



MINUTES
EMERGENCY LEGISLATURE MEETING
CAYUGA COUNTY LEGISLATURE
Monday, March 16, 2020 at 6:00PM in Chambers

CALL TO ORDER: Hon. Aileen McNabb-Coleman, Chair called the meeting to order at 6:00PM

ROLL CALL: Sheila Smith, Clerk of the Legislature all legislators present except Petrus

EXCUSED: Chris Petrus

PLEDGE OF ALLEGIANCE:

MOMENT OF PRAYER:

TOPIC OF DISCUSSION: COVID-19

Emergency Management Office update: Director Amy Russett, to touch on somethings that are currently in the works, the Emergency Management Department is working very closely with the Health Department, we are what you could say "a support arm" for Kathleen and her Department. The EMO is daily entering tickets for NY Response which is a software that communicates between counties and the state of New York Office of Emergency Management. The things that we are requesting are: PPE items, goggles, masks, surgical masks, 95 masks, gloves, surgical gowns, disinfectant wipes, hand sanitizer, anything that the Health care system the First Responders would need to protect themselves, so those are daily tickets go through my office, we are requesting for our; EMS groups, Fire and Rescue, the Hospital, other Health Care Facilities. At this time Kathleen has one person in her office assigned to take incoming calls for Health Care Facilities that need these items, trying to create a lot of structure and funneling of information. Anything a First Responder needs, whether its Fire and Rescue, EMS, I have the hospital contacting me directly, it's funneling into my office. Everything gets entered on a daily basis and we did get a pallet of hand sanitizer today, there is a 192 gallon jugs with hand pumps that they sent us. We are not receiving everything initially that we ordered, they are sending what they can in the stock pile. We have the hand sanitizer in house and have already started to distribute it internally, amongst our departments, Highway Departments, Volunteer Fire Departments, Local Law Enforcement and paid Fire Department in the city, not just internal, but is getting out into the community too. I will continue to order that so we always some in stock, I think it helps people feel more comfortable to have it, those are some of things right now that we are ordering. The Emergency Management Office has suspended their EMT classes for four weeks that is the direction we received from our medical director. I just received an e-mail before this meeting, that state fire training has been postponed and more information to follow. We are in constant communication with our New York coordinator, he is calling me multiple times a day with updates, asking me if we need assistance. The Emergency Management Office and I know the Health Department is in the process of putting together frequently asked questions, so we can post those out to the community so that if anyone has any questions, just another piece of information that they can access to help answer any questions they may have. We have reached out to our Mayors and Town Supervisor's in regards to having a meeting with them tomorrow to keep them informed. Aileen, myself and Kathleen met today about opening our EOC on a small scale, with the objective of enhancing communication efforts. I think at this point the COVID-19 has a slow burn to it so communication is the number one thing people are looking for; what's going on, what's the next thing that is going to close, so to open the EOC on a small scale and we don't have a set times during that day that it will be open, we will finalize all that. It's just one focalized location in the building where all the key players can come together and discuss what they want communicated, how we are going to disseminate the information, it just keeps a better structure. We are going to opening that up and that will be a place where not everybody will be allowed in, only the key players. It is going to be a calm collective place for us to talk and communicate and disseminate the information, so that is in the works. The goal is to get together with all our communication, because is flowing at the same time, and have a daily situational report that comes out of that, here is where we are at this point today and have that on a daily basis, so everybody knows where we are at every single day. At this point that is what I have to share with everyone, it's ever changing and we are doing the best we can to catch all the information as it comes down from New York State and get it out to all of the key players and the goal is, as much as possible keep everyone calm and understand that for now we are catching everything we can and we are trying to make sure our first responders and our health care facilities have what they need to be protected. Legislator Lattimore asked the hand sanitizer is brought to us by the prison, Amy Russett, responds yes. Is that a chargeable item or is that a gift from the Governor. Amy Russett it's a gift, Legislator

