

# CAYUGA COUNTY LEGISLATIVE COMMITTEE MINUTES



## PUBLIC WORKS COMMITTEE

DATE: APRIL 9, 2019, CHAMBERS – TO FOLLOW GOV'T OP'S

### COMMITTEE MEMBERS:

<i>Joseph Bennett</i>	<i>Legislator, District 10, Chair</i>
<i>Joseph DeForest</i>	<i>Legislator, District 8</i>
<i>Andrew Dennison</i>	<i>Legislator, District 2, Vice Chair</i>
<i>Ryan Foley</i>	<i>Legislator, District 15</i>
<i>Timothy Lattimore</i>	<i>Legislator, District 13</i>
<i>Christopher Petrus</i>	<i>Legislator, District 4</i>
<i>Charlie Ripley</i>	<i>Legislator, District 9</i>

**CALL TO ORDER:** By Hon. Joseph Bennett, Chair called the meeting to order at 6:31PM

**OTHERS:** Chairman Tucker Whitman, Legislators Elane Daly, Aileen McNabb-Coleman, Paul Pinckney, County Administrator J. Justin Woods, County Attorney Chris Palermo, Chief Assistant County Attorney Richard Graham, Director of Public Works David Gardner, Deputy Director of Public Works Carl Martel, Buildings and Grounds Superintendent Gary Duckett, Water & Sewer Director Jeanine Wilson, Civil Service Commissioners Todd Delaney and Bruce Sherman, and Deputy Clerk of the Legislature Amanda Morgan

**MINUTES TO APPROVE:** MARCH 12, 2019, Motion by Dennison, 2<sup>nd</sup> by Foley, all in favor.

**APPOINTMENTS & RESOLUTIONS:** Discussed with each committee report

### STAFF:

<i>J. Justin Woods</i>	<i>County Administrator</i>
<i>Sheila Smith</i>	<i>Clerk of the Legislature</i>
<i>Amanda Morgan</i>	<i>Deputy Clerk of the Legislature</i>

### REPORTING DEPARTMENTS:

- Cayuga County Water & Sewer Jeanine Wilson, Director
- Cayuga County DPW – Buildings & Grounds | Parks & Recreation | Highway | Weights & Measures

## CAYUGA COUNTY WATER & SEWER

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JEANINE WILSON, DIRECTOR

### ROUTINE RESOLUTIONS

- None

### RESOLUTIONS WITH BACKGROUND

- None

### APPOINTMENTS

- None

### POLICY MATTERS FOR COMMITTEE

None

Cayuga County Water and Sewer Authority  
PUBLIC WORKS COMMITTEE  
April 9, 2019

**WATER/SEWER UPDATES:**

- Seasonal cleanup will be ongoing through May 2019.
- Annual Water Quality Report prepared and sent to all customers of this agency as mandated.
- Ongoing water quality testing and sampling throughout districts.
- Collaboration with the NYS Thruway Authority to reconnect their infrastructure with the new water main on Route 31, Mentz/Montezuma.
- Springport sewer district preventative maintenance is underway. Flushing of the low pressure lines is necessary to prevent blockage and stagnation from seasonal vacancies throughout the districts.
- Contract executed with the Village of Union Springs to provide services throughout. Insertion valves and hydrants will be installed.

**County Sewer District 2**

- Preventative maintenance – testing and daily operations standard throughout cold weather season. Mild weather provided time to jet/flush a portion of the district's sewer lines. Annual cleansing helps prevent negative issues.
- Collaboration with Village of Fair Haven to install manhole risers on Fancher Avenue Spring 2019.
- Ongoing collaboration with town assessor, village code enforcement and county real property staff.
- Preparation for spring opening of Fair Haven - NY State Park - and seasonal use homes/cottages and parks.

**Master Regional Plan and Report**

- The Master Plan has been approved by the Water and Sewer Authority. Meetings with municipalities are continuing to schedule the processes necessary to achieve the purpose of the plan.

**Miscellaneous:**

- Meetings and discussions continue to set a roadmap to provide safe, secure water and sewer services to benefit various areas of the county. Assistance from the County Legislature continues to be a necessary part of this process.
- CCWSA has opportunities for growing our agency's service area; therefore, we are continuing to search for a more efficient office environment, preferably with a building for operations. If anyone has suggestions please contact the director to discuss.
- The FY18 Financial Report was approved in February and delivered to the County Treasurers Office as required for its AUD.
- Public Authority Accountability Act reporting completed.
- Board of Director's meetings held 3<sup>rd</sup> Wed. each month in Hotaling Conference Rm., County House Rd.

