



MINUTES
WAYS & MEANS COMMITTEE
Thursday, February 17, 2022, 5:30PM
Live Link: https://youtu.be/7dBCFID6_PU

CALL TO ORDER: By Hon. Hans Pecher, Chair called the meeting to order at 5:35PM

MEMBERS: Legislators James Basile, Elane Daly, Andy Dennison (Vice Chair), Aileen McNabb-Coleman, Chris Petrus, and Mark Strong

OTHERS: Chair of the Legislature David Gould and Legislators Tricia Kerr, Robert Shea, Lydia Patti-Ruffini and Heidi Nightengale, Parks Director Doug Dello Stritto, County Clerk Sue Dwyer, Finance Director Mary Beth Leeson, HR Administrator Diann Ferris, Detective Cornelius, Real Property Director Jennifer Indelicato, Sheriff Brian Schenck, County Treasurer David Dempsey, Highway Superintendent Brian Soper, and Deputy Clerk of the Legislature Amanda Morgan

MINUTES TO APPROVE: January 18, 2022, Motion by Petrus, 2nd by Dennison, all in favor.

APPOINTMENTS: None

DEPARTMENT UPDATES FOR COMMITTEE:

- **Jennifer Indelicato (Real Property) –**
 - City of Auburn County tax bills processed and mailed (9,112 parcels).
 - Processed Splits/Merges of parcels from the prior year so that apportioned tax bills could be issued to the new property owners.
 - Posted town/county tax bills and tax rolls on the County website.
 - Processed Village of Weedsport tax bills and rolls.
 - Sent Escrow files to banks for tax collection.
 - Requested updated Board of Assessment Review membership information from Towns.
 - Collecting and reviewing exemption applications received for Assessment Towns.
- **David Dempsey (Treasurer) - No updates**
- **Mary Beth Leeson (Finance) –**
 - We would like to thank the Information Technology Department for their recent support, as we had some issues with the accounting software, and they provided very timely support to get us through our year end 1099 filing.
 - We had our first on site visit from our auditors as part of their planning process for our year end County Audit.
 - Lynn Marinelli and I met with the Venesky Group to begin the work on our cost allocation plan. This is done annually and is critical to being able to claim “overhead” costs for DSS, Health and Mental Health
 - I have been meeting with local banks, now that interest rates are starting to move. We are presenting a resolution to change our allocation of funds to allow for us to maximize investment earnings.

• **Diann Ferris (Human Resources/Civil Service) –**

YEAR-TO-DATE COMBINED TRANSACTIONS:

County Departments: 772
 Total Transactions: 1,085

COUNTY APPLICATIONS:

	<u>2022</u>	<u>2021</u>
Male	26	21
Female	43	64
No Response	3	8
White	58	81
Minorities	7	1
No Response	7	11

TOWN/VLG./SCHOOL DIST. APPLICATIONS:

	<u>2022</u>	<u>2021</u>
Male	9	10
Female	25	21
No Response	20	12
White	29	29
Minorities	3	0
No Response	22	14

EXAM INFORMATION: January 22, 2022

Emergency Services Dispatcher

Male	5
Female	24
No Response	0
White	23
Minorities	5
No Response	1

- We welcomed Commissioner Lattimore to his new position.
- Our department is meeting monthly and we are discussing New Employee Orientation and enhancements that can be made;
- Attended Labor/Management Meeting;
- Attended two Civil Service Examinations;
- Currently working on several employee and Union issues with Counsel;
- Recruitment for an Operations Officer is continuing.

RESOLUTIONS:

WAYS & MEANS:

Motion by Petrus to bundle WM 1-3, 2nd by Strong, all in favor.

2-22-WM-1 Adopting resolution for an update to Cayuga County Investment Policy, Section Number 18 in the Policy Manual

2-22-WM-2 Authorize the Chair of the Legislature to execute an agreement with Corporate Care for the provisions of Employee Assistant Program services

2-22-WM-3 Authorizing correction of tax errors in the Town of Moravia

End of bundle

2-22-WM-4 Adjusting salary of Deputy Human Resource Administrator. **Motion by Dennison, 2nd by McNabb-Coleman, all in favor.**

HEALTH & HUMAN SERVICES:

Motion by Dennison to bundle HH 1-16, 2nd by Petrus, all in favor.

2-22-HH-1 Authorizing the Chair of the Cayuga County Legislature and the Director of the Office for the Aging to sign annual contracts with various subcontractors.

