

CCWSA BOARD MEETING  
**MINUTES – March 22, 2023 at 3:30 pm**  
7413 County House Road, Auburn, NY

**Board of Directors**

David Schenck, Chair    Brian Dahl, Vice Chair-3:32PM    Christie Waters, Treas.    Herbert Marshall  
Andrew Rindfleisch    Robert Shea    Donald Slocum

**Administration & Advisors & Misc.**

K. Rindfleisch, Dir; Jennifer Schenck, Deputy Director; S. Phillips Admin. Assistant; P. Schoonmaker, Sr. Clerk; Riccardo Galbato, Attorney; Doug Selby, Advisor; Mark Colopy, Financial Adv. (remote)  
Tim Carpenter, MRB Engineering; (remote); Jay Sawyer, Contractor CSD2; Patrick Jordan, Auditor w/Insero.

**Approval of agenda-** A motion was made by Herbert Marshall to approve the agenda. Donald Slocum 2<sup>nd</sup> the motion. The motion was unanimously approved and carried.

**Approval of minutes-February 15, 2023 and March 1, 2023-** A motion was made by Donald Slocum to approve the minutes from February 15, 2023 and March 1, 2023. Andrew Rindfleisch 2<sup>nd</sup> the motion. The motion was unanimously approved and carried.

**Financial-** Christie Waters (Treasurer)

**A motion was made by Christie Waters to pay the bills including one addition of \$2740.00 from Mark Colopy. Andrew Rindfleisch 2<sup>nd</sup> the motion. The Motion was unanimously approved and carried.**

**A motion was made by Christie Waters to approve the reconciliations of checking accounts for February 28, 2023 and first quarter. Andrew Rindfleisch 2<sup>nd</sup> the motion. The motion was unanimously approved and carried.**

**Audit FY22-** Patrick Jordan stated that Insero is comfortable with this main report that is to satisfy the commitment with the public authority submission that is due on the 31st. No difficulty performing our audit. There were no problems, we were able to access everything needed.

**A motion was made by Herbert Marshall to approve the FY22 Finance Report as presented. Donald Slocum 2<sup>nd</sup> the motion. The motion was unanimously approved and carried.**

**Director's report** (Dir-Karl Rindfleisch, Dep Dir-Jennifer Schenck)

Karl Rindfleisch- We have updated the water and sewer rates so they will be right on time. We have submitted a bill for ARPA funds to Cayuga County for \$36,000. One opportunity we have is the Great Northern Border Committee, and they have a grant that is just starting to come out. I would like to have Mark Colopy take control of that and have us apply for it. This would be for the IDA line to the milk plant.

**A motion was made by Herbert Marshall to approve Mark Colopy move forward with starting the process for the Great Northern Border Committee grant for the IDA/Milk plant line. Andrew Rindfleisch 2<sup>nd</sup> the motion. The motion was unanimously approved and carried.**

**Genesee Street project-**

Karl Rindfleisch- I would like to have Rick Galbato get the bid specifications ready and start bidding the pipe from the hot box to Experimental Road.

Karl Rindfleisch- We have had some discussions with the Town of Mentz. They are looking to expand their water districts. It will probably be next year's work at this point. We have also been in contact with the Town of Sterling. We are putting together a contract for the operations and maintenance of the Town of Sterling water system. Jen Schenck and I had a meeting with BOCES about the easement and it went very well. They are going to have their engineer give us a quote on what it will take for the easement, we are currently waiting for that quote.

Mark Colopy- We have found out that the Water Authority is not eligible for economic development through RD called RD1 mode initiative. The way the Authority is enabled under the county and state legislation makes us ineligible. We went forward to work with USDA to look at possible funding for Genesee St. and Cayuga Lake Protection Plan projects. USDA is interested in receiving applications for these projects and the Authority is eligible for these grants. We talked about PPG program and something to think about for the future. It is a program that provides grant funding for 75% up to \$30,000 for preliminary engineering work and planning. We looked at the scope of the project and environmental review for the Town of Throop and nothing has changed that any of the paperwork had to be repeated. We prepared the final draft to go into the environmental notice bulletin for the DEC publication.

**Genesee Street project-**

Tim Carpenter- The water line up to Experimental Rd is at DOH for approval. The flushing designs are also at DOH for approval.

**Cayuga Lake Protection Plan (Honoco Rd)-**

Tim Carpenter- I have the SEQRA package ready to go but I have not distributed it yet because it needs to have all funding opportunities listed, I will get with Mark Colopy and make sure that everything matches.

**County Infrastructure Report/ Master Plan-** (Tim Carpenter, MRB; Mark Colopy, FA)

Tim Carpenter- There has been no further action at this time.

Short discussion on the easement to the milk plant and how to move forward with funding for the Regional Master Plan.

**Finance/Project Mgmt. Committee Report** (Herbert Marshall, Chair)

Herbert Marshall- The IDA put the sewer line to bid for April 7<sup>th</sup>, 2023 and I think it would be good for Karl Rindfleisch to be there for that.

**Legal-** Attorney Riccardo Galbato, Galbato Law Firm- Updates

I will work with Tim Carpenter, and we will work on the bid specs for the bidding of the pipe. Everything else has been discussed.

**Personnel Committee Report-**

Nothing discussed.

**New Business/Old Business Updates**

Discussed above.

**A motion was made by Andrew Rindfleisch to adjourn the meeting into executive session for personnel matters. Donald Slocum 2<sup>nd</sup> the motion. The motion was unanimously approved and carried.**

**Next Meeting- April 5, 2023, at 1:00 pm, 7413 County House Road**

Respectfully Submitted:

Susan Phillips, Administrative Assistant/Secretary