

CAYUGA COUNTY LEGISLATIVE COMMITTEE MINUTES



PLANNING & ECONOMIC DEVELOPMENT COMMITTEE

DATE: MARCH 13, 2019, CHAMBERS – 5:30PM

COMMITTEE MEMBERS:

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| <i>Paul Pinckney</i> | <i>Legislator, District 5, Chair</i> |
| <i>Keith Batman</i> | <i>Legislator District 7</i> |
| <i>Andy Dennison</i> | <i>Legislator District 2</i> |
| <i>Patrick Mahunik</i> | <i>Legislator District 12</i> |
| <i>Aileen McNabb-Coleman</i> | <i>Legislator District 6</i> |
| <i>Charlie Ripley</i> | <i>Legislator District 9, Vice Chair</i> |
| <i>Ben Vitale</i> | <i>Legislator, District 3</i> |

OTHERS: Legislator Christopher Petrus, Legislator Joseph DeForest, Legislator Joseph Bennett, Legislator Elane Daly, Legislator Patrick Mahunik, Legislator Timothy Lattimore, County Administrator J. Justin Woods, County Attorney Christopher Palermo, CEDA Executive Director, Tracy Verrier, Office for the Aging Director Brenda Wiemann, Sheriff Brian Schenk, Ed Darrow, Cayuga County Water and Sewer, Doug Selby and Jeannine Wilson, Planning and Economic Development Director, Stephen Lynch, Director, Administrative Assistant, Suzanne Gauthier, Ryan Franklin, The Citizen

CALL TO ORDER: By Hon. Charlie Ripley, Vice Chair

EXCUSED: PAUL PINCKNEY

MINUTES TO APPROVE: Andrew Dennison motioned to approve minutes of February 13, 2019, 2nd by Aileen McNabb-Coleman. All members present voted in favor, passed.

APPOINTMENTS & RESOLUTIONS: Discussed with each committee report

PRESENTATION: Jeanine Wilson, Director, Water & Sewer – Water & Sewer Master Plan Up-date

STAFF:

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| <i>Justin Woods</i> | <i>County Administrator</i> |
| <i>Sheila Smith</i> | <i>Clerk of the Legislature</i> |
| <i>Amanda Morgan</i> | <i>Deputy Clerk of the Legislature</i> |

REPORTING DEPARTMENTS & AGENCIES:

- Cayuga County Office of Planning & Economic Development
 - Employment & Training | Cayuga Works Career Center
 - Cayuga Economic Development Agency – CEDA
 - Soil & Water Conservation District – CCSWCD
 - Cornell Cooperative Extension of Cayuga County
 - Cayuga County Office of Tourism
- Stephen F. Lynch, AICP, Director
Ann Kubarek, Director
Tracy Verrier, Executive Director
Doug Kierst, Executive Director
Catherine Moran, Interim Executive Director
Karen Kuhl, Executive Director

CAYUGA COUNTY PLANNING & ECONOMIC DEVELOPMENT

STEPHEN F. LYNCH, AICP, DIRECTOR

ROUTINE RESOLUTIONS

3-19-PL-1 Authorizing the County Administrator and the Director of Planning to execute an extension to the memorandum of agreement between Cayuga County and the Village of Fair Haven for the Cayuga County Department of Planning to prepare Zoning Law Amendments for the Village of Fair Haven.

- This routine resolution authorizes an extension of an existing Memorandum of Agreement between County Planning and the Village of Fair Haven until March 31, 2019.
- The Village Planning Board had requested some additional time and staff assistance to finalize the proposed zoning amendments within the Village of Fair Haven central business district.
- The Village has agreed via resolution to authorize up to \$1,000.00 in addition fees for Planning Department staff time and reimbursable expenses.

Andy Dennison motioned to approve and move resolution 3-19-PL-1, 2nd by Pat Mahunik.
All members present voted in favor of resolution, passed.

APPOINTMENTS

CCDC

- John Latanyshyn, 5663 Silver Street Road, Auburn, NY 13021, Term – 4/1/19 to 3/31/21 (Reappt. – has served 8 years)
- Grant Kyle, 2472 Hamilton Road, Weedsport, NY 13166, Term – 4/1/19 to 3/31/21 (Reappt. Served 1 year)

Ben Vitale motioned to move the appointments and present to the Legislature for approval, 2nd by Aileen McNabb-Coleman.
All members present voted in favor of resolution, passed.

