

Cayuga County Board of Health
Tuesday, January 24, 2023
In-person & Virtual at 12:15pm

Members Present: Dr. Cassandra Archer
Mr. Ralph Battista
Dr. John Cosachov- Virtual
Mr. Tim Fessenden- Virtual
Ms. Elane Daly

Members Excused: Dr. Brian Brundage

Guests Present: Keith Batman
Robert Harding, The Citizen Newspaper

Staff Present: Kathleen Cuddy, MPH
Eileen O'Connor, PE
Deanna Ryan, MCH
Nancy Purdy, BSN, ACC, PHC
Ani Fish, PE
Janine Clifford
Dr. Philip Gioia, Medical Director- Virtual
Megan Bell

Meeting called to order at 12:19pm.

Minutes of the December 20, 2022 Board of Health Meeting: With no questions or corrections a motion to approve the minutes from the December 20, 2022 Board of Health meeting was made by Dr. Cassandra Archer and seconded by Ms. Elane Daly with all other members in attendance in favor. The minutes of the December 20, 2022 Board of Health were approved as written.

Director of Administrative Services: Janine Clifford

Janine reviewed the claims with warrant dates of 12/15/2022 and 12/29/2022 and credit card statements with dates of 11/29/2022 and 12/15/2022. Elane asked how many public health fellows we have. Deanna shared that we have 4 fellows working at the Health Department they are contracted through the Community Health Network. They have been here for about a year and their focus has been on COVID but they also assist with all the other Health Department programs. Deanna also shared that the grant is in the process of potentially being extended. With no further questions a motion to approve the claims was made by Mr. Ralph Battista and seconded by Ms. Elane Daly with all other members in attendance in favor.

Public to be Heard: Mr. Keith Batman

Keith shared with the Board that he has accepted a new position with Board of Elections and that with this new appointment he is no longer able to keep his spot on Board of Health and therefore

has had to resign. He came to the Board meeting today to thank the Board and express his appreciation to have had the opportunity to work with this group.

Public Health Director: Kathleen Cuddy, MPH

As a result of Keith having to resign from the Board we are going to need to put together a nominating committee to help come up with new potential members and then present those names to the Board for a vote. We are hoping to have a potential candidate for the Board to vote upon for the March meeting. Tim Fessenden and Elane Daly volunteered to be part of the nominating committee. Kathleen shared that she will touch base with Tim and Elane and they can set up a time to discuss and get started.

Kathleen reminded the Board that with the agenda and documents for this month's meeting that were sent the videoconferencing policy and the hearing process policy were also included for their records. We will also send out an updated member information sheet with the February agenda items.

Kathleen also highlighted some of the changes that will be occurring in the Health Department this year. Tania Young our WIC Program Coordinator is leaving for a new position at the end of January. Nancy Purdy our Director of Community Health Services will be leaving at the end of February. Lorie Fischer our Coordinator of Programs for Children with Special Healthcare Needs will be retiring at the end of April. Eileen O'Connor our Director of Environmental Health will also be retiring before the end of the year. Kathleen shared that as we fill these vital management roles in the Health Department she will keep the Board updated. She also desires to hire a deputy director for the Department.

Director of Community Health Services: Nancy Purdy, BSN, ACC, PHC

Nancy shared that in February it will like be shared that the WIC program waiver to offer virtual appointments will expire in July. Staff have begun to offer both telephone appointments and office appointments to help ease the transition to back to office appointments for participants. Nancy also shared that formula issues still continue to be a concern in our area and that our WIC office was able to get some supplies sent to them from the State that have helped meet the needs of some of the WIC participants. Nancy is hopeful that formula supplies will return to normal in the near future.

Nancy shared that the MCH program is underway and that staff have met with local OB/GYN providers and they are all on Board with the program. Nancy is pleased as this will help ensure consistent messaging from across all agencies when interacting with these moms. Nancy also shared that staff have developed a curriculum and will be holding breastfeeding classes. The hope is to offer them monthly. Staff also offer in-office breastfeeding consultations. Dr. Archer asked if there were any requirements or qualifications that had to be met to participate in the MCH program and Nancy said no all are welcome.

The Lead program continues to receive referrals and staff are holding a testing clinic at Headstart today with around 50 children potentially being tested.

