

CAYUGA COUNTY LEGISLATIVE COMMITTEE MINUTES



WAYS & MEANS COMMITTEE

DATE: MARCH 19, 2019, CHAMBERS – 5:30PM

COMMITTEE MEMBERS:

<i>Patrick Mahunik</i>	<i>Legislator, District 12, Chair</i>
<i>Joseph Bennett</i>	<i>Legislator, District 10, Vice-Chair</i>
<i>Elane Daly</i>	<i>Legislator, District 11</i>
<i>Joseph DeForest</i>	<i>Legislator, District 8</i>
<i>Ryan Foley</i>	<i>Legislator, District 15</i>
<i>Christopher Petrus</i>	<i>Legislator, District 4</i>
<i>Paul Pinckney</i>	<i>Legislator, District 5</i>

CALL TO ORDER: By Hon. Patrick Mahunik, Chair called meeting to order at 5:30 PM

EXCUSED: Paul Pinckney and Ryan Foley

OTHERS: Chair Tucker Whitman, Legislators Charlie Ripley, Aileen McNabb-Coleman, County Attorney Chris Palermo, County Administrator Justin Woods, Sheriff Brian Schenck, Treasurer Jim Orman, Human Resources Director Michael Russell, Planning Director Steve Lynch, Real Property Director Kelly Anderson, Health Department Director Kathleen Cuddy, Mental Health Director Ray Bizzari, IT Senior Technician Bryan Lamb, Citizen Reporter Ryan Franklin and Benefits/Tax Collector Associate Kristy Capone.

MINUTES TO APPROVE: FEBRUARY 19, 2019, Motion by Petrus, 2nd by DeForest, all in favor.

APPOINTMENTS & RESOLUTIONS: Discussed with each committee report

CAYUGA COUNTY TREASURER'S OFFICE

JAMES H. ORMAN, CAYUGA COUNTY TREASURER

ROUTINE RESOLUTIONS

- 3-19-WM-1 Resolution to appoint Deputy Treasurer and abolish temporary position of Acting Deputy Treasurer . **Motion by Bennett, 2nd by DeForest, all in favor.**

RESOLUTIONS WITH BACKGROUND

- None

APPOINTMENTS

- None

POLICY MATTERS FOR COMMITTEE

- A. The tax collector for the Town of Springport experienced a family matter and was unable to collect the taxes on the last day of February. Jennie Indelicato travelled to the town office and collected taxes so that taxpayers did not experience any penalties. This effort was well above her job responsibilities here in the office.
- B. Cortney Haberlau (Payroll and Health Insurance Benefits) sent out reminders on Medicare benefits to all retirees. This was completely voluntary on her part. It resulted in several obtaining benefits they were unaware of. They were very appreciative of her efforts. This is indicative of her dedication to her duties and retirees.

Discussion:

Orman says what you have in front of you is an expression of gratitude from a retiree that wrote a note about Cortney Haberlau who took it upon herself to send out Medicare reminders of benefits to all the retirees. He says this was completely volunteer on her part to do this and the response was very appreciative. (see memo attached).

Orman says the tax collector from Springport experienced a family matter and was unable to collect the taxes on the last day of the month in February. He says Jenny Indelicato volunteered to go over there and collect the taxes that day so no penalty or inters was occurred by any taxpayers. He says, you may recall a few years ago, Jenny acted as the tax collector when they ran into a situation with their tax collector so she was familiar there and was happy to lend her services.

CORTNEY,

I WAS GOING TO DROP THIS DOCUMENT OFF IN PERSON SO I COULD THANK YOU BUT THEN THOUGHT THAT A BRIEF CONFIDENTIAL NOTE MIGHT BE A BETTER IDEA.

JUST WANT TO REALLY THANK YOU AND LET YOU KNOW HOW MUCH YOU ARE APPRECIATED.

THE COUNTY IS VERY FORTUNATE AND WE ARE LUCKY TO HAVE YOU THERE.

DON'T KNOW WHAT THEY WILL DO IF YOU EVER DECIDE TO RETIRE.