Lattimore, are we going to need more beds, have we talked to the National Guard and I was thinking of our old Nursing Home have we thought about if we need bed and could we utilize those? Amy I have not been a part of those discussions, so I'm not sure. Kathleen Cuddy, there are not any beds in the Nursing Home, but it would be an area we would want to consider. Legislator Daly, you would still have to have staff there to be able to serve patients. Kathleen Cuddy, we are in contact, more than once a day with our Hospital partners and it's a real concern, what if there is a surge and I expect we will see more information on this. Amy Russett, we have received communication from NYS saying to track all of our expenses in regards to COVID-19. We have sent a spreadsheet out to all Department Heads if you purchase hand sanitizer, wipes, overtime due to COVID-19, track every single thing. Legislator Nightengale, when you are putting in the supple tickets for first responders and we await those, what is your sense about our current ability to keep first responders safe, Amy Russett, I feel they have what they need right now, but we want to make sure they have extra just in case we have a surge. We are looking at what we have in stock, what the Health Department has, none of us was completed stocked, but as of right now they have everything they need, they are just be proactive. Legislator Kerr is there a time frame for opening the EOC and that would help facilitate a coordinated approach to communication and is there going to be point person for communication, a hot line for the public to call to get information about the recourses that are available, about the county programs that we operate, how we will be operating differently or is it going to be left to each individual department to get those messages out. The EOC can be up and running within minutes, it's just having the key players. The goal is to have the goal is to open it tomorrow at some point and we do have a key contact that we want to funnel information through and I would like to have all departments funneled through one contact, Kathleen already has that set up in her department. We will be in close contact with Bryan Lamb in setting up any additional phone lines that we feel are necessary, so we can keep up with the various questions that are coming in. Some of the questions are health related, some are coming in to my office; how do I order something, or what do you think I should order, those kind of questions, as far as PPE goes, so the questions are very broad at this point. They are very many different topic and general questions that is why we think it is important to funnel everything, so I would like to see one line coming into the EOC and then as the calls come in we can monitor them and put them in the right place. Kerr, the questions that come in, they will be fielded and categorized, will they put the FAQ's out there for the public; "how do you get help", Russett, yes that's a great idea and we could have someone in the EOC preparing FAQ's and get them typed up so we can get them posted. Foley, are those numbers for your department, Kathleen's department publicized, advertised, so that there is a wide range of people that know they are available, Russett, not yet, but that is the goal. Aileen, just to be clear the State is not advocated to open the EOC, Amy is thinking it is a good idea to get it up and running, a soft opening, because we are imagining that at some point it will be in full swing, but right now we are just focusing on communications and just doing a good job with that so I think were being proactive right now by getting it open. Amy, I had discussions with NYS yesterday, and no other counties are really opening their EOC's, because it's such a slow burn, the buildings aren't burning down, so at this point it's information dissemination. I think it would be critical to soft open the EOC at this point to funnel all of this information and so we can have a clear form of communication out. Legislator Daly, the hot line, will this be a maned hot line, will people be able to leave questions and people will call back, how do you envision that, Kathleen, on the Health Department side we already had a number established, our flu hot line and for that you would typically just leave a message. What we envision and we will be ironing out the final details tomorrow, using that same hot line number, getting the word out and during certain working hours it will be staffed by a live body with some FAQ's to potential answer the question or take a message and we are logging the types of calls we get in so that we can share them. While the person is still on the line we have nursing staff available and they can answer a lot of the questions and our educators are responding to a lot of them also, I would say 60/40, 60% clinical stuff; I was in the airport and I just traveled here, but because I was in the airport do I need to be worried, we will have a nurse walk you through that. Chris Palermo states the folks on the phone can't hear Kathleen. So our intention is to use our hot line number, have a human being answer that call line during typical working hours and assuming things start to ramp up as far as community concern, and we would anticipate a surge of community concern if we were to get a positive case, then we would extend those hours somewhat. The calls would either be answered by the person answering the phone or be deferred to one of our nursing or educator staff to respond to those questions at that time, during the day. After hours currently we have a 24/7 call line and we really are trying to keep that main line open for our health care providers, we don't want the calls that can be directed to the hot line coming in there, but none the less, it's our main line so it's always answered or rolls over to an answering service, which has a first screen out that says; can this wait until the next business day you can leave a message, if it cannot please stay on the line and an operator responds to it and what we have done currently is we assign one person to take all the calls. The person right now is our educators, they are vetting the calls, either responding directly themselves or giving them to a nurse, so it gives the nurses a bit of a break too. Daly are you getting a ton of calls already, Cuddy yes, it's a lot more than typical for after hours and the phone is constantly ringing during the day with 90% of the calls to COVID-19. Lattimore, we've had other flu epidemics before, isn't there a manual on the shelf that we take off and open up, it seems like we start over again with this protocol. We should have that in position, but first of all I think the Sheriff's Office used to have a mobile unit and there is a lot of FEMA trailers, do we know what's in them, what equipment that might be available to us today. Cuddy I will answer yes we have a book and yes we are using it for the Pandemic Flu Plan, yes were are using that and I will also state that the vast majority of response for the Pandemic Flu Plan, which is what