2-22-HH-2 Authorizing the Health Department to enter into contract with Birnie Bus for Transportation of Preschool Physically Handicapped Children for Remainder of 5 year Award

2-22-HH-3 Authorizing the Chairman of the Legislature and the Public Health Director to enter into a contract with East Hill Family Medical, Inc. & Finger Lakes Community Health for the provision of STD Services

2-22-HH-4 Authorizing the Chairman of the Legislature and the Public Health Director to enter into a five year contract with New York State Department of Health (NYSDOH) to participate in the Childhood Lead Poisoning Prevention Program (CLPPP+) and accept funding associated with the grant for the Period 10/01/2021 through 09/30/2026

2-22-HH-5 Authorizing the Chairman of the Legislature and the Public Health Director to enter into a five-year grant contract with New York State Department of Health (NYSDOH) for the Healthy Neighborhoods Program and accept funding associated with the grant

2-22-HH-6 Authorizing the Chairman of the Legislature and the Commissioner of Social Services to Enter into a Contract with Cayuga Centers for Family Preservation Program, Family Support Program, Enhanced Foster Parent Support Program, and MST.

2-22-HH-7 Authorization to enter into a contract with Cayuga Centers for the provision of four (4) respite beds.

- 2-22-HH-8 Authorizing the Chairman of the Legislature and the Commissioner of Social Services to Enter into a Contract with Cayuga Centers for the Provision of Supervision & Monitoring Services
- 2-22-HH-9 Authorizing the Chairman of the Legislature and the Commissioner of Social Services to Enter Into a 2-Year Contract with Chapel House (Temporary Homeless Shelter for Men)
- 2-22-HH-10 Authorizing the Chairman of the Legislature and the Commissioner of Social Services to Enter into a Contract with Children's Home of Wyoming Conference for the Recruitment, Training and Retention of Foster Parents
- 2-22-HH-11 Amending the Social Services 2022 Budget to Accept 100% Federal Funding from the Flexible Fund for Family Services (FFFS)
- 2-22-HH-12 Authorizing the Commissioner of Social Services to Fill Human Services Examiner Position in the Department of Social Services
- 2-22-HH-13 Authorizing the Commissioner of Social Services to enter into a Support and Maintenance Agreement with Q-matic Corporation for maintenance of software installed in Intake Unit of Department of Social Services
- 2-22-HH-14 Authorizing the Chairman of the Legislature and Commissioner of Social Services to enter into a Contract with Salvation Army Pathway of Hope for Case Management of TANF Clients (100% Funded)
- 2-22-HH-15 Authorizing the Chair of the Legislature and the Director of Community Services to Enter into a Contract with Cayuga Centers for FFT and SafeCare.
- 2-22-HH-16 Authorizing the Cayuga County Community Mental Health Center to accept additional state aid

End of bundle

GOVERNMENT OPERATIONS:

Motion by Dennison to bundle GO 2&3, 2nd by Basile, all in favor.

- 2-22-GO-2 Authorizing a contract between Records Retention Center and the Dept. of Health & Human Services (HHS) to increase the reimbursement rate for shredding services.

- 2-22-GO-3 Amending the Cayuga County Emergency Closing Policy

End of bundle

- 2-22-GO-1 County Legislature establish a Capital H Account to support a multi-phase/multi-year digital \$4 million project called Dreams (Digital Records Electronic Access Management System) and to fund it using a combination of two sources; American Rescue Plan Act (ARPA) Funds, and Local Government Records Management Improvement Fund Shared Service Grants. **Motion by Basile to table to Government Operations in March, 2nd by Strong.**

Strong calls a caucus at 6:09PM for 10 minutes

Meeting reconvenes at 6:19PM

Motion to table is withdrawn by Basile and Strong.

No motion on the resolution is taken.

PLANNING:

Motion by Petrus to bundle PL 1-5, 2nd by Dennison, all in favor.