POLICY MATTERS FOR COMMITTEE

- Planning and Parks Department Staff are moving the Emerson Park Programming Plan forward. We want to make Legislators aware of the next series of public meetings:
Thursday, March 14th the Biederman Redevelopment Ventures planning team will be in Cayuga County to hold public shareholder meetings on programming for Emerson Park. Public Participation meetings will be held at the Emerson Park Pavilion in the afternoon from 1:00-2:30 and in the evening from 6:30-8:00.
- Owasco Lake Watershed Rules and Regulations Update.
A final draft of the updated Watershed Rules & Regulations has been circulated out to the Steering Committee / Extended Working Group in advance of a joint meeting with the Town of Owasco, City of Auburn and the County to be held March 28 at 6 p.m. at Memorial City Hall.
Next Step will be scheduling Stakeholder Meetings (Agriculture and Lake Association/Lakeshore Owners), followed by General Public Meetings (April & May)
- Clean Energy Community Grant
Request for Qualifications (RFQ) has been forwarded to fifteen energy firms/consultants for Strategic Planning and Rules and Rate making for the Cayuga County Public Utility Service Agency (CCPUSA), the results are scheduled to be returned on April 1st. Cayuga County Development Corporation has approved a loan to a Value Added Agriculture Business for the purchase of grain cleaning/ weed control equipment to expand their business services.
- CCPUSA had a representative from New York Power Authority present an overview of the Street Lighting Program available to municipalities through NYPA at the last CCPUSA meeting. NYPA would do a current inventory and assessment of the street lights and calculate the costs associated with converting the lights to LED. NYPA would do the technical assessment, manage the project, finance the development; as well as the potential to provide smart asset management of the systems.
- Tim Lattimore stated New Visions has the potential of providing Smart Home services along the 400 miles of recently completed broadband lines.

ANN KUBAREK, DIRECTOR

ROUTINE RESOLUTIONS:

- None

RESOLUTIONS WITH BACKGROUND:

- None

APPOINTMENTS

- None

POLICY MATTERS FOR COMMITTEE:

- None

CAYUGA ECONOMIC DEVELOPMENT AGENCY - CEDA

TRACY VERRIER, AGENCY EXECUTIVE DIRECTOR

APPOINTMENTS

- None

ED POLICY MATTERS FOR COMMITTEE

- Aurelius Sewer Line: planning to expand the sewer capacity at the Aurelius Industrial Park is continuing, including finalizing additional funding applications and exploring the future management of the expanded system.
- Downtown Revitalization Initiative (DRI) -The DRI committee will be finalizing the submittals to the State at the end of March with awards to be announced during the summer. The projects which do not receive this funding, CEDA will be working to secure other funding sources for the projects.
- Tracy reported on the loan applications presented to CCDC; along with two approved Auburn Industrial Development projects approved.
- Regional Economic Development Council (REDC).-The Consolidated Funding Application (CFA) Resource Guides will be distributed shortly. A video is available for businesses to review on the elements of the CFA process. CEDA can assist any of the businesses interested in applying for CFA funding. The State has provided additional funds for Workforce Development and Carbon Neutral Housing Development.
- Central New York, Finger Lakes and the Southern Tier Regions were selected for URI funding. A business plan completion is being developed for these regions to assist the agricultural sector. Incubation staged businesses will be brought in to the select areas to develop their plans and apply for the funding.
- Real Property Tax Law presentation on solar rebates will be held on March 25th at BOCES. Legislator Lattimore inquired about the past URI awarded agriculture project which did not move forward and whether those funds could be clawed back for Cayuga County. Tracy stated a new project has the opportunity to apply for the funding.
- Legislator Dennison and Daly inquired about the tracking of the loans: job creation and timely payments. Steve stated the loans are tracked currently tracked through the Planning office and have had success over the years to keep the job creations numbers on track along with very few loan defaults.

CORNELL COOPERATIVE EXTENSION OF CAYUGA COUNTY - CCE

CATHERINE MORAN, INTERIM DIRECTOR

ROUTINE RESOLUTIONS

- Nothing received

RESOLUTIONS WITH BACKGROUND

- Nothing received

APPOINTMENTS

- Nothing received

CCE POLICY MATTERS FOR COMMITTEE

- Nothing received

County Administrator Woods stated a committee is currently working on a Strategic Plan for CCE and will be organizing the search for an Executive Director.