we use this under, is communication related, but then it's treatment related, but we don't have a treatment for this disease right now so that is why we are reiterating so frequently the non-pharmaceutical intervention. There is no medicine that you can give other than to treat their symptoms, so we really encourage the social distancing. We do have a public health trailer so that if we need to do something mobile in a trailer we do have that. Lattimore, I know Travis Poole was down there today, it's nice to have those people are pretty well trained. Russett, the FEMA trailer, I don't know anything about a FEMA trailer. Lattimore, there is a lot of them, it's not just one. Russett, we have county trailers, a lot of that is tech rescue, high angle rope rescue equipment, it's collapse equipment, it's more technical, it's not really health care driven, we do have some masks and some gloves that are in there and some Tyvek suits, but we are not stock piled with that kind of health care equipment, it's more of the technical, rescue types of equipment. Foley, sounds like you can call Kathleen's hot line with clinical questions related to COVID-19, what hot line can they call if they no longer have any milk, can't find it at the store, not necessarily a clinical question but certainly can present an emergency to them at least and we don't want to tie up those lines with those types of questions, but certainly could present an emergency to them at least, is there something in place for those, Kathleen, that is the intent of the web page we want to build, to gather that information. For example, we know the school districts put information out on their respective sites where children can partake in lunch programs we want to become that centralized resource on that page, we not going to up it but we can link it to their information, so things like where you can get SNAP, when there is nothing on the shelve and people are hungry, we will have to address that with the resources that are available. McNabb-Coleman, the Governor has waived the 7 days before people can apply for unemployment, so that should also be linked to that page, Kathleen that is a real concern. I know Aileen has facilitated us having a department head meeting tomorrow and after that is when we are going to meet and get more details, that is one of the reasons Monika is here, we have been feeding her more questions and details and she is getting a jump start on some of the more common areas that we know we need to pull it together to help our community better. Batman, someone ought to be thinking about a contact number for those kinds of things, what a lot of the rural school systems do because they don't have good access to web and internet in general, they have phone trees, it wouldn't work for this, but that's the way information gets out about closings, emergencies, for example in southern Cayuga, there's a phone tree, that's how they get information, so that is what people are used to, they're going to be calling somewhere. One person, one phone line can't handle a thousand calls. Kathleen, we do have that ability, if that starts to rise we have tested a phone bank system out of caucus room 2 and we have done a test drive and if we find that things are "wow" then we are going to need to set that up. Then maybe we move that hot line from the Health Department to over to here. Keith thanked Kathleen. Daly, what I'm not familiar with is the access around testing is it with physician referral or local Health Department staff doing the actual test if they can get it coordinated and how is all of that working, Kathleen it's been changing, about every other day for the last 2 weeks, initially it was meet the screening criteria talk to your health care provider, if your health care provider says you checked on any of these areas on the screening call the Health Department and they will help coordinate the test, yes, we could and we have done that. I am using some precise terms a little bit, because that is how I have to talk to the clinician's I'm working with. The Health Department has swabbed and sent specimens to be tested at a qualified laboratory. When we are talking about swabbing, because nobody in Cayuga County has the ability to test, Elane, because there's no test available, Kathleen, no because laboratory's aren't capable of testing, so there is enough swabs right now for what our need is, not to say if we should need to increase that we won't need to ask for resources and virial testing swabs through our EMO Department. The processing at the laboratory's was initially very slow, only Wadworth's Laboratory in Albany could do it and then it expanded to Erie County Public Health, Upstate Hospital and a couple of hospitals down state, now Labcore and Quest are on line. There was a little glitch, they came on line and then the state said hold off, so people that had already sent in their tests, said what the heck, they are back on. It takes 3 to 4 days to get the results. If you call your doctor, that is what we have been doing, communication, we have a fax to all the health care providers in the county, along with the dental providers and we are not discriminating we just sending it all to them and it says here are the questions you should be asking this before anybody comes to your office, because the health care providers in their respected offices do not have the appropriate PPE to be doing this testing. That has been a concern from day one, because they don't want to be exposed to something that could then put them into quarantine, so we have worked quite closely with the hospital and between the Health Department and the Emergency Room Staff we have been able to test people who need it. We have just recently had some people who have gone to providers in another county and they must have the ability to test, so we have been getting some results back that we weren't aware of. The big thing for us at the moment, if you swab someone they need to go into mandatory quarantine, because you suspect they may have this illness, this disease, so you don't want to further expose the so the Health Department has to be part of this communication circle. Our providers are doing a pretty good job, except for this random ones that must be outside the county, so we are finding out about them, so that has been our issue this week, tracking down what providers they are from and following up saying you have to put the address of your resident and call the home county Health Department. The types of quarantine and isolation we have, if you have been to a country where this virus is prevalent, if you have been exposed to a person who has been diagnosed with having this virus or if there is some other criteria that makes you highly susceptible because of circumstances you have been in then you would qualify for test, but you might choose; I'm a student that came back from Italy and I feel fine, we are putting you into precautionary quarantine; you let us know, thank you because this was all voluntary initially for people to bring forward, where they had been traveling.