THANKS AGAIN.

HAVE A HAPPY NEW YEAR.

SINCERELY,

Joe Edin

P.S. AM STARTING TO GET OLDER, SO IF YOU SEE ME OUT IN PUBLIC SOMEWHERE AND I FAIL TO RECOGNIZE YOU, COME UP AND HIT ME.

CAYUGA COUNTY REAL PROPERTY TAX SERVICES

KELLY ANDERSON, DIRECTOR

ROUTINE RESOLUTIONS:

- 3-19-WM-2 Authorize fill of Supervising GIS Specialist position (01819) in the Office of Real Property Tax Services. **Motion by DeForest, 2nd by Bennett, all in favor.**
- 3-19-WM-3 Authorizing the Upgrade and Renewal of Image Mate Online and Purchase of Outpost Anywhere Software. **Motion by Bennett, 2nd by DeForest, all in favor.**
-

POLICY MATTERS FOR COMMITTEE:

- Foreclosure and auction process is underway. All requests to purchase property outside of the auction are to be directed to Real Property.
- Re-appointment of Real Property Director. I will be bringing a resolution forward in April requesting reappointment as Director of Real Property Tax Services for a term ending 9/30/2025.

Discussion:

Anderson says just wanted to put it on the Legislature's radar that some of people have terms coming up as Legislative appointments and her term will be ending on 9/30/19. She says the reason why she is bringing this up now is the software program that Real Property are a pilot for had a meeting last month and they announced that the project is going to be pushed back anywhere from eighteen to twenty-four months. She says we are a critical part of this project and the folks in Albany would really like to know if the team that they have in place right now is going to continue to be in place for the duration of this project. Anderson says they reminded us that there is nothing that prevents us from being reappointed early as long as the elected officials are the same body that will be place in September. Woods says thinks the Legislature has made clear what the process is with Local Law 7-17, which says that the Administrator recommends all department heads to the Legislature. He says we have not had a conversation with the Legislature about whether we want to bring those appointments back up for reconsideration or if we want to advertise for those positions. Woods thinks this is a conversation that Anderson and he should have and he knows in the past it has been done both ways, but as far as the process, the local law is clear that the County Administrator recommends all department heads to the Legislature. Anderson says she is fine with that, but the only concerns is that whether our local law conflicts with the state law. She says the state law clearly says that Real Property Directors are appointments of the Legislature and not the Administrator. Petrus says he would just ask if it is the will of the body could we direct the County Attorney to address that issue and report back to the Legislature. Daly thought at the Leadership meeting that it was brought up that we would be getting a list of positions that will be up for reappointment. Whitman says he has not received that list yet of department heads. Petrus would like to have it clarified if the Director of Real Property is a Legislative appointment or what it is. Palermo says he can answer part of that and says it is a Legislative appointment and there is only one authority that gets to appoint and that is this board. He says you do have a local law that says that the administrator brings the recommendations and it is kind of vague when you start the process. Whitman says this may be a topic that Government Operations to tackle and set a policy. Petrus brings up the point that Local Law 7 seems very vague and does not seem to accomplish what the intent of the law was at the time, but it was a good start. DeForest says being the Chair of Government Operations he would like to see this be a discussion for the leadership team and then they send their recommendations to Government Operations. Woods thinks that this is consistent with the existing local law, which is for him to make policy recommendations to the Legislature and for them to consider them. He says he can work with the leadership team on a draft policy along with the County Attorney and then they can bring it to Government Operations for consideration.

CAYUGA COUNTY HUMAN RESOURCES

MICHAEL T. RUSSELL, CAYUGA COUNTY HUMAN RESOURCES ADMINISTRATOR

ROUTINE RESOLUTIONS:

- 3-19-WM-4 Authorizing the Cayuga County Civil Service Commission to hire an Interim Human Resources Administrator. **Motion by Petrus, 2nd by DeForest, all in favor.**

Discussion:

RESOLUTIONS WITH BACKGROUND:

- None

APPOINTMENTS

- None

POLICY MATTERS FOR COMMITTEE:

None

REGULAR MONTHLY RESOLUTIONS:

Motion by DeForest, 2nd by Daly, all in favor.