**CCWSA Mission Statement -- *The Authority is a governmental agency constituting a public benefit corporation. Its purpose is to serve the people of the County.  
The Authority ensures the health and welfare of the County  
by providing and protecting the water and waste water services to the County District.***

## CAYUGA COUNTY DEPARTMENT OF PUBLIC WORKS

DAVID GARDNER, DIRECTOR OF PUBLIC WORKS

### ROUTINE RESOLUTIONS

- 4-19-PW-1 Authorization for Director of Public Works to fill an Auto Mechanic Diesel position within the Highway Division. **Motion by Foley, 2<sup>nd</sup> by Dennison, all in favor.**
- 4-19-PW-2 Authorizing an agreement with Auburn YMCA-WEIU allowing for the operation of Auburn Little League at Emerson Park. **Motion by Ripley, 2<sup>nd</sup> by DeForest, all in favor.**

### RESOLUTIONS WITH BACKGROUND

- None

### APPOINTMENTS

- None

### POLICY MATTERS FOR COMMITTEE

None

Discussion:

Gardner gives update on highway building and the work they are doing in there to fix the space up.

Woods says he did asks Gardner to get some numbers on asbestos as far as the flooring. He said they went to take up some old carpet it was going to pull up asbestos tiles, so they had to stop. He says he figured while we are in there and it's empty to at least get an assessment to fix it before putting everyone back in. Gardner says they has the building inspected for asbestos and it was found in the ceiling and floors. He says the options are laying new carpet on top of the old or a floating floor, which are things that can be done internally. He says to have the asbestos removed will cost around \$20,000- \$30,000.

DeForest says he understands the idea of short term, but at some point we have to dispose of the building by selling or destroying it. He asks if the \$20,000- \$30,000 estimate was to remove the asbestos from the ceiling and the floors. Woods says the estimate that Gardner just gave was a back of the envelope estimate and we do not have the survey.

Lattimore says thinks the asbestos needs to come out. Dennison says we are also supposed to have a capital plan to look at all of our buildings. He says they need a list and order of what buildings and where the money is going to come from. Foley agrees that we need to have plan for these things before ripping stuff out of places. He says that there could be 5 other higher priority buildings that need it done.

Woods says they are getting ready to kick off a capital planning program. He says with the plan and process there will be some information going into this budget year, but it will take a couple years to develop a full inventory of all of our assets and our needs. He says we can start assessing and prioritizing, but we also have to maintain and do business.

## LEGISLATURE

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### RESOLUTIONS:

- 4-19-LEG-1 Authorizing the County Administrator to fill New Purchasing Director Position. **Motion by DeForest, 2<sup>nd</sup> by Foley.**

#### Discussion:

Foley says in Woods shared services plan for 2018 he had a joint purchase of materials, parts, and services plan in there. It says that there is a projected 2019 savings of \$200,000 and a 202 savings of \$300,000 and the purchasing director would be a part of that plan. Woods says he was looking at savings such as salt bids and they would not just necessarily be our savings. He says with the shared services plan if the local towns, the city, and others opted to go in on the bid with us that would be the cumulative potential savings if everybody does that. He says under the shared services plan any savings that are materialized in the first year of the plan get matched by the state. He says those were ballpark estimates of what might be achievable. He says he does not know how Marinelli calculated the numbers in the plan, but he could get more information if the legislature would like. He says that was not specific to the position although the position would play a role in doing those. Foley says we are being asked to create a position because it will lead to an additional savings as part of a plan, but at best we have a ballpark estimate of potential savings.

Bennett says according to the county procurement policy it says the administrator is in charge of all the purchasing and oversees it all. He asks why we need another position if it's in the County Administrators title already. Woods says he oversees purchasing, but he is not doing the purchasing himself. He says just like he is the budget officer, but he has a budget director that works under him.

**Motion on LEG-1 defeated; Noes – Ripley, Bennett, Dennison; Ayes – Foley, Petrus, and DeForest.**

**Motion by Foley to adjourn at 7:38PM, 2<sup>nd</sup> by Ripley, all in favor.**