Initially it was just college students the state was having on focus on, but we said that is illogical because there are travelers, vacationers, business people, there is lots of people, so people would self-report and go into precautionary quarantine, which was 14 days and keep a 6 foot distance from you and everybody else, really try to keep to yourself in your household and in the ideal situation you would have your own bathroom to use, best case scenario. Knock on wood, we have had best case scenario so far. If I feel ill during this time and start to not feel well I may need to get swabbed, if I get swabbed I go into mandatory quarantine and that is a document that I am signing for precautionary as well as for mandatory, as Health Director you must stay now in your area of quarantine or risk consequences, because you could be a threat to public health. When the results come back and if you're positive, you are in mandatory isolation, you stay in isolation and ill, that is how I keep that straight. You stay in isolation for the duration of your not feeling well and if need be and you symptoms progress and you need to be transferred to a Health Care Facility, we try to get the heads up, but we are educating the isolating person to say they call 911, you don't have to call your Health Department nurse who is following you, you call 911, but you tell them, so this way the ER can be prepared for you. With the precautionary quarantine we have to be in communication with each person once a day at random times, you don't want to say I'm going to call you at 9:00 every day, ok fine then at 10:00 I'm going to take off. We have had wonderful compliance. Mandatory you have to contact them whether it's face time or telephone once a day, but you must in person lay eyes on them in their home or their area of quarantine, same goes for isolation, but isolation you have to continuously assess them and as part of our conversations that we have had with people, continuously ask how are you feeling today, it's pretty lonely. The excitement of quarantine where's off pretty fast when you're stuck at home for a long time. It's not only assessing them for their physical wellbeing, their emotional wellbeing and do they have the resources they need to stay put for a period of time. If you get sick and you have to stay in isolation until you have no more symptoms and then be tested twice with a negative before you are released from isolation. Whitman, back to Keith's point on people not having access to information, you're talking about a hot line, I don't know what it takes to get that together or how much it might take the work load maybe off your people if there were some kind of prerecorded, choice your adventure hot line. People are calling just looking for a status update, just have that on there, this is what's going on in Cayuga County today and change it daily. If you're looking for Health Care Providers, press 2 or give them a list, something like that, I'm not sure if that is something we can through together with IT or not. If going to take 3 months to put together, it's not going to do us any good. The other thing, once someone is quarantine, if they come in and show symptoms and are put in to mandatory quarantine, somebody that doesn't have any family or anybody that can give them help, who is going to help provide for them, we can't just lock them in their house for weeks and expect them to eat cat food. Are we going to provide food, groceries, necessities, Kathleen replied, that is the obligation of the County Health Department to provide on the county's dime. Pecher, the closest know case to us is in Ithaca, Ithaca College in particular, that is the only information I have seen on it. Quite a few people in the south end of the county have contacts working in the college, so do you know if Ithaca College has done an outreach to those people, Kathleen that's a great question. so we now have cases in Onondaga County also, at least one, but I will be honest with you, I don't know all of the numbers, I don't check that until the end of the night, what's changed during the course of the day. When someone is positive that becomes a mandatory contact tracing, so hence the 14 days right now, the signs we know says you may take that long to incubate, so upon day 8 you become ill, guess what, we are going back 6 days before that because maybe you were contagious to someone else at that point. There is a lot of contact tracing that goes into a positive case, its very labor intensive, that is why when you hear that some on might have been on a bus, you want to get the word out about those things, because you want people to call in and say, I was on this bus, well what day were you on it, this day, no worry for you or this day, I think we should have you tested. Lattimore, the correction facility that we have here in Auburn, they do have a lot of visitation, has that been closed down, I know a lot of New York City, Kathleen replied that she read somewhere that there is no more visitation to correctional facilities from outsiders, Aileen and the County Jail, Kathleen or the nursing homes are not having visitors, it's difficult, but it's the smart thing to do. Foley, so far all of the examples of quarantine, say they are able to go back to their house and stay there by themselves. If someone tests positive and is not able to go back house to self-quarantine, because they have a bunch of family members living there, so on and so forth, do we do we have county facilities that can act as quarantine quarters for them, Kathleen so there is a lot of consideration that has been put into that and I will be honest, we are very hopeful that we won't have much of that happen, but you have to hope for the best, but prepare for the worst. Our plan at this time, if our numbers stay as such, is to based on what we have heard from down state when people needed to place someone in quarantine and put them in a hotel for instance, understandably the hotels when they realized the circumstances were balking a many of the people being there. There are a few options that we have given consideration to; 1. Keep the person in quarantine, in isolation in their home and house their family members in a hotel and the county has to pay for that, we would have to pay for all of this. The other circumstance, depending on what is going on, rent an Airbnb and place people there in off season housing that may be available, we have not pursued that. There might be facilities that would be fine with a person under quarantine and that's great, because quarantine doesn't mean you're sick, sick means you're sick. Lattimore question for legal, Chris, I know this was on the agenda tonight we were talking about giving the Madam Chairman, the \$100,000.00 and I just want to say aggregate, instead of blanket, whatever is in the kitty. Do we have enough power for the Chair to act in an emergency situation, do we need to empower her any more than what she is now, Palermo responds, I think we have had discussions and I think the consensus is that the \$100,000.00 is sufficient at the

