum of Understanding for use of the Cayuga County Sheriff’s weapons range by the New York State Department of Environmental Conservation.

- 4-22-JP-7 Authorizing the Sheriff's Office to purchase and equip two (2) new marked patrol vehicles to replace an existing patrol vehicle that has accumulated high mileage and for a new position created
- 4-22-JP-8 Authorizing the Chair of the Cayuga County Legislature and Sheriff of Cayuga County to enter into an agreement with Avenu Enterprise Solutions, LLC to provide software services for pistol permits for the Road Patrol Division of the Sheriff's Office

LEGISLATURE:

- 4-22-LEG-1 Authorizing the Chair of the Legislature to fill a Secretary to the Chairperson position. **Motion by McNabb-Coleman, 2nd by Dennison. All in favor.**

ADJOURNMENT: Motion by Dennison at 6:52 PM to adjourn, 2nd by Daly. All in favor.

If you have a disability and need accommodations, please call the Clerk of the Legislature's Office at 253-1308 at least 48 hours before the scheduled meeting to advise what accommodations will be necessary.