

CCPUSA MEETING MINUTES

A meeting of the Board of Directors of the Cayuga County Public Utility Services Agency (“CCPUSA”) was held on Tuesday March 12, 2019; in the Caucus Room #1, Sixth Floor Conference Room, Cayuga County Office Building, 160 Genesee Street, Auburn, NY, 13021, at 9:00 a.m. The following individuals were in attendance:

BOARD MEMBERS: Tim Lattimore, John Montone, Bud Shattuck, Cal Sheckler, Denny Zach

EXCUSED: Paul Pinckney, Mike Long

STAFF: Steve Lynch, Director, CC Planning and ED
Suzanne Gauthier, Administrative Assistant, CC Planning and ED
Justin Woods, County Administrator

INVITED GUESTS: Charlie Ripley, County Legislator
Maureen Riester, Cayuga Economic Development Agency
Gary Knapp, Fiscal Development, LLC
Legislator Charlie Ripley
Carmen Branca, New Visions
Casey Mastro, New York Power Authority (NYPA)

John Montone opened the meeting at at 9:05 a.m.

MINUTES

Tim Lattimore motioned to approve the minutes of December 10, 2018 and January 8, 2019, 2nd by Bud Shattuck. All members voted in favor, passed.

NEW BUSINESS

- Energy in the 21st Century Conference

Tim Lattimore motioned to approve four attendees to the Energy Conference on April 12th, 2nd by Bud Shattuck
All members present voted in favor, passed. Steve Lynch and Bud Shattuck have confirmed to attend.

- NYPA Smart Street Lighting NY Program – Casey Mastro, Energy Manager
Casey Mastro presented an overview of the NYPA Smart Street Lighting program for municipalities. Mr. Mastro explained NYPA is available for the development of any energy project, including the Street Lighting Program. The street lighting conversion to LED lighting program uses aggregated costs for materials, installation costs and future service contracts. NYPA is able to assist in the acquisition and conversion of the street lighting system, design, construction and financing of the project. The board discussed asset ownership matters and CCPUSA’s potential role in the project. NYPA prefers to maintain a single point of contact, perhaps a Clean Energy Community Coordinator or to reach out to each community to collect the necessary data and to inform the individual towns and villages the benefits of the program; yet would contract individually with the interested community. NYPA will follow through on the commissioning of the project. The County would be reviewed as an individual entity for County owned lightings; yet NYPA could further determine a role for CCPUSA in the project. A discussion was held on whether the introduction of fiber in the new installations would be beneficial to the municipality.

Project Updates

- New Visions Project Update – Carmen Branca

Carmen Branca stated is waiting for a circuit to be delivered and is looking to start turning customers' services on in Moravia, Locke and Summerhill in April. Soon thereafter, will be starting services in Sterling, Conquest and Victory. Advertising/informational program will begin shortly to reach the end users as to the services which will be available. New Visions would be able to coordinate with NYPA with LED lighting programs with the assistance of adding fiber at the same time during construction.

UNFINISHED BUSINESS

- Clean Energy Community Update: The RFQ has been forwarded to eleven consultants with a return response date of April 1st. The electric vehicles have been ordered and will be delivered in the next few weeks. The charging stations are in the process of formalizing the purchasing and installation processes.

NEW BUSINESS cont:

- Building of Excellence Project – PON 3928

Gary Knapp presented an overview and framework for PON 3928. As a component of CCPUSA's Strategic Vision plan, Gary Knapp stated would like to create a smart house solution which will integrate a proprietary and patented foam insulated concrete block, energy glass glazing along with thermal solar energy supply and storage.

Mr. Knapp described financing options available: Rural Business Development Grants (RBDG), the creation of a private investment fund and tax fund credits. The timeline for the PON 3928 as a demonstration project is due June 4, 2019. Cal Sheckler stated a builder is interested in the proposed project and gave a description of patented block's characteristics for the project. Sponsorship/partnership opportunities will be needed for the PON application.

UNFINISHED BUSINESS cont.

- CSX meeting will be held on March 27th and 28th to determine the CSX select site prequalification process for a regional rail port.
- Mr. Knapp briefly described the development of marine barge terminal at the ADM site to be able to haul grain on the Seneca River to the Oswego terminal.
- Funding opportunities – Board had a brief discussion on possible funding options for projects.

ADJOURNMENT:

Tim Lattimore motioned to adjourn the meeting at 11:45 a.m., 2nd by Denny Zach. All members present voted in favor, passed.

- **A CCPUSA workshop will be held on March 26th at 9:00 a.m. to discuss PON 3928.**
- **The next regularly scheduled CCPUSA meeting will be the held on April 9, 2019, at the Cayuga County Office Building, 6th Floor Caucus Room #1, at 9 a.m.**

Respectfully submitted,
Suzanne Gauthier, Administrative Assistant
Cayuga County Department of Planning and Economic Development

Tim Lattimore motioned to approve the meeting minutes of March 12, 2019, 2nd by Bud Shattuck, All members present voted in favor, passed. April 9, 2019.