moment, should that be insufficient, trying to imagine multiple hotels stays for people that were requiring to be quarantined, then there would have to be another meeting of the Legislature to authorize an additional sum of money to allow her to deal with the problems as they come. I think the feeling at this present time, this amount is sufficient for the time being. Lattimore are there any other powers that we may convey to the chair, Palermo, she does have all the authority under article 2b, the Executive Law which allows her to declare a State Of Emergency, issue Emergency Orders, which of which she has already issued Saturday, which you are aware. There are numerous other powers that come with that, the one that is really dependent on the group here is the finances, that's one thing she doesn't have the ability to spend money unilaterally, so it does require authorization from the board and we are fortunate that the Governor has allowed us to do this electronically to have meetings, that is a nice safe way for the members to make that authorization. I can't think of a whole bunch that she might need that we haven't asked for. Lattimore I just want to give her all the tools that she needs, Palermo agreed. McNabb-Coleman are they are other questions for those teleconferencing in for us today for Amy Russett or Kathleen Cuddy, Ben Mike Didio or Andy. McNabb-Coleman, I just want to talk to you, the Legislature, clearly we are in very good company in terms of issuing the Declaration for the State of Emergency and that the schools have been closed. I just wanted to let you know that was a long decision process and everyone here was involved in that process, I talked with Kathleen that day and we made the decision at 7:00. Kathleen and I meet with all the Superintendents they were able to let us know that they were all completely on board and they were all ready to come up with plans to feed the children. Clearly the State of Emergency Declaration gives us some capabilities for procurement, with the hospital, we don't have to do a state bid, lifts a lot of local laws, so we can get things done and get things where they need to be and at this point we are in very good company and I'm not sure if there is anyone left that hasn't declared, there was very little yesterday when I looked yesterday at the map. I want to thank you guys for your support in this and understanding that in making that decision at that time was something that we needed to do to make sure we had what we needed. At this point there are no confirmed cases in Cayuga County and making that declaration and closing the schools is an effort to keep it that way and do our best to minimize the impact of this. We are expected this will grow and we don't know when it's going to peak, but we are hoping we are taking the steps now to minimize what happens. I want to say thank you to Kathleen and her staff on all the hard work they have done, they have worked incredible hard and the communication has been amazing. Amy Russett has done an amazing job, she is keeping up with communicating with the state. The state has been very good with communicating with me on a daily basis, it continues as well as all the Department Heads in the county. Right now the goal of my meeting tomorrow is aimed at the Governor's lasted order, is a 50% reduction of work force and focus on essential functions that is the reason we are meeting in the morning, we are identifying who is going to be essential and folks are going to have to work from home, many of our departments are prepared, but some we have to work on. 911 can't, we need everyone we can get at 911, in fact we are splitting 911, and we are going to half the staff at the back office here in EMO and half at the 911 facility in case somebody does get sick we have half of the staff ready to keep going. Tompkins's County just suspended their highway, this isn't something we intend to, we think this is a good time for them to get some work done, open air so I think that is ok, but we are looking at a 50% reduction, so I am going to discuss that with departments. In the Governor's orders it gives us some latitude with employees, let's say Real Property Office is depleted, we can have somebody from Planning answering the telephones, so we have some wiggle room and we can move some people around. We wouldn't have someone doing something that they are not trained to do, if it's answering phones in EMO or just passing the phone over, saying I'm going to take that information down and get back to you. What I am finding, just in the past day and I didn't sit down till a while ago, I'm glad to see you're all seated, everyone in this building has been very cooperative. There is a spirit of just cooperation, patients, people are anxious, but I was happy to see the parking lot full this morning. With schools closed, we are facing a very trying time in our community, we don't know when it's going to let up, but I'm happy how this is turning out, day one. This was something I was very concerned about, so I was happy when I pulled up and the parking lot was full and hope it continues to be full tomorrow, but by the end of the day some people will be working from home. Thank you again for everything, thank you Bryan Lamb and Chris for getting this set up today, they spent the majority of the afternoon getting this ready and this may be a tool we will be relying on going forward. Tomorrow I will be having meetings with the villages and towns, a smarting of that population will be telecommunicated or at least by phone, so that we don't have everyone in the room, lease attend if you represent a village or town. I have been in close communication with the city, they are prepared, their resources are right here. I am really concerned about the towns and villages and making sure they get the resources they need, so if you represent them and can come tomorrow that would be great, we meet here at 4:00PM in Chambers. Any other questions; Lattimore I brought it up earlier in the day, this crisis has tanked the stock market, the oil prices and some other things, hopefully we can look and see if we can take some advantages of some of these that have dropped out. One of these things would be asphalt, instead of doing our normal limit of roads this year maybe we could double down and maybe safe the tax payers some money in regards to paving, so we should be looking at opportunities to get things accomplished, Thank you Legislator Lattimore we have taken note of that and you can accompany Ben to the Highway. Whitman, the 50% work force, is there a plan that goes along with that, are we going to rotate people every other day, do we rotate people in if they get sick, because we don't want them all to get sick at the same time, I just didn't know what that would look like, McNabb-Coleman so this is going to be dependent upon the department specifically. Real Property is in a position where they can one person answering the phone and Kelly can be working from home if she has

