

The following municipal matters were submitted to the Committee for consideration pursuant to New York State General Municipal Law §239-l, m, & n:

1. Town of Owasco – Local Law – Wind and Solar Moratorium Extension

The Committee carefully considered the materials provided by the Town related to the proposed local law. The Committee discussed how they are aware of the progress that is currently being made on legislation regarding wind and solar projects in the Town of Owasco and agree that the proposed moratorium extension will allow the Town to continue those efforts. The Committee found no issues with the proposed local law in their discussion.

MOTION BY: Kari Terwilliger

The proposal appears to have no intermunicipal concerns and is of local concern only.

SECOND BY: Brian Hall

All vote AYE

Motion Approved and Carried.

2. Town of Sennett – Local Law – Solar Moratorium

The Committee carefully considered the materials provided by the Town related to the proposed local law. The Committee found no issues with the proposed local law in its discussion but found it necessary to inform the Town that regardless of the law’s introduction in 2022, the local law will need to be appropriately re-titled as an enumerated local law of 2023.

MOTION BY: Kari Terwilliger

The proposal appears to have no intermunicipal concerns and is of local concern only.

SECOND BY: Brian Soper

All vote AYE

Motion Approved and Carried.

3. Town of Cato – Site Plan – PDD Amendment

The Committee carefully considered the materials provided by the Town related to the proposed site plan. During the meeting, the committee discussed the items missing from the site plan application which are included in the comments listed below.

The following items need to be addressed to enable the committee to take a final action:

- SEQR Form

- Question 2 – The applicant will need a permit from the Health Department for both septic construction and campground construction.
- Question 3 – The applicant needs to readdress the acreage listed and ensure that it is accurate, construction of campgrounds that disturb one or more acres of land require a NYS DEC State Pollution Discharge Elimination System (SPDES) general permit that includes a Stormwater Pollution Prevention Plan (SWPPP).
- Question 4 – The applicant needs to revisit this and ensure that they have selected all land uses that adjoin the proposed action such as agriculture, aquatic, and residential.
- Question 12b – The applicant needs to readdress this to indicate that the project site is adjacent to archaeological sites as shown in the NY State Historic Preservation Office (SHPO) with Cultural Resource Information System (CRIS) Tool on their website.
- Site Plan
 - Site plan map must show the entire property as well as the project in relation to the floodplain and river (with distances indicated).
 - Site plan must address drainage.
 - Site plan map must include the location of the septic storage tank (including distances to floodplain/river).
 - Applicant must show on the site plan where the proposed action connects to both existing public/private water supply and existing wastewater utilities as indicated in questions 10 and 11 of the SEQR form.
- A clarification of the number of campsites being added to the PDD – this must be clearly shown on the site plan and align with the contents of the project narrative.
- The Planning Board and Town Board should review Section 114-41, 144-42, 114-43 of the Town’s Zoning Code with regards to specific requirements for PDD campgrounds, application procedures, and required PDD application components as many of the items listed above should have been included in the application to the Town. The Committee reminds the Town that all GML-239, l, m & n submittals are required to include a copy of the complete application. This application as submitted is not complete per Section 114-43 of the Town’s Zoning Code. This is an amendment to an existing PDD, however Section 114-45 of the Town’s Zoning Code states that “Existing PDDs may be amended to add or adjust allowed uses, building densities, lot dimensional requirements, or other regulations, following the procedure for PDD application and approval established in Article IX of this ordinance. The proposed amendment shall be subject to the provisions established in §114-41, §114-42, §114-43 and §114-44.”, therefore all of the requirements of the cited sections must be complied with.

MOTION BY: Brian Hall

Additional material is necessary for review before final action is taken.

SECOND BY: Kari Terwilliger

All vote AYE

Motion Approved and Carried.