



MINUTES
WAYS & MEANS COMMITTEE
Tuesday, February 16, 2021, 5:30PM
Live Link: <https://youtu.be/k6riYE323rk>

CALL TO ORDER: By Hon. Keith Batman, Chair called the meeting to order at 5:30PM

MEMBERS: Legislators Elane Daly, Ryan Foley, Christopher Petrus, Paul Pinckney, Ben Vitale, and Tucker Whitman

OTHERS: Chair Aileen McNabb-Coleman, Legislators Tricia Kerr, Mark Strong, County Attorney Chris Palermo, Chief Assistant County Attorney Rich Graham, Assistant County Attorney Brittany Massi, HR Director Lisa Lippoldt, Real Property Director Kelly Anderson, Health Department Director Kathleen Cuddy, Senior Computer Systems Technician Jodie Nickerson, Planning Director Steve Lynch, Purchasing Director Don Carr, Superintendent of Buildings and Grounds Gary Duckett, Park Maintenance Supervisor Doug Dello Stritto, Sheriff Brian Schenck, Deputy County Treasurer Jennifer Indelicato, County Treasurer Jim Orman, and Deputy Clerk of the Legislature Amanda Morgan

Batman says beginning in April or maybe May depending on the quarter we will start getting several quarterly reports. One of the quarterly reports will be from our auditor John Chomyk and those will be in form that will not betray or expose any confidential information, so it will be an activity report. He adds that Chomyk is saving a lot of money by catching things that are generally missed. The other quarterly report will come from Don Carr the Director of Purchasing on what he is doing and the value that the position is adding to the county. The final report is a quarterly report in addition to her monthly report from Lisa Lippoldt that will look longitudinally. He says at this point we have been looking at our efforts to improve diversity in hiring at the county, so she will present that quarterly compared with previous similar quarters. He says there will be a preview of those, so if there are things that the committee would like modified or added. He will be meeting with the Budget Manager and Deputy Treasurer to talk about doing quarterly financial reports. The Chair of the Legislature has also asked for him/the committee to pick back up the non-bargaining salary issues with particular emphasis on coming up with reasonable hiring ranges. Finally, the Chair will be appointing a group to look at a finance department. He says part of the transition is the consideration of moving to a part-time treasurer and a fulltime finance department.

MINUTES TO APPROVE: January 19, 2021, Motion by Foley, 2nd by Daly, all in favor.

APPOINTMENTS: None

DEPARTMENT UPDATES FOR COMMITTEE:

• **Kelly Anderson (Real Property) –**

- City of Auburn County tax bills processed and mailed (9,122 parcels).
- Processed Splits/Merges of parcels from the prior year so that apportioned tax bills could be issued to the new property owners.
- Posted town/county tax bills and tax rolls on the County website.
- Processed Village of Weedsport tax bills and rolls.
- Sent Escrow files to banks for tax collection.
- Requested updated Board of Assessment Review membership information from Towns.
- Finalizing values for the 2021 Springport re-assessment project.
- Reviewed and entered exemption applications received for Assessment Towns.
- Sent quarterly sales report to NYS for processing and payment.

2-21-WM-2 Authorizing the Settlement of the Matter of NECG Fingerlakes LLC vs. the Assessor for the Town of Aurelius, New York; and the Town of Aurelius, New York (Index Nos. 2017-534; 2018-737; E2019-772; E2020-534) and the Execution of a Stipulation of Settlement. **Motion by Petrus, 2nd by Foley, all in favor.**

• **Jim Orman (Treasurer) –**

- Over the years we have been glad to assist other departments with their needs. Due to an unprecedented health issue affecting one of our employees we are in need of assistance to take care of her duties for a few months. In addition we are about to have another employee go out on maternity leave during the same time frame. I am happy to report we are receiving some assistance from Lacey Bailey (Attorney's Office), Lorrie Bradtke, Joanne Hildebrandt (IT Office) and

John Chomyk (Auditor). We are very grateful to these offices and their department heads for providing this cooperative effort. It is very gratifying to see these employees realize the County's needs in this area and insure these needs are met.