small children, and can get back to people. 911 is nerve racking, the Sheriff's Office is nerve racking too if sickness starts to spread around there. I know Ray has DSS hooked up with Northwoods, they all have surface laptops, and they can work from home. It's really going to be department specific and that is what we are going to be talking about tomorrow. We have been talking about it for the whole week leading up to this. Last week we talked we talked about their continuity of Operations Plans, they knew this was coming, so Saturday night we pulled the trigger, I was a little nervous, but I knew we had raised the awareness to all the departments. I'm going to be talking to the departments tomorrow and hopefully we will come to some resolutions about what's best for employees, what's best for the environment here. Today Sue Dwyer and I discussed moving DMV to online, we had quite a large crowd in the lobby today and was not conducive to anybody working here or any of the public coming through the doors. We are moving it to an appointment based DMV, so one person every 15 minutes comes in, gets their work done and leave and also encouraging online DMV actions and if they have to drop off documents, they do so outside. Ray is also meeting with people outside when he needs to meet with people face to face, talked about putting up a tent when the weather is conducive to this, we are just trying to be creative and do the best we can. Each of our Department Heads have an idea of what to do, like Denise in 911 had the idea to split her staff, so if one set of folks, if something where to happen they would be separate, so I will let you know how that is turning out. It is kind of a moving target, nobody has really been through this, this is new and novel to everyone involved. Kerr, will there be a process put in place for staff that would normally be front line, direct service staff that would potentially have underlining health conditions or other health factors that would put them at risk of continuing in that role if their job is deemed essential, Aileen, this is department specific, Department Heads know their department, if one of their employees cannot work, then they should not work, they will not work. That is where your plans B and C's need to come in. Will there be any communication out to staff around this, I think there are staff that are worrying and stressed about this, even if it is to go through their Department Head, Aileen this is going to be discussed tomorrow, like I said, Department Head level and then they will disseminate to the staff, we are offloading 50% of our work force tomorrow, so certainly people with underlining health issues should not be here. People who have aging adults in their homes with underling health issues should not be here as caretakers, people with young children with or without underling health issues should not be here, this is where it is going. I'm finding as I have been throughout the building that people are ready to step up, so I'm very happy to hear this. We are going to try to do our best and hammer out something, I can't say consistent, but do our best. Clearly we unions and all kinds of nebulous issues around this that we need to get our arms around, but if somebody here is afraid to interact with the public, so if they have to face the public and they have a chronic illness, they should not be here. We are going to do our best so that nobody here is putting their lives in peril in facing the public. Lattimore, the people who are losing their positions in the private sector, do we have some kind of telephone number for them to call, Aileen, since the Governor has waived the seven day application for unemployment, we are going to want to create a funnel immediately and that is something I want to talk about tomorrow and create some kind of hot line strait to Social Services so they get what we need, also people who are in need of signing up for benefits, we are going to have to set up pipelines for ease of them to get this. Lattimore, I just got an e-mail from a gentleman at Prison City, he's a cook, he's having a second baby, it's devastating, Aileen, it is, I have a friend of a friend that couldn't find diapers yesterday for the child, went everywhere, couldn't find diapers. There is a lot going on, so we are going to do our best to make sure we provide an avenue for people to go to, to say this is where I can go to and find what I need. Many of you may have noticed on social media, there has been a lot of community people stepping up to say I'm going to provide this, if you know of a family in need, please tell me and I will drop off food, I will drop off supplies and anything else. Dennison, are we going to track and somehow get out to local business to track local people, people laid off, how bad their business is hurt, just in case there is some kind of economic recovery from the state, so we can find out what kind of impact on the county going to be, Aileen, that is a good question and I am going to make note of that, that is definitely an Economic Development question and what are their methods for tracking all of this, so I am going to make a note of that, thank you Andy. Aileen, welcome Chris Petrus, thanks for joining us, we have a full house tonight. Peter Jones is also here with us tonight, hi Peter, How's everyone doing tonight, Aileen, we are hanging in there. Dennison, Ben got disconnected, so he has been listening through my phone, but he is going to a school board meeting and he wanted me to text him when we are ready to do the votes, then he will get with me and vote through my phone, Aileen, that sounds good, thank you. Aileen, so with that let's get right to LEG-1, unless anyone else has any questions, do you have a copy in front of you, it was sent to your e-mail, I'll go get it for you. Smith, I have some extras if anyone needs one. Aileen, I had a motion by Ripley, Petrus, I'm sorry I don't have LEG-1, which one is it. Aileen, LEG-1 was to establish Legislative emergency response to COVID-19 related expenditures. Petrus, ok I'm with you. Aileen, we had a motion, seconded by Lattimore. Aileen, for those that have joined us, if you're going to make a motion, please say your last name first and then make the motion or second, so we can clearly understand who is doing this movement. Aileen, Legislator Lattimore for discussion, I just want to make sure it's an aggregate of \$100,000.00, there should be a limit. Palermo, Mr. Lattimore asked me earlier for some clarification on the last Resolved and I believe I jotted down some language there, Lattimore aggregate \$100,000.00, Palermo, could you read it, the last Resolved, Lattimore, "that the Chair of the Cayuga County Legislature is authorized to extend, expand or enter into contracts including those for goods or services which in her discretion are necessary to manage the impact the COVID-19 on individuals, family's living, working or visiting Cayuga County and I wanted to add in an annual aggregate \$100,000.00, not to exceed. Palermo, I think Mr. Lattimore's final