CAYUGA COUNTY SOIL & WATER CONSERVATION DISTRICT - CCSWCD

DOUG KIERST, AGENCY EXECUTIVE DIRECTOR

ROUTINE RESOLUTIONS

- None

RESOLUTIONS WITH BACKGROUND

- None

APPOINTMENTS

- None

SWCD POLICY MATTERS FOR COMMITTEE

- None

CAYUGA COUNTY OFFICE OF TOURISM

KAREN KUHL, EXECUTIVE DIRECTOR

ROUTINE RESOLUTIONS

- None

RESOLUTIONS WITH BACKGROUND

- None

APPOINTMENTS

- None

CCE POLICY MATTERS FOR COMMITTEE

- None

JEANNINE WILSON, AGENCY EXECUTIVE DIRECTOR AND DOUG SELBY
PRESENTATION – MASTER PLAN FOR THE EFFICIENT DELIVERY OF WATER AND SEWER SERVICES

Doug Selby summarized the recently completed Master Plan for the delivery of water and sewer services throughout the County. The plan assessed the current issues and conditions of water and sewer services and infrastructures. The assessment determined deteriorating infrastructures with little or no investments made for improvements, increased water regulatory requirements, retirement of licensed and qualified operation/ maintenance personnel and limited coordination among the municipalities. The plan described the consequences of the current conditions: negative impacts to lakes and streams, public health concerns, main breaks and service interruptions and excessive capital cost. Doug Selby outlined the summary of the Key Master Plan conclusions and a preliminary action plan. The plan has proposed a Central Cayuga Water Project and a proposed Central Water District. CCWSA will continue to brief the County and municipal leadership, present outreach efforts to educate businesses and residents, develop project priorities and a phasing plan. CCWSA will continue to work on the development of a capital financing strategy and look to identify grant opportunities. The plan advises a reorganization of CCWSA including adding staff and resources to support the implementation of the Master Plan. The role of the County Legislature to advance the project was discussed. The CCWSA can own, operate and build the infrastructure; yet does not have the authority to tax and to create districts and has no regulatory authority. The Legislature is the body which has the capability to create a district over multiple jurisdictions so costs can be spread over a larger population.

LEGISLATURE

RESOLUTIONS:

3-19-LEG-1 Resolution Opposing Driver's License access and privacy act concerning undocumented individuals.

Andy Dennison motioned to approve and move resolution 3-19-LEG-1, 2nd by Pat Mahunik.

Members Charlie Ripley, Andy Dennison and Pat Mahunik approve; members Keith Batman, Aileen McNabb-Coleman and Ben Vitale opposed. No action.

3-19-LEG-2 Authorizing the elimination of individual departmental Corporate Compliance Plans and adoption of a single County-Wide Corporate Compliance Plan.

Pat Mahunik motioned to approve and move resolution 3-19-LEG-2, 2nd by Aileen McNabb-Coleman.

All members present voted in favor, passed.

3-19-LEG-3 Requesting Amazon to consider White Pine Commerce Park located in Onondaga County, New York for the new Amazon Headquarters.

Andy Dennison motioned to approve and move resolution 3-19-LEG-3, 2nd by Pat Mahunik.

Committee members discussed why Cayuga County had not been mentioned in the resolution. Currently Onondaga County has a Mega Site available for development. All members present voted in favor, passed.

3-19-LEG-4 Resolution Opposing Reproductive Health Act.

Andy Dennison motioned to approve and move resolution 3-19-LEG-4, 2nd by Charlie Ripley.

Aileen McNabb-Coleman stated currently no impact on the County and has no relevance in County Operations.

Members Charlie Ripley and Andy Dennison in favor, members Aileen McNabb, Ben Vitale, Pat Mahunik and Keith Batman opposed; motion defeated.

OTHER

Legislator Vitale discussed residents' concerns and complaints regarding recent changes to the operations at the Regional Digester. The committee requests an update from the Soil and Water District prior to next meeting.

ADJOURNMENT: APRIL 10, 2019

Andy Dennison motioned to adjourn at 6:21 p.m. 2nd by Ben Vitale. All members present voted in favor, passed.