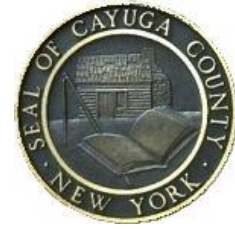


CAYUGA COUNTY LEGISLATIVE COMMITTEE MINUTES



JUDICIAL & PUBLIC SAFETY COMMITTEE

DATE: FEBRUARY 13, 2019, CHAMBERS – TO FOLLOW PLANNING

COMMITTEE MEMBERS:

<i>Christopher Petrus</i>	<i>Legislator, District 4, Chair</i>
<i>Keith Batman</i>	<i>Legislator, District 7</i>
<i>Joseph Bennett</i>	<i>Legislator, District 10</i>
<i>Michael Didio</i>	<i>Legislator, District 14</i>
<i>Timothy Lattimore</i>	<i>Legislator, District 13</i>
<i>Paul Pinckney</i>	<i>Legislator, District 5</i>
<i>Ben Vitale</i>	<i>Legislator, District 3</i>

OTHERS: Legislator Andrew Dennison, Legislator Joseph DeForest, Legislator Charlie Ripley, Legislator Elane Daly, Legislator Ryan Foley, County Administrator Justin J. Woods, County Attorney Christopher Palermo, Cayuga County 9-1-1 Administrator Denise Spingler, Sheriff Brian Schenk, Deputy Director Emergency Management Neil Rivenburgh, Probation Director Jay DeWispelaere, Rivenburgh, Probation Director Jay DeWispelaere, Executive Director, Doug Kierst, CEDA Executive Director, Tracy Verrier, Michael Russell, Board of Elections Deputy Commissioner, Roberta Massarini, Planning and Economic Development Director Stephen Lynch, Director, Administrative Assistant, Suzanne Gauthier, Ryan Franklin, The Citizen

CALL TO ORDER: By Hon. Christopher Petrus, Chair

EXCUSED: Legislator Timothy Lattimore

MINUTES TO APPROVE: Ben Vitale motioned to approve minutes of December 5, 2018 and January 9, 2019, 2nd by Joseph Bennett. All members present voted in favor, passed.

APPOINTMENTS & RESOLUTIONS: Discussed with each committee report

STAFF:

<i>J. Justin Woods</i>	<i>County Administrator</i>
<i>Sheila Smith</i>	<i>Clerk of the Legislature</i>
<i>Amanda Morgan</i>	<i>Deputy Clerk of the Legislature</i>

REPORTING DEPARTMENTS:

- Assigned Counsel | STOP DWI | Youth Bureau Lloyd E. Hoskins, Director
- Cayuga County E-911 Denise Spingler, Director
- Cayuga County District Attorney Jon E. Budelmann, Cayuga County DA
- Cayuga County Sheriff | Cayuga County Jail Brian Schenck, Cayuga County Sheriff
- Cayuga County Emergency Management Office Neil Rivenburgh, Acting Director
- Cayuga County Coroner Dr. Adam Duckett, MD, Cayuga County Coroner
- Cayuga County Probation Department Jay DeWispelaere, Director

CAYUGA COUNTY SHERIFF'S DEPARTMENT AND CAYUGA COUNTY JAIL

BRIAN SCHENCK, CAYUGA COUNTY SHERIFF

ROUTINE RESOLUTIONS:

- None

RESOLUTIONS WITH BACKGROUND:

Keith Batman motioned to approve and move resolution 2-19 - JP-1 2nd by Joseph Bennett.

- 2-19-JP-1 Authorizing the Sheriff of Cayuga County to employ seasonal personnel for the Marine Patrol Unit
 - Sheriff Schenk explained this is the annual resolution to hire and pay up to 25 seasonal Marine Patrol Unit Personnel with 50 % reimbursement of the salaries from the State of New York through Parks and Recreation.

Discussion:

Legislator Bennett had discussed with the Sheriff about increasing the visibility of the patrol units on the lake; as well possible land locators which can be read from the water. Continued discussion with Cayuga partnering with Seneca County on patrolling Cayuga Lake. The goal would be to minimize duplicate scheduling on the lake.

All members present voted in favor of resolution, passed.

Joseph Bennett motioned to approve and move resolution 2-19 - JP-2, 2nd by Ben Vitale.

- 2-19-JP-2 Authorizing the Sheriff to fill one vacant Cayuga County Corrections Facility Administrator position in the Custody Division of the Cayuga County Sheriff's Office
 - Sheriff Schenk would like to appoint a new Jail Administrator. The resolution authorizes to fill the Facility Administrator through making a change in the person; no change in the salary.