Supervising Public Health Administrator: Deanna Ryan, MPH

Deanna briefly reviewed the executive summary for the Community Health Assessment and Improvement plan with the Board. Some of the topics that were highlighted by community members that were an area of need included substance abuse support, tobacco/vape use, and supports for older individuals living alone. Deanna shared that the Health Department will work with community agencies to help address these areas of high concern. Some of the areas we can support directly through Health Department programs and others we will act as more of a referral source. Elane asked if there is funding from the Healing grant that targets specifically maternal drug use. Deanna shared that they have a meeting scheduled with the Heal group to discuss what funding might be available or if they can apply for other funding sources.

Director of Environmental Health: Eileen O'Connor, PE

Eileen reviewed the Consent Orders with the Board:

Bennetts Mobile Court, LLC- Montezuma (T)

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Aurora Inn, Inc. (1820 House)- Aurora (V)

Petro Rentals, Inc (15 Jefferson Street, Apt 1)- Auburn (C)

Art Graf, Inc. (Cuff Property)- Aurelius (T)

Dr. Cassandra Archer made a motion to approve the consent orders and Ms. Elane Daly seconded with all other members in attendance in favor.

Eileen reviewed the smoke shop hearings separately: Hearings

Auburn Express Smoke Shop, LLC- Auburn (C) Eileen requested an amendment to the hearing officer's decision to include an effective date of February 1, 2023 for local tobacco license revocation. A motion was made by Mr. Ralph Battista and seconded by Dr. Cassandra Archer with all members in attendance in favor to adopt with the requested amendment the Auburn Express Smoke Shop, LLC hearing officers decision.

Auburn Express Smoke Shop Jr.- Auburn (C) Eileen requested an amendment to the hearing officer's decision to include an effective date of February 1, 2023 for local tobacco license revocation. A motion was made by Mr. Ralph Battista and seconded by Dr. Cassandra Archer with all members in attendance in favor to adopt with the requested amendment the Auburn Express Smoke Shop Jr. hearing officers decision.

Panda Smoke and Vape, LLC- Aurelius (T) Eileen requested an amendment to the hearing officer's decision to include an effective date of February 1, 2023 for local tobacco license revocation. A motion was made by Mr. Ralph Battista and seconded by Mr. Tim Fessenden with all members in attendance in favor to adopt with the requested amendment the Panda Smoke and Vape, LLC hearing officers' decision.

Eileen then presented the remaining hearing officers' decisions to the Board:

Dziuba Property- Venice (T)

Powers Property- Summerhill (T)

Whitford Airport- Cato (T)

Daphine's Diner- Sterling (T)

With no further questions or concerns regarding the remaining hearing officer's decisions a motion was made by Dr. Cassandra Archer and seconded by Ms. Elane Daly with all other members in attendance in favor.

Eileen shared that a member of the variance committee, Kathy Gore is up for re-appointment. Eileen shared that Kathy has served on the variance committee for a number of years and is a retired attorney who lives in the Skaneateles Watershed. A motion was made by Mr. Ralph Battista to re-appoint Kathy Gore to the variance committee with a second from Ms. Elane Daly and all other members in attendance in favor.

Eileen shared that we have been utilizing Tim DiGiulio as our primary hearing officer and Eileen would like to continue using him. A motion to maintain Tim DiGiulio as primary hearing officer for another two year contract was made by Dr. Cassandra Archer and second by Mr. Ralph Battista with all other members in attendance in favor.

Eileen shared that we have also found a second individual that would be willing to serve as our back-up hearing officer in the cases of potential conflict of interest or if Mr. DiGiulio is not available. Former judge Michael McKeon stated he would be willing to operate as our second hearing officer. A motion to approve Mr. McKeon as a second hearing office was made by Ms. Elane Daly and second by Mr. Ralph Battista with all other members in attendance in favor.

Eileen also shared that we did receive information from the State Health Department that they plan to convene a review of the Owasco Lake Watershed Rules and Regulations with their legal team in either January or February and once that is completed, they will convene again with the local work group hopefully in March.

Medical Directors Report: Dr. Philip Gioia

Dr. Gioia agreed that the topics highlighted in the Community Health Assessment specifically the prenatal needs were appropriate. Dr. Gioia also mentioned a Doula program that is operating out of the Community Health Network that helps with pregnant moms.

Dr. Gioia also mentioned that the federal government is offering funding to help local health departments focus on climate change issues.

With nothing further a motion to adjourn the meeting was made by Dr. Cassandra Archer with a second from Ms. Elane Daly and all other members in attendance in favor.