

CCWSA BOARD MEETING
MINUTES – February 15, 2023 at 1:00 pm
7413 County House Road, Auburn, NY

Board of Directors

David Schenck, Chair Christie Waters, Treas. Francis Mitchell Herbert Marshall
Andrew Rindfleisch Robert Shea Brian Dahl, Vice Chair-Absent Donald Slocum

Administration & Advisors & Misc.

K. Rindfleisch, Dir; Jennifer Schenck, Deputy Director; S. Phillips Admin. Assistant; P. Schoonmaker, Sr. Clerk; Riccardo Galbato, Attorney; Doug Selby, Advisor; Mark Colopy, Financial Adv. (remote)
Tim Carpenter, MRB Engineering; Kathy Snook, Fair Haven sewer customer.

Short discussion on vacant property costs and what the customers in Fair Haven should do with their town/village representatives to fix it.

Our suggestion is for the customers of Fair Haven to start a petition for the Village of Fair Haven or Town of Sterling to move the property lines to allow for the two parcels of these customers to be merged into one tax map.

Approval of Agenda- A motion was made by Herbert Marshall to approve the agenda with the addition of approving the hiring of law firm of Boyle Code under financial. Andrew Rindfleisch 2nd the motion. The motion was unanimously approved and carried.

Approval of minutes-January 18, 2023 and February 1, 2023- A motion was made by Herbert Marshall to approve the minutes from January 18, 2023 and February 1, 2023. Andrew Rindfleisch 2nd the motion. The motion was unanimously approved and carried.

Director's report (Dir-Karl Rindfleisch, Dep Dir-Jennifer Schenck)

Karl Rindfleisch- Jay Sawyer is on vacation so we have been continuing the daily operations in Fair Haven. I did attend the Ledyard BOD meeting and discussed with them the Cayuga Lake Protection Plan. I went to the Public Works meeting and the legislature seems to be in favor of the project, so I think we are in good shape.

Jen Schenck- We are looking for health insurance options. We have looked with Wayne County and some private insurance brokers, so we do have some good options. During one of our meetings the broker brought up some covid funds that may be available to us. I did attend the Springport meeting and I presented the Cayuga Lake Protection Plan to them, and they were very supportive of it. We have looked into a postage meter for our billing, and they were extremely expensive. We reached out to Springport for a shared service for their postage meter to save us money and they have agreed to complete a shared agreement with us.

Financial- Christie Waters (Treasurer) & Francis Mitchell (Audit Cmte. Chair)

A motion was made by Christie Waters to pay the bills. Andrew Rindfleisch 2nd the motion. The Motion was unanimously approved and carried.

A motion was made by Francis Mitchell to approve the reconciliations of checking accounts for January 31, 2023. Herbert Marshall 2nd the motion. The motion was unanimously approved and carried.

Boyle Code

Karl Rindfleisch- I emailed the agreement for Boyle and Code to everyone. This is just to add some legal help for our upcoming projects. So, I ask for a motion to hire Boyle and Code.

A motion was made by Andrew Rindfleisch to hire Boyle and Code. Robert Shea 2nd the motion. The motion was unanimously approved and carried.

Karl Rindfleisch- I sent everyone a copy of Jay Swayer's contract and I ask for approval to sign the one-year agreement for operation and maintenance with Jay Sawyer for sewer district in Fair Haven.

A motion was made by Andrew Rindfleisch to sign the one-year operation and maintenance agreement with Jay Sawyer for the sewer district in Fair Haven. Don Slocum 2nd the motion. The motion was unanimously approved and carried.

Water Operations & County Sewer District 2, Operations- Discussed above.

County Infrastructure Report/ Master Plan- (Tim Carpenter, MRB; Mark Colopy, FA)

Genesee Street project-

Tim Carpenter- We have the specifications all set for Department of Health review and approval. That shows a 12" water line from the existing hot box by McDonalds down the meter pit on Experimental Road. The 12" line is large enough to handle the flow from the milk plant. When we have the pipe and the approval from Health Department then we are in good shape to start that project.

Short discussion about a resolution with Aurelius for us to take over the milk plant as a customer with an easement from BOCES.

Cayuga Lake Protection Plan (Honoco Rd.)- We have the SEQR resolution declaring CCWSA as the lead agency.

Riccardo Galbato- We are declaring our intent to act as lead agency, we are declaring this proposed sewer project as type one action under SEQR, and we are identifying involved and interested agencies that will receive a part one environmental assessment form, so they have the ability to comment on us being lead agency. The agencies that I identified are- The New York State DEC, Cayuga County Health Department, County of Cayuga, Cayuga County Planning Department, New York State Office of Parks, Recreation and Historic Preservation. The effected towns will be the Village of Aurora, the Town of Legere and the Town of Genoa.

A motion was made by Andrew Rindfleisch to approve the Cayuga Lake Protection Plan SEQR with the amendment to add the New York State DOT. Herbert Marshall 2nd the motion. The motion was unanimously approved and carried.