- 1A. Authorizing the County Treasurer to Pay February 9 through February 22, 2019 Audit of Claims
- 1B. Authorizing the County Treasurer to Pay February 23 through March 8, 2019 Audit if Claims

COMMITTEE RESOLUTIONS:

HEALTH & HUMAN SERVICES:

- 3-19-HH-1 Amending the Mental Health 2019 Budget to adjust State Aid funding for contract agencies. **Motion by DeForest, 2nd by Bennett, all in favor except Petrus abstains.**

Motion by Petrus to bundle HH-2-HH-16, 2nd by Bennett, all in favor.

- 3-19-HH-2 Authorize the filling of a vacant Grant Assistant position at the Cayuga County Mental Health Center due to resignation
- 3-19-HH-3 Authorize the Chair of the Cayuga County Legislature and the Director of Community Services to enter into two contracts for Mental Health Counseling
- 3-19-HH-4 Authorize the filling of one vacant part-time Mental Health Therapy Aide position at the Cayuga County Mental Health Center due to a resignation
- 3-19-HH-5 Authorizing the Public Health Director to purchase vehicle for Health Department
- 3-19-HH-6 **(Amended @ HHS)** Authorizing the Chairman of the Legislature and the Public Health Director to enter into a contract with outside attorneys to assist with legal issues.
- 3-19-HH-7 Authorizing the Public Health Director to fill a vacant Health Programs Coordinator position
- 3-19-HH-8 Authorizing the Chairman of the County Legislature and the Public Health Director to fill a WIC Assistant position within the Health Department
- 3-19-HH-9 Amending resolution 312-18 that authorized the contract between the Cayuga County Health Department and Consensus Building Institute, Inc.
- 3-19-HH-10 Authorizing the Public Health Director to accept a one-time payment of \$40,000 from New York State in relation to Article 6 State Aid Year 6 Performance Incentive Program activities completed by the Health Department.
- 3-19-HH-11 Authorizing and directing the Cayuga County Administrator and the Director of the Office for the Aging to sign annual contracts with various subcontractors
- 3-19-HH-12 Authorizing the County Administrator and the Director of the Office for the Aging to sign agreement for Registered Dietician Services
- 3-19-HH-13 Authorizing the Cayuga County Administrator and the Director of the Cayuga County Office for the Aging to sign the contract for service to produce the quarterly Senior News & Views newsletter

- 3-19-HH-14 Authorizing the Cayuga Administrator and the Director of the Office for the Aging to fill a vacant Aging Services Specialist position resulting from a promotion.
- 3-19-HH-15 To authorize the Cayuga County Administrator and the Director of the Office for the Aging to accept additional funding from Alzheimer’s Association for Caregiver Support Initiative and from the NYS Office for the Aging under Title III-E of the Older Americans Act for NY Elder Caregivers Support Program and amend the Office for the Aging 2019 budget.
- 3-19-HH-16 **(Added 3/15/19)** Authorizing the Director of Community Services to fill a Sr. Caseworker vacancy in Child Protective Services Unit

End bundle

GOVERNMENT OPERATIONS:

Motion by Bennet to bundle GO-1 – GO-6, 2nd by Petrus, all in favor.

- 3-19-GO-1 Authorizing an amendment to the Municipal Cooperation Agreement with the City of Auburn, Cayuga County Soil & Water Conservation District and the Cayuga County Community College.
- 3-19-GO-2 Authorizing the Treasurer to Transfer Funds within the County Attorney's Budget.
- 3-19-GO-3 Authorizing the Chairman of the Legislature and the Commissioners of the Cayuga County Board of Elections to sign contracts for HAVA Grant for the Board of Elections
- 3-19-GO-4 Authorizing the Chairman of the Legislature and the Commissioners of the Cayuga County Board of Elections to sign contracts for Shoebox Grants for the Board of Elections
- 3-19-GO-5 Resolution urging New York State to fund the purchase of electronic poll books for County Boards of Elections
- 3-19-GO-6 Resolution urging New York State to fund all costs associated with new state-enacted voting reforms implemented at the county level.