Discussion:

Legislator Batman inquired about the starting salary in the resolution. Upon reviewing the salaries for the same positions in surrounding Counties, the salary presented is 12% above the minimum range. Ryan Foley further inquired on the decision to go above the traditional policy set at 10%. Administrator Woods stated the current policy for non-bargaining positions states going over the 10% minimum would require Legislative approval and stated the Non-Bargaining compensation study is currently underway. Legislators Pinckney and Bennett stated they will support this request as justification has been demonstrated; yet going forward to stay within the 10% overage. Legislator Batman stated would not support going over the 10% for any position until the current non-bargaining study is completed. Legislator Petrus stated is sympathetic to the issue to stay within the set 10% policy; however this necessary position being presented is within budget and other qualified candidates would demand a higher salary than proposed.

All members present voted in favor of resolution, Legislator Batman opposed, motion passed.

Additional Updates:

Boarding Revenue: Federal revenue has been strong and Cortland and Oswego have also been using our jail to house some of their inmates. The Sheriff stated have been looking to add addiction programming to the jail with hopes to reduce recidivisms. The department is waiting on the results for the new Transition Coordinator position

to assist the inmates on their plans when being released. NYS OASIS has allotted funds for additional programming with CHAD. The Treasurer office have assisted with some financial audits. The Sheriff has requested the NYS Sheriffs' Association to perform an operational audit of the Civil Division.

Sheriff Schenck invited the Legislators to tour the jail and if interested to provide a ride along for the Legislators. Legislator Ripley continued discussion on the jail boarding. Sheriff stated currently the jail houses 23 inmates from Cortland at \$80 a day.

APPOINTMENTS

- Traffic Safety Board
- Michael Wellauer, 7445 County House Rd., Auburn, NY 13021, Term 1/1/19 to 12/31/21 (Reappt. Has served 6 years)

POLICY MATTERS FOR COMMITTEE:

None

CAYUGA COUNTY ASSIGNED COUNSEL | STOP DWI | YOUTH BUREAU

LLOYD E. HOSKINS, DIRECTOR

ROUTINE RESOLUTIONS

- None

RESOLUTIONS WITH BACKGROUND

- None

APPOINTMENTS

- None

POLICY MATTERS FOR COMMITTEE

Updates:

- Assigned Council - Lloyd Hoskins expressed concern with the increased case assignments in 2018 as more cases are being referred from Family Court. Costs came in slightly over budget in 2018 and are looking to stay within the 2019 budget. NYS funding request has been applied for to change the current Part Time Assigned Council position to a full time position.
- 2018 arrests for DWI are down from 2017 and 2016. Five crack downs were performed in coordination with the County Sheriff's Department, Auburn Police and State Police. Funding for the events was provided by the NYS Traffic Safety Committee. Staff is working with the Sheriff to transfer Administration of the Stop DWI Program out to the Sheriff's office.
- Centralized Arraignment Plan (CAP) – This program will be set up where all defendants will be arraigned at the Public Safety building in the visiting sections of the jail. The adoption of the CAP is waiting on final approval from the State.
- Working with DSS to review regulations for integrating Youth Bureau to DSS

CAYUGA COUNTY EMERGENCY-911 CENTER

DENISE SPINGLER, DIRECTOR

ROUTINE RESOLUTIONS:

- None

RESOLUTIONS WITH BACKGROUND:

- None

APPOINTMENTS

- None

POLICY MATTERS FOR COMMITTEE:

- Grant Site Visit Report – Recommendations reviewed; reported back
- NYS NG911 Working Group – Feb 20-21 - meeting in Albany do discuss state plans / Goals for NYS
 - Project for APCO RPL Course
- Quarterly Grant reporting completed; closed out SIEC 2013 Grant
- Cayuga County is the host agency for New York State Spillman Users Group (NYSPILL) this year – BOCES
- Discussion related to old Lakesite Tower – property owned by Roy Horst. The land owner has expressed interest in the tower which is located in his pasture. Denise has been in discussion with the County Attorney with options for the tower. Legislators inquired whether any value exists for the tower, now or for future use. Denise Spingler stated the only equipment left at the site is the generator; costs for removal of the tower would exceed the value of the tower. Attorney Palermo stated the current lease has expired and reconfirmed removal and transportation costs would exceed the value of the tower. Attorney Palermo will continue to document the file with costs for removal and prepare the necessary documents to release the County of any liability for any remaining equipment on the site.
- 2019 Initiative – Building Trust / Relationships - LE responders are shadowing dispatchers to better understand the roles of dispatchers; ride alongs will be done to help dispatchers understand the needs of officers in the field (fire as well)
- EMS AVL project – working on a project to implement AVL units in the ambulances in Cayuga County that are interested; just starting to work through the logistics of the program.

Legislator Dennison inquired about possible communications interruptions in certain geographic areas in the radio system. Director Spingler stated the department would like to know if and where the communication problems may exist, to perform testing in those areas to determine whether any issues exist.

