



MINUTES
PLANNING & ECONOMIC DEVELOPMENT COMMITTEE
Tuesday, March 9, 2021 – followed Public Works
Live stream Link – <https://youtu.be/IO5E9mqbfQk>

CALL TO ORDER: By Hon. Timothy Lattimore, Vice Chair opened the meeting at 6:34 p.m.

MEMBERS: Legislators – Keith Batman, Andy Dennison, Michael Didio, Tricia Kerr, and Chris Petrus

EXCUSED: Legislator Paul Pinckney

MINUTES TO APPROVE: February 9, 2021

Christopher Petrus motioned to approve the minutes of February 9, 2021, 2nd by Trish Kerr. All members present voted in favor, passed.

APPOINTMENTS:

Cayuga County Soil & Water Conservation District Board of Directors:

Slade Cox, 12318 Farnham Rd., Cato, NY 13033, term 4-1-21 to 12-31-22, new appt.

Christopher Petrus motioned to approve and move the appointment to the Legislature for approval, 2nd by Trish Kerr. No discussion. All members present voted in favor, passed.

DEPARTMENT UPDATES FOR COMMITTEE:

Steve Lynch (Planning & Economic Development)

- 1) **Town of Ira Zoning Ordinance:** Staff is finalizing revisions to the Town’s Zoning Ordinance and will meet with the Board on March 3rd to advise on the SEQRA and County 239 L&M reviews needed prior to formal adoption by the Town. Staff will also attend the Town Board meeting on March 18th for the formal Public Hearing on the Amendments and possibly the final Town Board vote on adoption (depending on the Public Hearing feedback). While relatively small compared to Comprehensive Plans or Ag and Farmland Protection Plans, Zoning Law updates for our municipalities play a significant role in helping our communities shape the future of Cayuga County and the character of our towns and villages.
- 2) **Town and Village of Moravia Comprehensive Plans.** Pandemic restrictions on public meetings continue to challenge work schedules and target dates for these individual Comprehensive Plans, secured by Grants prepared by staff. Staff is meeting with the Town of Moravia Steering Committee on March 3rd and is working with the Village Comprehensive Plan Steering Committee to finalize the online resident survey and is setting a late March meeting date for the Village Steering Committee. Both Plans are funded by NYSDEC Climate Smart Community grants and have a clean energy focus requiring greenhouse gas inventories and recommendations.
- 3) **Town of Venice Comprehensive Plan.** Although staff prepared and transmitted a proposed Scope of Work for a (first) Comprehensive Plan to the Town Board in November, the Town did not want to wait for the department to secure authorization to fill the Planner vacancies and then train and deploy a new land use planner. As a result, the Town has secured planning services from the private sector.
- 4) **Erie Canal Re-watering Project with Town of Brutus.** The first final draft of the Phase I Flood Study was submitted to County Planning on Friday, February 26. The study draft is under review and we are scheduling a meeting with Bergman Engineering team for the second week in March to review their findings and select a preferred recommendation. As a recap: the Flood Study will determine if an approximate 11,450 LF section of the Erie Canal (the “prism” section) between Schasel Park in Port Byron and Aqueduct Park in Brutus/Weedsport can be “re-watered” for recreational use (canoe/kayak) during high- and low-water conditions without increasing the likelihood of flooding in the surrounding floodplain and investigate the opportunity of using the re-watering improvements to even mitigate some of the current flood conditions. The Flood Study is a critical Go/No-Go threshold for the project.
- 5) **Owasco Lake EPA 9-Element Plan:** Additional agricultural land use data secured by Cayuga and Tompkins County Soil & Water Conservation Districts have allowed the Cornell/Ecologic technical team working on the watershed modeling to finalize the 9-E GIS/Computer models. The models has been validated by the team and we have requested final validation by NYSDEC. The team will continue to work with NYSDEC to calibrate the validated model. Concurrent with this work, the Ecologic/Planning Department staff are preparing for FY21 public meetings to review draft 9-E recommendations.
- 6) **Planning Department Work with Health Department Planning:** Associate Planner Michele Wunderlich continues to provide technical planning assistance year-over-year to the Health Department (averaging about 25% of her staff time).
- 7) **All of the remaining Planning Department Projects are being advanced by staff:**