amendment, in the last Resolved, limiting any expenditures to an aggregate amount of \$100,000.00, he wasn't clear whether it was \$100,000.00 per contract, in this case it is an aggregate amount of \$100,000.00, if that makes sense. Lattimore and if she needs more, Aileen I will come back. Batman, I will second that. Aileen, we have a first and second on the amendment, all in favor, roll call vote, all in favor. Resolution as amended, all in favor.

RESOLUTION

RESOLUTION NO. 104-20 **March 16, 2020** **LEG Emg. Response 2020**
ESTABLISH LEGISLATIVE EMERGENCY RESPONSE 2020 BUDGET FOR COVID-19 RELATED
EXPENDITURES (2/3 Vote Required)

BY: Hon. Aileen McNabb-Coleman, Chair, Cayuga County Legislature

WHEREAS, on January 30, 2020, the World Health Organization designated the novel coronavirus, COVID-19, outbreak as a Public Health Emergency of International Concern; and

WHEREAS, on January 31, 2020, United State Health and Human Services Secretary Alex M. Azar II declared a public health emergency for the entire United States to aid the nation's healthcare community in responding to COVID-19; and

WHERE, on March 2, 2020, the Governor of the State of New York has declared State of Emergency for all of New York State; and

WHEREAS, information related to COVID-19 from the State has been slowly forthcoming and at times, updated with new and changing guidance; and