- Pam Landon has gone well above and beyond her normal scope of duties as Payroll Supervisor. She has been trying to help fill in for an employee who has been out since the end of December. It is also the time of year when all the calculations have to be done regarding switching over to the new rates of pay for 2021. In addition she was asked to provide an enormous amount of information to a law firm regarding a law suit against the County within a short time frame. With the assistance of Chris Palermo, County Attorney, this information was able to be given to the attorneys defending the County. This was another example of a cooperative effort and Pam is to be highly commended.

- **Lisa Lippoldt (Human Resources/Civil Service) –**

YEAR-TO-DATE COMBINED TRANSACTIONS: 542

- County departments: 214 total transactions
- Schools, Towns, Villages, BOCES & Special Districts:

204	Schools
39	Towns
4	Villages
80	BOCES
1	Seymour Library
328	Total Transactions for Schools, Towns, Villages, Special Districts

County Applications: 94

Male: 22.34%

Female: 70.21%

No answer: 7.45%

White: 88.30%

Minorities: 1.1%

No Answer: 10.60%

Towns/Villages Applications 44

Male: 25%

Female: 45%

No Answer: 30%

White: 64%

Minorities: 0

No Answer: 36%

- Completed Governor's Pandemic Plan, given to unions for review
- Onboarding for Vaccinators/Vaccine Medical Consultants 35 completed
- Updated COVID- Vacation guidelines for employees
- Mandatory Annual training completed at 99.53%

RESOLUTIONS:

WAYS & MEANS:

2-21-WM-1 Authorizing the Chairman to sign contracts with certain agencies. **Motion by Foley, 2nd by Pinckney, all in favor.**

2-21-WM-3 Setting the salary for the Senior Public Health Engineer and the Director of Community Health Services for the period of March 1, 2021 through December 31, 2021. **Motion by Daly, 2nd by Foley, all in favor.**

Batman would like it noted in the minutes that the numbers in this resolution are annualized numbers.

2-21-WM-4 Allocate insurance costs to departments that receive reimbursement. **Motion by Foley, 2nd by Pinckney, all in favor.**

2-21-WM-5 To adopt Local Law No. ____ for the year 2021, a local law providing an increase in salary for the Director of the Cayuga County Department of Public Health. **Motion by Vitale, 2nd by Daly, all in favor.**

HEALTH & HUMAN SERVICES:

Motion by Daly to bundle HH1-5 & HH 7-13, 2nd by Petrus, all in favor.

2-21-HH-1 Authorizing the Chair of the Cayuga County Legislature and the Director of the Office for the Aging to sign annual contracts with various subcontractors.

2-21-HH-2 Authorization to create and fill a Supervising Public Health Administrator Position in the Public Health Department

- 2-21-HH-3 Authorizing the Chairman of the Legislature and the Public Health Director to Enter Into a Contract with Tim DiGiulio to Conduct Administrative Hearings for the Cayuga County Board of Health
- 2-21-HH-4 Authorizing the Chairman of the Legislature and the Public Health Director to renew the contract between Finger Lakes Dog Protection Agency, Inc. and the County of Cayuga
- 2-21-HH-5 Authorizing the Chairman of the Legislature and the Director of Community Services to Enter into a Contract with Children's Home of Wyoming Conference for the Recruitment, Training and Retention of Foster Parents
- 2-21-HH-7 Authorizing the Director of Community Services to Fill a Caseworker Vacancy in the Adult Protective Services Unit
- 2-21-HH-8 Authorizing the Director of Community Services to Fill a Caseworker Vacancy in the Child Protective Services Unit
- 2-21-HH-9 Authorizing the Director of Community Services to enter into a Support and Maintenance Agreement with Q-matic Corporation for maintenance of software installed in Intake Unit of Department of Social Services
- 2-21-HH-10 Authorizing the Chairman of the Legislature and Director of Community Services to enter into a Contract with Salvation Army Pathway of Hope for Case Management of TANF Clients (100% Funded)
- 2-21-HH-11 Amending the Mental Health Center 2021 contractual budget for HealtheConnections interface
- 2-21-HH-12 Authorizing the Chairman of the Legislature to create and the Director of Community Services to fill a Supervisor of Family Behavioral Health Services (CMH) position in the Cayuga County Department of Mental Health.
- 2-21-HH-13 Authorize the filling of one vacant full-time Health Home Care Manager position at the Mental Health Center.