- a) Local Waterfront Revitalization Plans for Fair Haven/Sterling and Village of Cayuga;
- b) Sterling Nature Center Facility & Trail Restoration Project. **Sealed, Public Bids will be opened on Tuesday, March 9 and an assessment of the bids and project budget will be made. Following assessment of the bids and the project budgets, we have authorization to execute the grant disbursement agreement for access to the project construction funding and move forward with the project.**
- c) Emerson Park-Deauville Island Destination Playground & Concert/Event Stage Design. **The Landscape Architect Team is preparing the final concept plans and presentation drawings and are working on the macro-level cost estimates based on final concepts and components.**
- d) Owasco Flats Phase II Wetland Basin Construction (99% complete – end of year completion). **Staff is working with the project engineers and the site contractor to address construction ‘punch list’ items, including the construction entryway and water control structure details. The project is 99% complete and we are preparing to close out. With construction moving to closure, emphasis will shift to maintenance and monitoring, items that are mandated under the state construction permitting and/or grant agreement.**
- e) Owasco Lake Watershed Rules & Regulations. **The draft WSRR have been with the New York State Health Department, Bureau of Public Water Supply Protection since late December 2020. Timing for the required state review may be impacted by the State Health Department’s need to focus on the pandemic. Partners at OWLA and the OLWMC are working on advocacy for the draft regulations while under review.**
- f) Town of Victory Ag Plan. **Phase I of the Project, including assessment of agricultural resources and constraints in the Town complete. Town leadership has added the Town Planning Board to the Ag Plan Steering Committee and staff is meeting with the expanded committee on March 11 to orient the new members and advance the project.**
- g) CCPUSA Strategic Plan. **As a follow up to the January presentation on the CCPUSA Strategic Plan, staff is preparing a brief on the background, structure and prior funding of CCPUSA for the full Legislature at the February 23rd legislature meeting as requested.**
- h) Finalizing 2020 Household Hazardous Waste Events and Close-Out. **Staff submitted the state reimbursement grant for FY20 HHW events a week ahead of the February 26 deadline. The department is currently working internally to review and align this year’s HHW schedule with the schedule for filling the Planner vacancies in the department. We will be reaching out to our primary partners in the program – Cornell Cooperative Extension and SWCD for coordination and feedback.**
- i) Assisting other departments as needed, including:
 - i) Administering the CCDC Economic Development Small Business Loan Fund and preparing for the CCDC annual financial audit and NYS Public Authorities Annual Reporting. **Working closely with the department and CEDA staff, the CCDC Board has recently approved two (2) new loans, both primarily for equipment, to companies that are expanding their staffing and product lines. The companies, Auburn Vacuum Forming in Auburn (avfco.com) and New Age Renewables in King Ferry (narenewableenergy.com) will be adding new jobs as they expand into new product lines.**
 - ii) **Planning Director worked with the Chair, Legislator Daly, the County Sheriff and Auburn Police Department to prepare the draft Police Reform and Reinvention Report required by Governor Cuomo’s Executive Order #203. The Draft was released and circulated on February 24th and the 2-week comment period runs through March 10. Following the comment period, the Report will be finalized for re-circulation to the County Legislature and the public with a companion approval resolution for the March 23rd Legislature meeting.**

Additional Updates:

- Director Lynch informed the board the Planning full-time Administrative Assistant will be retiring before the end of the year and Director Lynch intends to present a plan in next few months which will detail on how Planning will be able to hire a new Administrative Assistant with the current Administrative Assistant to stay on to train the new employee. This is an essential role with the ability to train someone during the transition is very important. Legislator Batman suggested to have Steve bring the proposed plan bring through the County Chair, prior to bringing to the committee.
- Update on Lake Ontario National Marine Sanctuary – Steve stated he has met with representatives from Counties engaged in this project: Oswego, Jefferson and Onondaga County. Within in the next 4 – 6 weeks the National Oceanic and Atmospheric Administration (NOAA) will be finalizing two major pieces: a Management Plan for the new Sanctuary and a Draft Environmental Impact Statement. State and Federal agencies have continually met with NOAA to be sure all parties involved are aware of the progress and discuss methods to inform the public of the project. A determination to be finalized for a presentation to the full Legislature in May.