CAYUGA COUNTY PROBATION DEPARTMENT

JAY DEWISPELAERE, DIRECTOR

ROUTINE RESOLUTIONS:

- 2-19-JP-3 Authorization to fill one (1) Probation Officer Title in the Cayuga County Probation Department (2/3 vote required)

Director DeWispelaere stated a Senior Probation Officer has announced their intention to retire at the end of May. The department is looking to get permission to hire a replacement officer to begin April 1st. A mandatory Probation Officer training class begins April 1st and the next available session would not be until the fall. This earlier date will allow the new candidate to perform the necessary State training and be able to start the position duties as soon as the training is complete. This schedule however would present a two month overlap of the two

positions. The request includes to have the extra salary transferred into the Probation Salary Account from the County Contingency Account.

Joseph Bennett motioned to approve and move resolution 2-19-JP-3, 2nd by Michael Didio.

Legislator Batman inquired as to what activities the new candidate would be performing if hired before they receive the mandatory training. Director DeWispelaere stated the candidate would work alongside a trained officer, attend local training and learn department operations. Legislator Batman has a concern with pulling funds from Contingency and commented that this scenario does not only apply to the needs of the Probation department; yet with other departments as well. A suggestion was brought forward perhaps to establish a line item in the budget to cover such unexpected salary overlaps. County Administrator Woods stated currently, salary sweeps from resignations and retirements are sent monthly sent to the Contingency Account. Legislator Petrus questioned why the extra funds do not come from the training account. Administrator Woods stated the cost for the training will come from the training account. This resolution will need a 2/3 vote to pass.

All members present voted in favor of resolution, motion passed.

Legislator Foley inquired about the reduced caseloads reported in 2018. Director DeWispelaere responded month to month cases over the last three years have decreased. The new structure within the office also has resulted in a more efficient and timely dispositions of cases. However, many enhanced sentences are also being required for different offenses yet will not qualify for early disposition. Currently the staff averages 85 cases per officer.

RESOLUTIONS WITH BACKGROUND:

- None

APPOINTMENTS

- None

POLICY MATTERS FOR COMMITTEE:

None

CAYUGA COUNTY EMERGENCY MANAGEMENT SERVICES- EMO

NIEL RIVENBURGH, ACTING DIRECTOR, CAYUGA COUNTY EMO

ROUTINE RESOLUTIONS:

- None

RESOLUTIONS WITH BACKGROUND:

- None

APPOINTMENTS

- None

POLICY MATTERS FOR COMMITTEE:

- As the Committee and full Legislature know, unexpected resignations have resulted in a single full-time staff person (and 15 PT employees) in the Emergency Management Office, Deputy Director Neil Rivenburgh.

- On an interim basis, Planning Director Steve Lynch is providing management oversight of the EMO office and Kim Taggerty has been temporarily assigned to the office to provide administrative support to the Deputy Director. Additional administrative support for purchasing, procurement and grants, as needed, will be provided by the County Administrator’s Office and the Planning Department.
- Outreach and communication regarding the staffing changes at the EMO office have been made to various stakeholders, including but not limited to:
 - Emergency Services Coordinators & Fire Inspectors
 - The Fire Chiefs & Ambulance Providers
 - Fire Training and Grant Agencies.
- A meeting of the Deputy Coordinators was held on Thursday, January 31st to discuss the coordination of support for emergency operations and the steps the County is taking to facilitate the transition in the EMO.

County Administrator Woods and Director Steve Lynch gave brief overviews on how the department is moving forward. Fire Coordinators have filled in for coverage in the office for some of the vacancies within the department.

CAYUGA COUNTY DISTRICT ATTORNEY

JON E. BUDELMANN, CAYUGA COUNTY DA

ROUTINE RESOLUTIONS:

- None

RESOLUTIONS WITH BACKGROUND:

- None

APPOINTMENTS

- None

POLICY MATTERS FOR COMMITTEE:

None

CAYUGA COUNTY CORONER’S OFFICE

DR. ADAM DUCKETT, MD, CAYUGA COUNTY CORONER

ROUTINE RESOLUTIONS:

- None

RESOLUTIONS WITH BACKGROUND:

- None

APPOINTMENTS

- None

POLICY MATTERS FOR COMMITTEE:

None

EXECUTIVE SESSION

Joseph Bennett motioned to go into executive session to discuss the employment of a particular person, 2nd by Keith Barman at 5:50 p.m., 2nd by Keith Batman.

All members present voted in favor of the motion, passed.

Michael Didio motioned to come out of executive session, 2nd by Keith Barman at 7:45 p.m.

All members present voted in favor of the motion, passed.

ADJOURNMENT: MARCH 13, 2019

Keith Batman motioned to adjourn the Judicial and Public Safety Committee meeting at 7:46 p.m.

2nd by Ben Vitale. All members present voted in favor of the motion, passed.

Next Judicial and Public Safety Committee Meeting is scheduled for March 13, 2019 at the Cayuga County Office Building, 6th Floor, Cayuga County Chambers, following Planning and Economic Development Committee.

Respectfully submitted,

Suzanne Gauthier, Administrative Assistant

Cayuga County Department of Planning and Economic Development