End of bundle

- 2-21-HH-6 Authorizing the Chairman of the Legislature and the Director of Community Services to Enter into Contracts with Cayuga County Employment & Training Department for Provision of Services. **PULLED by Daly due to incorrect amounts and will go back to committee next month**

GOVERNMENT OPERATIONS:

Motion by Foley to bundle GO 1&2, 2nd by Pinckney, all in favor.

- 2-21-GO-1 **(Amended)** Approval of updated SUNY Capital Request/Plan Resolution.
- 2-21-GO-2 Authorization to fill Chief Information Officer

PLANNING:

Motion by Pinckney to bundle PL 1-4, 2nd by Foley, all in favor.

- 2-21-PL-1 Authorizing the Chair of the Legislature to execute an agreement between the Community Science Institute and Cayuga County for the implementation of the FY 2021 Cayuga Lake Stream Monitoring Program.
- 2-21-PL-2 Authorizing ta contract execution with the Oswego County Soil and Water Conservation District for the transfer of NYSDEC funding for the Finger Lakes-Lake Ontario Watershed Protection Alliance to Cayuga County, State Fiscal Years 2020-2021 Funding.
- 2-21-PL-3 Authorizing the Chair of the Legislature to execute an agreement between the Finger Lakes Institute and Cayuga County for implementation of the FY 2021 Owasco Watershed Monitoring Program.
- 2-21-PL-4 Authorizing the Chair of the Legislature to execute certain permissions for the USDA to place European Cherry Fruit Fly Traps in select locations on Cayuga County-Owned Lands in 2021

PUBLIC WORKS:

Motion by Whitman to bundle PW 1-6, 2nd by Petrus, all in favor.

- 2-21-PW-1 Resolution to modify the current license agreement with A&M Catering for management of the Emerson Park Pavilion due to the public health restrictions on gatherings
- 2-21-PW-2 Authorization to fill 4 Part Time Museum Aide vacancies at the Ward O'Hara Agricultural Museum
- 2-21-PW-3 Authorizing the signing of Supplemental #1 with NYSDOT, increase of Capital "H" Project 15-03 ("Cr 31b-East Brutus St. Road Preservation"), authorizing the transfer of funds, and authorizing the Chair of the Legislature and the Highway Superintendent to execute any and all agreements.
- 2-21-PW-4 Authorizing the signing of Supplemental #1 with NYSDOT, increase of Capital "H" Project 19-01 ("Little Salmon Creek Bridge Replacement") to permit the repair and replacement of a bridge in the Town of Venice, authorizing the transfer of funds, and authorizing the Chair of the Legislature and the Highway Superintendent to execute any and all agreements.
- 2-21-PW-5 Authorizing the signing of Supplemental #1 with NYSDOT, increase of Capital "H" project 19-02 ("Yawger Creek Bridge Replacement") to permit the repair and replacement of a bridge in the Town of Venice, authorizing the transfer of funds, and authorizing the Chair of the Legislature and the Highway Superintendent to execute any and all agreements.
- 2-21-PW-6 Authorization to fill Senior Account Clerk position in the County Highway Department due to the resignation of a former employee

JUDICIAL & PUBLIC SAFETY:

Motion by Vitale to bundle JP 1-4, 2nd by Pinckney, all in favor.

- 2-21-JP-1 Authorizing the Chair of the Cayuga County Legislature to sign a transportation agreement with Key Livery, Inc.
- 2-21-JP-2 Authorizing the Chair of the Legislature and the Cayuga County Coroner to renew the contract with Onondaga County Medical Examiner for autopsies and other related professional services
- 2-21-JP-3 Authorizing the Sheriff and the Port Byron Village Police Department to enter a Memorandum of Understanding for Mutual Aid pursuant to NYS General Municipal Law
- 2-21-JP-4 Authorizing the Sheriff's Office to purchase and equip one (1) new marked patrol car and one (1) new unmarked patrol car to replace existing patrol cars that have accumulated high mileage

Motion by Foley to go into executive session at 6:11PM, 2nd by Daly, all in favor.

EXECUTIVE SESSION: re: Employment history of a particular person

Motion by Pinckney to come out of executive session at 9:43PM, 2nd by Whitman, all in favor.

Motion by Pinckney to adjourn at 9:44PM, 2nd by Foley, all in favor.