- Vice Chair Lattimore inquired about the proposed CCPUSA update. Lynch stated the CCPUSA's structure, background, historical and future summary of the projects and will be presented at the March Legislature meeting. Vice Chair Lattimore commented about whether the rates and regulations have been presented. Director Lynch stated the rates and rule making portion of the original proposal from Hometown was contingent on the findings and the outcome of the Strategic Plan. The Plan presented direction to move forward with a CCA. The CCA does not require rules and rate making perimeters and therefore only gave an overview what would be needed in general for rules and regulations. Lattimore Dennison further questioned CCPUSA's purposes for the past ten years. Lattimore responded have been waiting on the outcome of the Governor's Reforming the Energy Vision (REV) plan which would dictate regulatory reform and restructure of the energy and utility industry for New York State to further advance projects.
- Legislator Kerr inquired about the Rewatering project and whether the go– no go determination has been met yet. . Lynch stated the report has been received and will be reviewing the options with Bergmann consultant. It appears adding water back into the old Erie Canal prism may be able to act as a storm water mitigation device and may likely allow recreational opportunities along that two mile stretch. Depending what option is chosen will determine the cost and the how many months in the year will be able to have recreational activities.
- Legislator Lattimore asked about the recent Bob Brower Water Symposium. Director Lynch gave an overview of the OWLA presentation on the sediment and & nutrient reduction and the effects on water quality in Owasco Lake.

Kelly King (Employment & Training)

JOBS PROGRAM:

124 total participants served this month in our JOBS program plus 17 new referrals from DSS (13 Safety Nets; 4 Family Assistance, and 19 Non-Employable participants)

NCP PROGRAM: Referrals to resume this month- services provided to non-custodial parents for job search assistance, job readiness, soft skills, financial literacy, support group, transportation, and possible training opportunities. Court mandated program. Currently working on increasing referrals and program development.

CRT/OJT PROGRAM: (5 participants currently enrolled and funded under WIOA)

1- Class A Driver Training (CDL A) - Cayuga-Onondaga BOCES CFL

1- Welder/Fitter- OCM BOCES (Adult funding)

1- Applied Electrical Technology- Cayuga Onondaga BOCES (Adult funding)

2- Licensed Practical Nurses- Cayuga Onondaga BOCES (Adult funding)

YOUTH PROGRAM: WIOA Year Round Program- 1 new enrollment; 2 pending enrollments; many applications out

TANF SUMMER YOUTH: Program development, recruitment, and planning begins (apps to go out early March)

TRADE ACT PROGRAM: BCS- closure in March; TAA approved

BUSINESS/COMMUNITY SERVICES OUTREACH: Including, but not limited to: Leonardi Manufacturing, Page Trucking, Cayuga Digester, Local COHO, Loretto, Catholic Charities, Cayuga County Jail, and outreach for referrals from a comprehensive list of Human Service Agencies.

SYEP & WIOA YOUTH OUTREACH: Including but not limited to: Auburn Enlarged City School District, BTW, Cato School district, Cayuga County offices: Attorney's office, Clerk of the Legislature, Health Dept., Historians office, Planning and Economic Development, and Buildings and Grounds. Cayuga Museum, Champions for Life, East Hill Family Medical, Village of Fair Haven, Loretto, Montezuma Highway Dept., Moravia School District, Mosaic, North Brook Heights, Port Byron School District, Salvation Army, and Thrifty Shopper. Referrals from schools, probation, DSS, CAP, human services agencies, etc.

STAFF & PROGRAM DEVELOPMENT:

Youth recruitment and outreach is our focus. WIOA year round and SYEP (youth participants, work sites and businesses); AD/DW recruitment; OJT development/recruitment; Outreach and Marketing (Chamber Newsletter, Radio, flyers, cold calls, agency referrals, networking, Facebook, and website build project)

NYATEP Youth Conference- 3 members of the Employment & Training Team will be attending.

PARTNERSHIP & COLLABORATION:

Cayuga Onondaga BOCES, CFL- Youth training project; Cayuga Community College- SUNY apprenticeship and training opportunities; Workforce Development focus group (E&T, DOL, CEDA, WDI, ACESS VR, BOCES, CCC)- workforce system

development and referral process; Workforce Partners Committee; Auburn Community Partners Group in conjunction with Loretto, Auburn Housing Authority, and the Department of Health and Human Services Employment Unit.