- 2-22-PL-1 Authorizing the Chair of the Legislature to execute an agreement between the Finger Lakes Institute and Cayuga County for the implementation of the FY 2022 Owasco Watershed Monitoring Program
- 2-22-PL-2 Authorizing the Chair of the Legislature to execute an agreement between the Cayuga Lake Intermunicipal Organization and Cayuga County for the FY 2022 Cayuga Lake Watershed Manager Program

- 2-22-PL-3 Authorizing the Chair of the Legislature to execute an agreement between the Community Science Institute and Cayuga County for the implementation of the FY 2022 Cayuga Lake Stream Monitoring Program
- 2-22-PL-4 Authorizing the Chair of the Legislature to execute an agreement between the Community Science Institute and Cayuga County for the implementation of the FY 2022 Cayuga Lake HABS Monitoring Program
- 2-22-PL-5 Authorizing a contract execution with the Oswego County Soil and Water Conservation District Alliance to Cayuga County, State Fiscal Years 2021 – 2022 Funding

End of bundle

Motion by Strong to bundle PW 1 & 3-12, 2nd by Petrus, all in favor.

PUBLIC WORKS:

- 2-22-PW-1 Authorizing the Buildings and Grounds Department to hire a part time Building Maintenance Mechanic
- 2-22-PW-3 Authorization to extend bids
- 2-22-PW-4 Authorization to approve 2022 paving list
- 2-22-PW-5 Authorization for the Highway to purchase highway equipment
- 2-22-PW-6 Authorization to approve 2022 surface treatment list
- 2-22-PW-7 Authorizing the Ward W. O’Hara Agricultural Museum to accept the donation of 2 picnic shelters from the Cayuga County Agricultural Museum Commission
- 2-22-PW-8 Authorizing an increase in boat slip rental fees at Emerson Park
- 2-22-PW-9 Authorizing an increase in salary for Part Time Museum Aides at the Ward O’Hara Agricultural Museum
- 2-22-PW-10 Authorizing the hiring of seasonal staff for the Parks & Trails Department for the 2022 season
- 2-22-PW-11 Authorizing the transfer of function of position from Buildings and Grounds to the Parks & Trails Department
- 2-22-PW-12 Authorize expenditure of finds from Reserve Account No. A-18838 Pavilion Building and Equipment for repairs to the Emerson Park Pavilion Roof

End of bundle

- 2-22-PW-2 **(PULLED)** Authorizing the replacement of the roof on the Hardenberg Building

JUDICIAL & PUBLIC SAFETY:

Motion by Dennison to bundle JP 1-5, 2nd by Daly, all in favor.

- 2-22-JP-1 Authorization to sign a contract with PlanIt schedule to provide scheduling software and services to the Cayuga County E-911 Center.
- 2-22-JP-2 Authorization to fill a Supervising Emergency Services Dispatcher position due to a promotion.
- 2-22-JP-3 Authorization to enter into a contract between the County And Western New York Polygraph Services, Inc.
- 2-22-JP-4 Authorization to fill one (1) Probation Supervisor Title in the Cayuga County Probation Department
- 2-22-JP-5 Authorize the Sheriff to fill two (2) vacant Sheriff Custody Officer Positions in the Custody Division of the Cayuga County Sheriff’s Office

End of bundle

- 2-22-JP-6 Authorizing the Cayuga County Sheriff to accept a grant from the U.S. Department of Justice (DOJ) for the “Law Enforcement-Based Victim Specialist Program”. **Motion by Dennison, 2nd by McNabb-Coleman, all in favor except Petrus abstains.**

2-22-JP-7 **(ADDED 2/17/22)** Authorizing the Chair of the Legislature and the Cayuga County Sheriff to implement a Body Worn Camera Program within the Sheriff's Road Patrol Division, to create and fill a Clerk Position and to accept a grant from the U.S. Department of Justice (DOJ) to supplement the cost. **Motion by Dennison, 2nd by Petrus.**

Motion by Strong to amend for funding to come from the fund balance, 2nd by Petrus, all in favor.

All in favor of resolution as amended.

LEGISLATURE:

2-22-LEG-1 Resolution Urging the State of New York to Amend Criminal Justice Reforms. **Motion by Petrus, 2nd by McNabb-Coleman, all in favor.**

Committee revisits GO-1

2-22-GO-1 County Legislature establish a Capital H Account to support a multi-phase/multi-year digital \$4 million project called Dreams (Digital Records Electronic Access Management System) and to fund it using a combination of two sources; American Rescue Plan Act (ARPA) Funds, and Local Government Records Management Improvement Fund Shared Service Grants.

Motion by Dennison, 2nd by Strong.

Motion by Strong to take ARPA wording out and there is a lot of discussion of where funds should come from.

Dennison and Strong withdraw their motions. No motion on resolution.

Motion by Dennison to adjourn at 6:22PM, 2nd by Petrus, all in favor.