End bundle

PLANNING:

- 3-19-PL-1 Authorizing the County Administrator and the Director of Planning to execute an extension to the memorandum of agreement between Cayuga County and the Village of Fair Haven for the Cayuga County Department of Planning to prepare Zoning Law Amendments for the Village of Fair Haven. **Motion by DeForest, 2nd by Daly, all in favor.**

PUBLIC WORKS:

Motion by DeForest to bundle PW-1 – PW- 8. 2nd by Petrus, all in favor.

- 3-19-PW-1 Authorize the establishment of Capital “H” Project 19-01 (“Little Salmon Creek Bridge Replacement”) to permit the repair and replacement of a bridge in the town of Venice, authorizing the transfer of funds, and authorizing the Chair of the Legislature and the Highway Superintendent to execute any and all agreements.
- 3-19-PW-2 Authorize the establishment of Capital “H” Project 19-02 (“Yawger Creek Bridge Replacement”) to permit the repair and replacement of a bridge in the Town of Fleming, authorizing the transfer of funds, and authorizing the Chair of the Legislature and the Highway Superintendent to execute an and all agreements.
- 3-19-PW-3 Authorization to approve the 2019 Paving List
- 3-19-PW-4 Authorizing the Chairman of the Legislature and the Director of Public Works to enter into an agreement for mowing with Towns of Cayuga County.
- 3-19-PW-5 **(Amended @ Public Works)** Authorization the hire of up to 10 seasonal laborers.
- 3-19-PW-6 Authorization to approve the 2019 Surface Treatment List
- 3-19-PW-7 Authorization to hire one temporary engineer technician intern.
- 3-19-PW-8 Authorization to enter into a Service Agreement with LINSTAR for Security Equipment including printers, cameras, controllers, card readers and other related equipment

End bundle

JUDICIAL & PUBLIC SAFETY:

Motion by Bennett to bundle JP 1 – JP-4, 2nd by DeForest, all in favor.

- 3-19-JP-1 Authorizing the Chairman of the Cayuga County Legislature and the Administrator of the Cayuga County Assigned Counsel Program to accept a New York State Office of Indigent Legal Services Grant to enhance the provision of legal services to indigent defendants in accordance with Hurrell-Harring V. State of New York
- 3-19-JP-2 Authorizing the County Administrator to transfer surplus equipment
- 3-19-JP-3 Authorizing the Sheriff and Chairman of the Cayuga County Legislature to sign a contract with New York State to provide medications as prescribed for inmates incarcerated at the Cayuga County Jail
- 3-19-JP-4 **(Added 3/15/19)** Authorization to fill a vacant position of Coroner’s Investigator and backfill the position of Temporary Coroner’s Investigator

End bundle

LEGISLATURE:

- 3-19-LEG-1 Resolution Opposing Driver's License access and privacy act concerning undocumented individuals. **Motion by Bennett, 2nd by DeForest, all in favor except DeForest and Daly opposed..**
- 3-19-LEG-2 **(Revised 3/14/19)** Authorizing the elimination of individual departmental Corporate Compliance Plans and adoption of a single County-Wide Corporate Compliance Plan. **Motion by DeForest, 2nd by Bennett, all in favor.**
- 3-19-LEG-3 Requesting Amazon to consider White Pine Commerce Park located in Onondaga County, New York for the new Amazon Headquarters. **Motion by Petrus, 2nd by Bennett, all in favor.**
- 3-19-LEG-4 Resolution Opposing Reproductive Health Act. **Motion by Bennett, 2nd by Petrus, all in favor except Mahunik, Daly and DeForest opposed.**

Motion to adjourn by DeForest at 6:15 PM, 2nd by Bennett, all in favor.