JOB ORDERS:

181 NEW open job orders are listed in The America's Job Exchange for Cayuga County: Healthcare(18); Retail (50); Manufacturing (30); Food Service (13); Banking (1); Grocery(6);Transportation (18); Office/Administrative (3); Lodging (6);Human Services (32); Farming/Agriculture (1); Automotive (1); Construction/utility/carpenter(1); Maintenance(1)

Additional Updates:

- Youth WIOA program has shown as increase of three enrollments with other waiting on approvals.
- The unit has been working on an employment contract with the Child Support Unit to provide employment support non-custodial parents. Staff will be doing a complete program overhaul to be able to assist the non-custodial parents with any barrier they may have to finding gainful employment.
- Staff has been working with Loretto – The Commons to take part in an Auburn Community Partners group, as the Commons has a need for staff recruitment and are very invested in the workforce in the community, not just their business.
- The Workforce Grant Administration Board has purchased a new website which will enable the community to be able to review all of their services.
- Vice Chair Lattimore inquired about the BCS closing. Kelly responded that the closing is on track to close at the end of March. The workforce has received correspondence regarding their Trade Act and unemployment benefits.
- Legislator Kerr thanked the department on the new efforts in workforce development and further inquired about the non-custodial program and how the Oswego program gets referrals into the program. Committee further discussed the departments and agencies working in partnerships with the workforce programs.

RESOLUTION:

3-21-PL-1 Authorizing (MOU) Memorandum of Understanding between the Local Workforce Development Board and One-Stop partners in Cayuga County.

Director King presented a brief overview of the resolution.

Christopher Petrus motioned to move resolution 3-21-PL-1, 2nd by Trish Kerr. No discussion. All members present voted in favor, passed.

Tracy Verrier (CEDA)

- Metric Snapshot through February 17, 2021:
 - Existing businesses met with: 39
 - Entrepreneurs met with: 10
 - Cayuga County is still trending below CNY in terms of unemployment rate
 - See supplemental document for additional metrics and economic indicators.
- AIDA approved project incentives for Mack Studios to build a 25,000 square foot expansion to their facility for warehousing purposes.
- AIDA approved an initial project resolution for Currier Plastics to expand their facility to service the medical industry. A public hearing will be held prior to the March AIDA meeting.
- CCDC approved two equipment loans, one for Auburn Vacuum Forming to acquire and upgrade manufacturing equipment and one for New Age Renewable Energy in King Ferry to acquire bottling equipment for their new whey spirit product lines.
- The Auburn Small Business Assistance Program committee approved 5 DRI Small Project Grant Fund applications, as well as startup and bridge loans to one of the applicants (FEAST Kitchen).
- Both AIDA and CCIDA approved a new contract term with CEDA covering 2021-2023.
- Meg Goloub completed a virtual basic economic development training course.
- The Auburn Microenterprise launched on 2/16/2021, with sessions occurring every Tuesday at 5pm for 8 weeks.
- Per 2021 strategic priorities, CEDA released an RFP for consulting services to conduct a supply chain analysis for Cayuga County. Proposals are due back in mid-March.
- CEDA's 2020 annual report is available on our website: <https://cayugaeda.org/wp-content/uploads/2021/02/2020-Annual-Report.pdf>

Additional updates:

- Two new CCDC equipment loans were processed and approved for New Age Renewables and Auburn Vacuum Forming.

- Five small business projects approved through the Downtown DRI program.
- Auburn Industrial Development Assistance (AIDA) –Approved incentives for Max Studios’ 25,000 sq. ft. expansion in the Auburn Tech Park and the initial approval resolution for Currier Plastics’ medical expansion with public hearing and further review later in March.
- CS2020 Report – Additional update NOAA public affairs forum will be held on April 12th.
- CCIDA Accepted a construction bid for the Aurelius sewer line

Legislator Lattimore inquired whether any plans/strategy to provide a platform to invite the talented Auburn people to come back home. Tracy Verrier responded talent attraction is one of the focus components on the new place branding project. The website will be presented in the near future.

Legislator Kerr stated is encouraged with the economic development projects being developed within the county and inquired about the status of the supply change analysis and whether certain industries will be targeted. Director Verrier indicated the RFP was issued in February with the results scheduled to be returned next week. Upon review of the returns, and follow up with the vendors if needed, the award process will begin in April. The analysis will be presented in a broad overview and will be looking to focus on the County’s strength to help to identify emerging industries which can be supported and encouraged. Kerr also inquired whether any discussions has been taken place on any green alternatives to existing business or bringing in new sustainable products. Verrier has asked the vendors to review the waste streams within the County’s business and whether opportunities would exist to be helpful to other businesses. Also continued discussions on the local supply ecosystems in conjunction with the local branding program.

Doug Kierst (Soil & Water Conservation District)

- The Natural Resources Center continues to be closed to public visitors.