WHEREAS, the Cayuga County Legislature finds that the ability of the County to react timely is of critical importance for the health and well-being of its citizens; now, therefore be it

RESOLVED, that the Cayuga County Treasurer is authorized and directed to create a Legislative Emergence Response 2020 budget (A10125 54000) specifically for expenses related to addressing critical COVID-19 matters which affect the health, safety, and welfare of the citizens and employees of Cayuga County, as well as the general public at large, and to create any revenue lines which may be necessary to account for Federal or State funding; and be it further

RESOLVED, that the Treasurer is authorized and directed to transfer the sum of One-Hundred Thousand Dollars (\$100,000.00) from the unappropriated and unrestricted fund balance to the Legislative Emergency Response 20202 budget; and be it further

RESOLVED, that the Chair of the Cayuga County Legislature is authorized to extend, expand, or enter into contracts, in an amount not to exceed \$100,000 in aggregate, including those for goods and/or services, in an amount not to exceed \$100,000 in aggregate, which in her discretion are necessary to manage the impact of COVID-19 on individuals and families living, working, or visiting Cayuga County.

Aileen, now I would like to entertain a motion for Executive Session, re: contract negotiations, Motion by Foley, 2nd by Pinckney all in favor at 7:07PM

Motion by Batman, 2nd by Foley to come back into session at 7:50PM, all in favor.

Aileen, we are going to take some action on LEG-2 and Chris Palermo is going to read the entire Resolution.

Resolution moved by Foley, 2nd by Nightengale.

Discussion:

Batman, may I offer a couple of amendments, first if we could after the first three Resolved, add upon such terms and conditions the Chair may direct and then at the end of the last Resolved; Resolved that this Resolution shall take effect immediately and shall remain in effect for 45 days after which time it shall expire, amendment seconded by Petrus. Aileen, any discussion on the Resolution as amended. Pinckney, say up to 25 days, just in case some good miracle happens. Palermo, if I might, the Chair is authorized to offer paid time off in these circumstances, it's not mandatory, nor is it guaranteed. If things do happen to change in the next week, she certainly good stop issuing paid time off and require people to come in to work. Aileen, any other questions on the amendment, we did a first and second, roll call vote please. All voting in favor except Pecher voting no and Didio excused, passed.

Resolution as amended, all in favor, except Pecher opposed and Didio excused.

RESOLUTION NO. 105-20 **March 16, 2020** **LEG Auth Employee Changes**
AUTHORIZING THE CHAIR OF THE CAYUGA COUNTY LEGISLATURE TO IMPLEMENT TEMPORARY
CHANGES TO THE COUNTY WORKFORCE IN REPSONSE TO THE COVID-19 OUTBREAK

BY: Hon. Aileen McNabb-Coleman, Chair, Cayuga County Legislature

WHEREAS, on March 14, 2020, the Chair of the Cayuga County Legislature declared all of Cayuga County under a State of Emergency; and

WHEREAS, on March 15, 2020, Governor Andrew Cuomo encouraged businesses within New York State to aggressively consider "work from home" strategies; and

WHEREAS, the Cayuga County Legislature finds that social distancing is a critical method by which the COVID-19 outbreak can be slowed, and in some cases, reversed; and

WHEREAS, the Cayuga County Legislature has invested in technology which can allow a significant portion of its workforce to work remotely, thereby reducing the number of daily contacts for employees both remotely and those who remain on-premises; and

WHEREAS, in certain circumstances where a reduced workforce is in place within certain facilities, it may be necessary to transfer employees from one department to another; now, therefore be it

RESOLVED, that the Chair of the Cayuga County Legislature, in consultation with the relevant Department Heads, is authorized to direct certain employees to work from home when possible, upon such terms and conditions and the Chair may direct; and be it further

RESOLVED, that the Chair of the Cayuga County Legislature, in consultation with the relevant Department Heads, is authorized to issue paid time off to those employees who are directed by their Department Head to refrain from coming to work, subject to being on call for purposes as deemed necessary by their Department Head, and upon such terms and conditions and the Chair may direct; and be it further

RESOLVED, that the Chair of the Cayuga County Legislature, in consultation with the relevant Department Heads, is authorized to issue paid time off to those employees who are unable to come to work due to outside issues which are the direct result of the COVID-19 outbreak, upon such terms and conditions and the Chair may direct; and be it further

RESOLVED, that this resolution shall take effect immediately and shall remain in effect for 45 days, after which, it shall expire.

Motion to adjourn by Ripley at 8:00PM, 2nd by Nightengale, all in favor