North Street Connection-

Tim Carpenter- We haven't taken any action for engineering yet. We did meet with the City of Auburn to talk about this connection. They are quite interested in picking up the few homes on North Street and Potter Rd area that are inappropriately connected right now.

Finance/Project Mgmt. Committee Report (Herbert Marshall, Chair)

Short discussion on pumping station at Long Point State Park.

Legal- Attorney Riccardo Galbato, Galbato Law Firm- Updates

I ask for authorization to have the Chair sign what's called the statement of federal interests. This has to do with the Cayuga County IDA sewer line. The EDA wants both grant recipients which are the IDA and CCWSA to sign this document indicating their interest in public sewer line.

A motion was made by Herbert Mashall to authorize Chair David Schenck to sign the statement of federal interests. Andrew Rindfleisch 2nd the motion. The motion was unanimously approved and carried.

Riccardo Galbato- Working with Karl and Tim we do have an easement with Weedsport Speedway. I ask for authorization for the Chair to sign an easement of right away for water between CCWSA and the Weedsport Speedway. This also will call for CCWSA to give the speedway a credit of the Speedways water bill of \$5,000.

A motion was made by Herbert Marshall to authorize Chair David Schenck to sign the easement agreement with Weedsport Speedway. Andrew Rindfleisch 2nd the motion. The motion was unanimously approved and carried.

Personnel Committee Report-

Nothing discussed.

New Business/Old Business Updates

A motion was made by Andrew Rindfleisch to approve the bank resolution for check signatures. Don Slocum 2nd the motion. The motion was unanimously passed and carried.

A motion was by Andrew Rindfleisch to designate Susan Phillips as CCWSA Secretary. Don Slocum 2nd the motion. The motion was unanimously approved and carried.

A motion was made by Andrew Rindfleisch to approve standard work week of 40 hours with the 8-hour work day for full time employees and 6-hour work day for part time employees. Donald Slocum 2nd the motion. The motion was unanimously approved and carried.

Francis Mitchell- The auditors have asked that we move the next meeting by one week to give them more time to complete the audit.

A motion was made by Herbert Marshall to move the next BOD meeting by one week to March 22, 2023. Andrew Rindfleisch 2nd the motion. The motion was unanimously approved and carried.

A motion was made by Herbert Marshall to adjourn the meeting. Christie Waters 2nd the motion. The motion was unanimously approved and carried.

Next Meeting- March 1, 2023, at 1:00 pm, 7413 County House Road

Respectfully Submitted:

Susan Phillips, Administrative Assistant

CAYUGA COUNTY WATER AND SEWER AUTHORITY BOARD
CAYUGA LAKE PROTECTION PROJECT

SEQR RESOLUTION
DECLARING THE INTENT TO BE LEAD AGENCY

WHEREAS, the Cayuga County Water and Sewer Authority Board (hereinafter referred to as “CCWSA Board”) has reviewed the New York State Environmental Quality Review Act (“SEQRA”) Full Environmental Assessment Form (“EAF”) Part 1, prepared by the MRB Group (hereinafter referred to as “Consulting Engineer”) on the above-referenced Cayuga Lake Protection Project (hereinafter referred to as “Action”); and

WHEREAS, the CCWSA Board determines that said Action is classified as a Type 1 Action under the State Environmental Quality Review (“SEQR”) Regulations; and

WHEREAS, the CCWSA Board determines that said Action is also subject to review and approval by other involved agencies under the SEQR Regulations; and

WHEREAS, the CCWSA Board determines that it is the most appropriate agency to insure the coordination of this Action and will provide written notifications to involved agencies, for the purposes of conducting a coordinated review and making the determination of significance thereon under the SEQR Regulations.

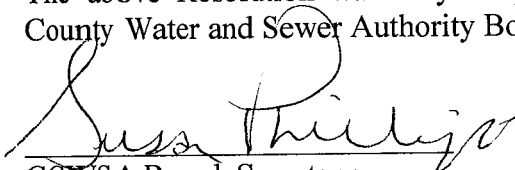
NOW, THEREFORE BE IT RESOLVED that the CCWSA Board does hereby declare its intent to be designated as the lead agency for the Action and directs the CCWSA Chairperson to sign and date the Full EAF Part 1.

BE IT FURTHER RESOLVED, that the Consulting Engineer is directed to provide notice hereof to the involved and interested agencies, **New York State DEC, Cayuga County Health Department, County of Cayuga, Cayuga County Planning Department, New York State Department of Transportation, New York State Office of Parks, Recreation and Historic Preservation, Village of Aurora, Town of Ledyard and Town of Genoa**, seeking their agreement (or objection thereto) in writing on or before noon on **Friday, April 7, 2023**.

Motion made by Member: Andrew Rindfleisch Seconded by Member: Herbert Marshall

Dated: February 15, 2023

The above Resolution was duly adopted on Wednesday, February 15, 2023 by the Cayuga County Water and Sewer Authority Board.


CCWSA Board, Secretary