AGRICULTURAL TECHNICAL ASSISTANCE:

- Cayuga SWCD Staff continues to process Soil Group Worksheets for Agricultural Assessments, in preparation for the Town Assessors March 1, 2021 deadline. Agricultural properties in all the towns, and even the City of Auburn, are required to have a current soil group worksheet in order to qualify for an agricultural exemption. It has been a busy month because human nature dictates to wait until the last minute to take care of things like this.
- Cayuga SWCD Staff continues to work on the completion of farm plans for local agricultural producers. As the plans are completed, we will continue to move down our list of farms in need of a plan that have requested our assistance. Applications are being submitted through various funding opportunities to assist with the costs associated with the planning efforts.
- Cayuga SWCD Staff met (virtually) with agricultural producers to discuss the Our Owasco (Evidn & The Nature Conservancy) initiative.
- Cayuga SWCD Staff closed out the paperwork associated with the implementation of 141 acres of winter wheat cover crops in the Owasco Lake Watershed. The fields were planted in the fall through the Eastern Finger Lakes Cover Crops grant

NON-AGRICULTURAL & MUNICIPAL TECHNICAL ASSISTANCE:

- Cayuga SWCD Staff continues to complete the SWPPP inspection on the Owasco Flats Project to ensure site compliance with the NYS SPDES Program regulations.
- Cayuga SWCD Staff will continue to evaluate culverts throughout portions of the Owasco Lake Watershed utilizing the North Atlantic Aquatic Connectivity Collaborative (NAACC) protocol, when the weather cooperates.
- Cayuga SWCD Staff continues to meet with Highway Superintendents regarding potential upcoming culvert replacement and stabilization projects.

GRANT FUNDING AWARDED TO THE CAYUGA SWCD:

- The Cayuga SWCD has been notified by the NYS Department of Agriculture and Markets that four proposals submitted to the Climate Resilient Farming grants program have been funded. \$1,033,400 in state funding was awarded to work with two dairy farms to install three manure storage cover and flare systems to capture and destroy methane, while also preventing clean rainwater from entering the storage, which will improve waste storage capacity and water quality.

An additional \$62,338 was awarded to the District to work with a third farm to implement a prescribed rotational grazing system. These BMPs will improve pasture ground through forage and biomass plantings, animal access to fields via an access road and provide a clean source of water to the animals.

OTHER SWCD NEWS, WORKSHOPS & TRAININGS:

- The Cayuga SWCD's 50th Annual Spring Tree Seedling and Groundcover Sale is ongoing. The District is offering a variety of New York grown conifers, hardwoods, shrubs, and groundcovers. These seedlings, transplants and other plants are a very low-cost way to prevent erosion, improve water quality in our lakes and streams, to promote wildlife in your area, as well as create noise and visual buffers, and both snow and wind breaks. The Cayuga SWCD will be taking orders through Tuesday, April 27, 2021. The pickup date will be Friday, May 7, 2021. Supplies are limited, so order early for the best selection.
To obtain an order form and description brochure, call the Cayuga County Soil and Water Conservation District at (315) 252-4171, ext. 4, or email us at: cayugaswcd@cayugaswcd.org. We are available Monday - Friday from 7:30 AM - 4:00 PM. Order forms and on-line ordering are also available at our website: <http://www.cayugaswcd.org>
- Information on the Spring pond stocking fish sale is coming soon!

Additional updates:

- A little over \$1 M in grant funds have been released for farming grants which will be matched with landowner contribution.
- Spring fish sale orders through May 11th and pick up on May 17th.

Legislator Lattimore inquired whether information was provided in the Bob Brower Symposium on soil erosion. Director Kierst stated looking to further complete/start projects depending on whether CFA funding becomes available. Director Kierst stated good information was presented on tile drainage for surface runoff and subsurface drainage and the benefits associated with tile.

Dan Welch (Director Cornell Cooperative Extension)

- In partnership with the Cayuga-Seneca Community Action Program, the SNAP-Ed educator is delivering the "Cooking Matters with Families" curriculum to 12 Head Start families virtually.
- The Cayuga County 4-H program is in the beginning stages of returning to in-person activities and meetings, while still following applicable social distancing guidelines. At the end of February, 7 youth participated in the Produced in New York cooking demonstration.
- 30 farmers attended a virtual "shop meeting" on strategies for managing herbicide resistant weeds. The farmers in attendance earned continuing education credits required by NYS DEC for keeping their pesticide applicator license in good standing.
- The CCE Cayuga Board of Directors is continuing to review options for staffing in the environment/natural resource and agriculture program areas. A meeting on the Regional Extension Agriculture Teams is planned for March 26th.

Additional updates:

- Building transfer: Final set of paperwork for transferring the building to the County should be finalized soon.
- Meeting is scheduled for March 26th to explore the possibility of a Regional Educational Team.

Legislator Lattimore inquired whether any research has been done regarding the Hemlock tree disease around the lake tributaries for plantings to hold that soil back. Director Welch stated Cornell is doing a larger Hemlock plan research in Lake George area to determine what if any species might be viable replacements for the Hemlocks. Hopeful to be able to identify specific plantings for replacements.

Karen Kuhl (Tourism)

- Occupancy
 - January: 2020 – 34% Occupancy. 2021 – 39.9% Occupancy
 - Year to Date: 2020 – 34% Occupancy. 2021 – 39.9% Occupancy
- RevPar (Revenue Per Available Room) numbers
 - December: 2020 – \$29.33. 2021 – \$29.92
 - Year to Date: 2020 – \$29.33. 2021 – \$29.92
- Public Relations
 - February 28th - Monthly WAUB Tourism Thursday
- Finance related
 - 2020 Financial Review completed, awaiting report.
 - Matching Funds – received Q1 of 2020, totaling \$22,379.29.
 - Payment Protection Plan – Received approval of loan totaling \$38,692.50.
- Winter Marketing Campaigns

- Brave Women - The Brave Women FLX campaign is wrapping up, we held online give away which generated good engagement. We 100K challenge reached 305 participants.
- Hibernation packages dates end March 15th. We held an online giveaway for a special package, it received 50 participants.
- Winter Photo Shoot – We’re continuing with our winter video series, shoot a family sledding day in Weedsport, NY. Link to YouTube Channel: <https://www.youtube.com/user/CayugaCountyTourism>
- Upcoming work
 - Fishing messaging will begin to start of the Spring fishing season.
 - Work with LOSPC to promote fishing on Lake Ontario.
 - Cultural Tourism campaign focused on Harriet Tubman and Equal Rights.
 - Transitioning Brave Women campaign from winter messaging to three season.
- Annual Report
 - The Tourism 2020 Annual Report is available. Copy will be sent to legislators through their mailbox.

Additional updates:

- Director Kuhl wanted to accentuate the importance on the Tourism side with the NOAA designation and the National Heritage Park Project. These projects have the opportunity to bring more attention to the region along with possible financial opportunities for different programs.
- Winter marketing campaigns are being wrapped with the Spring promotions to begin. Promoting the fishing areas as well as the Lake Ontario Sports Fishing Council.
- The tourism website will be getting a new face lift with further strengthen the cultural tourism and historical content.
- New York Parks will present on the proposed Heritage Park at the April Legislature meeting.
- Great Women campaign will be taken into a three season program.
- Annual report will be printed and delivered to COB.
- Matching funds from 1st Quarter of 2020 have been received. These funds were greatly reduced as had anticipated.
- Received 2nd round of Payment Protection Plan has been received.

Legislator Lattimore inquired what funding is available for the Tourism sector in the new NYS budget. Kuhl sated many of the funds are earmarked for restaurants, museums, etc. Staff will be reviewing what elements within the budget can be used to further tourism within the County. Lattimore also inquired about the inductees to the Women’s Halls of Fame. Director Kuhl stated Emily Howland from Cayuga County is an inductee this year and Cayuga County Tourism partners with the Seneca County Tourism office for the Hall of Fame. The presentation will be held in October and additional information will be presented when available.

Legislator Kerr stated the National Park did a presentation on the Tubman home and discussed the Passport to History program for Fourth Graders in the Auburn School district, and asked if any other school district offer that program for historical visits. Director Kuhl stated this program is provided by the City of Auburn’s Historic Sites Commission and will be discussing the possibilities to provide to surrounding and school districts.

Tourism staff will be meeting with the Finger Lake Business Center to discuss plans for a regional visitor’s scavengers’ hunt.

ADJOURNMENT:

Keith Batman motioned to adjourn the Planning and Economic Development Meeting at 7:38 p.m., 2nd by Trish Kerr. All members present voted in favor of the motion, passed.

Next Planning and Economic Development is scheduled for April 12., 2021, following the Public Works Committee to be live streamed at the Cayuga County Office Building, Sixth Floor County Chambers, 160 Genesee Street, Auburn, New York 13021, via remote access.

Respectfully submitted,
 Suzanne Gauthier, Administrative Assistant
 Cayuga County Department of Planning and Economic Development